

Annual Town Meeting Warrant

Secret Ballot

Tuesday, June 12, 2018

To: Anna Carll, resident of the Town of Readfield, in the County of Kennebec, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the Town Hall in said Town on Tuesday, the 12th day of June, A.D. 2018, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 41 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator to preside at said meeting and to vote by written ballot.

Article 2:

Elect two Select Board members for three year terms:

- ☐ Bourgoine, Bruce
- ☐ Sammons, Christine
- ☐ Write in: _____
- ☐ Write in: _____

Elect two RSU #38 School Board member for a three year term:

- ☐ Gordon, Patricia L
- ☐ Roderick, Shawn
- ☐ Write in: _____
- ☐ Write in: _____

Elect one Local School Committee member for a one year term:

- ☐ Write in: _____

Elect one Local School Committee member for a two year term:

- ☐ Write in: _____

Elect one Local School Committee member for a three year term:

- ☐ Write in: _____

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish **Salaries and or Wages** of town officers and employees, not elsewhere established, for the period July 1, 2018 through June 30, 2019?

Article 4: Shall the Town vote to fix **September 28, 2018** or thirty days after the taxes are committed, whichever is later, and **February 27, 2019** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to **Pay Interest** at a rate of 3% , which is lower than the State Rate of 8% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2018 to October 1, 2018?

Article 7: Shall the Town vote to raise and appropriate **\$481,206** for the **General Government for Administration, Insurance, Office Equipment, Assessing, CEO/LPI/BI, Grant Writing, Heating Assistance and Attorney Fees** budget category for the following budget lines with **Grant Writing, Heating Assistance and Attorney Fees** unexpended balances to be carried forward?

Municipal Administration

\$262,035

Insurance	\$134,500
All insurances with the exception of the Transfer Station.	
Office Equipment	\$ 6,400
Scheduled computer replacement.	
Assessing	\$ 22,556
CEO/LPI/BI	\$ 37,215
\$11,000 from revenues.	
Grant Writing/Planning Ser.	\$ 2,000
Heating Assistance	\$ 1,500
\$1,500 from designated fund and donations.	
Attorney Fees	\$ 15,000
Removed from Muni. Admin. line put into separate line with remaining balance to be carried forward.	

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 8: Shall the Town vote to raise and appropriate **\$127,415** for the **Municipal Maintenance** budget category?

General Maintenance	\$ 87,895
Personnel and tools.	
Building Maintenance	\$ 29,520
All town owned building with the exception of the Transfer Station.	
Vehicles Maintenance	\$ 10,000
All town owned vehicles and equipment. Capital purchases and leases under Capital.	

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 9: Shall the Town vote to raise and appropriate **\$42,112** for the **Boards and Commissions** budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?

Appeals Board	\$ 100
Conservation Commission	\$ 40,208
\$9,644 from designated fund & \$30,517 from grant funding.	
Planning Board	\$ 1,804

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 10: Shall the Town vote to raise and appropriate **\$55,961** for the **Community Services** budget category for the following budget lines, with the unexpended balance of the Library budget line carried forward?

Animal Control	\$ 11,595
This category includes KV Humane Society contract - \$3,000 from revenues.	
Kennebec Land Trust	\$ 250
Membership.	
KVCOG	\$ 4,325
Membership.	
Age Friendly Initiatives	\$ 1,750
\$1,000 Donations and \$750 from designated fund.	
Library Services	\$ 26,455
\$3,925 from revenues.	
Readfield TV	\$ 5,386
\$5,386 from revenues.	
Street Lights	\$ 6,200

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 11: Shall the Town vote to raise and appropriate **\$38,708** for the **Recreation, Parks and Activities** budget

category for the following budget lines with any unexpended balances to be carried forward?

Beach	\$ 9,660
\$9,660 from revenues.	
Recreation	\$ 11,560
\$1,850 from designated fund and \$9,710 from revenues.	
Heritage Days	\$ 5,000
Add to the designated fund for celebration in August of 2019.	
Town Properties	\$ 2,680
New -port-a-potties and upkeep of town owned grounds that does not fall under other category, including fairgrounds parking lot improvements.	
Trails	\$ 1,808
Millstream Dam Project	\$ 8,000
Offsetting revenues from revenues / donations.	

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 12: Shall the Town vote to raise and appropriate **\$132,725** for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?

Operations Fire Department	\$ 65,600
Fire Dept. Equipment	\$ 8,000
Ambulance Service	\$ 25,400
Waterholes	\$ 500
Tower Sites	\$ 2,400
Offsetting revenues from regional departments.	
Dispatching	\$ 28,625
Personal Protective Gear Replacement	\$ 2,000
Emergency Operations	\$ 200

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 13: Shall the Town vote to raise and appropriate **\$16,500** for the **Cemetery Materials & Services** budget category, with any unexpended balances to carry forward?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 14: Shall the Town vote to raise and appropriate **\$407,930** for the **Roads & Drainage** budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$147,330
Gravel road work and asphalt maintenance. \$5,830 Road Bond fund revenue, \$35,000 from designated fund and \$35,000 revenues.	
Winter Road Maintenance	\$260,600

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 15: Shall the Town authorize the Select Board to borrow up to \$177,000 on such terms as it deems appropriate, with the proceeds to be appropriated to perform capital repairs to the Maranacook Outlet Dam? **The Dam is in need of repairs and the Towns of Winthrop and Readfield are sharing the cost. Readfield pays 53.3% of the project cost and Winthrop pays 46.7%. Financing the project over time is the best way to keep taxes evenly distributed. This borrowing will supplement \$123,000 Readfield currently has in reserves to complete the project.**

Select Board recommends: Yes

Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT
(30-A MRSA § 5404(1-A & 5772(2-A))
Town of Readfield

1. Town Indebtedness

A. Bonds – Principal outstanding and unpaid :	\$720,895.00
B. Bonds – Interest outstanding and unpaid:	\$ 34,399.38
C. Bonds – Authorized and unissued:	\$ 0.00
D. Bonds – To be issued if Article 15 is approved:	\$177,000.00

2. Costs- Warrant Article 15 (Maranacook Dam Outlet Dam)

At an estimated interest rate of three percent (3%) for a term of ten (10) years, the estimated cost of this bond/note/loan will be:

A. Principal	\$177,000.00
B. Interest	\$ 29,189.90
C. Total New Debt	\$206,189.90

3. Validity- The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

4. Debt Limit- In accordance with M.R.S.A. 30-A §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2018 State Valuation	\$259,450,000
B. Limit Factor	x 7.5%
C. Debt Limit	\$ 19,458,750

Prepared By: Eric W. Dyer, Treasurer, March 15, 2018

Article 16: Shall the Town vote to raise and appropriate **\$274,614** for the **Capital Improvements** budget category for the following budget lines with all accounts to be carried forward?

Admin Technology	\$ 6,000
\$3,729 from designated fund.	
Library Building	\$ 5,000
To put away for future use.	
Cemetery	\$ 5,000
To put away for future use.	
Roads	\$ 50,000
\$35,000 Salt/Sand Shed Repairs, \$10,000 paving reserve and \$5,000 Torsey Bridge.	
Equipment	\$ 15,000
\$5,000 reserve, \$10,000 disc bar for roadside mowing	
Equipment Leases	\$ 19,000
Moved from Maintenance category. Lease payments. \$3,000 last payment zero-turn cemetery mower, \$16,000 sidewalk / multi-purpose maintenance vehicle payment.	
Transfer Station	\$ 51,614
\$36,000 from designated fund, \$9,022 from revenues.	
Maranacook Lake Dam	\$ 123,000
\$123,000 from designated fund.	

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 17: Shall the Town vote to raise and appropriate **\$303,686** for the **Solid Waste Department** budget category with all accounts to be carried forward?

\$193,829 from revenues

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 18: Shall the Town vote to raise and appropriate **\$48,000** for the **Regional Assessments** budget category for the following budget lines which the town is legally bound to pay?

This category no longer includes the Kennebec County Tax, which has its own category.

Cobbossee Watershed	\$ 23,500
First Park	\$ 24,500

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 19: Shall the Town vote to raise and appropriate **\$270,000** for the **Kennebec County Tax** budget category which the town is legally bound to pay?

New stand alone category this year.

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 20: Shall the Town vote to raise and appropriate **\$327,956** for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

This article will be reduced by \$6,000 if Article 15 does not pass.

2016 Fire Truck Bond	\$ 56,238
2018 Maranacook Lake Dam Bond	\$ 6,000
2013 Road & Bridge Bond	\$109,118
2008 Road & Bridge Bond	\$156,600

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 21: Shall the Town vote to appropriate **\$50,000** for **Local Tax Relief** budget category, with any unexpended balances to be carry forward?

Offsetting revenue of \$50,000 from undesignated fund associated with sale of property. If approved these funds will support a Local Property Tax Relief program aimed at reducing the tax burden for low income residents and seniors.

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 22: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Kennebec Behavioral Health**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 23: Shall the Town vote to raise and appropriate the requested amount of **\$1,376** for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 24: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Family Violence Agency**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 25: Shall the Town vote to raise and appropriate the requested amount of **\$2,250** for the Courtesy Boat Inspection Program to the **Maranacook Lake Association** for **\$1,500** and the **Torsey Pond Association** for **\$750** on Maranacook Lake and Torsey Pond?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 26: Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 27: Shall the Town vote to raise and appropriate the requested amount of **\$2,500** for the **30 Mile River Association**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 28: Shall the Town vote to raise and appropriate the requested amount of **\$5,000** for continued restoration of the **Readfield Union Meeting House**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 29: Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation, maintenance and grooming?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 30: Shall the Town vote to raise and appropriate **\$40,000** for the **Unclassified** budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Newly consolidated article. Past years lines were separate. Added new this year is a specific Abatement amount.

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$10,000
Overdraft	\$ 5,000
Abatements	\$15,000

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 31: Shall the Town vote to raise and appropriate **\$4,500** for the **General Assistance** budget category?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 32: Shall the Town vote to authorize **Expenditure of Revenues** from Federal, State and private sources for those purposes for which the grant is intended?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 33: Shall the Town vote to accept the following **Estimated Revenues** to reduce the 2018 Tax Commitment?

State Revenue Sharing	\$135,000
Interest on Property Taxes	\$ 25,000
Interest on Investments	\$ 5,000
Veterans Exemption	\$ 4,000
Homestead Exempt. Reimbursement	\$182,343

Tree Growth Reimbursement	\$ 9,000
BETE Reimbursement	\$ 8,468
Boat Excise Taxes	\$ 8,000
Motor Vehicle Excise Taxes	\$ 500,000
Agent Fees	\$ 10,000
Newsletter	\$ 100
Business License Fees	\$ 50
Certified Copy Fees	\$ 1,400
Other Income	\$ 2,000
Heating	\$ 1,500
Plumbing fees	\$ 5,000
Land Use Permit Fees	\$ 6,000
Conservation Grant	\$ 30,517
Dog License Fees	\$ 3,000
Age Friendly	\$ 1,000
Library Revenue	\$ 3,925
Cable Television Fees	\$ 27,000
Beach Income	\$ 9,660
Recreation Income	\$ 9,710
Millstream Dam/Factory Sq	\$ 8,000
Protection	\$ 2,600
Local Roads	\$ 35,000
Transfer Station Capital	\$ 9,022
Maranacook Lake Dam	\$ 177,000
Transfer Station	\$ 193,829
First Park	\$ 10,000
Snowmobile (State reimb.)	\$ 1,377
General Assistance (State reimb.)	\$ 2,250
Total	\$1,426,751

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 34: Shall the Town vote to appropriate the following **Designated Funds** to reduce the 2018 Tax Commitment?

Admin Technology	\$ 3,729
Age Friendly	\$ 750
Conservation	\$ 9,644
Heating Fund	\$ 1,500
Maranacook Dam Capital	\$123,000
Recreation	\$ 1,850
Readfield Enterprise Fund	\$ 10,000
Road Bond	\$ 5,830
Roads	\$ 35,000
Transfer Station Capital	\$ 36,000
Total	\$227,303

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 35: Shall the Town vote to authorize the Select Board to expend up to **Twenty Five Thousand Dollars (\$25,000)** from the **Unassigned Fund Balance** (General Fund), in the aggregate for one or more purposes, to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 36: Shall the Town vote to appropriate **\$128,000** from the **Unassigned Fund Balance** to **reduce the total tax commitment**?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 37: Shall an ordinance entitled the **Property Tax Assistance Program Ordinance** be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

If approved the Property Tax Assistance Program will annually provide reimbursements of up to \$240 to eligible low income resident taxpayers and up to \$360 to eligible low-income senior resident taxpayers. The program is to be initially funded using existing non-tax revenue.

Article 38: Shall an ordinance entitled 2018 Amendments to the Town of Readfield **Land Use Ordinance**, be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference,

Changes to this Ordinance clarify language, add definitions, and also resolve conflicting language.

Article 39: Shall an ordinance entitled 2018 Amendments to the Town of Readfield **Animal Control Ordinance** be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference,

Changes to this Ordinance clarify language, add definitions, and also resolve conflicting language.

Article 40: Shall an ordinance entitled the **Cemetery Ordinance** be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

New Ordinance. Updated from previous rules approved at town meeting.

Article 41: Should the Town continue to use the **Secret Ballot** process for the 2019 Annual Town Meeting?

This is an advisory vote.