

READFIELD COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
MAY 11, 2022

The meeting was called to order at 6:40 by Chair, Pam Mitchell. Meeting was held in person outside the library and by Zoom. Present were: Pam Mitchell, Brenda Lake, Deb Peale, Maureen Kinder, Pat Clark, Betty Peterson and Melissa Small, Librarian. Excused were Sonya Clark, Jen Bonnefond, and Jackie Drouin.

Secretary's Report: Secretary's report was approved as amended.

Treasurer's Report: April and May's Treasurer's report were approved after some explanations.

Old Business:

- COVID Updates: Mask Mandate and Indoor chairs and toys: After much discussion, the board agreed that a notice should be put up stating "we highly recommend masks be worn." This was decided since our county is in the yellow. We will monitor this daily. If the county goes orange we will mandate masks be worn and if we go green, masks will be optional. We will not move the indoor chairs and toys downstairs yet.

New Business:

- Board Member and Officers: Betty will be stepping down as a Trustee. Pam will notify Kristen of the opening. Also, members should be thinking about officers for next year.
- Books at the Beach: For Library Outreach, Melissa would like to have a Library table at the Town Beach with books once a week in July. The Board approved this and thought it was a great idea.
- Mylar Book Covers: Melissa will order books in July and August without Mylar covers. If they hold up well she will continue this procedure and save money as well.
- Google Calendar and Drive for Shared Board Documents: Melissa suggested we use Google Drive to streamline the digital location of all Board documents. The Board thought it was a good idea and we will begin in July. She will also set up a Google calendar to share Library events with Board members.
- Joseph Cummings Chase Artwork: The Library recently was gifted a charcoal portrait of a young girl, done by American artist Joseph Cummings Chase (1878-1965) who was born in Kents Hill. Melissa is working with Dale Potter-Clark to do an event related to the artist.
- Outdoor Electrical: Eric has approved the installation of a couple of outdoor electrical outlets at the Library. Ben is working with the electrician to get a quote for us.

Librarian's Report:

- New Cardholders – Welcome Email: Beginning this month Melissa will send out a "Welcome email" to all new card holders which details all of the services we offer.
- Outdoor Gardens: Students from Kents Hill and Maranacook did a great job raking and cleaning up the yard in April.

- Programming/Events Statistics Updates for April 2022:
 1. Career Center Consultant: Met three times with 3 attending.
 2. April Story Walk Event: Met twice with an average of 3 attending.
 3. Build-a-Book Workshop: Met once with 10 attending.
 4. Volunteer Appreciation Event: Met once with 8 attending.
 5. Food Rescue Maine event: Met once with 19 attending.
 6. April Book Group: Met once with 16 attending.
 7. Evening Poetry Stroll: one attended.
 8. New Library Cards for April: 5.
 9. Curbside service: 0.
 10. Home Deliveries: 4.
 11. Facebook Followers: At the end of April, we had 527 followers (an increase of 19).

The meeting was adjourned at 8:00.

Next meeting will be held on June 1 at 6:30 pm.

Respectfully submitted,
Betty Peterson, Secretary