

Readfield Community Library Board Meeting
December 5, 2018

The meeting was called to order at 6:33, by Chair, Deb Peale,

Those present: Deb Peale, Jan Tarbuck, Brenda Lake, Pat Clark, Sonya Clark, Jen Henderson, Pam Mitchell, and Maureen Kinder, Librarian

Those excused: Betty Peterson, Donna Witherill

Old Business:

Secretary's report: The minutes were approved.

Treasurer's Report: The treasurer's report was approved.

Librarian's Report:

- * MSLN bandwidth upgrade & wireless router: This remains an open item.

- * Upcoming vacation: Maureen will be out of town December 23rd-28th.

Coverage is set up. The library will be closed on Monday, December 24th, and Monday, December 31st.

- * Application for New Volunteers: This has been completed and samples were distributed.

- *Ongoing Programs:

- *Cribbage Club 1st and 3rd Wednesdays. No participants in November.

- *Children's Hour Story Time

Held Thursday mornings at Readfield Elementary School, except for the 1st Thursday, when held at the library. Attendance: 4 adults and 4 children at the library and 16 adults and 20 children at RES.

- *Completed Events:

- *Rock Talk: 4 adults and 2 children attended this engaging geological presentation and discussion.

- *Book Club: One in a Million Boy, by Monica Wood was the book for November. We had 7 attendees and it was held in the junior room.

- *Tree Lighting: Fabulous evening and great attendance (estimated crowd of 150 people)! Adam Scarpone and the Maranacook Middle School Chamber Choir were fantastic and they plan to return for the foreseeable future!

- *December Events:

- *Continue Cribbage Club and Children's Story Hour

- * Leather Pouch Workshop- Saturday, Dec. 1st

- * Hanukkah Celebration-Monday, December 3rd
- * Origami Light Box Craft- Wednesday, December 12th
- *Book Club Is on hold for December.
- * January Events:
 - *Continue Cribbage Club
 - * Continue Children's Story Hour
 - *Book Club selection to be confirmed
 - * Possible event: Poet Robert Burns Night?
 - * We need to confirm if the Town has a license to show movies

New Business:

- *New Budget: The 2019-2020 budget was discussed and approved.
 - * We need to create a vision statement for the promotion of the library programs.
 - * The Board discussed the physical limitations of the library building in regards to storing books for the book sale.
 - * Policy Change for Overdue Books:
 - * 1st step: Letter for a book overdue for a month
 - * 2nd step: 2 months and the account is frozen
 - * 3rd step: An invoice will be sent out after 2 more weeks.
 - The goal will be to make sure the email addresses are current.
 - * Door Alert:
 - * This has been ordered for \$19.99 and has 52 different chimes!
 - * New computer and desk chairs: Maureen will go out and shop with volunteers for desk chairs. A new computer is not needed right now.
- Motion accepted and passed.

The meeting was adjourned at 8:15.

The next meeting will be January 3, 2019.

Respectfully submitted by,

Pam Mitchell