

Cemetery Committee Meeting Minutes December 13, 2017

Present: Grace Keene, Marianne Perry, Brenda Lake, Andy Tolman, Deb Doten, Pam Osborn, Karen Peterson

Staff Present: Anna Carll

There was a review of the November 15, 2017 Meeting Minutes. The minutes were approved unanimously.

Sexton's Update

The cemeteries are closed until spring of 2018.

Tree RFP: The Town's forester will be assisting with the development of an RFP for tree work and will assist with the selection of a contractor.

The work at East Readfield Cemetery has been completed. Thirty seven stones were repaired, tree work completed and landscaping along RT 17 was finished. Representatives from the Readfield Methodist Church worked closely with Sexton Anna Carll to provide oversight this process. A Thank You letter to the Readfield Memorial Methodist Church was written on behalf of the Cemetery Committee for the \$5000 donation from the Emma Fifield Hunt Memorial fund.

Ordinance Update

The Select Board has had a second reading of the Cemetery Ordinance. The next step will be to send it to the Town's attorney for review in preparation for the June 2018 Town Meeting.

Meeting Dates

The Subcommittee on Rules Changes will meet on January 4th at 1:00 at the Town Office.

The next Cemetery Committee Meeting will be held January 17th at 1:00 at the Town Office.

2017 Budget Review

All lines are on track for spending with the exception of the Operations and Maintenance Line. This line has a surplus of \$3400 due to generous donations for beautification at the Readfield Corner Cemetery.

The committee prioritizes the following projects for this balance:

Planting and soil amendments at Readfield Corner Cemetery

Improved signage at East Readfield and Kents Hill Cemeteries

Stump grinding at Dudley Plains Cemetery

CIP Recommendations

Projects recommended for the CIP are:

Stone wall repair at Case Rd.

Stone wall repair, and culvert repair or replacement at Readfield Corner

Ground cover for the crypts at Readfield Corner

Water source for Readfield Corner Cemetery

2018 Recommendations

The committee recommended that there be a basic 3% increase in each budget line item.

