

READFIELD COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 3, 2021

The meeting was called to order at 6:30 by Chair, Pam Mitchell. Meeting was held by Zoom. Pam Mitchell, Jen Bonnefond, Sonya Clark, Brenda Lake, Deb Peale, Pat Clark, Jackie Drouin, Betty Peterson and Melissa Small, Librarian were present. Excused was Maureen Kinder.

Secretary's Report: October minutes were approved.

Treasurer's Report: Treasurer's report was approved after a few questions were clarified.

Old Business:

- COVID update: No changes in our procedures.
- Halloween Trunk or Treat: Successful event. 503 visited our table.
- WiFi: Still having problems but getting closer to a solution.

New Business:

- Policy Review Committee Report: A subcommittee has met to review the existing policies. They are working on a draft and will present it to the Board when completed.
- Holiday Celebrations: The Library Tree Lighting will occur on Friday, December 3 at 6:30. Melissa has advertised it and the Library Board of Trustees will provide cookies.

Librarian's Report:

- Before giving her report, Melissa introduced Marisha Bernard, our Library Intern, who joined us on Zoom. Marisha gave a presentation on what she is doing at our Library during her internship (TEEN "Fall into Reading" Challenge, Cataloging and Processing, Display Calendar, Book Quote Display, and Book Repair Workshop.) She also mentioned how much she has enjoyed working at our Library and has learned a lot.
- Urban Libraries Council "Fine Free Map": We are listed in the Urban Council National "Fine Free Map." We are one of five libraries listed in Maine.
- New Service! ComicsPlus: This service is provided by the Maine State Library/Maine InfoNet. It provides patrons with access to a digital collection of over 20,000 comics, graphic novels, and manga which are available at all times and there is no check out limit. Melissa will publicize this new service soon.
- American Recovery Plan Act (ARPA) Grant: \$2,500 has been received by the town. Melissa and a couple of Board members will be ordering items for the Library.
- Maine Public Library Fund Grant: Melissa submitted an application in the amount of \$2,539 for a one-year subscription to "NewsStand Digital Magazines and Newspapers." This grant will offer many more magazines and newspapers to our patrons and maybe reach some new patrons who are not able to come into the Library.
- AARP Community Grant – Lawn Library Furniture: This order was placed on Oct. 12.

- Story Walk Update: The picture book featured for November is “Pete the Cat: I Love My White Shoes.” Sponsored by an anonymous donor. It was installed by a local Girl Scout Troop.
- Welcome New Volunteers: We have a few new volunteers joining the Library.
- Cake Pan Donation: A patron has made a very generous donation of 50-ish cake pans along with cake decorating supplies. Marisha has been researching ways of displaying these items.
- Donation of Shutters: A patron recently donated 8 shutters that are the correct size for our windows.
- Programming/Event Statistics Updates for October 2021:
  1. Teen Challenge Event held on 10/2 had a total of 15 in attendance.
  2. Story Time met 4 times with an average of 8 attending.
  3. October Book Club held via Zoom had 11 attending.
  4. Pumpkin Carving Event held on 10/30 had 21 in attendance.
  5. Trunk or Treat Halloween had 503 stopping by.
  6. New Library Cards for October: 4.
  7. Facebook Followers at the end of October 466 (an increase of 11).
  8. Curbside Service had 9.
  9. Home Deliveries: We had 4 in October.
- Upcoming Events:
  1. Displays: Kill-A-Watt Electricity Monitors and updated “Energy Efficiency Tip” from Electricity Maine; National Native American Heritage Month; National STEM (Science/Tech/Engineering/Math) Day.
  2. Book Sale and Signing with Barbara Walsh on Saturday, November 6 from 10 to 1. Her new book is “The Deer Man.”
  3. “Holiday Health/Destress” Zoom Event with local Chiropractor Jenn Cotone. Tentative date: Wednesday, December 8 at 6:30.
  4. Girl Scouts Informational Table at the Library: Tentative date: Monday, December 13 from 5:30 to 6:30.
  5. Winter Composting Event by Zoom. Tentative date: Monday December 13 at 6:30.
  6. Holiday Celebration: Library Tree Lighting December 3 at 6:30.
- Ongoing programs:
  1. Weekly Story Time will continue on Zoom.
  2. November Book Club Discussion: November 29 at 6:30 on Zoom. “Deacon King Kong” by James McBride. No December meeting

The meeting was adjourned at 8:05.

There will be no meeting in December. Next meeting will be held on January 5, 2020 by Zoom.

Respectfully submitted,  
Betty Peterson, Secretary

