



## TOWN OF READFIELD – Town Manager

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**To:** Transfer Station Staff, Transfer Station facility users  
**From:** Eric Dyer, Town Manager & Transfer Station Manager  
**Date:** September 11, 2019  
**Subject:** Transfer Station Activity Policy

### Background Statement:

Any policy dealing with activity at the Transfer Station must ensure the safety of all and seek to minimize operational impacts. While a prohibition of activity that is unrelated to the disposal of waste materials at the Transfer Station would be most effective in meeting these criteria it would end a standing tradition of allowing certain kinds of public speech. The policy below, adopted on September 9, 2019 by the Readfield Select Board, seeks to balance these interests.

### Readfield Transfer Station Activity Policy:

In order to ensure the fair and safe use of the Readfield Transfer Station, activity outside of traditional waste handling and disposal by the general public is permitted under the following conditions:

- Permission requests must be submitted on a form provided by the Town of Readfield
- Permission must be requested by the applicant and granted by the Transfer Station Manager at least one business day in advance of any activity
- Permission must be requested for a single date only - serial requests are not permitted
- Permission will be granted in chronological order based on application receipt and will not be unreasonably refused
- Permission may be denied or withdrawn for failure to meet any policy guidelines
- Activity is limited to one applicant at any given time (more than one applicant may use the facility each day provided they do not overlap time)
- Activity is limited to the area shown on the attached map
- Activity is limited to the applicant and one additional person to assist them (maximum of two participants on site at any given time)
- The following activities are prohibited:
  - The promotion or sale of any goods or services
  - Any distracting behavior
  - Interfering with the free movement of traffic
  - Conducting activities outside of the designated area

This policy shall take effect immediately upon acceptance by the Readfield Select Board, may be amended from time to time, and shall remain in effect until repealed.

# Readfield Transfer Station Activity Map

