

Readfield Community Library
Board of Trustees
Minutes for February 14, 2024 Meeting

The meeting was called to order at 6:37 p.m. The meeting was held in person at the Town Hall and by Zoom. Trustees in person were Jen Bonnefond, Jackie Drouin, Brenda Lake, Pam Mitchell, Deb Peale, along with Librarian Mellisa Small. Attending by Zoom was Pat Clark. Excused were Sonya Clark, Maureen Erb, and Chris Olson.

Secretary's Report:

October 11, 2023: Deb made a motion to approve. Pam seconded. All approved.

January 10, 2024: Pam made a motion to approve. Deb seconded. All approved.

January 22, 2024: Brenda made a motion to approve. Pam Second. All approved.

Treasurer's Report: Jen made a motion to approve the January 2024 report. Brenda seconded. All approved.

Old Business:

Second Floor Renovations:

Update on Progress: The front room is completed. The goal for the rest of the upstairs is for electrical and painting work to be finished by the end of February.

Grand Opening: Saturday April 6th at 10:00 am. Invitations are being sent out to the following: Library Board, Library volunteers, Select Board members, Budget Committee, Town Manager, Town Maintenance, Senator Hickman, Rep Hasenfus and Rep Pingree and Senator King.

ARSL New England Libraries Sustainability Grant: The library did not receive this grant. The Board of Trustees are looking at alternative funding sources for the heat pumps and updated computers.

New Business:

Need for working group for upstairs policy: A subgroup was created to draft an upstairs policy. This will be presented to the board.

Full Moon Snowshoe/Hike event: Saturday, February 24th at 6:00 p.m. It is a joint event with the Trails Committee.

In Memoriam donations: A total of \$710.00 was donated to the library in memory of Barbara Lord. The Board of Trustees has decided to use the money toward beautifying the upstairs with plants, lamps, carpets, pictures and other items.

Public Library Trustee Roundtable: This program will take place at the Maine State Library on April 12th. Any and all Board members are invited to attend.

Little Free Library at beach and/or fairgrounds: This will be discussed at the March meeting.

Possible Gear Library Partnership: The Board briefly discussed partnering with Steve DeAngelis's nonprofit with regards to a community gear hub for Maranacook area towns.

Librarian's Report:

Summer Read Me: The cost is \$89.00 which the Friends of the Library will sponsor.

Continuing Education: Librarian is unable to attend the May Maine Library Association Conference but will attempt the NELA in October in Portland instead, and submit an invoice before the end of the fiscal year.

Readfield U: The library is hosting two author events as part of Readfield U offerings: March 7th: Tim Caverly - Allagash: New England's Wild River and March 21st: David Florig - The Stones of Ailsa Craig.

Printing and copying fees: Starting in March the library will be charging 25 cents per copy. This goes along with the town's fees, which are set by the Select Board. The previous fees of 10 cents per page have been in place for MANY years and do not reflect increase in costs for paper and ink.

FY25 Budget: Sonya will propose the FY2025 Budget to the Budget Committee on February 15, 2024.

Building repairs: Four front window screens have holes that have appeared this winter (likely from snow/ice from the roof) will need to be repaired before summer.

An anonymous donor has covered the cost for Maine State Park vehicle pass for 2024.

Friends of the Library will cover the Boothbay Railway Village pass and Coastal Maine Botanical Gardens pass for 2024.

An anonymous donor has given the library a \$500.00 donation to cover paint costs for the upstairs renovations.

Meeting was adjourned at 8:03 p.m. Brenda made a motion. Pat seconded. All approved.

Submitted by Jen Bonnefond