

READFIELD COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 6, 2021

The meeting was called to order at 6:35 by Chair, Pam Mitchell. Meeting was held by Zoom. All Trustees were present as well as Melissa Small, Librarian.

Secretary's Report: September minutes were approved.

Treasurer's Report: Sonya presented a monthly and quarterly report. Treasurer's report was approved.

Old Business:

- COVID update: Masks are required in the Library as voted by the Trustees last month. No other changes.
- WiFi: We continue to have problems with the Library's WiFi access point. Melissa is checking into solutions. A motion was made by Sonya and seconded by Betty to purchase what she needs to fix this problem but to spend no more than \$500.00 on it. All approved.

New Business:

- Halloween Trunk or Treat: This event is being held on Saturday, October 30 from 5 to 6:30 at the Fairground. The Library committed to having a table at this event.
- Pumpkin Carving: The Library, in conjunction with the Readfield Union Meeting House, is hosting this event outside the Library on Saturday October 30 from 10am-2pm.
- Policy Review Committee: The Library Policies have not been reviewed for 5 years. Pam, Brenda and Deb volunteered to do this. Melissa suggested they look at the Diversity, Equity, and Inclusion policy as this is of concern at this time.
- Holiday Celebrations: The Board agreed that we could go ahead with the Library Tree Lighting as it is an outdoor event. The date for this is December 3. Cookies will be made by Board members and bagged for safety. We are also looking into how we can have a safe Chanukah event.
- Library newspaper articles and other memorabilia: There are envelopes with articles and other memorabilia upstairs at the Library that need to be organized. Betty has agreed to take this task on with the help of Pam, Brenda and Jackie.

Librarian's Report:

- Magazine Subscription Service: Melissa has changed our magazine service because she got a better rate.
- ARPA Grant: Funds have not been received yet.
- New England Small and Rural Libraries Grant: Melissa has submitted a grant application for \$4,965. Will be notified by December 1. She is also applying for other grants.
- Story Walk Updates: The picture book featured for October is "The Hike" by Alison Farrell, sponsored by Barbara and Bruce Bourgoine. It will be installed 10/7/21.

- Fall Intern from UMA: Marisha has been a fantastic addition to our team. She did a wonderful job organizing the Teen Fall Reading Challenge.
- Programming/Events Statistics for September:
 1. Story Time met 4 times averaging 9 attendees.
 2. Fix a Bike Workshop held at Readfield Library and Mt. Vernon Library had 10 attendees at each. Hope to host another Bike Workshop in the spring.
 3. September Book Club had 14 attendees.
 4. New Library Cards for September: 7
 5. Facebook Followers at the end of September 455 (an increase of 7)
 6. Curbside Service had 6.
 7. Food Rescue Maine Program: We have given out 22 countertop composting buckets.
- Upcoming Events:
 1. Pumpkin Carving – October 30 10-2
 2. Trunk or Treat – October 30 5:00 - 6:30
 3. Contest: Guess the pumpkin weight. We again have a pumpkin donated by Christianson Farm and we thank Jan Tarbuck for organizing this event.
 4. 75th Birthday Celebration for the Library: This event has been rescheduled until after the Holidays.
 5. Book Signing: A tentative date (Nov. 6, 10-2) has been scheduled for author, Barbara Walsh to be at the Library to sign and sell her new book.
- Ongoing programs:
 - Weekly Story Time continues.
 - October Book Group Discussion: October 25 at 6:30 – “Pachinko”.
 - November Book Group Discussion: November 29 at 6:30 – “Deacon King Kong”.

The meeting was adjourned at 8:00.

The next meeting will be held on November 3 at 6:30 via Zoom.

Respectfully submitted,
Betty Peterson, Secretary