

## APPLICATION FOR DISABILITY VARIANCE TO ZONING BOARD OF APPEALS

Name of Appellant: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
City or Town: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: (\_\_\_\_) \_\_\_\_\_  
Name of Property Owner: \_\_\_\_\_

The undersigned requests that the Board of Appeals hear and consider a variance to the above-named owner of a building located at \_\_\_\_\_, Readfield, Maine as shown on the Assessor's map \_\_\_\_\_ lot \_\_\_\_\_. The purpose of requesting the variance is to provide accessibility to the building by persons with disabilities, pursuant to Article 2 Section 1.C.6 of the Readfield Land Use Ordinance.

A. Describe generally the nature of the variance requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Describe the nature of the disabilities requiring the installation of equipment or the construction of structures necessary for access or egress from the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Describe the nature of the equipment to be installed and/or the construction proposed to provide access to or egress from the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In addition, a sketch plan of the property must accompany this application showing the dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of the proposed buildings or alterations, and any natural or topographic peculiarities of the lot in question.

**Board of Appeals  
Required Submittals  
For a  
Variance**

- \_\_\_ 1. Copy of completed application;
- \_\_\_ 2. Copy of the portion of applicable tax map showing subject property, abutting properties and boundaries of all contiguous property under the control of the owner or applicant, regardless of whether all or part is being developed at this time;
- \_\_\_ 3. Names and mailing addresses of all property owners abutting the proposed development. (Abutters are the owners of any parcels with one or more common boundaries or points, as well as property owners of any parcel located directly across any road, railroad or stream along the road, railroad or stream from the parcel involved in the application. Also included is any Qualified Conservation Holder of an easement in any of these parcels);
- \_\_\_ 4. Exact direction to the property from the Town Office, using a map if necessary;
- \_\_\_ 5. The Assessor's tax map and lot numbers of the parcels;
- \_\_\_ 6. A copy of the deed to the property or other documentation to demonstrate right, title or interest in the property on the part of the applicant;
- \_\_\_ 7. Map showing the north bearing and lot dimensions of all property lines of the property to be developed and the source of this information;
- \_\_\_ 8. Site plan(s) illustrating the following: (Note: If the site plan is not drawn to scale, then specific distances identifying the relative locations of the following features must be shown on the plan);
  - a) The location, names, and present and proposed widths of existing and proposed roads, driveways, streets, parking and loading areas, walkways and rights-of-way within or adjacent to the proposed development.
  - b) The location and dimensions of all existing and proposed buildings and structures on the site, including underground storage tanks.
  - c) The location of existing and proposed open drainage courses, wetlands, water bodies, floodplains, stands of trees, and other important natural features, with a description of such features to be retained.
  - d) The location and dimensions of any existing and proposed easements.
  - e) The location and dimensions of all existing and proposed provisions for water supply and wastewater disposal systems, including a design copy or letter of soils suitability for any proposed new or replacement wastewater disposal systems.
  - f) A copy of all existing or proposed covenants or deed restrictions associated with the subject property.
- \_\_\_ 9. A copy of any applicable Federal, State or Town applications or permits which have been issued;
- \_\_\_ 10. Evidence of receipt of application fee paid to the Town of Readfield;
- \_\_\_ 11. A copy of any required dimensional calculations applicable to the standards being reviewed, for example, square footage of structures, percent of lot coverage, etc., and
- \_\_\_ 12. Any additional information relevant to the project, for example, photographs, Cobbossee Watershed District recommendations, etc.