

*Cemetery Committee Meeting  
July 13, 2015  
Approved September 14, 2015*

**Members Present:** Grace Keene, Sandra Rourke, Brenda Lake, Pam Osborn,, Deb Doten, Marianne Perry, Lydia Adelson

**Members Excused:** John Moran

**Staff:** Karen Peterson is excused.

**Select Board Liaison:** None assigned

The Cemetery Committee Meeting came to order at 9:30 am at the Readfield Town Office.

Grace Keene announced that Lorraine Wagner submitted a letter of resignation from the Cemetery Committee.

The minutes of the June 8<sup>th</sup> meeting were approved. Motion made by Lydia Adelson and seconded by Marianne Perry. Unanimous vote.

**Engineering Report from Helen Watts PE:**

The 2014-15 CIP budget designated funds for repair of the stone walls at Case and Readfield Corner Cemeteries before June 30<sup>th</sup> 2014. The scope of the work is greater than expected and will will not be used this year.

Ms. Helen Watts P.E. was recommended to the Sexton by Select Board member Tom Dunham as a possible expert in this area of historic stone repair. All agreed today that implementing this recommendation proved to be an a good decision.

On Page 5 of her report, Ms. Watts states that the damage is caused by the freeze thaw conditions created by recent (20 year old ) drainage from the Church Rd into a swail in front of the walls. She recommends a discussion with the “owner” of the Church Rd to change this drainage so as to avoid further damage to the rock walls. Once the drainage issue is resolved, then a mason should be hired to fix the walls. By consensus the committee agreed that the Chair should notify the Interim Town Manager/ Road Commissioner of the issue and ask for direction as to next steps to solve this problem.

**Election of Chair and Secretary**

Grace Keene was elected Chair for one more year. Deb Doten was elected Secretary. Marianne Perry made the motion, second by Pam Osborne and the vote was unanimous.

### **Fence Repair**

The Dudley Plains Rd. Cemetery fence has been repaired and needs painting. The next day for painting will be 7-17-2015.

### **Living Fence Update**

A long time resident would like to donate another tree in honor of Audrey Luce. Struck's Landscaping will begin work late summer.

### **2014-15 Budget**

Grace Keene reviewed briefly the final 2014 Expense report. The Cemetery Budget approximately \$3000 under the projected expense. This was due to in part to the town not being able to hire summer help for mowing and maintenance.

### **Cemetery Rules**

The Committee continued making changes to the wording for the Rules. In addition, there was discussion that that the committee should define its structure and describe their work as other town appointed committees has done. There is an Ad Hoc Committee formed that will be examining this aspect of all committees. All agreed to wait until this committee has completed its work . A draft is attached.

Next Meeting: September 14 at 9:00 at the Town Office