

READFIELD COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
JANUARY 5, 2022

The meeting was called to order at 6:33 by Chair, Pam Mitchell. Meeting was held by Zoom. Pam Mitchell, Jen Bonnefond, Sonya Clark, Brenda Lake, Maureen Kinder, Pat Clark, Jackie Drouin, Betty Peterson and Melissa Small, Librarian were present. Excused was Deb Peale.

Secretary's Report: November minutes were approved.

Treasurer's Report: Sonya presented the December and Second Quarter Report and both were approved.

Old Business:

- COVID Updates: No changes in our procedure. If Melissa feels a change should be made, she will contact the Board and Eric for approval.
- Wi-Fi Updates: The Wi-Fi has been fixed. Yah!
- Christmas Tree Lighting: Despite COVID, this event was a success.
- Grants Updates:
 1. ARSL Grant for \$4,965.00 was received. This will be used for upstairs patron workstations and technology, materials for outreach, and teen and children's author events.
 2. AARP Community Grant: This grant for Library lawn furniture will be arriving shortly.
 3. ARPA Grant for \$2,500.00 has been received by the town. This grant is to be used for technology and outdoor programming-related expenses.

New Business:

- Policy Review Committee Report: Postponed till next month.
- Marisha: Marisha, our intern for the fall did a great job. Melissa enjoyed working with her and the projects she worked on and the support she provided the library was extremely valuable.
- Cake Pans: Will be circulating soon.
- Beanstack Reading Challenge: The Readfield Library is part of this program through the Maine State Library. Details of this program can be found in the Messenger. Melissa has had 12 people sign up already.

Librarian's Report:

- Library Board of Trustees Meeting Zoom links: We will continue using the Networkmaine Zoom account for our monthly meeting.
- Town Email and Privacy Related Issues: The Town has had issues with sending and receiving emails during the month of December. Melissa will be adding a message below her email signature regarding Freedom of Access Act.
- Ancestry Library: As of January 1, 2022, Ancestry Library is no longer accessible from home, only from within a public library.
- Library Park: Kents Hill School students, Marianne and John Perry, and other volunteers

and town staff helped clean up the park behind the Library. It is much appreciated.

- New Signs: The Historical Society Sign and the new hours sign have been hung.
- Upcoming Programming and Events:
 1. Reading Challenges with Beanstack: Already mentioned.
 2. Story Time: This program will take a winter pause through March. However, the first Tuesday of the month at 9:30 we will continue to meet outside at the Story Walk. Will also have a Saturday or late afternoon Story Walk.
 3. Tuesday, January 4, 9:30 – 10:30 – Story Walk outdoors.
 4. Monday, January 17, 6:00 pm – Full Moon Snowshoe/Hike.
 5. Wednesday, January 19, 1 pm – Better Business Bureau Info Table.
 6. Saturday, January 22, 10-11 am – Group Story Walk and Story Time.
 7. Tuesday, January 25, 3-4 pm – “Revised Robert Burns Celebration.
 8. Monday, January 31, 6:30 pm – Library Book Group meeting by Zoom.
 9. Tuesday, February 1, 9:30 – 10:30 am – Group Story Walk & Story Time.
 10. Saturday, February 5, 10:00 am-4:pm – Take Your Child to the Library Day.
- Programing/Events Statistics for November, 2021:
 1. Story Time: Met five times with an average of 9 attending.
 2. Author Book Sale/Signing: 17 attended.
 3. Writers Group meeting: 2 attended.
 4. November Book Group: 7 attended.
 5. Hannukah Celebration: 9 attended.
 6. New Library Cards for November:
 7. Curbside service: 3.
 8. Home Deliveries: 2
- Programming/Events Statistics for December 2021:
 1. Annual Tree Lighting: Estimated count attending 100.
 2. Teen Challenge Treat Day: 13 attended.
 3. Story Walk and Story Time: 4 meetings, average attending 6.
 4. De-Stress the Holidays: 5 attended.
 5. Compost Workshop: 11 attended.
 6. Girl Scouts Info Table: 1 attended.
 7. New Library Cards for December: 2.
 8. Curbside Service: 4.
 9. Home Deliveries: 1.
 10. Facebook Followers: At the end of December we had 484 followers.

The meeting was adjourned at 7:54.

Next meeting will be held on February 2, 2022 by Zoom.

Respectfully submitted,
Betty Peterson, Secretary