

READFIELD COMMUNITY LIBRARY BOARD MEETING
September 5, 2018

The meeting was called to order at 6:35 by Chair, Deb Peale.

Present were: Deb Peale, Jen Henderson, Brenda Lake, Sonya Clark, Pam Mitchell, Jan Tarbuck, Donna Witherill, Pat Clark, Betty Peterson, and Maureen Kinder, Librarian.

Secretary's Report: The minutes of the July meeting were approved.

Treasurer's Report: Sonya Clark presented the July and August financial report. The Treasurer's Report was approved.

Librarian's Report:

Maureen also presented a July/August Report:

- MSLN bandwidth upgrade & wireless router: Maureen will look into options in September.
- Printer: Old printer is now working well.

Programs

- Cribbage Club: This is an ongoing program.
- Summer Reading Program: This program was completed on August 29. 57 Children signed up and 80 logs were handed in for a total of 240 hours of reading. Feedback was positive regarding the change from tracking the number of books read to tracking time spent reading.
- July Book Club: Selections were two plays by George Bernard Shaw, "Pygmalion" and "Saint Joan". Participation was low due to summer being a busy time. August book club was cancelled.
- Rock Talk: This was a fascinating event and Maureen recommended we hold this again.
- Children's Hour at the Beach: Pat Clark continued with the Children's Hour during August down at the town beach. Thank you, Pat, for leading this event. Several parents requested that we continue with Children's Hour at the library. We will continue it on Thursday mornings.
- Chewonki's "Fur, Feathers & Feet": This was an excellent event with 57 attendees.

September Events:

- Author talk, Tuesday, September 11; Paul Doiron at Giles Hall, 7 pm
- Cribbage Club, Wednesday Sept. 5 and Wednesday, Sept. 19.
- September Book Club, Wednesday, Sept. 27: "Bury Your Dead" by Louise Penny

October Events:

- Cribbage Club
- "Guess the weight of the pumpkin" contest. Jan will donate a pumpkin.
- Halloween, Wednesday, Oct. 31.

Librarian's Report was approved.

Old Business:

- Book Sale Review: Very successful book sale. Some suggestions were made for next year. Jen has volunteered to organize the books for next year's sale.
- Volunteers: administration and management: Maureen feels we should have an application for volunteers to complete. She will make one and present it to us next month.
- Little free Library update and maintenance: This has been installed at the Readfield Elementary School. We will advertise that it is up and running.
- Library interior facelift: Deb has been painting and cleaning up the upstairs rooms. She will continue to do this and will send an email out to the Trustees when she will be at the Library so we can help if we are available.

New Business:

- Friends update: We have decided that we could use new chairs and window treatments and will relay this to the Friends.
- Programs: We should all be thinking about programs for the library.
- Halloween: Halloween is on Wednesday and we will be open. Brenda and Betty have offered to bring in candy and we will also use some of our book prize gifts for Trick or Treaters
- Christmas Tree Lighting: This event will take place on Friday, Nov. 30 at 6:00; rain date is Sunday, Dec. 2 at 4:00. We may need new lights. It was suggested we get cheaper ones.
- Guidelines for accepting book donations: Jen is overseeing this project. Maureen plans to draft an outline for book donations.
- Book Retreat potluck: This will be held on Thursday, September 20 at 6:00 at Deb Peale's home.
- Volunteer Appreciation Night: This event will be held on Wednesday, October 17 from 6:30 to 7:30. Will discuss it more at October's meeting.
- Maureen's Vacation: Maureen will be taking vacation from October 19 through October 27.

Next meeting will be held on Wednesday, October 3 at 6:30 pm at the Library.

The meeting was adjourned at 8:20.

Respectfully submitted,

Betty Peterson