

Readfield Select Board
Meeting for
Feb. 9, 2015

**Readfield Select Board
Regular Meeting
Agenda**

February 9, 2015

Meeting starts: 6:30 PM

Location: Gile Hall

Pledge of Allegiance

- 1. Minutes:** Select Board meeting minutes of January 26, 2015 - 5 minutes
- 2. Warrant: #16** – 5 minutes

Communications – 30 minutes

- 3.** Select Board communications
- 4.** Town Manager
- 5.** Boards, Committees, Commissions & Departments

Appointments/Reappointments: none pending

Unfinished Business:

- 6.** Secret ballot: draft articles/questions – 15 minutes
- 7.** Public budget input survey responses – 15 minutes
- 8.** Budget process update – 15 minutes

New Business:

- 9.** Regional fuel purchase RFP – 5 minutes
- 10.** Trail easements agreement: 1st reading – 10 minutes
- 11.** Snowplow contract: 4th year option – 10 minutes
- 12.** Mailing secret ballot information – 10 minutes
- 13.** Town Manager transition process – 10 minutes
- 14.** Review of letters from residents – 10 minutes
- 15.** Other (if needed)

Public Communications:

- 16.** Members of the public may address the Select Board on any topic – 15 minutes

Executive Session: if needed

Adjournment

#1 Miles

Town of Readfield – SELECT BOARD

MINUTES

01/26/2015

6:33 PM

TOWN OFFICE

MEMBERS PRESENT	Sue Reay, Valarie Pomerleau, Thomas Dunham, Greg Durgin, Allen Curtis
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Stefan Pakulski, Gene Carbona, Fran Zambella, John Stanley, Elaine Stanley, Milt Wright, Grace Keene, Henry Whittemore, Darcy Whittemore, Anita Buss

Agenda topics

#1 MINUTES 12/29/2014, 01/06, 01/08, 01/13/2015	
MOTION	Motion by Selectperson Pomerleau to approve the minutes of 12/29/2014 as amended.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 3-0-2 (Selectperson Durgin and Curtis due to not being present).
MOTION	Motion by Selectperson Curtis to approve the minutes of 01/06/2015 as written.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 5-0.
MOTION	Motion by Selectperson Durgin to approve the minutes of 01/08/2015 as written.
SECOND	Second by Selectperson Curtis.
PASS/FAIL	Motion passes: 5-0
MOTION	Motion by Selectperson Dunham to approve the minutes of 01/13/2015 as amended.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
#2 WARRANT REVIEW #15	
DISCUSSION	1) Discussion of Warrant Items.
MOTION	Motion by Selectperson Durgin to approve Warrant #15 in the amount of \$39,338.43.
SECOND	Second by Selectperson Pomerleau.
DISCUSSION	Chairperson Reay asked that if Town Manager Pakulski finds out anything different to let Board know regarding the sick time being paid.
PASS/FAIL	Motion passes: 5-0
#3 SELECT BOARD COMMUNICATIONS	
DISCUSSION	1) Selectperson Dunham will present the Board with a completed spread sheet for the road work at the next meeting for discussion. 2) The Public Works Ad-Hoc Committee would like to receive some assistance from the Town Office Staff in the form of time. 3) The Ad-Hoc Committee would like a directive from the Board that is actually attainable. 4) Selectperson Dunham will speak with the Ad-Hoc Committee at their next meeting and then bring back to the Board more information.
MOTION	Motion by Selectperson Dunham to provide the Public Works Ad-Hoc Committee with the goal of answering the question of "What would this years budget look like if the Public Works was still in place"
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
DISCUSSION	1) Selectperson Dunham sat down with Mr. Knox, a resident living on Old Kents Hill Road, and saw first hand how the light pole at the Town Office affects his living room. It is a very bright light shining directly in even though Mr. Knox is three (3) houses down from the Town Office. 2) Selectperson Dunham will follow up with the electrician to see what can be done to alleviate the situation. (Consensus) 3) Resident John Stanley mentioned that he had a similar situation with the school and a compromise was reached to the satisfaction of both parties. 4) Selectperson Curtis presented the Board with a draft copy of the warrant articles which will be discussed in the workshop of 02/03/15.

#4 TOWN MANAGER	
DISCUSSION	1) There are several properties that are slated for foreclosure. The final date is February 18, 2015 for payment. 2) Town Manager will inform the Board of the properties that have still not paid the amount due at the next Board meeting.
MOTION	
SECOND	
PASS/FAIL	
#5 BOARDS, COMMITTEES, COMMISSIONS AND DEPARTMENTS	
DISCUSSION	1) None
MOTION	
SECOND	
PASS/FAIL	
#6 APPOINTMENTS	
DISCUSSION	1) Spoke with Mr. Zambella briefly on why he would like to be a member of the Appeals Board.
MOTION	Motion by Selectperson Pomerleau to accept the application for Fran Zambella to the Appeals Board with a term of 01/26/2015 – 06/30/2016.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 5-0
MOTION	Motion by Chairperson Reay to appoint Robin Lint as the Voter Registrar with a term of 01/01/2015 – 12/31/2016.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 5-0
DISCUSSION	1) Resignation from board or committee members must be made in writing or email by policy.
#7 ANNUAL CHAIRS POLICY REVISIONS	
DISCUSSION	1) Reading of final draft.
MOTION	Motion by Selectperson Pomerleau to accept the Annual Chairs Policy as presented.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 5-0
#8 PUBLIC BUDGET INPUT SURVEY	
DISCUSSION	1) Review of the information that will be put on the website. 2) The survey looks good with the minor changes and should be put on the website. (Consensus)
MOTION	
SECOND	
PASS/FAIL	
#9 MUNICIPAL RESOURCES, INC. PROPOSAL	
DISCUSSION	1) The Board liked the idea of having an audit to help streamline the expenses. 2) Chairperson Reay would like the other members of the Board to review the information and discuss at the next meeting.
MOTION	
SECOND	
PASS/FAIL	
#10 APPOINTMENT PROCEDURES REVIEW PROCESS	
DISCUSSION	1) The Board will review and discuss the policy and possibly form a sub-committee. 2) Selectperson Pomerleau would like to advertise to find 5-7 volunteers to sit on the sub-committee 3) Members of the sub-committee should consist of the town clerk, two chairpersons from other committees, and two (2) at large volunteers.
MOTION	
SECOND	
PASS/FAIL	
#11 OTHER	
DISCUSSION	1) Selectperson Durgin explained that he would like to change his vote from 01/13/2015 not accepting the Town Managers resignation. He explained that by law, he has 15 days to change his vote on any motion.
MOTION	Motion by Selectperson Durgin to revisit the vote made on 01/13/2015 regarding the resignation from Town Manager Pakulski and would appreciate a second for the purposes of discussion.
SECOND	Second by Selectperson Curtis.

DISCUSSION	Selectperson Durgin admits that he made a mistake in not accepting the town managers resignation and would like to have another vote.
PASS/FAIL	Motion fails: 2-3 (Chairperson Reay, Selectperson Curtis and Dunham)
DISCUSSION	Chairperson Reay addressed a letter that was received by the Vice-Chair from Milt Wright and addressed him directly.
#12 PUBLIC COMMUNICATIONS	
DISCUSSION	1) Darcy Whittemore would like to get a list from the Town of the equipment used when the Public Works was running for the Ad-Hoc Committee. 2) John Stanley commented on the resignation of Town Manager Pakulski and said that "It's all about perception" with regards to comments made, and that the fact that the very procedures this Board has put into place, they do not follow their own policies consistently and that perception can be taken as untrustworthy or important. 3) Elaine Stanley hopes that the Town can strive to reach a position of "Honorable Opposition".
MOTION	
SECOND	
PASS/FAIL	

ADJOURN @ 8:53 PM

MOTION	Motion by Chairperson Reay to enter into Executive Session per 1 M.R.S.A. 405 (6)(a) for a personnel issue and invite the Town Manager.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 5-0
	Left executive session at 9:39pm and reconvened in open session at 9:42 pm
MOTION	Motion by Selectperson Durgin to accept the Town Manager's resignation and change the last working day to February 6, 2015 with salary and benefits paid through August 7, 2015.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
DISCUSSION	The Select Board signed the letter of resignation, accepting and approving the terms. Chairperson Reay then proposed another Select Board Meeting after the Tuesday, February 3rd workshop. The workshop will address the referendum ballot questions and will go from 4:30 – 6:00 pm. The meeting after the workshop will address a transition plan following the Town Manager's resignation and will go to 8:00 pm. The Board agreed by consensus to hold this meeting and have it posted accordingly.

ADJOURN @ 9:47 PM

Town of Readfield – SELECT BOARD

MINUTES

02/03/2015

6:04 PM

TOWN OFFICE

MEMBERS PRESENT	Sue Reay, Valarie Pomerleau, Thomas Dunham, Greg Durgin, Allen Curtis
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD SPECIAL MEETING
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Stefan Pakulski, Grace Keene, Robin Lint, Teresa Shaw, Glen Hawes

Agenda topics

TRANSITION PROCEDURES FOR TOWN MANAGER	
DISCUSSION	1) Town Manager Pakulski holds the following titles: Town Manager, Treasurer, Tax Collector, Welfare Administrator, Health Officer, Road Commissioner and Transfer Station Manager. 2) Appointments must take place before the opening of business on Monday 2/9/15, otherwise taxes can't be collected (which includes: Motor Vehicle Registrations, ATV/Boat Registrations, etc), Accounts Payable, Payroll, etc will be unable to be distributed. 3) Taxes will be balanced and recommitted to an appointed person. 4) Treasurer, Teresa Shaw... is the logical choice at this time, if she accepts. 5) The Union vote is taking place on 2/10/15...How will that affect Ms. Shaw if she accepts the interim positions until such time as a new manager is found? 6) Compensation for Ms. Shaw if she accepts titles? Where will the money come from? 7) The Union vote will guide the decision on whether or not Ms. Shaw can take the titles. 8) Assistant Transfer Station Manager, Glen Hawes, was suggested to be placed in the Managers position since he has the working knowledge of what needs to be done. 9) There may be billing issues with Wayne if Mr. Hawes is made manager. 10) Ms. Shaw being the Interim Town Manager should not affect the Union vote for the fact she is just filling in. 11) Ms. Shaw should be appointed as the Treasurer as her signature is second to Mr. Pakulski at the bank. 12) Does the Bond Insurer need to be notified of Ms. Shaw being the interim town manager. 13) A search committee should be formed to detail the criteria for the candidate to possess. 14) Guidelines from the Town of Jay may aid the Board with the transition process. 15) Leave the Budget Survey on the website and have a disclaimer that
OTHER BUSINESS	
	1) The Municipal Resources Inc. proposal was received by Chairperson Reay on Sunday via email and they are requesting Thursday, 2/5/15 to do an audit review. 2) The Board agreed that waiting until March was a much better choice at this point to have the audit. 3) Leave the Budget Survey on the website with a disclaimer stating that you must sign up for a <i>GOOGLE</i> account in order to participate in the on-line survey. 4) There is a link on the website that will allow residents to download a PDF copy available.

ADJOURN @ 7:10 PM

#2 Warrant

#3

Select Board

#4

Town Manager

4. Town Manager

Lien foreclosures: Please see the list of remaining property tax liens scheduled for automatic foreclosure on February 18, 2015. The Town Manager has reviewed this list and met with the CEO according to the Select Board's policy. There is no recommendation to waive the foreclosure on any property.

Staff resignations: Please see the attached resignations from PEG TV station director Kristie Hutchinson and station assistant Shannon Gould, both effective as June 30, 2015. These two employees will work through the rest of the budget and secret ballot process, and would like to help orient any new employees who could take over the cable station duties starting in July 2015.

Local Health Officers (LHOs): The Town's two LHOs served terms that expired on June 30, 2014. State law requires three-year appointments for LHOs. In the absence of an appointed LHO, a Town Manager may only assume LHO duties if a local charter allows this, otherwise the Select Board Chair will assume the role. In Readfield's case, the Select Board Chair must be the LHO until any other candidate can be appointed. The two former LHOs have not indicated they would be willing to be appointed again since their terms expired. The Town Manager informed the state LHO program coordinator of the change and gave the Select Board Chair's contact information.

Town Manager transition: The Town Manager resigned effective February 6, 2015 and Teresa Shaw is now Acting Town Manager. The former manager greatly appreciates all his time here and the support he received from so many Select Boards and other Town boards, committees and commissions over the years; as well as from the many residents who might not have served on committees but who made great contributions to the community, and made the work of Town management that much easier and more enjoyable.

Readfield
12:06 PM

RE Collection Account Status List

02/06/2015
Page 1

Tax Year: 2012-1, Balance Due >0, Show Interest
Order By: Name, Account, Year As Of Date: 02/06/2015

Acct	Year	Property Tax Due	Payment Received	Abate - Adjust	Balance Due	Balance Due w/ Interest	Refund Abate
11	Alleborn Douglas A						
	2012-1	834.48	435.11	-49.15	448.52	449.91	0.00
822	Angell Johnathan Angell Anne						
	2012-1	453.27	393.33	-13.52	73.46	73.64	0.00
27	Ashby Leroy J						
	2012-1	1,130.23	0.00	-67.02	1,197.25	1,200.56	0.00
1559	Barton Richard S Barton Karen M						
	2012-1	1,311.67	0.00	-83.27	1,394.94	1,398.81	0.00
710	Billington Lisa L.						
	2012-1	1,498.12	0.00	-93.29	1,591.41	1,595.86	0.00
1445	Bourque Megan S						
	2012-1	3,881.90	0.00	-221.42	4,103.32	4,115.14	0.00
1327	Choate Richard W						
	2012-1	850.57	0.00	-51.99	902.56	905.01	0.00
230	Cote Carl A						
	2012-1	479.90	0.25	-32.40	512.05	513.37	0.00
989	Dubois Duane H						
	2012-1	1,050.32	0.00	-69.22	1,119.54	1,122.60	0.00
353	Ertha, E Darlene						
	2012-1	1,731.72	800.00	-103.46	1,035.18	1,035.97	0.00
1037	Evans Tina Z Evans Ronald C						
	2012-1	1,463.16	1,283.05	-93.05	273.16	273.25	0.00
1501	Fike Brandon E Fike Jessica L						
	2012-1	2,414.79	3.18	-142.23	2,553.84	2,561.10	0.00
379	Fogg Timothy						
	2012-1	2,494.12	0.00	-140.66	2,634.78	2,642.33	0.00
403	French Lloyd A French Lori A						
	2012-1	917.15	723.86	-63.35	256.64	256.95	0.00
621	Klinoff Helen Klinoff Andrew						
	2012-1	2,542.40	0.00	-143.26	2,685.66	2,693.36	0.00
705	Lucas James						
	2012-1	350.06	0.00	-25.42	375.48	376.40	0.00
152	Maranacook Motors						
	2012-1	3,853.59	0.00	-219.90	4,073.49	4,085.22	0.00
1128	Siracusa Richard Jr						
	2012-1	453.27	0.44	-30.96	483.79	485.03	0.00
1803	Tims William Jr						
	2012-1	564.25	0.00	-49.58	613.83	615.39	0.00
155	Violette Ronald						
	2012-1	4,236.47	0.00	-240.48	4,476.95	4,489.87	0.00
Total for 20		32,511.44	3,639.22	-1,933.63	30,805.85	30,889.77	0.00

Maine Revised Statutes

§943-B

Title 36:

§945

- ☑ [§944 PDF](#)
- ☑ [§944 MS-WORD](#)
- ☑ [STATUTE SEARCH](#)
- ☑ [CH. 105 CONTENTS](#)
- ☑ [TITLE 36 CONTENTS](#)
- ☑ [LIST OF TITLES](#)
- ☑ [DISCLAIMER](#)
- ☑ [MAINE LAW](#)
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TAXATION

Part 2: PROPERTY TAXES

Chapter 105: CITIES AND TOWNS

Subchapter 9: DELINQUENT TAXES

Article 2: ENFORCEMENT OF LIEN ON REAL ESTATE

§944. Foreclosure for equitable relief, procedure

A tax lien mortgage filed in accordance with sections 942 and 943 may be foreclosed by an action for equitable relief in the following manner.

1. Waiver of foreclosure. The municipal treasurer, when so authorized by the inhabitants of the municipality, or in the case of a city by the legislative body thereof, may waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure in the registry of deeds in which the tax lien certificate is recorded before the right of redemption therefrom shall have expired.

The tax lien mortgage, after the recording of such waiver, shall then continue to be in full force and effect.

2. Form. The waiver of foreclosure must be substantially in the following form:

The foreclosure of the tax lien mortgage on real estate for a tax assessed against to dated (name) (name of municipality) and recorded in registry of deeds in Book, Page is hereby waived.

Dated this date of 20..

..... A.B.

Treasurer of

State of Maine

..... SS.

..... 20....

Then personally appeared the above named A.B. Treasurer and acknowledged the foregoing instrument to be a free act and deed in the Treasurer's said capacity.

Before me,

.....

Notary Public

- ▼ [§944 PDF](#)
- ▼ [§944 MS-WORD](#)
- [STATUTE SEARCH](#)
- ◀ [CH. 105 CONTENTS](#)
- ◀ [TITLE 36 CONTENTS](#)
- ◀ [LIST OF TITLES](#)
- [DISCLAIMER](#)
- ◀ [MAINE LAW](#)
- ◀ [REVISOR'S OFFICE](#)
- ◀ [MAINE LEGISLATURE](#)

The form required by this subsection must be dated, signed by the treasurer or bear the treasurer's facsimile signature and notarized.

A charge to the municipality of 50¢ for the waiver of foreclosure and the charges of the registry of deeds for the recording of the waiver in accordance with the fees set forth in Title 33, section 751, subsection 1 must be included in the amount secured by the tax lien mortgage.

[2011, c. 104, §2 (AMD) .]

3. Foreclosure of tax lien mortgage. If said tax lien mortgage together with interest and costs shall not be paid within 6 months after the date of recording the waiver of foreclosure thereof, the tax lien mortgage may be foreclosed in an action for equitable relief.

4. Right of redemption. In such action the court shall provide a period for the exercise of the right of redemption from the tax lien mortgage which shall expire in not less than 90 days from the decree of the court and in no event before the expiration of 18 months from the date of filing of the tax lien certificate in the registry of deeds as provided in section 942.

SECTION HISTORY

1981, c. 557, §4 (AMD). 1987, c. 736, §57 (AMD). 2011, c. 104, §2 (AMD).

Data for this page extracted on 01/05/2015 12:14:58.

**The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.**

Office of the Revisor of Statutes

7 State House Station

State House Room 108

Augusta, Maine 04333-0007

Readfield Town Manager
8 Old Kents Hill Rd
Readfield, ME 04355

January 18, 2015

Readfield Town Manager
Stefan-

I have been honored working as PEG Station manager now for 15 years and have witnessed many changes within cable network, community, and municipal staff. I started this job when my daughter was a toddler and realize now as I watch her as a Senior preparing for College that I too need a change. In the beginning there were great aspiration for recruiting High School Media students to assist in producing programming and build our station's network, but the students weren't truly interested when it came to commit. As I prepared this year's budget I reviewed the past several years' budgets and goals or ambitions that inspired those intended investments, and was disappointed to find that many of the previous intentions were not fulfilled (nor funds spent). Although I have had an Assistant on board to share the duties of broadcasting/recording for a couple years now, there still isn't more time available in a given week to pursue greater endeavors to build the programming while working full time. There is a lot of potential with a Public Access Station such as ours, but it is truly difficult to do it due diligence as a second part-time job on top of a full time position supporting the family.

It has been a privilege to work with the community in supporting our various events through our Bulletin board ads and providing public awareness through our many broadcasts. But I no longer feel that I can give the station the support and attention that is required to provide the quality programming. Please accept this letter of intent for resignation to take effect at the conclusion of this fiscal year ending June 30, 2015.

Sincerely,



2-6-15

To whom it may concern,

I, Shannon Gould, hereby resign my position with the Town of Readfield effective June 30th, 2015. I have enjoyed my time within this position but feel stretched a little thin with this and my other work. Thank you for your understanding.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Gould". The signature is written in dark ink and is positioned above the printed name.

Shannon Gould

#5

Boards,

Committees,

Commissions

Readfield Library Board Minutes
January 7, 2015

The meeting was called to order at 6:46.

Those present: Deb, Brenda, Beverly, Nancy, Jan, Pam and Cricket

A motion was passed to accept the minutes from the December, 2014 meeting with the change in the date from 2015 to 2014.

A motion was passed to accept the treasurer's report.

Librarian's Report:

- *Cleaning out of closet: donating some of the older supplies to other libraries.

- *Social Media: Nancy will put up some book recommendations.

- * Nancy is beginning to write the annual report for the State Library.

- * Christmas Tree Lighting:

 - We will stick with the first Friday in December for this event and continue at the Town Office.

 - Suggestions for next year- not as much cocoa, have water and maybe a gallon of milk, more kid friendly songs and no second verses, need less cookies and if one needs assistance to get to the Town Office, call the library.

- * Scanner: A motion was made and passed to allow Nancy to purchase a new scanner for the library, which will cost \$274.99.

New Business:

- * The Select Board will write a warrant article for the sale of objects upstairs.

- * 2015-2016 Budget: A motion was passed to present the same budget as last year.

- * The Select Board has instructed Stefan to hand out a survey concerning money spent for the town. It was decided that no particular question is needed for the library.

- * Mission Statement: The mission statement will be put online.

- * Jess Cust has resigned her position on the Library Board, so there is an opening. Thanks to Jess for all her service to the Library!

- * Late Winter Book Sale will be on Saturday, February 28th from 10:00 to 1:00 at the library.

- * The next meeting will be held on Wednesday, February 4th at 6:45 at the high school.

Meeting adjourned at 7:29.

Respectfully submitted, Pam Mitchell

#6

Secret Ballot:

Draft Articles



Official Ballot
Town of Readfield, Maine
Annual Municipal Election
& Referendum Vote
June 9, 2015

Robin L. Lint,
Town Clerk

Instructions to Voters

- ♦ To vote for the candidate of your choice, fill in the oval to the left, like this: ☐
- ♦ To vote for a write-in candidate, fill in the oval to the left of the write-in space and write in the person's name.
- ♦ To have your vote count, do not erase or cross out your choice.
- ♦ If you make a mistake, ask for a new ballot.

Article 2 Election of Town Officers as required by State Law

Select Board
Three (3) year term
Vote for two (2)

☐ _____

☐ _____

☐ _____

☐ _____

☐ _____ write-in

☐ _____ write-in

Local School Board
One (1) year term
Vote for one (1)

☐ _____

☐ _____

☐ _____ write-in

Local School Board
Three (3) year term
Vote for one (1)

☐ _____

☐ _____

☐ _____ write-in

RSU #38 School Board
Three (3) year term
Vote for two (2)

☐ _____

☐ _____

☐ _____

☐ _____ write-in

☐ _____ write-in

Article 3
Salaries

Shall the Town of Readfield vote to allow the Select Board to establish salaries of Town Officers and Employees, not elsewhere established, for the period July 1, 2015—June 30, 2016.

Select Board recommends: Yes

☐ YES

☐ NO

Article 4
Taxes Payable & Interest Rate

Shall the Town vote to fix September 25, 2015 or thirty days after the taxes are committed, whichever is later, and February 26, 2016 as the dates of each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of ___% per year, which is lower than the State rate of ___%?

Select Board recommends: Yes

☐ YES

☐ NO

DRAFT

June 09, 2015 Town Meeting Ballot

Article 5 Payable Interest

Shall the Town vote to authorize the Tax Collector to **pay interest** at a rate of ____%, which is lower than the State Rate of ____%, from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 505.4?

Select Board recommends: Yes

☐ YES

☐ NO

Article 6 Accept Payment of Taxes

Shall the Town vote to authorize the Tax Collector to **accept payment of taxes** not yet committed?

Select Board recommends: Yes

☐ YES

☐ NO

Article 7 Contracts & Leases

Shall the Town vote to authorize the Select Board on behalf of the Town to enter into single or multi-year **contracts, leases, and lease/purchase agreements**, not to exceed five years, in the name of the Town if it is deemed to be in the best interest of the Town?

Select Board recommends: Yes

☐ YES

☐ NO

Article 8 Sale of Surplus Property, Equipment & Tools

Shall the Town vote to authorize the Select Board on behalf of the Town to sell Town owned **Surplus Property, Equipment and Tools** no longer needed by the Town?

Select Board recommends: Yes

☐ YES

☐ NO

Article 9 Gifts & Donations

Shall the Town vote to accept any **gifts, unanticipated donations, or pass-through funds** that may be provided by individuals, business associations, charitable groups, or other organizations, which have not been listed in any of the previous or following articles, if the Select Board determines that the gifts, donations, or pass-through funds and their purposes are in the best interest of the Town?

Select Board recommends: Yes

☐ YES

☐ NO

Article 10 General Government

Shall the Town vote to raise and/or appropriate \$_____ for the **General Government** budget?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 11 Boards & Commissions

Shall the Town vote to raise and/or appropriate \$_____ for the **Boards and Commissions** budget?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 12 Buildings Operations & Maintenance

Shall the Town vote to raise and/or appropriate \$_____ for the **Town Buildings Operations & Maintenance** budget?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 13 Community Services

Shall the Town vote to raise and/or appropriate \$_____ for the **Community Services** budget category?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 14 Recreation, Parks & Activities

Shall the Town vote to raise and/or appropriate \$_____ for the **Recreation, Parks & Activities** budget category with any unexpended balances of the Beach, Recreation and Heritage Days to be carried forward?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 15 Protection Department

Shall the Town vote to raise and/or appropriate \$_____ for the **Protection Department** budget category with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?

Select Board recommends: Yes

☐ YES

☐ NO

Article 16 Cemetery Maintenance

Shall the Town vote to raise and/or appropriate \$_____ for the **Cemetery Maintenance** budget category with any unexpended balances to carry forward?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

DRAFT

June 09, 2015 Town Meeting Ballot

Article 17 Roads & Drainage

Shall the Town vote to raise and/or appropriate \$ _____ for the **Roads & Drainage** budget category with any unexpended balance to be carried forward for the Summer Roads budget?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 18 Capital Improvements

Shall the Town vote to raise and/or appropriate \$ _____ for the **Capital Improvements** budget with all accounts to be carried forward?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 19 Solid Waste Department

Shall the Town vote to raise and/or appropriate \$ _____ for the **Solid Waste Department** budget category with all accounts to be carried forward?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 20 Regional Assessments

Shall the Town vote to raise and/or appropriate \$ _____ for the **Regional Assessments** budget category?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 21 Debt Service

Shall the Town vote to raise and/or appropriate \$ _____ for the **Debt Service** budget?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 22 Snowmobile Club

Shall the Town vote to raise and/or appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation, maintenance and grooming?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 23 Central Maine Agency on Aging

Shall the Town vote to raise and/or appropriate the requested amount of \$ _____ for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 24 Kennebec Behavioral Health

Shall the Town vote to raise and/or appropriate the requested amount of \$ _____ for the **Kennebec Behavioral Health Agency**?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 25 Family Violence

Shall the Town vote to raise and/or appropriate the requested amount of \$ _____ for the **Family Violence Agency**?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 26 Courtesy Boat Inspection

Shall the Town vote to raise and/or appropriate the requested amount of \$ _____ for the Courtesy Boat Inspection Program to the **Maranacook Lake Association** for \$ _____, and the **Torsey Pond Association** for \$ _____ on Maranacook Lake and Torsey Pond.

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 27 Sexual Assault Agency

Shall the Town vote to raise and/or appropriate the requested amount of \$ _____ for the **Sexual Assault Agency**?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article 28 30 Mile River

Shall the Town vote to raise and/or appropriate the requested amount of \$ _____ for the **30 Mile River Association**?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

DRAFT

**Article 29
Enterprise Fund**

Shall the Town vote to appropriate \$ _____ for the **Readfield Enterprise Fund** budget category with any balance to be carried forward?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES
☐ NO

**Article 30
Revaluation**

Shall the Town vote to raise and/or appropriate \$5,000 for a **Revaluation**?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES
☐ NO

**Article 31
General Assistance**

Shall the Town vote to raise and/or appropriate \$ _____ for the **General Assistance** budget category?

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES
☐ NO

**Article 32
Overdrafts**

Shall the Town vote to appropriate \$ _____ from the Unassigned Fund Balance to cover **Overdrafts**?

Select Board recommends: Yes

☐ YES
☐ NO

**Article 33
Revenues**

Shall the Town vote to appropriate the following estimated **revenues** to reduce the 2015 Tax Commitment?

State Revenue Sharing	\$ _____
Interest on Property Taxes	\$ _____
Interest on Investments	\$ _____
Veterans Exemption	\$ _____
Homestead Exempt. Reimb.	\$ _____
Tree Growth Reimb.	\$ _____
Bete Reimbursement	\$ _____
Boat Excise Taxes	\$ _____
Motor Vehicle Excise Taxes	\$ _____
Agent Fees	\$ _____
Certified Copy Fees	\$ _____
Other Income	\$ _____
Heating	\$ _____
Plumbing fees	\$ _____
Land Use Permit Fees	\$ _____
Dog License Fees	\$ _____
Library Revenue	\$ _____
Cable Television Fees	\$ _____
Beach Income	\$ _____
Recreation Income	\$ _____
Protection	\$ _____
Local Roads	\$ _____
Interlocal	\$ _____
Transfer Station	\$ _____
First Park	\$ _____
Snowmobile (State reimb.)	\$ _____
General Assistance (State reimb.)	\$ _____
TOTAL	\$ _____

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES
☐ NO

**Article 34
Expenditure of Revenues**

Shall the Town vote to authorize **expenditure of revenues** from Federal, State, Local and private sources (including user fees), in those categories for which the revenue was intended (if no use is identified, the funds shall be deposited with the General Fund), in addition to the amounts appropriated preciously in these articles.

Select Board recommends: Yes

☐ YES
☐ NO

**Article 35
Cemetery Trust Funds**

Shall the Town vote to accept in trust from the persons or estates named below, the sums of money opposite their names, said sums to be deposited as part of the Readfield Cemetery Trust Funds and the income to be used for the upkeep and maintenance of of cemetery lot(s) in the Town of Readfield cemeteries?

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Select Board recommends: Yes

☐ YES
☐ NO

**Article 36
Tax Acquired Property**

Shall the Town vote to authorize the municipal officers to retain; sell to the prior owner for taxes, interest and costs; or to sell **tax acquired property** on such terms as they deem advisable, and in accordance with a written policy regarding Tax Acquired Property adopted by the Municipal Officers?

Select Board recommends: Yes

☐ YES
☐ NO

**Article 37
Waiver of Foreclosure**

Shall the Town vote to authorize the municipal officers to issue a **Waiver of Automatic Foreclosure** when the municipal officers wish to avoid acquiring property that may be burdensome to the Town and to take court action if needed to foreclose at a later date, if desired?

Select Board recommends: Yes

☐ YES
☐ NO

DRAFT

June 09, 2015 Town Meeting Ballot

Article 38 Increase line item by 5%

Shall the Town vote to authorize the Select Board by majority vote present at a regular Select Board meeting, to **increase any line item up to five percent (5%)** by transferring funds from another line balance or miscellaneous income to pay for unexpected expenses.

Select Board recommends: Yes

☐ YES

☐ NO

Article 39 Emergencies

Shall the Town vote to authorize the Select Board to expend up to **Fifty Thousand Dollars (\$50,000)** from the Unassigned Fund Balance (General Fund) to meet emergencies that may occur during the ensuing fiscal year?

Select Board recommends: Yes

☐ YES

☐ NO

Article 40 Playground

Shall the Town vote to close **the Playground** account in the amount of \$1,095 which was raised by donations to maintain the Readfield Elementary School Playground now owned by RSU #38 and donate said money to the RSU #38 for the purpose of maintenance of the Elementary School Playground?

Select Board recommends: Yes

☐ YES

☐ NO

Article 41 Miscellaneous Fees

Shall the Town vote to authorize the municipal officers to set **Miscellaneous Fees** charged for Town services not covered or set by State Statute?

Select Board recommends: Yes

☐ YES

☐ NO

Article 42 Heritage Days

Shall the Town vote to continue holding Heritage Days every other year as adopted by the 2014 Town Meeting?

Select Board recommends: Yes

☐ YES

☐ NO

Article 43 Land Use Ordinance

Shall the following amendment "_____ " be made to the Town's **Land Use Ordinance** be enacted? an ordinance entitled Land Use Ordinance be

Select Board recommends: Yes

☐ YES

☐ NO

Article 44 Trails

Shall an ordinance entitled "_____ be enacted?

Select Board recommends: Yes

☐ YES

☐ NO

Article 45 New Town Roads

Shall an ordinance entitled Acceptance of New Town Roads adopted in 1986 and in 1990 be repealed because they now can be found in the current Land Use Ordinance adopted June 12, 2014?

Select Board recommends: Yes

☐ YES

☐ NO

Article 46 Tax Levy

Shall the Town vote to increase the Property Tax Levy Increase Limit of \$_____ established for Readfield by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that exceeds that property tax levy increase limit?

Select Board recommends: Yes

Budget Committee recommends: Yes

☐ YES

☐ NO

Article 47 Reduce the Total Tax Commitment

Shall the Town vote to appropriate \$_____ from the Unassigned Fund Balance to **reduce the total tax commitment?**

Select Board recommends: Yes

Budget Committee recommends: Yes

☐ YES

☐ NO

Article 48 Town Meeting Vote

Shall the Town vote by **Secret Ballot** on warrant articles at the 2016 annual Town Meeting?

Select Board recommends: Yes

☐ YES

☐ NO

DRAFT

June 09, 2015 Town Meeting Ballot

**Article 49
Maranacook Dam**

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

**Article 50
Snowplow Ordinance**

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

**Article 51
Mill Stream Road**

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

Article

Select Board recommends: Yes
Budget Committee recommends: Yes

☐ YES

☐ NO

DRAFT

Robin L. Lint

From: Legal Services Department <Legal_Services_Department@memun.org>
Sent: Monday, February 02, 2015 11:46 AM
To: Robin L. Lint
Subject: RE: Ballot Questions

page 1 of 3

Dear Ms. Lint,

As for your first question, you are correct. Unless the law specifically allows for words of explanation, such as budget committee recommendations, any explanation attempting to influence the voters is not permitted. Below I have included an excerpt from our Town Meetings and Elections Manual, which discusses this topic further.

Words of explanation, such as "Vote for one" (appropriate when only one office is to be filled), "Vote for not more than three" (where multiple seats with the same term are to be filled on the same board), and "Vote 'yes' or 'no'" may (and should) be printed right on the ballot. 30-A M.R.S.A. § 2528(6)(E). It is recommended also that there appear on the ballot and/or on the instruction cards (1) a statement of the requirement that voters write in the municipality of residence for any write-in candidate (unless residency is not required for the particular office); (2) an instruction that voters must also fill in the box to the left of the printed or write-in candidate's name, and that the vote can be invalidated if the box is not marked; and (3) a reminder that the use of "stickers" is barred.

Although the statute authorizes "words of explanation," we believe this means only guidance to the voter in the proper marking of the ballot, not information concerning a referendum issue. Therefore, this statute is not authority for the municipal officers to explain a particular issue, or to state their recommendation for action on it. There is only one instance in which such information may be included. Title 30-A M.R.S.A. § 2528(5)(B) requires that the municipal officers' and budget committee's recommendations be listed on the warrant and on the ballot for secret ballot referendum votes involving appropriations of money. See the discussion "Budget and Other Financial Recommendations" in Chapter 3, which also includes discussion of a law requiring, for any general obligation borrowing or bond issuance, that the ballot be accompanied by a financial disclosure statement prepared by the Treasurer.

The general rule is that if there is no specific authorization or requirement for information to accompany an issue on a secret ballot, then none should be included on the ballot. Only the question to be voted on and any needed or appropriate instructions to guide the voter in marking the ballot should appear (typically, the only appropriate instruction on a referendum ballot is "Vote yes or no").

You can find the Manual online here using your MMA login information:

http://www.memun.org/DesktopModules/Bring2mind/DMX/Download.aspx?Command=Core_Download&EntryId=6211&PortalId=0&TabId=204.

As for your second question, there is no requirement that such a blanket statement be included. In fact, it would not be recommended. Similar to what is explained above, since the content of secret ballots is described by statute any additional information may not be included unless specifically permitted. If the Board wanted address what will happen if a budget item is voted down, then the alternatives could be posed in an additional article. However, it is important to draft these articles carefully. Below I have included an excerpt from the Town Meetings and Elections Manual that discusses the secret ballot requirements for a vote on an appropriation of money for further discussion.

Budget Recommendations (Required for Secret Ballot Voting)

Many boards of selectmen put their own recommendations or those of a budget committee or other entity in their open town meeting articles. Municipal officers should feel free to include these types of recommendations on any *open town meeting action*. The inclusion of recommendations on open town meeting warrants is usually a matter of local practice or requirements: no state law requires it. However, for *secret ballot referendum* questions that call for a vote on an appropriation of money, several requirements do apply.

Title 30-A M.R.S.A. § 2528(5)(B) contains three requirements that apply in a secret ballot referendum if the article requests an appropriation of money. The requirements apply to articles as they appear *both on the warrant and on the secret ballot*. They are: 1. The article must “be accompanied by” a recommendation of the municipal officers. Section 2528(5)(B). This appears to be required even if the recommendation is “None,” which might be appropriate if a majority of the municipal officers could not agree on a recommendation in the case of a petitioned article; 2. If a town has established a budget committee by an article or ordinance adopted by town meeting or by charter, the budget committee’s recommendation on the article must be printed along with the recommendation of the municipal officers. Section 2528(5)(B)(1); and 3. If the proposed action “affects” the school budget, a recommendation of the municipal school *board* (*not* the school budget committee, if one exists) must be printed along with the municipal officers’ and (if applicable) budget committee’s recommendations. Section 2528(5)(B)(2). These three requirements should be considered to apply not only to articles originated by the municipal officers but also to articles arising by voter petition.

If a municipal budget committee has not been established by article, ordinance or charter, but is, for example, an informal committee appointed by the municipal officers, then state law does not require the municipal officers to include the committee’s recommendations. Recommendations from an informal budget committee may appear on the warrant for an open town meeting, but we advise against including them on the warrant for a secret ballot election. We also advise against including recommendations on non-budgetary articles. This is because the content of ballots is prescribed by statute, and there is no provision for the inclusion of recommendations other than as discussed above.

I hope that you have found this helpful. Please do not hesitate to contact me with any further questions.

Best,

Breana N. Behrens, Staff Attorney
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in state)
207-623-8428
FAX 207-624-0187
legal@memun.org

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From: Robin L. Lint [mailto:readfield.clerk@roadrunner.com]
Sent: Thursday, January 29, 2015 9:47 AM
To: Legal Services Department
Subject: Ballot Questions

I have some questions and concerns about what the new Secret Ballot should look like.

page 3 of 5

- 1) The SB (select board) would like to put under certain articles: "if you vote NOthis is what will happen" I am thinking we cannot legally do that, we cannot influence the voter.
- 2) Since this is the first time we are doing a total secret ballot do we need to have a question about what the budget line amount will be if the vote is in the negative on any article or can they just decide to put a blanket statement in the beginning of the money articles that states: If the majority of voters vote in the negative on an article, the budget amount will revert either to the FY2014 appropriation or to \$0.

I'm sure as the process goes on I'll have many more questions for you.

Thank you,

Robin Lint

Town Clerk, Voter Registrar & FOAA Officer

readfield.clerk@roadrunner.com

(207) 685-4939 Fax (207) 685-3420

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From: Legal Services Department <Legal_Services_Department@memun.org>
Sent: Wednesday, February 04, 2015 4:56 PM
To: Robin L. Lint
Subject: RE: Readfield

Robin,

Under question 1, I don't like the phrase "raise and/or appropriate." It's inherently ambiguous and confusing. You should either "raise and appropriate" from property taxes (which is what "raise" means) or "appropriate" from some other identified source, such as surplus, other revenues or whatever. Also, on a secret ballot, blanks must be filled in, otherwise the vote will be meaningless.

Under question 2, if either or both articles are defeated, the town will sooner or later be in breach of its financial obligations and subject to whatever legal remedies are available to the obligees. These could range from a suit on a promissory note or bond to a court-ordered attachment and sale of municipal property, bank accounts or tax receipts to the withholding of State funds, depending on the nature of the obligation. I don't know what you mean by "housekeeping article," and I don't know of any mechanism to preclude the possibility of defeat.

Under question 3, I would say, "Shall the Town's Land Use Ordinance be amended as follows:" and then set out the provisions to be amended, underlining additions and striking through deletions.

Richard P. Flewelling, Assistant Director
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in-state)
207-623-8428
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legal@memun.org

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From: Robin L. Lint [mailto:readfield.clerk@roadrunner.com]
Sent: Wednesday, February 04, 2015 10:41 AM
To: Legal Services Department
Subject: RE: Readfield

Please see the following 3 questions and advise:

- 1) Are the following articles worded right for a secret ballot question?

Article 14

Recreation, Parks & Activities

Shall the Town vote to raise and/or appropriate \$ _____ for the **Recreation, Parks & Activities** budget category with any unexpended balances of the Beach, Recreation and Heritage Days to be carried forward?

page 2 of 3

Article 15

Protection Department

Shall the Town vote to raise and/or appropriate \$_____ for the **Protection Department** budget category with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?

Article 16

Cemetery Maintenance

Shall the Town vote to raise and/or appropriate \$_____ for the **Cemetery Maintenance** budget category with any unexpended balances to carry forward ?

Article 33

Revenues

Shall the Town vote to appropriate the following estimated **revenues** to reduce the 2015 Tax Commitment?

State Revenue Sharing	\$_____
Interest on Property Taxes	\$_____
Interest on Investments	\$_____
Veterans Exemption	\$_____
Homestead Exempt. Reimb.	\$_____
Tree Growth Reimb.	\$_____
Bete Reimbursement	\$_____
Boat Excise Taxes	\$_____
Motor Vehicle Excise Taxes	\$_____
Agent Fees	\$_____
Certified Copy Fees	\$_____
Other Income	\$_____
Heating	\$_____
Plumbing fees	\$_____
Land Use Permit Fees	\$_____
Dog License Fees	\$_____
Library Revenue	\$_____
Cable Television Fees	\$_____
Beach Income	\$_____
Recreation Income	\$_____
Protection	\$_____
Local Roads	\$_____
Interlocal	\$_____
Transfer Station	\$_____

First Park \$ _____
Snowmobile (State reimb.) \$ _____
General Assistance (State reimb.) \$ _____
TOTAL \$ _____

Page 3 of 3

Article 35 Cemetery Trust Funds

Shall the Town vote to accept in trust from the persons or estates named below, the sums of money opposite their names, said sums to be deposited as part of the Readfield Cemetery Trust Funds and the income to be used for the upkeep and maintenance of cemetery lot(s) in the Town of Readfield cemeteries?

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

- 2) What happens if these two articles are voted down and we are required by law to pay them? Can these two articles be put into a house keeping articles of some kind? If so do you have a recommendation?

Article 20 Regional Assessments

Shall the Town vote to raise and/or appropriate \$ _____ for the **Regional Assessments** budget category?

Article 21 Debt Service

Shall the Town vote to raise and/or appropriate \$ _____ for the **Debt Service** budget?

- 3) I'm not sure how to word the Land Use Ordinance amendment, first time on a ballot for me. (maybe several changes in the Ordinance)

Article 43 Land Use Ordinance

Shall the following amendment " _____ " be made to the Town's **Land Use Ordinance** be enacted?

Thank you in advance for any insight you can give me.

Robin Lint
Town Clerk, Voter Registrar & FOAA Officer
readfield.clerk@roadrunner.com
(207) 685-4939 Fax (207) 685-3420

Robin L. Lint

From: Legal Services Department <Legal_Services_Department@memun.org>
Sent: Thursday, February 05, 2015 2:05 PM
To: readfield.clerk@roadrunner.com
Subject: RE: Readfield

Page 1 of 9

Dear Robin,

The 2014 vote on the article related to Heritage Days and the \$5,000 appropriation would only provide authority for the assessors to include that amount in the 2014 tax commitment. That article by itself does not provide sufficient legal authority for the assessors to include a \$5000 appropriation for Heritage Days in the 2015 tax commitment and future tax commitments. Additional town meeting action is needed regarding appropriations for 2015 and beyond. The selectboard will need to include a \$5000 appropriation request in the 2015 town meeting warrant and in future town meeting warrants in order for future appropriations to be legal. That probably was the concern the moderator was trying to express regarding the 2014 article.

I don't think you need to vote again on whether or not to have a Heritage Days program on the terms outlined in the 2014 article. You just need an article requesting a new \$5000 appropriation. What I would recommend for the 2015 warrant is an article that establishes a Heritage Days reserve fund, authorizes the treasurer to transfer the \$5000 that was appropriated in 2014 into that reserve fund, and raises and appropriates an additional \$5000 to be added to the reserve fund: "Art. _____. To see if the town will vote to (1) establish a Heritage Days reserve fund, (2) authorize the treasurer to transfer the \$5000 that was appropriated in 2014 into that reserve fund, and (3) raise and appropriate an additional \$5000 for that reserve fund." In future years, you'll need to include a warrant article similar to the following: "Art. _____. To see if the town will vote to raise and appropriate \$5000 for the Heritage Days reserve fund." I don't know if Heritage Days is an event that will generate revenue for the town and, if so, whether the board wants to put some or all of that revenue into the reserve fund. If so, you should consider an appropriate warrant article for 2015 to do that.

I hope this helps. Feel free to follow up with me if you have additional questions about this.

Sincerely,

Becky Seel

Rebecca Warren Seel , Senior Staff Attorney
Legal Services Department
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in state)
207-623-8428
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legal@memun.org <<mailto:legal@memun.org>>

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Page 2 of 4

From: Christine Bragg
Sent: Wednesday, February 04, 2015 2:46 PM
To: Robin L. Lint
Subject: Readfield

Robin, MMA Legal Services has received your inquiry. It has been assigned to one of our attorneys, who will respond as soon as possible. Our response time may vary depending on the volume of inquiries, the nature and complexity of your inquiry, and current staffing. We appreciate your understanding and cooperation.

If you have a specific deadline, please let us know. We are currently experiencing a high volume of inquiries (some more urgent than others), we ask for your patience.

Thank you. Christine Bragg, Legal Services Department

Christine Bragg, Administrative Assistant
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
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207-623-8428
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From: Robin L. Lint [<mailto:readfield.clerk@roadrunner.com>]
Sent: Wednesday, February 04, 2015 2:14 PM
To: Legal Services Department
Subject: RE: Readfield

Sorry one more:

Last year we had this vote by secret ballot which passed:

Shall the Town of Readfield raise and appropriate the sum of \$5,000 annually, beginning this year, to fund Readfield Heritage Days, with the Heritage Days celebration being held every other year, beginning in 2015, and with maximum funding of \$10,000 from tax revenue?

We were told by the on floor Moderator that the vote isn't really a binding vote and that we had to vote again this year. We're not sure which part was non-binding but this is what we are doing this year and don't know if we have to have this same vote every year or not. The money part of the question is now in the Recreation line where \$5,000 is a carry over and \$5,000 is being raised this year and \$10,000 for Heritage days is being appropriated.

This is this year's question:

Article 42

Heritage Days

Shall the Town vote to continue holding Heritage Days every other year as adopted by the 2014 Town Meeting?

Page 3 of 4

Robin Lint
Town Clerk, Voter Registrar & FOAA Officer
readfield.clerk@roadrunner.com
(207) 685-4939 Fax (207) 685-3420

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From: Legal Services Department [mailto:Legal_Services_Department@memun.org]
Sent: Tuesday, February 03, 2015 10:40 AM
To: readfield.clerk@roadrunner.com
Subject: Readfield

Robin,

This email confirms our telephone conversation of this morning. You asked if it would be permissible to add a statement to the ballot indicating last year's appropriation amount. In my opinion, it would not be permissible. The statute that governs municipal ballots, 30-A M.R.S.A. § 2528, allows for budget committee and selectmen recommendation concerning appropriation articles. It also allows school committee recommendations for school articles. The statute does not authorize any other notes or information (other than explanations as to how many to vote for). We interpret this to mean that no other statements should be on the ballot, including statements about what last year's appropriations were.

I have reprinted an excerpt from page 178 of our *Town Meetings & Elections Manual* as well:

"Although the statute authorizes "words of explanation," we believe this means only guidance to the voter in the proper marking of the ballot, not information concerning a referendum issue. Therefore, this statute is not authority for the municipal officers to explain a particular issue, or to state their recommendation for action on it. There is only one instance in which such information may be included. Title 30-A M.R.S.A. § 2528(5)(B) requires that the municipal officers' and budget committee's recommendations be listed on the warrant and on the ballot for secret ballot 179 referendum votes involving appropriations of money. See the discussion "Budget and Other Financial Recommendations" in Chapter 3, which also includes discussion of a law requiring, for any general obligation borrowing or bond issuance, that the ballot be accompanied by a financial disclosure statement prepared by the Treasurer. The general rule is that if there is no specific authorization or requirement for information to accompany an issue on a secret ballot, then none should be included on the ballot. Only the question to

be voted on and any needed or appropriate instructions to guide the voter in marking the ballot should appear (typically, the only appropriate instruction on a referendum ballot is "Vote yes or no")."

Page 4 of 4

I hope this is helpful. Please let me know if you have any questions.

Susanne F. Pilgrim, Staff Attorney
Legal Services Department

Maine Municipal Association
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#7

**Public Budget
Input Survey
Responses**

#18

Budget Process

Update

8. Budget process update

Please see the attached budget report that represents what the Budget Committee reviewed and voted to recommend on Feb. 4, 2015.

Kathryn Woodsum, Budget Committee Chair, will attend the Select Board meeting to provide a summary of the Budget Committee's recommendations.

Custom Budget Report

Expense

Dept/Div:	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
ADMINISTRATION								
10-10 ADVERTISING	471.12	436.36	419.19	500.00	154.32	500.00	500.00	0.00
10-15 ANNUAL REPORT	306.93	981.78	963.71	750.00	0.00	1,000.00	1,000.00	250.00
10-20 ATTORNEY FEES	17,458.59	27,095.97	26,608.76	20,000.00	2,757.11	15,000.00	9,000.00	-11,000.00
10-25 EDUCATION	0.00	0.00	0.00	500.00	0.00	500.00	500.00	0.00
10-30 ELECTIONS	2,025.16	2,167.24	2,429.01	2,000.00	1,274.97	7,000.00	7,000.00	5,000.00
10-45 MEMBERSHIPS	3,476.88	3,534.24	3,624.47	3,500.00	235.00	3,750.00	3,750.00	250.00
10-50 MISC.	227.66	702.10	2.87	250.00	13.00	100.00	100.00	-150.00
10-55 OFFICE SUPPLIES	2,690.66	1,020.69	2,221.55	3,750.00	2,137.04	4,000.00	4,000.00	250.00
10-60 POSTAGE	2,156.29	1,535.42	3,287.06	2,500.00	2,756.66	3,000.00	3,000.00	500.00
10-65 Newsletter	0.00	1,638.88	1,685.62	1,500.00	456.43	1,750.00	1,750.00	250.00
10-75 RECORDING - REGISTRY OF DEEDS	1,833.00	2,049.00	3,084.00	2,750.00	2,698.00	3,200.00	3,200.00	450.00
10-77 Selectboard Supplies	5,506.70	2,066.17	1,508.05	2,000.00	1,346.79	2,000.00	2,000.00	0.00
10-78 SB Employee Recognition	0.00	0.00	393.95	0.00	0.00	300.00	300.00	300.00
10-80 TRAINING & CONFERENCES	921.00	605.00	355.00	1,000.00	302.00	500.00	500.00	-500.00
10-85 VOLUNTEERS	313.06	178.63	319.88	250.00	0.00	300.00	300.00	50.00
10-90 SUBSCRIPTIONS	187.99	391.99	198.33	200.00	307.22	200.00	200.00	0.00
ADMINISTRATION	37,575.04	44,403.47	47,101.45	41,450.00	14,438.54	43,100.00	37,100.00	-4,350.00
INSURANCE								
15-20 HEALTH INSURANCE	36,331.15	37,683.02	39,436.35	41,804.00	24,070.97	44,400.00	44,400.00	2,596.00
INSURANCE	36,331.15	37,683.02	39,436.35	41,804.00	24,070.97	44,400.00	44,400.00	2,596.00
PERSONNEL								
20-20 FICA	13,815.90	13,833.56	14,538.82	13,470.00	8,191.71	13,765.00	13,765.00	295.00
20-30 MILEAGE	278.08	678.02	336.65	500.00	93.60	350.00	350.00	-150.00
20-40 RETIREMENT	13,860.69	14,214.34	14,715.33	14,080.00	9,385.40	14,125.00	14,125.00	45.00
20-50 TM Mileage & Phone	1,442.28	1,200.25	1,618.65	1,450.00	1,011.68	1,500.00	1,500.00	50.00

Custom Budget Report

Expense

Dept/Div:	10-10 GENERAL GOVERNMENT / Administration CONT'D	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
20-60 WAGES		153,778.78	153,483.78	160,750.38	157,250.00	91,012.02	160,920.00	160,920.00	3,670.00
20-65 INCOME PROTECTION PLAN		1,451.58	1,555.27	1,548.50	1,580.00	926.53	1,565.00	1,565.00	-15.00
PERSONNEL		184,627.31	184,965.22	193,508.33	188,330.00	110,620.94	192,225.00	192,225.00	3,895.00
UNKNOWN									
UNKNOWN		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STIPEND									
25-20 CONSTABLE		150.00	150.00	150.00	150.00	0.00	150.00	150.00	0.00
25-30 HEALTH OFFICER		0.00	0.00	0.00	300.00	0.00	300.00	300.00	0.00
25-50 SELECTMEN		4,250.00	4,250.00	4,250.00	4,250.00	2,125.00	4,250.00	4,250.00	0.00
STIPEND		4,400.00	4,400.00	4,400.00	4,700.00	2,125.00	4,700.00	4,700.00	0.00
UTILITIES									
40-80 TELEPHONE		1,061.95	2,775.37	4,660.66	4,700.00	2,678.44	4,700.00	4,700.00	0.00
UTILITIES		1,061.95	2,775.37	4,660.66	4,700.00	2,678.44	4,700.00	4,700.00	0.00
CONTRACT SERVICES									
50-15 RESTORATION OF RECORDS		2,507.00	2,100.00	2,390.00	2,000.00	0.00	1,050.00	1,050.00	-950.00
50-20 AUDIT SERVICES		4,800.00	4,800.00	4,800.00	4,995.00	2,500.00	4,995.00	4,995.00	0.00
50-25 COMPUTER SUPPORT		5,132.76	5,045.10	5,217.88	5,200.00	5,507.72	5,750.00	5,750.00	550.00
50-86 TIRE DISPOSAL		59.00	0.00	6.00	50.00	0.00	50.00	50.00	0.00
50-91 HOUSE HOLD HAZARDOUS WASTE		969.22	1,124.22	1,568.93	1,000.00	0.00	1,250.00	1,250.00	250.00
50-95 WEB HOSTING		450.00	400.00	450.00	450.00	450.00	500.00	500.00	50.00
CONTRACT SERVICES		13,917.98	13,469.32	14,432.81	13,695.00	8,457.72	13,595.00	13,595.00	-100.00
EQUIP OPERATION, REPAIR, MAINT									
60-10 COMPUTER REPAIR & MAINT		1,259.88	1,152.78	1,529.98	1,200.00	0.00	1,200.00	1,200.00	0.00
60-20 OFFICE EQUIP REPAIR & MAINT		59.98	159.98	0.00	250.00	0.00	250.00	250.00	0.00
EQUIP OPERATION, REPAIR, MAINT		1,319.86	1,312.76	1,529.98	1,450.00	0.00	1,450.00	1,450.00	0.00

Custom Budget Report

Expense

Dept/Div:	10-12	2012	2013	2014	2015	2015	2016	2016	2016	Comm Req vs
	Actual	Actual	Actual	Budget	YTD	Manager	Committee	Change \$		
GENERAL GOVERNMENT / Administration CONT'D										
Contingency										
95-10 Contingency	0.00	0.00	0.00	0.00	0.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00
Contingency	0.00	0.00	0.00	0.00	0.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00
Administration	279,233.29	289,009.16	305,069.58	296,129.00	162,391.61	306,370.00	300,370.00	4,241.00		
GENERAL GOVERNMENT / Insurance										
INSURANCE										
15-40 PROPERTY & LIABILITY	22,218.00	17,265.00	17,113.00	18,000.00	17,580.00	18,000.00	18,000.00	0.00		
15-60 UNEMPLOYMENT	3,315.33	1,905.04	1,137.34	2,500.00	610.53	2,650.00	2,650.00	150.00		
15-80 WORKERS COMP	1,391.37	3,113.71	3,520.73	750.00	4,655.69	4,000.00	4,000.00	3,250.00		
INSURANCE	26,924.70	22,283.75	21,771.07	21,250.00	22,846.22	24,650.00	24,650.00	3,400.00		
Insurance	26,924.70	22,283.75	21,771.07	21,250.00	22,846.22	24,650.00	24,650.00	3,400.00		
GENERAL GOVERNMENT / Office Equipmt Lease/Purchase										
ADMINISTRATION										
10-60 POSTAGE	300.00	157.50	305.00	305.00	223.75	305.00	305.00	0.00		
ADMINISTRATION	300.00	157.50	305.00	305.00	223.75	305.00	305.00	0.00		
EQUIP OPERATION, REPAIR, MAINT										
60-25 OFFICE EQUIPMENT LEASES	3,993.12	2,537.63	1,927.80	1,950.00	1,207.81	1,950.00	1,950.00	0.00		
EQUIP OPERATION, REPAIR, MAINT	3,993.12	2,537.63	1,927.80	1,950.00	1,207.81	1,950.00	1,950.00	0.00		
EQUIPMENT REPLACEMENT										
65-10 COMPUTER HARDWARE	0.00	0.00	356.00	1,200.00	0.00	750.00	750.00	-450.00		
65-30 CAPITAL EQUIPMENT	0.00	549.95	40.00	500.00	49.99	500.00	500.00	0.00		
EQUIPMENT REPLACEMENT	0.00	549.95	396.00	1,700.00	49.99	1,250.00	1,250.00	-450.00		
Office Equipmt Lease/Purchase	4,293.12	3,245.08	2,628.80	3,955.00	1,481.55	3,505.00	3,505.00	-450.00		

Custom Budget Report

Expense

Dept/Div:	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 10-20 GENERAL GOVERNMENT / Assessing								
ADMINISTRATION								
10-40 Publications	0.00	24.40	1,843.20	2,000.00	5.60	2,000.00	2,000.00	0.00
10-55 OFFICE SUPPLIES	44.03	14.99	73.83	75.00	0.00	50.00	50.00	-25.00
10-60 POSTAGE	939.87	724.80	938.91	1,000.00	910.56	1,000.00	1,000.00	0.00
10-75 RECORDING - REGISTRY OF DEEDS	131.91	130.43	136.58	200.00	0.00	150.00	150.00	-50.00
ADMINISTRATION								
	1,115.81	894.62	2,992.52	3,275.00	916.16	3,200.00	3,200.00	-75.00
UTILITIES								
40-80 TELEPHONE	289.09	183.40	0.00	0.00	0.00	0.00	0.00	0.00
UTILITIES								
	289.09	183.40	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES								
50-10 ASSESSING AGENT	17,999.96	17,999.96	18,750.00	22,500.00	8,750.00	12,000.00	12,000.00	-10,500.00
50-25 COMPUTER SUPPORT	4,985.85	5,235.14	5,124.67	5,500.00	5,329.65	5,500.00	5,500.00	0.00
CONTRACT SERVICES	22,985.81	23,235.10	23,874.67	28,000.00	14,079.65	17,500.00	17,500.00	-10,500.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	639.40	617.50	668.10	700.00	680.55	700.00	700.00	0.00
PUBLIC WAYS OPERATION & MAINT	639.40	617.50	668.10	700.00	680.55	700.00	700.00	0.00
Assessing	25,030.11	24,930.62	27,535.29	31,975.00	15,676.36	21,400.00	21,400.00	-10,575.00
Dept/Div: 10-30 GENERAL GOVERNMENT / Code Enforcement								
ADMINISTRATION								
10-10 ADVERTISING	0.00	62.02	145.28	75.00	248.34	25.00	25.00	-50.00
10-35 MANUALS	0.00	0.00	0.00	50.00	0.00	10.00	10.00	-40.00
10-40 Publications	0.00	81.16	21.29	0.00	7.98	0.00	0.00	0.00
10-45 MEMBERSHIPS	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00
10-55 OFFICE SUPPLIES	0.00	26.46	31.99	50.00	36.15	50.00	50.00	0.00

Custom Budget Report

Expense

		2012	2013	2014	2015	2015	2016	2016	Comm Req vs
		Actual	Actual	Actual	Budget	YTD	Manager	Committee	Curr Bud Change \$
Dept/Div: 10-30 GENERAL GOVERNMENT / Code Enforcement CONT'D									
10-60 POSTAGE		48.54	16.89	92.70	150.00	21.96	50.00	50.00	-100.00
10-80 TRAINING & CONFERENCES		0.00	0.00	0.00	100.00	0.00	50.00	50.00	-50.00
ADMINISTRATION		48.54	186.53	291.26	425.00	339.43	185.00	185.00	-240.00
INSURANCE									
15-60 UNEMPLOYMENT		568.52	621.26	936.20	600.00	509.17	480.00	480.00	-120.00
15-80 WORKERS COMP		289.34	252.90	324.03	400.00	264.78	523.00	523.00	123.00
INSURANCE		857.86	874.16	1,260.23	1,000.00	773.95	1,003.00	1,003.00	3.00
PERSONNEL									
20-20 FICA		1,116.18	1,090.54	1,273.04	1,420.00	973.79	1,923.00	1,923.00	503.00
20-30 MILEAGE		0.00	84.75	167.61	400.00	296.24	500.00	500.00	100.00
20-60 WAGES		12,258.73	10,590.05	14,922.79	15,500.00	10,921.90	25,135.00	25,135.00	9,635.00
20-70 Wages-Temp		2,331.75	3,665.00	1,717.50	3,000.00	1,807.50	0.00	0.00	-3,000.00
PERSONNEL		15,706.66	15,430.34	18,080.94	20,320.00	13,999.43	27,558.00	27,558.00	7,238.00
UTILITIES									
40-80 TELEPHONE		328.60	244.29	0.00	0.00	0.00	0.00	0.00	0.00
UTILITIES		328.60	244.29	0.00	0.00	0.00	0.00	0.00	0.00
Code Enforcement		16,941.66	16,735.32	19,632.43	21,745.00	15,112.81	28,746.00	28,746.00	7,001.00
Dept/Div: 10-40 GENERAL GOVERNMENT / Boundries									
PUBLIC WAYS OPERATION & MAINT									
80-10 CONTRACT SERVICES		0.00	0.00	2,240.00	1,000.00	0.00	2,500.00	0.00	-1,000.00
PUBLIC WAYS		0.00	0.00	2,240.00	1,000.00	0.00	2,500.00	0.00	-1,000.00
OPERATION & MAINT									
Boundries		0.00	0.00	2,240.00	1,000.00	0.00	2,500.00	0.00	-1,000.00
Dept/Div: 10-50 GENERAL GOVERNMENT / MUNICIPAL MAINTENANCE									
ADMINISTRATION									
10-10 ADVERTISING		89.26	0.00	0.00	100.00	0.00	100.00	100.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 10-50 GENERAL GOVERNMENT / MUNICIPAL MAINTENANCE								
CONT'D								
10-35 MANUALS	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00
10-50 MISC.	79.32	0.00	7.00	50.00	0.00	50.00	50.00	0.00
10-55 OFFICE SUPPLIES	62.57	50.17	0.00	50.00	0.00	50.00	50.00	0.00
10-80 TRAINING & CONFERENCES	175.00	10.00	0.00	100.00	0.00	100.00	100.00	0.00
ADMINISTRATION	406.15	60.17	37.00	300.00	0.00	300.00	300.00	0.00
INSURANCE								
15-20 HEALTH INSURANCE	4,301.08	8,598.53	10,984.28	10,130.00	5,766.09	12,000.00	12,000.00	1,870.00
15-60 UNEMPLOYMENT	556.80	925.92	696.00	795.00	213.07	920.00	920.00	125.00
15-80 WORKERS COMP	1,345.84	2,837.12	3,148.36	3,020.00	1,629.81	3,100.00	3,100.00	80.00
INSURANCE	6,203.72	12,361.57	14,828.64	13,945.00	7,608.97	16,020.00	16,020.00	2,075.00
PERSONNEL								
20-20 FICA	1,871.33	3,461.17	3,967.87	3,860.00	2,080.47	3,955.00	3,955.00	95.00
20-30 MILEAGE	200.75	61.34	99.44	125.00	48.40	0.00	0.00	-125.00
20-40 RETIREMENT	277.13	1,675.54	3,227.48	2,535.00	1,174.85	3,880.00	3,880.00	1,345.00
20-60 WAGES	21,748.04	39,504.83	43,609.51	47,869.00	22,431.78	46,600.00	46,600.00	-1,269.00
20-65 INCOME PROTECTION PLAN	193.68	298.55	304.78	352.00	181.82	335.00	335.00	-17.00
20-90 CLOTHING ALLOWANCE	93.98	197.98	247.18	300.00	100.00	300.00	300.00	0.00
PERSONNEL	24,384.91	45,199.41	51,456.26	55,041.00	26,017.32	55,070.00	55,070.00	29.00
UTILITIES								
40-10 CELL PHONE	120.00	360.00	480.00	480.00	280.00	480.00	480.00	0.00
UTILITIES	120.00	360.00	480.00	480.00	280.00	480.00	480.00	0.00
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	1,906.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-40 Tools Repair & Maint	676.41	224.09	210.54	100.00	22.99	500.00	500.00	400.00
60-60 Equipment Lease/Rent	45.00	0.00	123.49	150.00	100.00	150.00	150.00	0.00
60-74 Personal Protective Gear	0.00	0.00	96.84	150.00	0.00	150.00	150.00	0.00

Custom Budget Report

02/05/2015
Page 7

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 10-50 GENERAL GOVERNMENT / MUNICIPAL MAINTENANCE CONT'D								
EQUIP OPERATION, REPAIR, MAINT	2,628.30	224.09	430.87	400.00	122.99	800.00	800.00	400.00
EQUIPMENT REPLACEMENT								
65-50 TOOLS	350.61	342.86	10.05	250.00	99.99	500.00	500.00	250.00
EQUIPMENT REPLACEMENT	350.61	342.86	10.05	250.00	99.99	500.00	500.00	250.00
BUILDING O&M								
70-70 SUPPLIES	0.00	18.00	0.00	50.00	42.66	50.00	50.00	0.00
Contingency	0.00	18.00	0.00	50.00	42.66	50.00	50.00	0.00
95-10 Contingency	0.00	0.00	0.00	0.00	0.00	1,685.00	1,685.00	1,685.00
Contingency	0.00	0.00	0.00	0.00	0.00	1,685.00	1,685.00	1,685.00
MUNICIPAL MAINTENANCE	34,093.69	58,566.10	67,242.82	70,466.00	34,171.93	74,905.00	74,905.00	4,439.00
Dept/Div: 10-60 GENERAL GOVERNMENT / Grant Writing & Planning ADMINISTRATION								
10-50 MISC.								
ADMINISTRATION	0.00	0.00	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00
Grant Writing & Planning	0.00	0.00	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00
Dept/Div: 10-70 GENERAL GOVERNMENT / Heating Assistance UTILITIES								
40-60 HEATING								
UTILITIES	910.80	1,508.56	889.83	1,500.00	1,207.97	1,500.00	1,500.00	0.00
Heating Assistance	910.80	1,508.56	889.83	1,500.00	1,207.97	1,500.00	1,500.00	0.00
GENERAL GOVERNMENT	387,427.37	416,278.59	447,009.82	450,520.00	252,888.45	466,076.00	457,576.00	7,056.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 15-10 BOARDS & COMMISSIONS / Board of Appeals								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	90.20	250.00	0.00	100.00	100.00	-150.00
10-40 Publications	0.00	0.00	34.02	0.00	3.00	0.00	0.00	0.00
10-55 OFFICE SUPPLIES	0.00	0.00	23.95	50.00	0.00	50.00	50.00	0.00
10-60 POSTAGE	0.00	0.00	20.78	100.00	0.00	50.00	50.00	-50.00
10-80 TRAINING & CONFERENCES	0.00	0.00	50.00	100.00	0.00	100.00	100.00	0.00
ADMINISTRATION	0.00	0.00	218.95	500.00	3.00	300.00	300.00	-200.00
INSURANCE								
15-60 UNEMPLOYMENT	0.00	0.00	5.69	0.00	0.00	0.00	0.00	0.00
15-80 WORKERS COMP	0.00	0.00	0.35	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	6.04	0.00	0.00	0.00	0.00	0.00
PERSONNEL								
20-20 FICA	0.00	0.00	7.25	5.00	0.00	5.00	5.00	0.00
20-60 WAGES	0.00	0.00	94.76	102.00	0.00	102.00	102.00	0.00
PERSONNEL	0.00	0.00	102.01	107.00	0.00	107.00	107.00	0.00
Board of Appeals	0.00	0.00	327.00	607.00	3.00	407.00	407.00	-200.00
Dept/Div: 15-30 BOARDS & COMMISSIONS / Conservation Committee								
ADMINISTRATION								
10-40 Publications	0.00	148.49	842.47	850.00	10.87	0.00	0.00	-850.00
10-45 MEMBERSHIPS	165.00	165.00	165.00	165.00	165.00	165.00	165.00	0.00
10-50 MISC.	0.00	0.00	0.00	0.00	76.00	0.00	0.00	0.00
10-55 OFFICE SUPPLIES	0.00	36.99	17.19	0.00	0.00	100.00	100.00	100.00
10-60 POSTAGE	0.00	0.66	0.92	50.00	1.44	100.00	100.00	50.00
ADMINISTRATION	165.00	351.14	1,025.58	1,065.00	253.31	365.00	365.00	-700.00
COMMUNITY SERVICES								
55-60 TOWN FARM/FOREST	0.00	0.00	0.00	95.00	96.28	100.00	100.00	5.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 15-30 BOARDS & COMMISSIONS / Conservation Committee CONT'D								
COMMUNITY SERVICES	0.00	0.00	0.00	95.00	96.28	100.00	100.00	5.00
EQUIP OPERATION, REPAIR, MAINT								
60-55 Backhoe	0.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	0.00	317.36	0.00	0.00	575.00	575.00	575.00
EQUIPMENT REPLACEMENT	0.00	0.00	317.36	0.00	0.00	575.00	575.00	575.00
BUILDING O&M								
70-40 GROUNDS	0.00	166.87	1,130.00	1,000.00	0.00	0.00	0.00	-1,000.00
BUILDING O&M	0.00	166.87	1,130.00	1,000.00	0.00	0.00	0.00	-1,000.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	1,600.00	1,600.00	1,600.00
80-40 MATERIALS	517.41	188.45	228.50	2,400.00	400.00	1,725.00	1,725.00	-675.00
80-80 SIGNS/SUPPLIES	0.00	52.43	0.00	1,200.00	808.00	0.00	0.00	-1,200.00
PUBLIC WAYS OPERATION & MAINT	517.41	240.88	228.50	3,600.00	1,208.00	3,325.00	3,325.00	-275.00
Conservation Committee	682.41	758.89	2,701.44	5,760.00	1,647.59	4,365.00	4,365.00	-1,395.00
Dept/Div: 15-40 BOARDS & COMMISSIONS / Planning Board ADMINISTRATION								
10-10 ADVERTISING	92.11	416.58	764.04	500.00	268.96	500.00	500.00	0.00
10-40 Publications	0.00	126.55	242.75	150.00	19.39	150.00	150.00	0.00
10-55 OFFICE SUPPLIES	0.00	0.00	75.96	300.00	0.00	300.00	300.00	0.00

Custom Budget Report

02/05/2015
Page 10

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 15-40 BOARDS & COMMISSIONS / Planning Board CONT'D								
10-60 POSTAGE	44.01	69.18	63.62	100.00	14.23	100.00	100.00	0.00
10-80 TRAINING & CONFERENCES	0.00	0.00	0.00	200.00	0.00	200.00	200.00	0.00
ADMINISTRATION	136.12	612.31	1,146.37	1,250.00	302.58	1,250.00	1,250.00	0.00
INSURANCE								
15-60 UNEMPLOYMENT	6.17	47.73	74.06	55.00	7.35	55.00	55.00	0.00
15-80 WORKERS COMP	0.60	2.73	5.40	7.00	64.31	7.00	7.00	0.00
INSURANCE	6.77	50.46	79.46	62.00	71.66	62.00	62.00	0.00
PERSONNEL								
20-20 FICA	11.79	65.79	97.83	101.00	14.05	101.00	101.00	0.00
20-30 MILEAGE	0.00	0.00	0.00	50.00	0.00	50.00	50.00	0.00
20-60 WAGES	154.16	860.05	1,278.83	1,310.00	183.75	1,310.00	1,310.00	0.00
PERSONNEL	165.95	925.84	1,376.66	1,461.00	197.80	1,461.00	1,461.00	0.00
Planning Board	308.84	1,588.61	2,602.49	2,773.00	572.04	2,773.00	2,773.00	0.00
Dept/Div: 15-50 BOARDS & COMMISSIONS / Trails Committee								
ADMINISTRATION								
10-40 Publications	0.00	3.54	0.78	0.00	26.81	0.00	0.00	0.00
10-50 MISC.	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00
10-60 POSTAGE	0.00	0.66	0.00	0.00	0.48	0.00	0.00	0.00
ADMINISTRATION	0.00	74.20	0.78	0.00	27.29	0.00	0.00	0.00
CONTRACT SERVICES								
50-26 Construction	0.00	0.00	0.00	200.00	0.00	0.00	0.00	-200.00
CONTRACT SERVICES	0.00	0.00	0.00	200.00	0.00	0.00	0.00	-200.00
EQUIP OPERATION, REPAIR, MAINT								
60-55 Backhoe	0.00	0.00	0.00	0.00	135.00	483.00	483.00	483.00
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	135.00	483.00	483.00	483.00
PUBLIC WAYS OPERATION & MAINT								

Custom Budget Report

02/05/2015
Page 11

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 15-50 BOARDS & COMMISSIONS / Trails Committee CONT'D								
80-10 CONTRACT SERVICES	4,230.00	710.00	645.00	0.00	1,040.00	0.00	0.00	0.00
80-20 EROSION CONTROL	0.00	407.34	1,061.34	470.00	0.00	467.00	467.00	-3.00
80-30 Gravel/ Sand	800.73	590.61	345.90	2,450.00	1,146.61	780.00	780.00	-1,670.00
80-40 MATERIALS	2,027.73	0.00	241.50	425.00	0.00	239.00	239.00	-186.00
80-80 SIGNS/SUPPLIES	0.00	0.00	0.00	1,440.00	0.00	607.00	607.00	-833.00
PUBLIC WAYS OPERATION & MAINT	7,058.46	1,707.95	2,293.74	4,785.00	2,186.61	2,093.00	2,093.00	-2,692.00
Trails Committee	7,058.46	1,782.15	2,294.52	4,985.00	2,348.90	2,576.00	2,576.00	-2,409.00
BOARDS & COMMISSIONS	8,049.71	4,129.65	7,925.45	14,125.00	4,571.53	10,121.00	10,121.00	-4,004.00
Dept/Div: 20-10 TOWN BUILDINGS O&M / Fire Station								
ADMINISTRATION								
10-50 MISC.	25.00	0.00	80.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	25.00	0.00	80.00	0.00	0.00	0.00	0.00	0.00
INSURANCE								
15-20 HEALTH INSURANCE	0.00	108.71	0.00	0.00	58.56	0.00	0.00	0.00
15-60 UNEMPLOYMENT	8.89	13.37	10.15	12.00	5.35	11.00	11.00	-1.00
15-80 WORKERS COMP	10.34	13.53	7.93	15.00	10.25	13.00	13.00	-2.00
INSURANCE	19.23	135.61	18.08	27.00	74.16	24.00	24.00	-3.00
PERSONNEL								
20-20 FICA	17.68	21.22	13.67	23.00	10.24	21.00	21.00	-2.00
20-60 WAGES	231.05	277.74	178.39	300.00	133.78	275.00	275.00	-25.00
PERSONNEL	248.73	298.96	192.06	323.00	144.02	296.00	296.00	-27.00
UTILITIES								
40-30 ELECTRIC	2,208.12	2,083.55	2,307.02	2,750.00	1,480.79	2,750.00	2,750.00	0.00
40-60 HEATING	3,585.21	2,621.75	4,233.29	5,500.00	2,023.61	5,500.00	5,500.00	0.00

Custom Budget Report

02/05/2015
Page 12

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 20-10 TOWN BUILDINGS O&M / Fire Station CONT'D								
40-90 WATER	120.00	126.00	198.00	120.00	90.00	120.00	120.00	0.00
UTILITIES	5,913.33	4,831.30	6,738.31	8,370.00	3,594.40	8,370.00	8,370.00	0.00
BUILDING O&M								
70-10 ALARM	360.00	360.00	360.00	360.00	270.00	360.00	360.00	0.00
70-30 FURNACE MAINTENANCE	0.00	587.05	0.00	200.00	0.00	200.00	200.00	0.00
70-40 GROUNDS	304.00	0.00	0.00	250.00	0.00	250.00	250.00	0.00
70-60 MAINTENANCE	704.03	2,305.33	2,086.26	1,000.00	503.94	1,000.00	1,000.00	0.00
70-70 SUPPLIES	70.89	87.68	286.72	200.00	72.02	200.00	200.00	0.00
BUILDING O&M	1,438.92	3,340.06	2,732.98	2,010.00	845.96	2,010.00	2,010.00	0.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	123.25	250.00	0.00	0.00	0.00	-250.00
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	123.25	250.00	0.00	0.00	0.00	-250.00
Fire Station	7,645.21	8,605.93	9,884.68	10,980.00	4,658.54	10,700.00	10,700.00	-280.00
Dept/Div: 20-20 TOWN BUILDINGS O&M / Gile Hall								
ADMINISTRATION								
ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE								
15-20 HEALTH INSURANCE	51.40	0.00	0.00	0.00	58.56	0.00	0.00	0.00
15-60 UNEMPLOYMENT	27.87	34.52	33.18	28.00	14.24	17.00	17.00	-11.00
15-80 WORKERS COMP	32.40	36.03	26.84	35.00	27.27	20.00	20.00	-15.00
INSURANCE	111.67	70.55	60.02	63.00	100.07	37.00	37.00	-26.00
PERSONNEL								
20-20 FICA	51.33	60.56	46.33	55.00	27.21	35.00	35.00	-20.00
20-60 WAGES	671.36	791.87	604.93	700.00	356.01	425.00	425.00	-275.00
PERSONNEL	722.69	852.43	651.26	755.00	383.22	460.00	460.00	-295.00
UTILITIES								

Custom Budget Report

02/05/2015
Page 13

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 20-20 TOWN BUILDINGS O&M / Gile Hall CONT'D								
40-30 ELECTRIC	4,579.53	4,296.63	4,351.42	5,000.00	2,376.29	5,000.00	5,000.00	0.00
40-60 HEATING	5,362.23	5,840.97	7,083.32	7,500.00	1,868.09	6,000.00	6,000.00	-1,500.00
UTILITIES	9,941.76	10,137.60	11,434.74	12,500.00	4,244.38	11,000.00	11,000.00	-1,500.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
security Camera								
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
BUILDING O&M								
70-10 ALARM	303.60	303.60	303.60	600.00	303.60	600.00	600.00	0.00
70-15 Generator	0.00	0.00	289.32	600.00	0.00	600.00	600.00	0.00
70-20 ELEVATOR	1,460.00	1,874.72	1,085.93	1,500.00	765.00	1,500.00	1,500.00	0.00
70-30 FURNACE MAINTENANCE	614.33	332.00	130.00	400.00	2,069.08	400.00	400.00	0.00
70-40 GROUNDS	44.49	222.57	40.97	3,000.00	1,449.60	1,000.00	1,000.00	-2,000.00
70-60 MAINTENANCE	1,068.11	9,293.07	3,246.93	2,000.00	1,217.82	2,125.00	2,125.00	125.00
70-70 SUPPLIES	288.48	375.68	451.33	400.00	237.00	400.00	400.00	0.00
BUILDING O&M	3,779.01	12,401.64	5,548.08	8,500.00	6,042.10	6,625.00	6,625.00	-1,875.00
Gile Hall	14,555.13	23,462.22	17,694.10	21,818.00	10,769.77	20,122.00	20,122.00	-1,696.00
Dept/Div: 20-30 TOWN BUILDINGS O&M / Library								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	0.00	50.00	85.28	100.00	100.00	50.00
ADMINISTRATION	0.00	0.00	0.00	50.00	85.28	100.00	100.00	50.00
INSURANCE								
15-60 UNEMPLOYMENT	7.56	7.31	11.03	15.00	23.03	10.00	10.00	-5.00
15-80 WORKERS COMP	8.79	6.74	8.64	17.00	44.10	11.00	11.00	-6.00
INSURANCE	16.35	14.05	19.67	32.00	67.13	21.00	21.00	-11.00
PERSONNEL								

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 20-30 TOWN BUILDINGS O&M / Library CONT'D								
20-20 FICA	16.24	10.67	14.92	27.00	6.59	20.00	20.00	-7.00
20-60 WAGES	197.70	140.28	194.59	350.00	85.96	225.00	225.00	-125.00
PERSONNEL	213.94	150.95	209.51	377.00	92.55	245.00	245.00	-132.00
UTILITIES								
40-30 ELECTRIC	896.58	682.74	799.75	1,000.00	510.33	1,000.00	1,000.00	0.00
40-60 HEATING	1,775.83	2,245.19	2,940.00	3,100.00	1,069.99	2,500.00	2,500.00	-600.00
40-90 WATER	120.00	120.00	120.00	120.00	90.00	120.00	120.00	0.00
UTILITIES	2,792.41	3,047.93	3,859.75	4,220.00	1,670.32	3,620.00	3,620.00	-600.00
BUILDING O&M								
70-30 FURNACE MAINTENANCE	139.45	219.00	0.00	200.00	0.00	200.00	200.00	0.00
70-40 GROUNDS	0.00	33.33	0.00	100.00	0.00	100.00	100.00	0.00
70-60 MAINTENANCE	129.09	66.55	5,767.64	11,000.00	432.76	1,000.00	1,000.00	-10,000.00
70-70 SUPPLIES	18.15	78.15	54.20	100.00	30.96	100.00	100.00	0.00
BUILDING O&M	286.69	397.03	5,821.84	11,400.00	463.72	1,400.00	1,400.00	-10,000.00
Library	3,309.39	3,609.96	9,910.77	16,079.00	2,379.00	5,386.00	5,386.00	-10,693.00
Dept/Div: 20-40 TOWN BUILDINGS O&M / Maintenance Building								
UTILITIES								
40-30 ELECTRIC	0.00	134.55	0.00	0.00	0.00	0.00	0.00	0.00
UTILITIES	0.00	134.55	0.00	0.00	0.00	0.00	0.00	0.00
BUILDING O&M								
70-60 MAINTENANCE	0.00	407.55	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00
BUILDING O&M	0.00	407.55	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	1,350.29	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	1,350.29	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

02/05/2015
Page 15

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 20-40 TOWN BUILDINGS O&M / Maintenance Building CONT'D								
Maintenance Building	0.00	542.10	1,350.29	1,500.00	0.00	1,500.00	1,500.00	0.00
TOWN BUILDINGS O&M	25,509.73	36,220.21	38,839.84	50,377.00	17,807.31	37,708.00	37,708.00	-12,669.00
Dept/Div: 25-10 COMMUNITY SERVICES / Animal Control								
ADMINISTRATION								
10-40 Publications	0.00	29.08	86.56	0.00	2.82	50.00	50.00	50.00
10-50 MISC.	200.00	0.00	546.09	25.00	0.00	25.00	25.00	0.00
10-55 OFFICE SUPPLIES	3.40	0.00	11.42	75.00	0.00	0.00	0.00	-75.00
10-60 POSTAGE	222.33	178.26	230.35	250.00	16.05	225.00	225.00	-25.00
10-80 TRAINING & CONFERENCES	50.00	25.00	50.00	50.00	0.00	50.00	50.00	0.00
ADMINISTRATION	475.73	232.34	924.42	400.00	18.87	350.00	350.00	-50.00
INSURANCE								
15-20 HEALTH INSURANCE	1,953.22	2,848.17	1,843.74	2,071.00	1,171.48	2,268.00	2,268.00	197.00
15-60 UNEMPLOYMENT	268.54	188.64	85.30	85.00	166.17	84.00	84.00	-1.00
15-80 WORKERS COMP	100.70	152.37	138.44	90.00	72.69	90.00	90.00	0.00
INSURANCE	2,322.46	3,189.18	2,067.48	2,246.00	1,410.34	2,442.00	2,442.00	196.00
PERSONNEL								
20-20 FICA	567.20	697.51	648.14	590.00	314.69	610.00	610.00	20.00
20-30 MILEAGE	786.82	751.78	525.10	500.00	250.01	500.00	500.00	0.00
20-40 RETIREMENT	329.10	230.97	456.90	569.00	46.06	580.00	580.00	11.00
20-60 WAGES	5,164.01	6,737.49	6,031.80	4,910.00	2,873.65	5,050.00	5,050.00	140.00
20-90 CLOTHING ALLOWANCE	50.00	134.95	0.00	150.00	0.00	150.00	150.00	0.00
PERSONNEL	6,897.13	8,552.70	7,661.94	6,719.00	3,484.41	6,890.00	6,890.00	171.00
STIPEND								
25-10 ANIMAL CONTROL OFFICER	2,200.00	2,200.00	2,200.00	2,200.00	1,100.00	2,200.00	2,200.00	0.00
STIPEND	2,200.00	2,200.00	2,200.00	2,200.00	1,100.00	2,200.00	2,200.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 25-40 COMMUNITY SERVICES / Library CONT'D								
Library	25,340.44	25,630.90	27,266.95	26,159.00	14,793.40	26,438.00	26,438.00	279.00
Dept/Div: 25-50 COMMUNITY SERVICES / Readfield Public Access TV								
ADMINISTRATION								
10-40 Publications	0.00	0.08	0.03	0.00	0.00	0.00	0.00	0.00
10-55 OFFICE SUPPLIES	571.26	312.15	332.67	350.00	298.87	350.00	350.00	0.00
10-60 POSTAGE	0.00	0.00	0.00	0.00	1.44	0.00	0.00	0.00
ADMINISTRATION	571.26	312.23	332.70	350.00	300.31	350.00	350.00	0.00
INSURANCE								
15-60 UNEMPLOYMENT	544.90	165.15	211.61	120.00	72.45	152.00	152.00	32.00
15-80 WORKERS COMP	11.67	14.23	16.12	15.00	774.30	20.00	20.00	5.00
INSURANCE	556.57	179.38	227.73	135.00	846.75	172.00	172.00	37.00
PERSONNEL								
20-20 FICA	298.95	253.15	273.76	290.00	138.57	295.00	295.00	5.00
20-30 MILEAGE	0.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00
20-60 WAGES	907.51	309.21	578.04	790.00	311.26	800.00	800.00	10.00
PERSONNEL	1,206.46	562.36	851.80	1,180.00	449.83	1,195.00	1,195.00	15.00
STIPEND								
25-35 READFIELD TV ADMINISTRATOR	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	3,000.00	0.00
STIPEND	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	3,000.00	0.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	1,687.90	29.99	1,500.00	0.00	3,500.00	1,000.00	-500.00
EQUIPMENT REPLACEMENT	0.00	1,687.90	29.99	1,500.00	0.00	3,500.00	1,000.00	-500.00
Readfield Public Access TV	5,334.29	5,741.87	4,442.22	6,165.00	3,096.89	8,217.00	5,717.00	-448.00
Dept/Div: 25-60 COMMUNITY SERVICES / Street Lights								
INSURANCE								

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 25-60 COMMUNITY SERVICES / Street Lights CONT'D								
INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY SERVICES								
55-50 STREET LIGHTS	4,400.72	4,855.90	5,135.84	6,000.00	3,318.84	6,000.00	6,000.00	0.00
COMMUNITY SERVICES	4,400.72	4,855.90	5,135.84	6,000.00	3,318.84	6,000.00	6,000.00	0.00
Street Lights	4,400.72	4,855.90	5,135.84	6,000.00	3,318.84	6,000.00	6,000.00	0.00
Dept/Div: 25-90 COMMUNITY SERVICES / Maranacook Lake Dam								
ADMINISTRATION								
10-50 MISC.	0.00	0.00	0.00	250.00	0.00	250.00	250.00	0.00
ADMINISTRATION	0.00	0.00	0.00	250.00	0.00	250.00	250.00	0.00
Maranacook Lake	0.00	0.00	0.00	250.00	0.00	250.00	250.00	0.00
Dam								
COMMUNITY SERVICES	51,348.76	53,746.01	54,224.77	54,864.00	30,509.87	57,777.00	55,277.00	413.00
Dept/Div: 30-10 RECREATION, PARKS,& ACTIVITIES / BEACH								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	0.00	75.00	0.00	0.00	0.00	-75.00
10-40 Publications	0.00	6.75	32.83	0.00	1.86	0.00	0.00	0.00
10-50 MISC.	438.69	195.44	171.97	100.00	106.91	100.00	100.00	0.00
10-55 OFFICE SUPPLIES	84.47	12.47	50.73	150.00	0.00	150.00	150.00	0.00
10-60 POSTAGE	0.00	5.45	14.72	0.00	8.64	0.00	0.00	0.00
ADMINISTRATION	523.16	220.11	270.25	325.00	117.41	250.00	250.00	-75.00
INSURANCE								
15-60 UNEMPLOYMENT	165.34	489.50	290.16	270.00	154.65	260.00	260.00	-10.00
15-80 WORKERS COMP	124.83	184.12	154.42	215.00	123.72	205.00	205.00	-10.00
INSURANCE	290.17	673.62	444.58	485.00	278.37	465.00	465.00	-20.00
PERSONNEL								

Custom Budget Report

Expense

Dept/Div:	2012	2013	2014	2015	2015	2016	2016	Comm Req vs
	Actual	Actual	Actual	Budget	YTD	Manager	Committee	Curr Bud
								Change \$
RECREATION, PARKS, & ACTIVITIES / BEACH CONT'D								
20-20 FICA	355.05	479.41	396.01	514.00	295.80	490.00	490.00	-24.00
20-60 WAGES	4,485.58	6,261.24	5,175.91	6,720.00	3,866.26	6,400.00	6,400.00	-320.00
PERSONNEL	4,840.63	6,740.65	5,571.92	7,234.00	4,162.06	6,890.00	6,890.00	-344.00
UTILITIES								
40-30 ELECTRIC	130.57	129.89	140.48	150.00	94.68	150.00	150.00	0.00
40-70 LAVATORY	200.00	0.00	173.00	255.00	170.00	255.00	255.00	0.00
UTILITIES	330.57	129.89	313.48	405.00	264.68	405.00	405.00	0.00
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	161.43	170.69	135.97	150.00	96.90	150.00	150.00	0.00
60-35 EQUIPMENT MAINTENANCE	174.97	316.04	181.84	200.00	0.00	200.00	200.00	0.00
EQUIP OPERATION, REPAIR, MAINT	336.40	486.73	317.81	350.00	96.90	350.00	350.00	0.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	220.38	0.00	1,819.19	0.00	0.00	0.00	0.00	0.00
EQUIPMENT REPLACEMENT	220.38	0.00	1,819.19	0.00	0.00	0.00	0.00	0.00
BUILDING O&M								
70-40 GROUNDS	7.98	0.00	99.20	0.00	67.90	0.00	0.00	0.00
70-60 MAINTENANCE	0.00	786.51	234.83	300.00	505.76	700.00	700.00	400.00
70-70 SUPPLIES	0.00	143.38	4.09	0.00	0.00	0.00	0.00	0.00
BUILDING O&M	7.98	929.89	338.12	300.00	573.66	700.00	700.00	400.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	4,485.00	0.00	0.00	0.00	0.00	0.00	0.00
80-30 Gravel/ Sand	0.00	0.00	17.45	0.00	0.00	0.00	0.00	0.00
80-80 SIGNS/SUPPLIES	0.00	47.84	200.72	0.00	86.67	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	0.00	4,532.84	218.17	0.00	86.67	0.00	0.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 30-10 RECREATION, PARKS,& ACTIVITIES / BEACH CONT'D								
BEACH	6,549.29	13,713.73	9,293.52	9,099.00	5,579.75	9,060.00	9,060.00	-39.00
Dept/Div: 30-20 RECREATION, PARKS,& ACTIVITIES / RECREATION BOARD								
ADMINISTRATION								
10-40 Publications	0.00	1.98	2.64	0.00	0.40	0.00	0.00	0.00
10-50 MISC.	17.07	10.50	0.00	0.00	0.00	0.00	0.00	0.00
10-60 POSTAGE	0.00	10.45	14.54	0.00	5.76	0.00	0.00	0.00
ADMINISTRATION	17.07	22.93	17.18	0.00	6.16	0.00	0.00	0.00
INSURANCE								
15-60 UNEMPLOYMENT	0.00	15.02	12.60	0.00	0.00	0.00	0.00	0.00
15-80 WORKERS COMP	0.00	11.71	9.05	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	26.73	21.65	0.00	0.00	0.00	0.00	0.00
PERSONNEL								
20-20 FICA	44.05	24.42	16.06	0.00	0.00	0.00	0.00	0.00
PERSONNEL	44.05	24.42	16.06	0.00	0.00	0.00	0.00	0.00
RECREATION								
30-10 BASEBALL	2,156.55	2,345.56	2,374.77	2,432.00	0.00	2,426.00	2,426.00	-6.00
30-12 SOFTBALL	766.00	851.72	687.50	1,140.00	100.00	1,130.00	1,130.00	-10.00
30-20 BASKETBALL	255.00	170.30	1,683.86	1,750.00	932.57	1,750.00	1,750.00	0.00
30-30 HALLOWEEN	243.62	194.43	174.97	200.00	125.03	200.00	200.00	0.00
30-35 Easter Egg Hunt	162.16	149.93	208.70	200.00	0.00	200.00	200.00	0.00
30-40 SOCCER	0.00	164.87	896.77	1,850.00	1,356.00	1,850.00	1,850.00	0.00
30-50 SWIM EQUIP	31.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-55 SWIM INSTRUCTION	2,750.00	2,750.00	2,800.00	1,650.00	900.00	1,250.00	1,250.00	-400.00
30-60 Other Events	432.93	100.10	88.00	700.00	0.00	200.00	200.00	-500.00
RECREATION	6,797.36	6,726.91	8,914.57	9,922.00	3,413.60	9,006.00	9,006.00	-916.00
PUBLIC WAYS OPERATION & MAINT								

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 30-20 RECREATION, PARKS,& ACTIVITIES / RECREATION BOARD CONT'D								
80-80 SIGNS/SUPPLIES	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00
RECREATION BOARD	6,888.48	6,830.99	8,999.46	9,922.00	3,419.76	9,006.00	9,006.00	-916.00
Dept/Div: 30-25 RECREATION, PARKS,& ACTIVITIES / HERITAGE DAYS ADMINISTRATION								
10-40 Publications	0.00	19.79	77.53	0.00	0.00	0.00	0.00	0.00
10-50 MISC.	386.67	0.00	200.00	0.00	0.00	0.00	0.00	0.00
10-55 OFFICE SUPPLIES	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00
10-60 POSTAGE	17.55	0.90	3.68	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	404.22	20.69	306.21	0.00	0.00	0.00	0.00	0.00
RECREATION								
30-91 HERITAGE DAYS ENTERTAINMENT	3,725.00	6,300.00	6,010.00	5,000.00	0.00	10,000.00	10,000.00	5,000.00
30-92 HERITAGE DAYS EQUIPMENT	0.00	233.71	0.00	0.00	0.00	0.00	0.00	0.00
30-94 HERITAGE DAYS SUPPLIES	2,212.58	1,610.88	2,803.19	0.00	0.00	0.00	0.00	0.00
30-95 HERITAGE DAYS OTHER	2,573.59	1,706.56	282.00	0.00	0.00	0.00	0.00	0.00
RECREATION	8,511.17	9,851.15	9,095.19	5,000.00	0.00	10,000.00	10,000.00	5,000.00
UTILITIES								
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HERITAGE DAYS	8,915.39	9,871.84	9,401.40	5,000.00	0.00	10,000.00	10,000.00	5,000.00
Dept/Div: 30-40 RECREATION, PARKS,& ACTIVITIES / TORSEY POND NATURE PRESERVE								
PUBLIC WAYS OPERATION & MAINT								
80-40 MATERIALS	0.00	0.00	213.70	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 30-40 RECREATION, PARKS,& ACTIVITIES / TORSEY POND NATURE PRESERVE CONT'D								
80-80 SIGNS/SUPPLIES	0.00	0.00	272.55	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	486.25	0.00	0.00	0.00	0.00	0.00
TORSEY POND NATURE PRESERVE	0.00	0.00	486.25	0.00	0.00	0.00	0.00	0.00
Dept/Div: 30-50 RECREATION, PARKS,& ACTIVITIES / Open Space Plan RECREATION								
RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Open Space Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept/Div: 30-60 RECREATION, PARKS,& ACTIVITIES / Community Park INSURANCE								
15-60 UNEMPLOYMENT	0.00	16.91	12.91	11.00	3.80	11.00	11.00	0.00
15-80 WORKERS COMP	0.00	8.95	9.89	15.00	0.00	15.00	15.00	0.00
INSURANCE	0.00	25.86	22.80	26.00	3.80	26.00	26.00	0.00
PERSONNEL								
20-20 FICA	33.68	14.52	17.32	20.00	7.26	20.00	20.00	0.00
20-60 WAGES	406.60	190.07	225.98	260.00	95.00	260.00	260.00	0.00
PERSONNEL	440.28	204.59	243.30	280.00	102.26	280.00	280.00	0.00
Community Park	440.28	230.45	266.10	306.00	106.06	306.00	306.00	0.00
RECREATION, PARKS,& ACTIVITIES	22,793.44	30,647.01	28,446.73	24,327.00	9,105.57	28,372.00	28,372.00	4,045.00
Dept/Div: 40-10 PROTECTION / FIRE DEPARTMENT ADMINISTRATION								
10-40 Publications	0.00	18.38	93.18	0.00	2.94	0.00	0.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 40-10 PROTECTION / FIRE DEPARTMENT CONT'D								
40-80 TELEPHONE	398.74	399.76	437.59	400.00	244.83	450.00	450.00	50.00
UTILITIES	398.74	399.76	437.59	400.00	244.83	450.00	450.00	50.00
CONTRACT SERVICES								
50-41 SCBA FLOW TESTING	490.00	500.00	700.00	800.00	0.00	800.00	800.00	0.00
50-42 PUMP TESTING	2,321.90	1,878.78	2,487.30	3,000.00	0.00	3,000.00	3,000.00	0.00
50-90 TOWER SITE	4,449.96	4,884.15	4,111.19	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES	7,261.86	7,262.93	7,298.49	3,800.00	0.00	3,800.00	3,800.00	0.00
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	3,155.34	2,507.87	2,288.82	4,000.00	115.70	4,000.00	4,000.00	0.00
60-40 Tools Repair & Maint	18.34	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00
E61 rebuild pump	0.00	0.00	0.00	500.00	0.00	0.00	0.00	-500.00
60-60 Equipment Lease/Rent	7,907.46	4,583.73	12,851.80	5,000.00	361.68	5,000.00	5,000.00	0.00
60-71 FIRE TRUCKS	2,263.53	1,756.05	4,597.10	3,000.00	3,293.14	3,000.00	3,000.00	0.00
60-73 FIRE EQUIPMENT	1,312.20	1,986.40	2,524.27	4,000.00	157.84	4,000.00	4,000.00	0.00
60-74 Personal Protective Gear	0.00	0.00	0.00	500.00	0.00	500.00	500.00	0.00
60-75 EMS EQUIP	14,656.87	10,834.05	22,261.99	17,000.00	3,928.36	23,500.00	23,500.00	6,500.00
EQUIP OPERATION, REPAIR, MAINT								
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	1,950.00	1,176.00	0.00	0.00	0.00	0.00	0.00	0.00
65-40 RADIOS/PAGERS	1,071.70	1,412.00	4,181.22	3,000.00	1,358.00	3,500.00	3,500.00	500.00
EQUIPMENT REPLACEMENT	3,021.70	2,588.00	4,181.22	3,000.00	1,358.00	3,500.00	3,500.00	500.00
PUBLIC WAYS OPERATION & MAINT								
80-80 SIGNS/SUPPLIES	2,221.96	0.00	131.25	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 40-10 PROTECTION / FIRE DEPARTMENT CONT'D								
PUBLIC WAYS OPERATION & MAINT	2,221.96	0.00	131.25	0.00	0.00	0.00	0.00	0.00
Contingency								
95-10 Contingency	0.00	0.00	0.00	0.00	0.00	150.00	150.00	150.00
Contingency	0.00	0.00	0.00	0.00	0.00	150.00	150.00	150.00
FIRE DEPARTMENT	71,371.59	59,408.72	74,620.39	78,815.00	23,540.31	84,790.00	84,790.00	5,975.00
Dept/Div: 40-15 PROTECTION / FIRE EQUIPMENT								
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	5,280.00	0.00	0.00	5,000.00	15,378.00	13,500.00	13,500.00	8,500.00
8 SCBA tanks =8500								
EQUIPMENT REPLACEMENT	5,280.00	0.00	0.00	5,000.00	15,378.00	13,500.00	13,500.00	8,500.00
FIRE EQUIPMENT	5,280.00	0.00	0.00	5,000.00	15,378.00	13,500.00	13,500.00	8,500.00
Dept/Div: 40-20 PROTECTION / AMBULANCE								
UTILITIES								
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY SERVICES								
55-10 AMBULANCE	18,186.00	18,186.00	19,485.00	20,600.00	10,392.00	22,000.00	22,000.00	1,400.00
COMMUNITY SERVICES	18,186.00	18,186.00	19,485.00	20,600.00	10,392.00	22,000.00	22,000.00	1,400.00
AMBULANCE	18,186.00	18,186.00	19,485.00	20,600.00	10,392.00	22,000.00	22,000.00	1,400.00
Dept/Div: 40-30 PROTECTION / WATER HOLES								
UTILITIES								
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY SERVICES								
55-80 WATER HOLES	0.00	0.00	670.29	500.00	0.00	500.00	500.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 40-30 PROTECTION / WATER HOLES CONT'D								
COMMUNITY SERVICES	0.00	0.00	670.29	500.00	0.00	500.00	500.00	0.00
WATER HOLES	0.00	0.00	670.29	500.00	0.00	500.00	500.00	0.00
Dept/Div: 40-35 PROTECTION / Tower Sites UTILITIES								
40-30 ELECTRIC	0.00	0.00	0.00	0.00	400.69	750.00	750.00	750.00
40-60 HEATING	0.00	0.00	0.00	0.00	99.76	0.00	0.00	0.00
UTILITIES	0.00	0.00	0.00	0.00	500.45	750.00	750.00	750.00
CONTRACT SERVICES								
50-90 TOWER SITE	0.00	0.00	0.00	1,500.00	1.08	750.00	750.00	-750.00
CONTRACT SERVICES	0.00	0.00	0.00	1,500.00	1.08	750.00	750.00	-750.00
EQUIP OPERATION, REPAIR, MAINT								
60-60 Equipment Lease/Rent	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
Tower Sites	0.00	0.00	0.00	1,500.00	501.53	2,000.00	2,000.00	500.00
Dept/Div: 40-40 PROTECTION / Dispatching CONTRACT SERVICES								
50-40 DISPATCH	22,399.00	21,181.00	21,877.75	26,302.00	12,846.50	28,000.00	28,000.00	1,698.00
Somerset 2.10 per 2600=5460								
CONTRACT SERVICES	22,399.00	21,181.00	21,877.75	26,302.00	12,846.50	28,000.00	28,000.00	1,698.00
Dispatching	22,399.00	21,181.00	21,877.75	26,302.00	12,846.50	28,000.00	28,000.00	1,698.00
Dept/Div: 40-50 PROTECTION / Physicals ADMINISTRATION								
10-70 PHYSICALS	114.75	0.00	0.00	125.00	0.00	125.00	125.00	0.00

Custom Budget Report

Expense

		2012	2013	2014	2015	2015	2016	2016	Comm Req vs
		Actual	Actual	Actual	Budget	YTD	Manager	Committee	Curr Bud
									Change \$
Dept/Div: 40-50	PROTECTION / Physicals								
	ADMINISTRATION	114.75	0.00	0.00	125.00	0.00	125.00	125.00	0.00
	Physicals	114.75	0.00	0.00	125.00	0.00	125.00	125.00	0.00
Dept/Div: 40-60	PROTECTION / Personal Protect Gear Replacem								
	EQUIP OPERATION, REPAIR, MAINT								
	60-74 Personal Protective Gear	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00
	EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00
	Personal Protect Gear Replacem	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00
Dept/Div: 40-70	PROTECTION / Emergency Operations								
	EQUIPMENT REPLACEMENT								
	65-35 Capital Communications	0.00	0.00	5,300.00	0.00	0.00	0.00	0.00	0.00
	EQUIPMENT REPLACEMENT	0.00	0.00	5,300.00	0.00	0.00	0.00	0.00	0.00
BUILDING O&M									
70-70 SUPPLIES									
	BUILDING O&M	0.00	0.00	321.38	2,500.00	161.20	250.00	250.00	-2,250.00
	Emergency Operations	0.00	0.00	321.38	2,500.00	161.20	250.00	250.00	-2,250.00
	PROTECTION	0.00	0.00	5,621.38	2,500.00	161.20	250.00	250.00	-2,250.00
		117,351.34	98,775.72	122,274.81	137,342.00	62,819.54	153,165.00	153,165.00	15,823.00
Dept/Div: 50-10	CEMETERIES / TOWN CEMETERIES								
	ADMINISTRATION								
	10-10 ADVERTISING	134.66	0.00	104.94	75.00	28.00	75.00	75.00	0.00
	10-40 Publications	0.00	6.81	4.62	0.00	1.48	0.00	0.00	0.00
	10-50 MISC.	64.26	0.00	0.00	75.00	24.30	75.00	75.00	0.00
	10-55 OFFICE SUPPLIES	11.28	0.00	0.00	50.00	0.00	25.00	25.00	-25.00
	10-60 POSTAGE	0.00	6.38	14.28	0.00	8.64	15.00	15.00	15.00

Custom Budget Report

02/05/2015
Page 30

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 50-10 CEMETERIES / TOWN CEMETERIES CONT'D								
55-70 VETERANS MEMORIAL	723.72	365.76	2,195.72	260.00	0.00	340.00	340.00	80.00
COMMUNITY SERVICES	723.72	365.76	2,195.72	260.00	0.00	340.00	340.00	80.00
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	1,629.81	1,039.27	903.41	1,000.00	799.96	800.00	800.00	-200.00
60-35 EQUIPMENT MAINTENANCE	923.53	1,274.35	1,887.79	1,200.00	1,447.32	1,200.00	1,200.00	0.00
60-40 Tools Repair & Maint	0.00	17.99	0.00	100.00	57.99	100.00	100.00	0.00
60-74 Personal Protective Gear	137.86	0.00	47.21	100.00	0.00	100.00	100.00	0.00
EQUIP OPERATION, REPAIR, MAINT	2,691.20	2,331.61	2,838.41	2,400.00	2,305.27	2,200.00	2,200.00	-200.00
EQUIPMENT REPLACEMENT								
65-50 TOOLS	0.00	0.00	117.88	200.00	36.46	400.00	400.00	200.00
EQUIPMENT REPLACEMENT	0.00	0.00	117.88	200.00	36.46	400.00	400.00	200.00
BUILDING O&M								
70-40 GROUNDS	0.00	0.00	0.00	400.00	194.24	0.00	0.00	-400.00
70-70 SUPPLIES	178.30	151.56	56.14	50.00	12.48	125.00	125.00	75.00
BUILDING O&M	178.30	151.56	56.14	450.00	206.72	125.00	125.00	-325.00
PUBLIC WAYS OPERATION & MAINT								
80-80 SIGNS/SUPPLIES	-233.88	273.00	78.73	0.00	0.00	100.00	100.00	100.00
PUBLIC WAYS OPERATION & MAINT	-233.88	273.00	78.73	0.00	0.00	100.00	100.00	100.00
Contingency								
95-10 Contingency	0.00	0.00	0.00	0.00	0.00	175.00	175.00	175.00
Contingency	0.00	0.00	0.00	0.00	0.00	175.00	175.00	175.00
TOWN CEMETERIES	25,210.11	29,802.97	31,810.74	31,003.00	14,673.70	29,110.00	29,110.00	-1,893.00

Dept/Div: 50-20 CEMETERIES / Living Fence

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 50-20 CEMETERIES / Living Fence								
CONTRACT SERVICES								
50-76 FENCING	0.00	0.00	0.00	0.00	231.96	0.00	7,000.00	7,000.00
CONTRACT SERVICES	0.00	0.00	0.00	0.00	231.96	0.00	7,000.00	7,000.00
Living Fence	0.00	0.00	0.00	0.00	231.96	0.00	7,000.00	7,000.00
CEMETERIES	25,210.11	29,802.97	31,810.74	31,003.00	14,905.66	29,110.00	36,110.00	5,107.00
Dept/Div: 60-10 Roads & Drainage / Road Maintenance								
ADMINISTRATION								
10-10 ADVERTISING	96.64	195.38	0.00	250.00	177.12	250.00	250.00	0.00
10-40 Publications	0.00	19.44	18.29	0.00	2.38	0.00	0.00	0.00
10-50 MISC.	52.79	0.00	77.81	0.00	0.00	0.00	0.00	0.00
10-60 POSTAGE	58.18	63.34	76.46	100.00	12.48	100.00	100.00	0.00
10-80 TRAINING & CONFERENCES	30.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00
ADMINISTRATION	237.61	278.16	172.56	450.00	191.98	450.00	450.00	0.00
INSURANCE								
15-20 HEALTH INSURANCE	2,718.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE	2,718.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES								
50-20 AUDIT SERVICES	7,156.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50-50 ENGINEERING	3,206.50	0.00	0.00	500.00	0.00	2,000.00	2,000.00	1,500.00
CONTRACT SERVICES	10,362.50	0.00	0.00	500.00	0.00	2,000.00	2,000.00	1,500.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	47,332.20	56,548.94	82,935.74	75,000.00	67,273.22	75,000.00	75,000.00	0.00
80-20 EROSION CONTROL	7,250.00	4,930.06	4,028.56	4,000.00	3,276.41	4,000.00	4,000.00	0.00
80-30 Gravel/ Sand	7,662.80	2,735.94	1,796.37	2,500.00	0.00	4,000.00	4,000.00	1,500.00
80-40 MATERIALS	3,561.06	0.00	4,088.60	1,250.00	3,631.90	0.00	0.00	-1,250.00

Custom Budget Report

02/05/2015
Page 32

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 60-10 Roads & Drainage / Road Maintenance CONT'D								
80-50 ROAD RECONSTRUCTION	47,796.21	327,440.10	0.00	45,000.00	27,262.30	10,000.00	10,000.00	-35,000.00
Box Culvert Repair OKH Rd								
80-70 PATCHING	1,153.43	886.89	1,226.25	1,250.00	0.00	0.00	0.00	-1,250.00
80-80 SIGNS/SUPPLIES	632.47	1,092.94	625.81	1,000.00	36.53	1,000.00	1,000.00	0.00
80-90 PAVING	32,969.22	84,565.30	513.92	160,000.00	160,975.18	164,250.00	164,250.00	4,250.00
33,000 OKH Rd(finish), 85,500 Nickerson H Rd(shim & overlay), 45,750 Wings Mill Rd(shim & overlay)								
PUBLIC WAYS OPERATION & MAINT	148,357.39	478,200.17	95,215.25	290,000.00	262,455.54	258,250.00	258,250.00	-31,750.00
Road Maintenance	161,676.27	478,478.33	95,387.81	290,950.00	262,647.52	260,700.00	260,700.00	-30,250.00
Dept/Div: 60-20 Roads & Drainage / ROAD RECONSTRUCTION/PAVING								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	152.64	0.00	0.00	0.00	0.00	0.00
10-20 ATTORNEY FEES	0.00	0.00	3,012.50	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	0.00	0.00	3,165.14	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES								
50-50 ENGINEERING	0.00	0.00	327.50	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES	0.00	0.00	327.50	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	192,767.00	0.00	0.00	0.00	0.00	0.00
Box Culvert Repair OKH Rd								
80-20 EROSION CONTROL	0.00	0.00	3,584.71	0.00	0.00	0.00	0.00	0.00
80-30 Gravel/ Sand	0.00	0.00	37,980.45	7,500.00	7,312.80	0.00	0.00	-7,500.00
80-40 MATERIALS	0.00	0.00	3,955.70	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

02/05/2015
Page 33

Expense

		2012	2013	2014	2015	2015	2016	2016	Comm Req vs
		Actual	Actual	Actual	Budget	YTD	Manager	Committee	Curr Bud
									Change \$
Dept/Div: 60-20 Roads & Drainage / ROAD RECONSTRUCTION/PAVING									
CONT'D									
80-90 PAVING		0.00	0.00	450,452.57	0.00	0.00	0.00	0.00	0.00
	PUBLIC WAYS	0.00	0.00	688,740.43	7,500.00	7,312.80	0.00	0.00	-7,500.00
	OPERATION & MAINT								
ROAD RECONSTRUCTION/PAVING		0.00	0.00	692,233.07	7,500.00	7,312.80	0.00	0.00	-7,500.00
Dept/Div: 60-40 Roads & Drainage / Winter Maintenance									
ADMINISTRATION									
10-10 ADVERTISING		365.96	102.68	0.00	0.00	0.00	0.00	0.00	0.00
10-40 Publications		0.00	0.00	0.00	0.00	0.04	0.00	0.00	0.00
ADMINISTRATION		365.96	102.68	0.00	0.00	0.04	0.00	0.00	0.00
PERSONNEL									
20-30 MILEAGE		0.00	0.00	11.89	0.00	0.00	0.00	0.00	0.00
UTILITIES		0.00	0.00	11.89	0.00	0.00	0.00	0.00	0.00
40-30 ELECTRIC		649.16	253.57	423.94	500.00	134.24	500.00	500.00	0.00
BUILDING O&M		649.16	253.57	423.94	500.00	134.24	500.00	500.00	0.00
70-60 MAINTENANCE		10.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUILDING O&M		10.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT									
80-10 CONTRACT SERVICES		244,425.00	240,799.98	247,999.98	255,440.00	140,474.96	260,000.00	260,000.00	4,560.00
80-80 SIGNS/SUPPLIES		0.00	0.00	3.98	0.00	0.91	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT		244,425.00	240,799.98	248,003.96	255,440.00	140,475.87	260,000.00	260,000.00	4,560.00
Winter Maintenance		245,450.45	241,156.23	248,439.79	255,940.00	140,610.15	260,500.00	260,500.00	4,560.00

Custom Budget Report

Expense

Dept/Div:	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
60-60 Roads & Drainage / Vehicle Maintenance								
ADMINISTRATION								
10-60 POSTAGE	0.00	0.00	0.92	0.00	0.00	0.00	0.00	0.00
PERSONNEL								
ADMINISTRATION	0.00	0.00	0.92	0.00	0.00	0.00	0.00	0.00
PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	0.00	3,357.35	4,276.76	4,000.00	647.26	4,000.00	4,000.00	0.00
60-35 EQUIPMENT MAINTENANCE	0.00	702.46	32.28	0.00	57.51	100.00	100.00	100.00
60-51 TOWN TRUCKS	196.20	5,590.76	3,683.94	2,500.00	790.38	2,500.00	2,500.00	0.00
60-52 TRACTOR	0.00	346.91	3,524.92	2,500.00	125.89	1,500.00	1,500.00	-1,000.00
60-53 TOWN SANDER	0.00	0.00	245.62	400.00	0.00	400.00	400.00	0.00
60-60 Equipment Lease/Rent	0.00	135.00	0.00	0.00	0.00	0.00	0.00	0.00
60-65 Holder	0.00	0.00	798.09	1,000.00	100.68	1,000.00	1,000.00	0.00
EQUIP OPERATION, REPAIR, MAINT	196.20	10,132.48	12,561.61	10,400.00	1,721.72	9,500.00	9,500.00	-900.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	2,735.00	0.00	0.00	5,500.00	0.00	0.00	0.00
EQUIPMENT REPLACEMENT	0.00	2,735.00	0.00	0.00	5,500.00	0.00	0.00	0.00
Vehicle Maintenance	196.20	12,867.48	12,562.53	10,400.00	7,221.72	9,500.00	9,500.00	-900.00
Dept/Div: 60-70 Roads & Drainage / Interlocal Work								
INSURANCE								
15-60 UNEMPLOYMENT	84.92	0.00	4.71	84.00	31.48	80.00	80.00	-4.00
15-80 WORKERS COMP	161.77	0.00	9.01	160.00	60.28	155.00	155.00	-5.00
INSURANCE	246.69	0.00	13.72	244.00	91.76	235.00	235.00	-9.00
PERSONNEL								
20-20 FICA	156.21	56.36	66.64	160.00	60.20	153.00	153.00	-7.00

Custom Budget Report

02/05/2015
Page 35

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 60-70 Roads & Drainage / Interlocal Work CONT'D								
20-60 WAGES	2,042.15	736.82	870.90	2,100.00	786.99	2,000.00	2,000.00	-100.00
PERSONNEL	2,198.36	793.18	937.54	2,260.00	847.19	2,153.00	2,153.00	-107.00
EQUIP OPERATION, REPAIR, MAINT								
EQUIP OPERATION,	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REPAIR, MAINT								
PUBLIC WAYS OPERATION & MAINT								
80-20 EROSION CONTROL	0.00	0.00	0.00	0.00	1,450.00	0.00	0.00	0.00
PUBLIC WAYS	0.00	0.00	0.00	0.00	1,450.00	0.00	0.00	0.00
OPERATION &								
MAINT								
Interlocal Work	2,445.05	793.18	951.26	2,504.00	2,388.95	2,388.00	2,388.00	-116.00
Roads & Drainage	409,767.97	733,295.22	1,049,574.46	567,294.00	420,181.14	533,088.00	533,088.00	-34,206.00
Dept/Div: 65-01 CAPITAL IMPROVEMENTS / Adm Technology								
EQUIPMENT REPLACEMENT								
65-10 COMPUTER HARDWARE	2,820.50	0.00	3,731.00	0.00	802.72	0.00	0.00	0.00
65-30 CAPITAL EQUIPMENT	0.00	1,628.67	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT	2,820.50	1,628.67	3,731.00	0.00	802.72	0.00	0.00	0.00
REPLACEMENT								
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	1,112.59	199.60	0.00	0.00	975.00	0.00	0.00	0.00
PUBLIC WAYS	1,112.59	199.60	0.00	0.00	975.00	0.00	0.00	0.00
OPERATION &								
MAINT								
Adm Technology	3,933.09	1,828.27	3,731.00	0.00	1,777.72	0.00	0.00	0.00
Dept/Div: 65-05 CAPITAL IMPROVEMENTS / FD Emergency								
Communications								
EQUIPMENT REPLACEMENT								

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 65-12 CAPITAL IMPROVEMENTS / Fire Station Addition CONT'D								
Fire Station Addition	1,898.75	1,579.50	0.00	0.00	0.00	0.00	0.00	0.00
Dept/Div: 65-20 CAPITAL IMPROVEMENTS / Gile Hall								
ADMINISTRATION								
10-10 ADVERTISING	0.00	96.64	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	0.00	96.64	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	223.90	0.00	0.00	0.00	0.00	0.00	0.00
Security Camera								
EQUIPMENT REPLACEMENT	0.00	223.90	0.00	0.00	0.00	0.00	0.00	0.00
BUILDING O&M								
70-15 Generator	0.00	0.00	10,695.00	0.00	0.00	0.00	0.00	0.00
70-40 GROUNDS	0.00	0.00	0.00	3,500.00	0.00	0.00	0.00	-3,500.00
70-60 MAINTENANCE	2,797.89	433.89	0.00	0.00	0.00	0.00	0.00	0.00
security camera								
BUILDING O&M	2,797.89	433.89	10,695.00	3,500.00	0.00	0.00	0.00	-3,500.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	22,273.00	9,332.10	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	0.00	22,273.00	9,332.10	0.00	0.00	0.00	0.00	0.00
Gile Hall								
Gile Hall	2,797.89	23,027.43	20,027.10	3,500.00	0.00	0.00	0.00	-3,500.00
Dept/Div: 65-25 CAPITAL IMPROVEMENTS / Ballfield								
ADMINISTRATION								
10-40 Publications	0.00	0.00	11.61	0.00	0.00	0.00	0.00	0.00
10-55 OFFICE SUPPLIES	14.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-60 POSTAGE	622.60	41.85	1.38	0.00	1.92	0.00	0.00	0.00

Custom Budget Report

02/05/2015
Page 38

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 65-25 CAPITAL IMPROVEMENTS / Ballfield CONT'D								
ADMINISTRATION	636.60	41.85	12.99	0.00	1.92	0.00	0.00	0.00
CONTRACT SERVICES								
50-50 ENGINEERING	0.00	822.50	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES	0.00	822.50	0.00	0.00	0.00	0.00	0.00	0.00
EQUIP OPERATION, REPAIR, MAINT								
60-55 Backhoe	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	547.18	0.00	16,195.00	31,160.00	0.00	8,645.00	8,645.00	-22,515.00
balance of carry forward ytd								
80-20 EROSION CONTROL	0.00	0.00	61.05	0.00	0.00	0.00	0.00	0.00
80-40 MATERIALS	0.00	0.00	267.48	0.00	11,462.98	0.00	0.00	0.00
80-80 SIGNS/SUPPLIES	0.00	0.00	30.68	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	547.18	0.00	16,554.21	31,160.00	11,462.98	8,645.00	8,645.00	-22,515.00
Ballfield	1,183.78	864.35	16,567.20	31,160.00	11,509.90	8,645.00	8,645.00	-22,515.00
Dept/Div: 65-30 CAPITAL IMPROVEMENTS / Library Building								
ADMINISTRATION								
10-10 ADVERTISING	63.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	63.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	23,198.60	0.00	809.15	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	23,198.60	0.00	809.15	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 65-65 CAPITAL IMPROVEMENTS / Equipment								
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	8,299.00	0.00	4,000.00	0.00	22,250.00	22,250.00	18,250.00
Mower 13,000-4000(reserved)= 3yr lease purchase 3,200per year =7,200 total this fiscal Year - Holder attachments 4,000 - One Ton Replacement = 5 yr lease purchase-11,050 per year								
65-50 TOOLS	0.00	649.00	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT REPLACEMENT	0.00	8,948.00	0.00	4,000.00	0.00	22,250.00	22,250.00	18,250.00
Equipment	0.00	8,948.00	0.00	4,000.00	0.00	22,250.00	22,250.00	18,250.00
Dept/Div: 65-70 CAPITAL IMPROVEMENTS / Transfer Station								
CONTRACT SERVICES								
50-50 ENGINEERING	0.00	574.06	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES	0.00	574.06	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	0.00	0.00	2,000.00	1,665.00	0.00	0.00	-2,000.00
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	2,000.00	1,665.00	0.00	0.00	-2,000.00
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	18,125.00	0.00	0.00	0.00	38,000.00	38,000.00	38,000.00
Site paving,Demo Covers								
80-20 EROSION CONTROL	0.00	89.95	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT	0.00	18,214.95	0.00	0.00	0.00	38,000.00	38,000.00	38,000.00
Transfer Station	0.00	18,789.01	0.00	2,000.00	1,665.00	38,000.00	38,000.00	36,000.00

Custom Budget Report

02/05/2015
Page 42

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 65-80 CAPITAL IMPROVEMENTS / Mill Stream Footbridge								
ADMINISTRATION								
10-50 MISC.	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS OPERATION & MAINT								
80-40 MATERIALS	2,065.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WAYS	2,065.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATION &								
MAINT								
Mill Stream	2,130.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Footbridge								
Dept/Div: 65-90 CAPITAL IMPROVEMENTS / Maranacook Lake Dam								
BUILDING O&M								
70-60 MAINTENANCE	0.00	0.00	0.00	13,500.00	0.00	28,000.00	28,000.00	14,500.00
BUILDING O&M	0.00	0.00	0.00	13,500.00	0.00	28,000.00	28,000.00	14,500.00
Maranacook Lake	0.00	0.00	0.00	13,500.00	0.00	28,000.00	28,000.00	14,500.00
Dam								
Dept/Div: 65-95 CAPITAL IMPROVEMENTS / Lovejoy Pond Dam								
BUILDING O&M								
70-60 MAINTENANCE	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
BUILDING O&M	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Lovejoy Pond Dam	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL	204,135.05	502,684.26	59,529.85	64,160.00	15,152.62	96,895.00	96,895.00	32,735.00
IMPROVEMENTS								
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION								
ADMINISTRATION								
10-10 ADVERTISING	0.00	81.54	85.86	100.00	0.00	100.00	100.00	0.00
10-25 EDUCATION	39.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION CONT'D								
10-40 Publications	0.00	310.18	31.27	0.00	27.05	0.00	0.00	0.00
10-45 MEMBERSHIPS	428.00	439.00	449.00	450.00	192.00	450.00	450.00	0.00
10-50 MISC.	104.78	57.00	0.00	100.00	48.42	50.00	50.00	-50.00
10-55 OFFICE SUPPLIES	240.00	1,499.00	250.00	325.00	0.00	250.00	250.00	-75.00
10-60 POSTAGE	59.00	47.10	54.57	50.00	26.40	50.00	50.00	0.00
10-80 TRAINING & CONFERENCES	265.00	250.00	0.00	250.00	0.00	250.00	250.00	0.00
10-95 Recycling Bins	0.00	983.94	0.00	500.00	0.00	350.00	350.00	-150.00
ADMINISTRATION	1,135.78	3,667.76	870.70	1,875.00	293.87	1,600.00	1,600.00	-275.00
INSURANCE								
15-20 HEALTH INSURANCE	22,960.94	23,552.27	24,948.12	26,490.00	14,939.99	28,245.00	28,245.00	1,755.00
15-60 UNEMPLOYMENT	1,552.09	1,914.12	1,574.51	1,510.00	457.48	1,135.00	1,135.00	-375.00
15-80 WORKERS COMP	4,399.96	3,674.18	3,534.31	3,260.00	1,972.86	3,250.00	3,250.00	-10.00
INSURANCE	28,912.99	29,140.57	30,056.94	31,260.00	17,370.33	32,630.00	32,630.00	1,370.00
PERSONNEL								
20-20 FICA	5,223.35	4,793.81	5,221.13	5,500.00	2,834.49	5,500.00	5,500.00	0.00
20-30 MILEAGE	596.47	632.81	509.65	600.00	338.90	0.00	0.00	-600.00
20-40 RETIREMENT	3,915.02	4,602.00	5,472.69	5,310.00	2,941.48	5,315.00	5,315.00	5.00
20-60 WAGES	65,137.21	58,784.38	63,520.54	66,445.00	34,425.33	66,505.00	66,505.00	60.00
20-65 INCOME PROTECTION PLAN	351.77	333.61	335.98	350.00	200.75	345.00	345.00	-5.00
20-90 CLOTHING ALLOWANCE	181.73	166.56	100.00	600.00	100.00	600.00	600.00	0.00
PERSONNEL	75,405.55	69,313.17	75,159.99	78,805.00	40,840.95	78,265.00	78,265.00	-540.00
UTILITIES								
40-30 ELECTRIC	2,240.11	2,115.18	2,124.12	2,625.00	1,196.38	2,500.00	2,500.00	-125.00
40-60 HEATING	990.33	394.40	820.41	900.00	589.00	800.00	800.00	-100.00
40-70 LAVATORY	750.00	250.00	500.00	500.00	250.00	500.00	500.00	0.00
40-80 TELEPHONE	326.46	372.42	390.75	425.00	218.75	400.00	400.00	-25.00
UTILITIES	4,306.90	3,132.00	3,835.28	4,450.00	2,254.13	4,200.00	4,200.00	-250.00

Custom Budget Report

02/05/2015
Page 44

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION CONT'D								
CONTRACT SERVICES								
50-80 TS CONTAINER RENTAL	3,125.67	3,821.53	4,055.46	765.00	147.98	500.00	500.00	-265.00
50-81 TRANSFER STATION HAULING	29,096.85	26,555.93	26,924.51	32,000.00	17,415.73	32,000.00	32,000.00	0.00
50-82 SINGLE SORT TIPPING	0.00	2,087.46	3,125.62	4,000.00	2,678.63	5,000.00	5,000.00	1,000.00
50-83 DEMO TIPPING	21,762.66	16,145.66	21,139.02	25,500.00	10,770.09	22,000.00	22,000.00	-3,500.00
50-84 FREON DISPOSAL	607.50	562.50	0.00	750.00	1,387.50	1,000.00	1,000.00	250.00
50-86 TIRE DISPOSAL	1,484.00	676.50	1,264.80	1,000.00	804.00	1,300.00	1,300.00	300.00
50-87 TRASH TIPPING	58,726.44	56,122.91	58,191.60	63,000.00	36,889.86	65,000.00	65,000.00	2,000.00
50-89 WOOD & BRUSH REMOVAL	5,770.62	2,071.90	2,497.47	2,750.00	0.00	3,500.00	3,500.00	750.00
50-95 WEB HOSTING	50.00	100.00	50.00	100.00	50.00	100.00	100.00	0.00
CONTRACT SERVICES	120,623.74	108,144.39	117,248.48	129,865.00	70,143.79	130,400.00	130,400.00	535.00
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	432.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-35 EQUIPMENT MAINTENANCE	59.12	152.85	2,908.76	750.00	1,239.00	1,500.00	1,500.00	750.00
60-60 Equipment Lease/Rent	4,938.92	6,449.86	6,535.00	0.00	0.00	0.00	0.00	0.00
60-67 EQUIPMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00
60-74 Personal Protective Gear	0.00	0.00	41.66	100.00	52.99	0.00	0.00	-100.00
EQUIP OPERATION, REPAIR, MAINT	5,430.06	6,602.71	9,485.42	850.00	1,291.99	1,600.00	1,600.00	750.00
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
BUILDING O&M								
70-30 FURNACE MAINTENANCE	0.00	0.00	0.00	100.00	0.00	50.00	50.00	-50.00
70-40 GROUNDS	1,833.97	0.00	0.00	200.00	0.00	200.00	200.00	0.00
70-60 MAINTENANCE	256.71	982.68	64.99	750.00	160.54	500.00	500.00	-250.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION CONT'D								
70-70 SUPPLIES	249.39	485.04	422.48	430.00	152.25	400.00	400.00	-30.00
	2,340.07	1,467.72	487.47	1,480.00	312.79	1,150.00	1,150.00	-330.00
BUILDING O&M								
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	0.00	750.00	0.00	750.00	750.00	0.00
80-30 Gravel/ Sand	1,573.23	0.00	0.00	250.00	0.00	250.00	250.00	0.00
80-60 ROAD REPAIR	906.44	0.00	240.00	500.00	160.00	500.00	500.00	0.00
80-80 SIGNS/SUPPLIES	0.00	0.00	169.80	500.00	73.51	250.00	250.00	-250.00
PUBLIC WAYS OPERATION & MAINT	2,479.67	0.00	409.80	2,000.00	233.51	1,750.00	1,750.00	-250.00
Contingency								
95-10 Contingency	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
Contingency								
TRANSFER STATION	240,634.76	221,468.32	237,554.08	250,585.00	132,741.36	255,595.00	255,595.00	5,010.00
Dept/Div: 70-50 SOLID WASTE / BACKHOE								
ADMINISTRATION								
10-60 POSTAGE	0.00	0.00	0.46	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.46	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION								
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	0.00	1,567.31	97.31	1,600.00	1,357.35	1,600.00	1,600.00	0.00
60-55 Backhoe	1,571.17	962.70	6,822.56	1,000.00	-270.00	1,000.00	1,000.00	0.00
	1,571.17	2,530.01	6,919.87	2,600.00	1,087.35	2,600.00	2,600.00	0.00
EQUIP OPERATION, REPAIR, MAINT								
BACKHOE	1,571.17	2,530.01	6,920.33	2,600.00	1,087.35	2,600.00	2,600.00	0.00
SOLID WASTE	242,205.93	223,998.33	244,474.41	253,185.00	133,828.71	258,195.00	258,195.00	5,010.00

Dept/Div: 75-10 EDUCATION / RSU#38

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 75-10 EDUCATION / RSU#38								
ASSESSMENTS								
45-75 RSU#38 PAYMENT	2,609,445.00	2,715,243.00	3,112,703.00	3,163,541.00	1,845,398.90	3,163,541.00	3,163,541.00	0.00
ASSESSMENTS	2,609,445.00	2,715,243.00	3,112,703.00	3,163,541.00	1,845,398.90	3,163,541.00	3,163,541.00	0.00
RSU#38	2,609,445.00	2,715,243.00	3,112,703.00	3,163,541.00	1,845,398.90	3,163,541.00	3,163,541.00	0.00
EDUCATION	2,609,445.00	2,715,243.00	3,112,703.00	3,163,541.00	1,845,398.90	3,163,541.00	3,163,541.00	0.00
Dept/Div: 80-10 REGIONAL ORGANIZATIONS / COBBOSSEE WATER DISTRICT								
ASSESSMENTS								
45-10 COBBOSSEE WATERSHED DISTRICT	19,393.00	19,975.00	17,978.00	18,877.00	12,584.66	19,825.00	19,825.00	948.00
ASSESSMENTS	19,393.00	19,975.00	17,978.00	18,877.00	12,584.66	19,825.00	19,825.00	948.00
COBBOSSEE WATER DISTRICT	19,393.00	19,975.00	17,978.00	18,877.00	12,584.66	19,825.00	19,825.00	948.00
Dept/Div: 80-20 REGIONAL ORGANIZATIONS / KENNEBEC COUNTY								
ASSESSMENTS								
45-20 KENNEBEC COUNTY TAX	267,016.00	268,743.06	276,913.46	282,293.00	253,954.31	260,000.00	260,000.00	-22,293.00
ASSESSMENTS	267,016.00	268,743.06	276,913.46	282,293.00	253,954.31	260,000.00	260,000.00	-22,293.00
KENNEBEC COUNTY	267,016.00	268,743.06	276,913.46	282,293.00	253,954.31	260,000.00	260,000.00	-22,293.00
Dept/Div: 80-30 REGIONAL ORGANIZATIONS / Kennebec Valley Council of Gov								
ASSESSMENTS								
45-30 Kennebec Valley Council of Gov	0.00	4,345.00	4,345.00	4,345.00	4,345.00	4,345.00	4,345.00	0.00
ASSESSMENTS	0.00	4,345.00	4,345.00	4,345.00	4,345.00	4,345.00	4,345.00	0.00
Kennebec Valley Council of Gov	0.00	4,345.00	4,345.00	4,345.00	4,345.00	4,345.00	4,345.00	0.00
Dept/Div: 80-40 REGIONAL ORGANIZATIONS / First Park FINANCIAL								

Custom Budget Report

02/05/2015
Page 47

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 80-40 REGIONAL ORGANIZATIONS / First Park								
12-50 FIRSTPARK INVESTMENT	25,511.47	25,536.13	25,997.57	26,105.00	12,921.75	26,105.00	26,105.00	0.00
FINANCIAL	25,511.47	25,536.13	25,997.57	26,105.00	12,921.75	26,105.00	26,105.00	0.00
First Park	25,511.47	25,536.13	25,997.57	26,105.00	12,921.75	26,105.00	26,105.00	0.00
REGIONAL ORGANIZATIONS	311,920.47	318,599.19	325,234.03	331,620.00	283,805.72	310,275.00	310,275.00	-21,345.00
Dept/Div: 85-10 DEBT SERVICE / Fire Truck								
FINANCIAL								
12-20 BOND PRINCIPAL	29,966.00	31,090.00	31,090.00	33,465.00	33,465.00	0.00	0.00	-33,465.00
12-25 BOND INTEREST	4,754.00	3,630.00	3,630.00	1,256.00	1,255.00	0.00	0.00	-1,256.00
FINANCIAL	34,720.00	34,720.00	34,720.00	34,721.00	34,720.00	0.00	0.00	-34,721.00
Fire Truck	34,720.00	34,720.00	34,720.00	34,721.00	34,720.00	0.00	0.00	-34,721.00
Dept/Div: 85-25 DEBT SERVICE / 2013 Road Bond								
FINANCIAL								
12-20 BOND PRINCIPAL	0.00	0.00	0.00	93,507.00	98,638.70	95,592.00	95,592.00	2,085.00
7 yr Bond 7/24/14-7/24/20								
12-25 BOND INTEREST	0.00	0.00	0.00	15,610.00	10,477.95	13,525.00	13,525.00	-2,085.00
FINANCIAL	0.00	0.00	0.00	109,117.00	109,116.65	109,117.00	109,117.00	0.00
2013 Road Bond	0.00	0.00	0.00	109,117.00	109,116.65	109,117.00	109,117.00	0.00
Dept/Div: 85-60 DEBT SERVICE / 2004 Road Bond								
FINANCIAL								
12-20 BOND PRINCIPAL	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00	0.00	-30,000.00
12-25 BOND INTEREST	3,567.45	2,609.25	1,606.05	547.00	546.60	0.00	0.00	-547.00
FINANCIAL	33,567.45	32,609.25	31,606.05	30,547.00	30,546.60	0.00	0.00	-30,547.00
2004 Road Bond	33,567.45	32,609.25	31,606.05	30,547.00	30,546.60	0.00	0.00	-30,547.00
Dept/Div: 85-70 DEBT SERVICE / 2008 Road Bond								
FINANCIAL								

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 85-70 DEBT SERVICE / 2008 Road Bond CONT'D								
12-20 BOND PRINCIPAL	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00
10 yr Road Bond 8/1/09-8/01/18								
12-25 BOND INTEREST	49,439.88	43,274.00	37,333.37	30,825.00	31,064.75	26,000.00	26,000.00	-4,825.00
FINANCIAL	199,439.88	193,274.00	187,333.37	180,825.00	181,064.75	176,000.00	176,000.00	-4,825.00
2008 Road Bond	199,439.88	193,274.00	187,333.37	180,825.00	181,064.75	176,000.00	176,000.00	-4,825.00
DEBT SERVICE	267,727.33	260,603.25	253,659.42	355,210.00	355,448.00	285,117.00	285,117.00	-70,093.00
Dept/Div: 90-10 UNCLASSIFIED / ABATEMENTS/ Overlay								
ADMINISTRATION								
ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ABATEMENTS								
90-10 ABATEMENTS	12,314.79	17,810.22	25,259.10	0.00	14,655.94	0.00	0.00	0.00
ABATEMENTS	12,314.79	17,810.22	25,259.10	0.00	14,655.94	0.00	0.00	0.00
ABATEMENTS/ Overlay	12,314.79	17,810.22	25,259.10	0.00	14,655.94	0.00	0.00	0.00
Dept/Div: 90-20 UNCLASSIFIED / NON-PROFIT AGENCIES								
ADMINISTRATION								
10-50 MISC.	6,289.00	7,555.50	4,930.50	7,144.00	7,143.30	4,894.00	4,894.00	-2,250.00
1312 Fam Violence, 1000 Ken Behavioral Health, 910 Sexual Assault, 1441 Senior Spectrum, 231 Thirty Mile River								
ADMINISTRATION	6,289.00	7,555.50	4,930.50	7,144.00	7,143.30	4,894.00	4,894.00	-2,250.00
NON-PROFIT AGENCIES	6,289.00	7,555.50	4,930.50	7,144.00	7,143.30	4,894.00	4,894.00	-2,250.00
Dept/Div: 90-40 UNCLASSIFIED / Contingency								
ADMINISTRATION								
10-50 MISC.	0.00	637.91	0.00	50,000.00	0.00	50,000.00	50,000.00	0.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 90-40 UNCLASSIFIED / Contingency								
ADMINISTRATION	0.00	637.91	0.00	50,000.00	0.00	50,000.00	50,000.00	0.00
Contingency	0.00	637.91	0.00	50,000.00	0.00	50,000.00	50,000.00	0.00
Dept/Div: 90-50 UNCLASSIFIED / Snowmobiling								
RECREATION								
30-70 SNOWMOBILING	1,417.00	1,588.00	1,052.00	1,231.00	1,231.00	1,436.00	1,436.00	205.00
RECREATION	1,417.00	1,588.00	1,052.00	1,231.00	1,231.00	1,436.00	1,436.00	205.00
Snowmobiling	1,417.00	1,588.00	1,052.00	1,231.00	1,231.00	1,436.00	1,436.00	205.00
Dept/Div: 90-60 UNCLASSIFIED / Readfield Enterprise Fund								
ADMINISTRATION								
10-50 MISC.	0.00	25,081.00	49,500.00	5,000.00	0.00	10,000.00	10,000.00	5,000.00
from CF								
10-60 POSTAGE	0.00	0.66	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	0.00	25,081.66	49,500.00	5,000.00	0.00	10,000.00	10,000.00	5,000.00
Readfield Enterprise	0.00	25,081.66	49,500.00	5,000.00	0.00	10,000.00	10,000.00	5,000.00
Fund								
Dept/Div: 90-90 UNCLASSIFIED / Revaluation								
CONTRACT SERVICES								
50-10 ASSESSING AGENT	0.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
CONTRACT	0.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
SERVICES								
Revaluation	0.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
UNCLASSIFIED	20,020.79	52,673.29	80,741.60	68,375.00	23,030.24	71,330.00	71,330.00	2,955.00
Dept/Div: 95-10 GENERAL ASSISTANCE / GENERAL ASSISTANCE								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	0.00	50.00	0.00	50.00	50.00	0.00
10-40 Publications	0.00	1.92	2.69	0.00	0.27	5.00	5.00	5.00

Custom Budget Report

Expense

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept/Div: 95-10 GENERAL ASSISTANCE / GENERAL ASSISTANCE CONT'D								
10-50 MISC.	50.00	3,099.82	266.04	1,000.00	550.00	1,000.00	1,000.00	0.00
10-60 POSTAGE	0.00	9.13	7.90	5.00	1.92	5.00	5.00	0.00
10-70 PHYSICALS	0.00	0.00	0.00	150.00	0.00	150.00	150.00	0.00
ADMINISTRATION	50.00	3,110.87	276.63	1,205.00	552.19	1,210.00	1,210.00	5.00
UTILITIES								
40-30 ELECTRIC	83.70	152.99	0.00	500.00	0.00	500.00	500.00	0.00
40-60 HEATING	2,219.80	1,082.54	2,352.36	3,000.00	882.97	3,000.00	3,000.00	0.00
UTILITIES	2,303.50	1,235.53	2,352.36	3,500.00	882.97	3,500.00	3,500.00	0.00
GENERAL ASSISTANCE	2,353.50	4,346.40	2,628.99	4,705.00	1,435.16	4,710.00	4,710.00	5.00
GENERAL ASSISTANCE	2,353.50	4,346.40	2,628.99	4,705.00	1,435.16	4,710.00	4,710.00	5.00
Expense Totals:	4,705,266.50	5,481,043.10	5,859,077.92	5,570,648.00	3,470,888.42	5,505,480.00	5,501,480.00	-69,168.00

Custom Budget Report

Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs	
								Curr Bud	Change \$
Dept: 10 GENERAL GOVERNMENT									
1011 REAL ESTATE PROPERTY TAX	3,702,453.89	3,811,397.55	4,299,496.18	4,376,604.00	4,401,599.37	4,376,604.00	4,376,604.00	0.00	0.00
1012 PERSONAL PROPERTY TAX	34,515.10	51,617.56	45,267.89	43,583.00	43,647.87	43,583.00	43,583.00	0.00	0.00
1013 STATE REVENUE SHARING	177,103.28	184,672.51	120,093.28	110,000.00	62,410.12	110,000.00	110,000.00	0.00	0.00
1014 INTEREST ON TAXES	15,697.00	17,979.37	20,585.48	16,000.00	12,462.24	16,000.00	16,000.00	0.00	0.00
1021 INVESTMENT INCOME	3,884.92	2,704.52	2,677.16	2,500.00	1,827.29	2,500.00	2,500.00	0.00	0.00
1031 VETERANS EXEMPTION	2,853.00	2,852.00	3,312.00	3,000.00	3,830.00	3,000.00	3,000.00	0.00	0.00
1032 HOMESTEAD EXEMPTION	67,180.00	67,232.00	65,793.00	73,164.00	77,252.00	73,000.00	73,000.00	-164.00	0.00
1033 TREE GROWTH REIMBURSEMENT	11,340.37	9,044.41	8,661.50	8,000.00	9,948.22	9,000.00	9,000.00	1,000.00	0.00
1034 BETE REIMBURSEMENT	809.00	6,555.00	9,793.00	4,134.00	4,134.00	4,000.00	4,000.00	-134.00	0.00
1051 BOAT EXCISE TAXES	7,916.00	7,208.80	7,946.30	6,000.00	1,289.60	6,000.00	6,000.00	0.00	0.00
1052 MOTOR VEHICLE TAXES	417,875.04	420,990.40	458,997.99	400,000.00	256,827.87	400,000.00	400,000.00	0.00	0.00
1053 AGENT FEE	10,323.25	10,340.00	10,698.75	8,600.00	5,765.85	8,600.00	8,600.00	0.00	0.00
1054 NEWSLETTER ADS	200.00	298.00	316.00	0.00	144.00	100.00	100.00	100.00	0.00
1060 LICENSE FEES	208.00	20.00	38.00	0.00	10.00	0.00	0.00	0.00	0.00
1065 CERTIFIED COPY FEES	1,334.20	1,543.20	1,411.20	1,250.00	765.80	1,250.00	1,250.00	0.00	0.00
1080 REFLECTIONS	7.00	3.50	21.00	0.00	3.50	0.00	0.00	0.00	0.00
1090 OTHER INCOME	12,098.43	7,411.68	6,524.67	2,000.00	10,797.85	2,000.00	2,000.00	0.00	0.00
1095 Heating Assistance	2,539.46	1,367.17	995.09	1,500.00	710.77	1,500.00	1,500.00	0.00	0.00
3010 PLUMBING FEES	2,117.50	3,587.50	2,362.50	3,000.00	2,790.00	3,000.00	3,000.00	0.00	0.00
3020 LAND USE FEES	1,596.80	3,099.03	3,428.00	2,000.00	3,587.90	3,000.00	3,000.00	1,000.00	0.00
5000 Use of Undesignated Funds	0.00	0.00	0.00	133,210.00	0.00	88,250.00	88,250.00	-44,960.00	0.00

Custom Budget Report

02/05/2015
Page 51

Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept: 10 GENERAL GOVERNMENT CONT'D								
5001 Use of Carry Forward	0.00	0.00	0.00	125,080.00	0.00	73,770.00	73,770.00	-51,310.00
Athletic Field 8645,Cam PCTF 4000, Conserv 4000,Enterprise Fund10,000, Fire Cap Equip 8500, Fire Physicals 125,Grant Writing								
2500,HDays5000,Cemtery Capital 4000, Maranacook Dam 8000,TS capital 19,000								
GENERAL GOVERNMENT	4,472,052.24	4,609,924.20	5,068,418.99	5,319,625.00	4,899,804.25	5,225,157.00	5,225,157.00	-94,468.00
Dept: 15 BOARDS & COMMISSIONS								
3015 Conservation Donations	0.00	3.00	18,959.70	0.00	4.00	0.00	0.00	0.00
3020 STATE PARK FEES	378.05	377.21	382.43	0.00	0.00	0.00	0.00	0.00
3050 Trails Donations	11,150.00	0.00	450.00	0.00	125.00	0.00	0.00	0.00
BOARDS & COMMISSIONS	11,528.05	380.21	19,792.13	0.00	129.00	0.00	0.00	0.00
Dept: 20 TOWN BUILDINGS O&M								
2010 GILE HALL DONATIONS	925.00	1,937.50	2,212.50	0.00	843.50	0.00	0.00	0.00
TOWN BUILDINGS O&M	925.00	1,937.50	2,212.50	0.00	843.50	0.00	0.00	0.00
Dept: 25 COMMUNITY SERVICES								
1010 ANIMAL CONTROL DOG LICENSE FEE	3,728.00	9,585.27	4,423.00	3,500.00	817.00	3,500.00	3,500.00	0.00
4005 LIBRARY DONATIONS	1,505.00	2,661.72	2,727.65	700.00	807.95	700.00	700.00	0.00
4010 LIBRARY SALE PROCEEDS	1,257.15	501.50	1,443.15	1,000.00	1,456.35	1,000.00	1,000.00	0.00
4015 Library Front Desk Contributio	627.14	542.70	311.40	375.00	188.02	375.00	375.00	0.00
4020 Library Non Res Patrons	102.00	25.00	25.00	0.00	50.00	0.00	0.00	0.00

Custom Budget Report

Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept: 25 COMMUNITY SERVICES CONT'D								
5010 CABLE TV FRANCHISE FEES	25,495.73	25,395.50	24,915.10	24,000.00	25,980.75	24,000.00	24,000.00	0.00
COMMUNITY SERVICES	32,715.02	38,711.69	33,845.30	29,575.00	29,300.07	29,575.00	29,575.00	0.00
Dept: 30 RECREATION, PARKS,& ACTIVITIES								
1010 BEACH INCOME	8,177.33	7,408.06	8,401.00	9,099.00	2,320.00	9,060.00	9,060.00	-39.00
1020 Beach Playground	0.00	450.80	80.00	0.00	0.00	0.00	0.00	0.00
2021 REC BOARD - BASEBALL	2,510.50	2,329.00	2,117.00	2,432.00	172.00	2,426.00	2,426.00	-6.00
2022 REC BOARD - SOCCER	2,495.00	1,790.00	1,606.67	1,850.00	2,200.00	1,850.00	1,850.00	0.00
2023 REC BOARD - SWIMMING	1,375.00	1,062.32	610.00	1,650.00	35.00	1,250.00	1,250.00	-400.00
2024 REC BOARD - Basketball	1,579.50	1,395.00	2,002.00	1,750.00	1,763.58	1,750.00	1,750.00	0.00
2025 REC BOARD - OTHER RECREATION	78.50	82.00	91.67	1,100.00	46.00	600.00	600.00	-500.00
2026 Rec Board - Softball	745.00	945.00	1,140.00	1,140.00	0.00	1,130.00	1,130.00	-10.00
2073 HD - MERCHANDISE SALES	473.00	336.00	1,828.10	0.00	12.00	0.00	0.00	0.00
2077 HD OTHER FEES	3,931.51	4,279.05	300.00	0.00	0.00	0.00	0.00	0.00
RECREATION, PARKS,& ACTIVITIES	21,365.34	20,077.23	18,176.44	19,021.00	6,548.58	18,066.00	18,066.00	-955.00
Dept: 40 PROTECTION								
1010 FIRE DEPARTMENT DONATIONS	2,021.65	348.84	8,554.54	0.00	4,000.00	0.00	0.00	0.00
1025 Adm Asst Regional Employee	7,337.56	4,357.18	8,428.75	4,000.00	250.00	5,580.00	5,580.00	1,580.00
3500 Tower Sites	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00
4050 FD Safety Grant	5,320.00	1,300.00	784.00	0.00	8,675.00	0.00	0.00	0.00
4070 Emergency Operations	0.00	0.00	2,933.05	0.00	0.00	0.00	0.00	0.00
PROTECTION	14,679.21	6,006.02	20,700.34	4,000.00	14,925.00	5,580.00	5,580.00	1,580.00
Dept: 50 CEMETERIES								
5010 Fuel Tax Reimbursement	-57.79	138.30	38.40	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept: 50 CEMETERIES CONT'D								
5020 Donations	0.00	0.00	2,765.88	0.00	100.00	7,000.00	7,000.00	7,000.00
CEMETERIES	-57.79	138.30	2,804.28	0.00	100.00	7,000.00	7,000.00	7,000.00
Dept: 60 Roads & Drainage								
2010 LOCAL ROAD ASSISTANCE	37,844.00	36,936.00	38,340.00	34,000.00	35,160.00	35,000.00	35,000.00	1,000.00
2020 HIGHWAY INCOME	12,038.44	13.05	700,000.00	0.00	0.00	0.00	0.00	0.00
2030 STREET SIGNS	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00
6040 Sale of Equipment	313,535.00	3,700.00	0.00	0.00	600.00	0.00	0.00	0.00
7010 Interlocal	8,092.14	7,906.99	4,867.11	2,504.00	4,065.64	2,388.00	2,388.00	-116.00
Roads & Drainage	371,509.58	48,556.04	743,407.11	36,504.00	39,825.64	37,388.00	37,388.00	884.00
Dept: 65 CAPITAL IMPROVEMENTS								
6520 Gile Hall	0.00	0.00	10,695.00	0.00	0.00	0.00	0.00	0.00
6525 Ballfields	15.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00
6550 Sidewalks	0.00	486,080.91	199,602.32	0.00	0.00	0.00	0.00	0.00
6570 Transfer Station	0.00	0.00	0.00	0.00	0.00	19,000.00	19,000.00	19,000.00
CAPITAL IMPROVEMENTS	15.00	486,080.91	235,297.32	0.00	0.00	19,000.00	19,000.00	19,000.00
Dept: 70 SOLID WASTE								
7010 TRANSFER STATION FEES	21,240.00	21,799.12	22,613.00	25,000.00	12,873.75	25,000.00	25,000.00	0.00
7020 TS REDEMPTIONS	1,769.95	1,811.05	1,418.40	1,800.00	1,022.70	1,800.00	1,800.00	0.00
7023 TS RECYCLABLES - METAL	13,871.73	14,595.70	8,948.70	10,000.00	8,864.40	10,000.00	10,000.00	0.00
7025 TS RECYCLABLES - OTHER	1,328.52	1,061.54	583.75	500.00	864.00	500.00	500.00	0.00
7026 TS Single Sort Recycling	5,029.55	473.05	0.00	0.00	0.00	0.00	0.00	0.00
7030 TS BACKHOE	2,925.00	3,468.38	3,039.75	0.00	1,878.75	0.00	0.00	0.00
7040 Commercial Haulers Permits	300.00	300.00	300.00	300.00	300.00	300.00	300.00	0.00
7050 TS GRANTS	7,650.00	0.00	390.15	0.00	20.00	0.00	0.00	0.00

Custom Budget Report

Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 YTD	2016 Manager	2016 Committee	Comm Req vs Curr Bud Change \$
Dept: 70 SOLID WASTE CONT'D								
7090 TS REVENUES - WAYNES SHARE	86,083.55	92,282.68	83,603.99	106,492.00	66,761.35	108,998.00	108,998.00	2,506.00
SOLID WASTE	140,198.30	135,791.52	120,897.74	144,092.00	92,584.95	146,598.00	146,598.00	2,506.00
Dept: 90 UNCLASSIFIED								
1250 First Park Revenue	10,050.85	0.00	20,679.69	9,500.00	0.00	9,500.00	9,500.00	0.00
3010 Snowmobile Fees	1,588.80	1,052.58	1,231.32	1,231.00	1,436.54	1,436.00	1,436.00	205.00
4010 Readfield Enterprise Fund	0.00	22,831.00	5,750.00	5,000.00	4,999.35	10,000.00	10,000.00	5,000.00
UNCLASSIFIED	11,639.65	23,883.58	27,661.01	15,731.00	6,435.89	20,936.00	20,936.00	5,205.00
Dept: 95 GENERAL ASSISTANCE								
1010 GENERAL ASSIST-STATE	1,176.75	675.79	2,777.74	2,100.00	0.00	2,100.00	2,100.00	0.00
REIMBURSE								
GENERAL ASSISTANCE	1,176.75	675.79	2,777.74	2,100.00	0.00	2,100.00	2,100.00	0.00
Revenue Totals:	5,077,746.35	5,372,162.99	6,295,990.90	5,570,648.00	5,090,496.88	5,511,400.00	5,511,400.00	-59,248.00

#9

Region Fuel

Purchase RFP

INVITATION TO BID

SUPPLYING OF HEATING and MOTOR FUELS

TO THE TOWNS OF

FAYETTE, MANCHESTER, MONMOUTH, READFIELD, WAYNE & RSU 38

The towns and schools of Manchester, Monmouth, Readfield, Wayne & RSU 38 (hereafter called "**Participating Members**" or "**Members**") are seeking bid prices to supply the heating oil (#2), LP, K-1 and Diesel for the fiscal year ending June 30, 2016.

Proposals for providing heating fuels and diesel for the 2013 fiscal year beginning July 1, 2015 and ending June 30th 2016 for the Participating Members will be received **ON MONDAY February 9, 2015** at which time they will be publicly opened and discussed

All Bids must be received either by e-mail or in person delivery. E-mailed bids may be e-mailed directly to the Fayette Town Manager Mark Robinson by sending to fayette@myfairpoint.net and must be **received** no later than 12:30 p.m. EST of the day chosen for the bid opening. The Towns of Fayette, Manchester, Monmouth, Readfield, Wayne and RSU 38, reserve the right to reject any or all bids. Bidder may be present at the bid opening if so desired.

Pat Gilbert
Manchester Town Manager
622-1894
mantownmgr@roadrunner.com

Curt Lunt
Monmouth Town Manager
933-2206
townmanager@monmouthme.org

Stefan Pakulski
Readfield Town Manager
685-4939
readfield.tmgr@roadrunner.com

Aaron Chrostowsky
Wayne Town Manager
685-4983
townmanager@waynemaine.org

Brigette Williams
Finance Director RSU 38
685-3336
brigette_williams@maranacook.org

Mark Robinson
Fayette Town Manager
685-4373
fayette@myfairpoint.net

STANDARD INSTRUCTIONS TO BIDDERS

1. The attached proposal is to be signed by the bidder, with full knowledge of and agreement with, the general specifications, conditions and requirements of this bid. The conditions set forth in this bid are to be considered minimum bid specifications. Any variance or deviation from the specifications, terms and conditions, no matter how slight must be noted on an attachment labeled **"Variances"**. Failure to document such variances or deviations may, at the Participating Members sole discretions, disqualify the proposal from consideration.
2. The bidder shall insert in the attached proposal the price per stated unit.
3. In accordance with the provisions of 36 M.R.S.A. sec. 1760 et. Seq., the Participating Members are exempt from the payment of state taxes as well as all federal taxes and no such tax or taxes shall not be included in the bid prices.
4. The Participating Members reserves the right to reject any and all bids, wholly or in part; to waive technical defects, and to make awards in the manner deemed to be in the best interests of its Members.
5. The Participating Members have received a grant from the State of Maine to increase the efficient delivery of local and regional services. As such, it is possible that the following communities and their schools would be interested in purchasing heating oil from the selected vendor: Livermore Falls, Vienna, Wayne Ladd Center, Also, RSU 38 has an interlocal agreement with other school districts. Total quantities of fuels for these communities and school districts are unknown at this time. Please indicate on the attached bid form if your firm would be interested in providing products and services at the same price. *Failure to agree to sell to these Members will not exclude the bidder from consideration.*

SPECIFICATIONS FOR CONTRACT

Proposals for providing heating fuels and diesel for the 2015 fiscal year beginning July 1, 2015 and ending June 30th 2016 for the Participating Members will be until **12:30 p.m., February 9, 2015 at which time they will be publicly opened and discussed.**

Firms are requested to submit signed, written proposals giving fixed firm bids on the attached proposal form. It is the intent of the Participating Members to award a contract for the fiscal year to the selected firm. However, the members reserve the right to terminate the contract pursuant to Section#4 (Cancellation of Contract) of this invitation to bid.

Bidders are required to attach to their bid an outline of their qualifications, including a listing of municipalities, governmental organizations or school districts that they may have contracted with in recent years. In addition, bidders must indicate on the bid form the person who will act as their agent regarding authorization issues. This person will be empowered to make ***all authorized decisions on behalf of the vendor throughout the terms of this agreement.***

The Participating Members specifically reserve the rights to accept or reject any or all proposals, to negotiate with any vendor and to waive procedures or take any action that it considers to be in its best interest.

Questions regarding this bid should be referred, in writing, to:

**Mr. Mark Robinson, Town Manager
Town of Fayette
2589 Main Street
Fayette, Maine 04349**

Email: fayette@myfairpoint.net

207-685-4373 (office phone)
207-512-0949 (mobile phone)

REQUEST FOR PROPOSALS

The Participating Members invite qualified independent fuel oil dealers to submit proposals (bids) for supplying heating fuels.

I. GENERAL INFORMATION

The Town of Fayette is a Municipal Corporation of the State of Maine, with a Town Meeting/Board of Selectmen/Town Manager form of government. The Town uses approximately 4,450 gallons of heating fuels and 15,000 gallons of diesel **including** its School Department. Add 8000 gallons of #2 Heating Oil for school only if price is \$1.48 per gallon or below.

The Town of Manchester is a Municipal Corporation of the State of Maine, with a Town Meeting/Board of Selectmen/Town Manager form of government. The Town uses approximately 4,100 gallons of heating fuels, **excluding** its elementary school.

The Town of Monmouth is a Municipal Corporation of the State of Maine, with a Town Meeting/Board of Selectmen/Town Manager form of government. The Town uses approximately 45,800 gallons of heating fuels, **including** its School Department.

The Town of Readfield is a Municipal Corporation of the State of Maine, with a Town Meeting/Board of Selectmen/Town Manager form of government. The Town uses approximately 5,100 gallons of heating fuels, **excluding** its elementary school.

The Town of Wayne is a Municipal Corporation of the State of Maine, with a Town Meeting/Board of Selectmen/Town Manager form of government. The Town uses approximately 1,500 gallons of heating fuels, **excluding** its elementary school.

RSU 38 is an administrative school district for the Towns of Manchester, Mt. Vernon, Readfield and Wayne that provides educational opportunities for elementary, middle and high school students. RSU 38 operates under a Town Meeting/School Board/Superintendent form of government. As such, it is responsible for purchasing heating fuels for the needs of its member's elementary schools. The RSU 38 uses approximately 69,500 gallons of #2 heating fuels, 36,000 gallons of diesel and 450 gallons of K-1. **DO NOT INCLUDE BID OF LP GAS FOR RSU 38**

1. PRICING-#2 HEATING OIL, LP GAS, Diesel AND K-1

The Oil Dealer agrees to provide #2 Heating Oil, K-1, diesel and LP Gas to the Participating Members in the quantities listed on Attachment "A". **The life of this contract will run from the date of the award to June 30, 2016** though the majority of heating oil will be consumed in the months of October through April. The cost of delivery is to be included in quoted prices. Prices are to be quoted **3** (three) different ways with the Participating Members collectively selecting the method best suited to their needs:

- A) Fixed Price-Meaning** the prices quoted will not fluctuate throughout the terms of this agreement.
- B) Cap Price-Meaning** the prices quoted will not be exceeded throughout the terms of this agreement and should the price for fuels decrease during this time frame; the Participating Members will receive the benefit of a lower cost.
- C) Pre-Buy Price-Meaning** the Participating Members will pay in advance for their estimated usage for heating oil, LP and K-1. Quantities in excess of the initial amount purchased will be at the current market rate available to cash customers.
- D) Any discounts for heating fuels purchased in quantities equal to "tank truck" (approx. 5,000 gallons at one time) delivery should be noted on the bid form. Also, payment terms, conditions or discounts such as 1% 10 days/net 30 should be noted on the bid form.**
- E) Due to the volatility of the oil market, the Participating Members will consider any other pricing methods that will ultimately reduce the overall cost of heating fuels over the contract period. Bidders should make notation of alternative pricing methods on the bid form. Quoted prices are to remain in effect for 2 hours (2:30 p.m. EST) from the date of the bid opening.** The selected vendor will be required to maintain quoted prices for the duration of this agreement.

2. DELIVERY OF #2 HEATING OIL, LP GAS, Diesel AND K-1

Bidder must agree that the delivery of heating fuel products will be set up on an "automatic delivery" schedule, with the exception of "tank truck" deliveries. This is a program where Participating Members receive products on a predetermined delivery basis without the need to order. In order to facilitate this process, Participating Members will advise the selected bidder of past delivery schedules and anticipated delivery dates.

3. SERVICE

The Participating Members have furnaces with a variety of high and low pressure boilers used to heat their buildings. Though not requirement of this Invitation to Bid, the Members are interested in firms that could service the needs of these boilers on a contractual basis. As part of this service requirement, at least two service technicians must be available on a 24/hr. 7 day a week basis. Additionally, an emergency telephone number and contact person must be provided to the Participating Members to satisfy this requirement. Some Participating Members may wish to avail themselves of this type of service under a "**maintenance agreement contract**". If so, the Participating Member would contact the selected firm directly. Please indicate the cost per hour for a service technician to repair or maintain this type of equipment on the attached bid form with and without a signed service agreement. Please also indicate whether maintenance agreement contracts are available. (Attach sheets if necessary)

As a separate component, the Participating Members will consider the following:

The Participating Districts have a strong commitment to their most important asset: human resources.

As part of this ongoing commitment, please describe in detail the services and the cost for providing heating fuels your firm would be willing to provide to employees of the each Participating District Members. If different plans are offered by your firm, please explain in detail. Currently, the Participating Districts provide employment opportunities for approximately 100 General Government and 300 School Department workers (excluding coaches and substitute teachers.)

Failure to agree to sell fuel oil to the employees of the Participating Members WILL NOT exclude the bidder from consideration. Attach sheets if necessary.

4. CANCELLATION OF CONTRACT

For cause: In the event of a breach of the contract by the fuel oil vendor for unsatisfactory performance as assessed by any Participating District's management, or if the fuel oil vendor performs in a manner that precludes a town or the RSU from administering its functions in an effective manner, and if, after three (3) days following written notice thereof, the contractor has been unable to remedy such breach, or provide satisfactory performance, than a Participating District member, shall upon written notice to the vendor, be authorized to cancel this contract by giving a maximum of ten (10) days as the final termination date of the contract. **Under extraordinary circumstances, a Participating Member may terminate the contract with less than ten (10) days notice. This contract will be governed under the laws of the State of Maine.**

5. OTHER CONSIDERATIONS

Under no circumstances will any member of the Participating District pay damages for the cancellation of the contract. Failure to comply with any of the terms and conditions of this Invitation to Bid by the awarded fuel oil vendor will be cause for termination of the "Contract" entered into. The Participating Members will not be responsible for any of the costs to the fuel oil vendor associated with the preparation of any Invitation to Bid Document.

Bidders are required to attach to their bid an outline of their qualifications, including a listing of municipalities, governmental organizations or school districts that they may have contracted with in recent years. In addition, bidders must indicate on the bid form the person who will act as their agent regarding authorization issues. This person will be empowered to make ***all authorized decisions on behalf of the vendor throughout the terms of this agreement.***

Name of Authorized Individual _____

Title of Authorized Individual _____

BID FORM

Declaration

I/We the UNDERSIGNED hereby declares that, I/we are the only person(s), firm or corporation interested in this proposal as principal; that it is made without any connection with any person(s), firm or corporation submitting a proposal for the same.

The UNDERSIGNED further declares that he/she has read and understood all conditions as outlined in this Request for Proposals and that the proposal is made in accordance with these conditions.

The UNDERSIGNED further declares that any person(s) employed by the Participating Districts, who has a direct or indirect personal or financial interest in this proposal, or in any profits, which may be derived there from, has been identified and the interest disclosed by separate attachment. (Please include in your disclosure any interest, which you know of. An example of a direct interest would be a town/RSU employee who would be paid to perform services under this proposal. An example of an indirect interest would be a town/RSU employee who is related to any officers, employees, principals, or shareholders of your firm or you. If in doubt of status or interest, please disclose to the extent known.

Company Name:

Address:

Authorized Signature:

Print Name and Title:

Phone Number:

Date:

Emergency Phone Number(s):

Emergency Contact Person(s):

Federal Tax #

Note: Proposals must bear the handwritten signature of a duly authorized member or employee of an organization submitting the proposal legally authorized to bind the vendor to the contract.

Firms mailed bid invitation on 2/3/2015:

Augusta Fuel Co.
PO Box 2226
Augusta, ME 04330

Winthrop Fuel Co
111 Route 133
Winthrop, ME 04364.

C.N. Brown Co.
94 Main St.
Jay, ME 04239

Dead River Company
500 Kennedy Memorial Drive
Waterville, ME 04901

Downeast Energy
1464 Pond Road
Mt. Vernon, ME 04901

DK Burke
PO BOX 3639
Boston, Ma 02241-3639

Irving Oil Corp.
Attn: W Dennis Chesley
190 Commerce Way
Portsmouth, NH 03801

J&S Oil Co.
c/o Bill Norwood
PO Box 8
Manchester, ME 04351-0018

Ronn Gifford of Kenoco requesting to be added to the bid list. His e-mail address is rgifford@kenocoinc.com.

1 0

**Trail Easements
Agreement
is Ready**

Draft Draft Draft 2/3? SB Criteria Easements etc. trails

Before the Readfield Select Board accepts any trail agreements and /or easements from the Trails Committee, it must ensure that the following conditions have been met regarding a proposal coming from the Trails Committee.

Private property owners have been engaged in discussions in a cordial, supportive, and cooperative manner regarding potential easements and /or trail agreements

That provisions have been made to maintain safe access to and from the use of trails over /on private property for the length of the easement and / or agreement

That residents have been encouraged to provide public access and / or use of private property that is conducive to recreational trail use by working cooperatively with the town on trail easements and /or agreements before acceptance by the Select Board

That conditions/locations/restrictions etc. regarding parking, if applicable, related to any easement/agreement have been finalized

Board Criteria

Criteria for the SB to use when reviewing / accepting Readfield Trail easements and /or agreements with full time residents, part time residents, businesses, schools, etc. (just trying to cover any possibility)

That all the conditions listed above have been successfully met

That the trail enhances the current trail system already in place throughout the town

The Trails Committee, by a formal vote, has approved the proposed trail easement / agreement

That a member of the Trails Committee has made a presentation to the Select Board regarding the easement / agreement

A signed, written agreement between the Trails committee and the landowners has been submitted with the easement / agreement request to the board

11. Snowplow contract: 4th year option

The current contract with McGee Construction for snow and ice removal is in the third year. There is a fourth year option at the Town's choice, but the Town must inform the contractor in writing by March 1, 2015 if the Town wishes to exercise the fourth year option.

There have been minor contract compliance issues and many minor noted performance issues each year, but these have all been addressed so far. There has been no single issue that would make a fourth year contract option questionable.

However, there has been discussion with the Budget Committee regarding the possibility of reducing the contract fee by issuing a new RFP instead of taking the fourth year contract option. The fourth year fee would be \$260,000. A new contract could perhaps lower that fee.

The Select Board could consider whether to exercise the fourth year option in the current snow and ice removal contract, or possibly issue a new RFP for these services to start in the next fiscal year.

12. Mailing secret ballot information

The Select Board has had initial discussions about how to share more information with the public regarding the upcoming secret ballot referendum process for all Town Meeting articles. This could include possibly a bulk mailing to residents or a voter list. The Board could discuss tonight what type of information to share, how to mail it, and at what expected cost.

13. Town Manager transition process

The Select Board appointed current Finance Officer, Teresa Shaw to serve as Acting Town Manager with all respective titles, effective at 5:00 PM on Friday, February 6, 2015. The Board also settled all taxes with the former Town Manager/Tax Collector, and recommitted all remaining unpaid taxes to Ms. Shaw as the newly appointed Tax Collector. The former Town Manager transferred all his authority and concluded employment with the Town.

Ms. Shaw will continue as Acting Town Manager through June 30, 2015 or until such time as determined by the Select Board. The Board could name another Acting Town Manager at any time, or could recruit and hire a new Town Manager before releasing Ms. Shaw from her appointment.

The Board could consider any other items related to the transition, such as whether and how to begin recruiting a new Town Manager. This could include naming a search committee and developing criteria for the new hire.

14. Review of letters from residents

Please see attached letters and emails to the Select Board from Milton Wright, Dana Therrien, and Kathryn Woodsum. The Board could discuss these letters and consider any possible responses to these three residents.

15. Other (if needed)

The Board could agree to add any agenda items, as needed.

Public Communications:

16. Members of the public may address the Select Board on any topic

Executive Session: if needed

PO Box 16
Readfield, ME 04355
January 29, 2015

Sue Reay, Chair
Readfield Select Board
Town of Readfield
8 Old Kents Hill Road
Readfield, ME 04355

Dear Sue:

In reviewing the approved Minutes of the Select Board meeting of January 8, 2015, I note that the Minutes attribute to you a statement as follows: "Mrs. Reay opened the meeting and reviewed that no agenda needs to be posted for Select Board Meetings." In reviewing the Roles and Responsibilities of the Readfield Select Board under the heading of Procedural Responsibilities of Select Board at item 5, it states in salient part, "An agenda for each regular Select Board meeting will be prepared by the Select Board Chair and Vice-chair in collaboration with the Town Manager....The agenda will be posted at prominent places within the town, and will be distributed to each Select Board member and to other interested parties at least 3 days in advance of the meeting."

There are other references in the Roles and Responsibilities of the Readfield Select Board document that reference agendas; however, the roles and Responsibilities of the Readfield Select Board cited above indicate a contrary conclusion than the one that is attributed to you in the January 8, 2015 Minutes.

Sue Reay, Chair
Page 2
January 29, 2015

Since the requirement for Select Board agendas is spelled out in Select Board policy and since your comment is part of the approved Minutes of the Select Board of January 8, 2015, I urge you to make a public statement rectifying your comment to be included in a future Select Board meeting minutes and ask that a corrected statement be added to the Minutes of the January 8, 2015 Select Board meeting.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Milt".

Milton R. Wright

Cc: Readfield Select Board
Stefan Pakulski, Town Manager
Robin Lint, Town Clerk
Deb Doten, Readfield Resident

---- Dana Therrien <danamtherrien@gmail.com> wrote:
Select Board, Budget Committee and Betty Adams,

Thank you for the article on the decision to survey residents regarding the town budget.

According to the KJ article: "Readfield residents will have a variety of ways to weigh in anonymously on the budget process now underway in town." I went to complete the survey yesterday and noticed a few things:

1. The survey is not anonymous. You need to a google account to complete it which means few things. First, the survey is open only to persons who have a google account. Second, you are tracking responses via google which is hardly anonymous. I clicked the submit button without completing my survey. I went back to try to complete the survey after I read posts from other people, and it would not let me because it said "you've already completed the survey". That means it tracked my name. If the survey is not going to be anonymous, which I have to reason to believe it should not, then I ask that the KJ to print a correction. Also, with surveys, individuals should have the ability to view responses without completing it. The results of the survey are public domain and should be publicly visible on the website today, whether someone has completed it or not. That is not the case today.

2. Susan I reference your quote in the KJ: "We've booked ourselves into a lot of meetings so we can hear a lot of voices," Reay said. "We want to hear with the will of the voters is." You were also quoted as saying, "We're getting a lot of feedback on the street, but we want to see it in writing." Well, as a response to one of the questions on the survey you identified yourself as being the Chair of the Select Board and you publicly criticized some of the respondents. You also gave very clear direction on the manner and types of responses you would like to see. You are in an influential role and the comments are imprudent. This also implies you do not really want to hear the will or voice of the voter. As a result of your comments free speech has been discouraged.

The two points above make the KJ article false through no fault of yours Ms. Adams. First the survey is not anonymous. Second the Chair of our Select Board is monitoring comments and is criticizing some individuals for the way they expressed their views. I suggest the KJ consider a retraction or at least a correction.

I read that the board accepted Stephan's resignation. What I did not understand before is that we are paying him for the remainder of his contract. I have the utmost respect for Stephan and his tenure for the town but why, if his resignation is voluntary, would we possibly pay him for the remainder of his contract? We are under no legal obligation to do so...or has someone put us in a position where we must settle with Stephan? If so who did it?

Are there circumstances the townspeople are not aware of that caused us to incur such an expense? We need a full and public disclosure. Was there the threat of legal action from Stephan against the town that might have caused the Select Board to make a decision to settle with him rather than face legal action? I understand Stephan made significant contributions to the town but if the first responsibility of the board is to spend town dollars wisely. If we making this expense simply because it's the "right" thing to do and not the "legal" thing to do then we have an issue. I personally want to know every single detail regarding this matter. I want to review any correspondence the board may have had with our legal

counsel and I want to know why we are spending this money. I'll be happy to complete a freedom of information act request. I want full disclosure.

Finally, if we are going to survey the town these surveys need to be vetted much more thoroughly. What is preventing non-Readfield residents from responding? How do you maintain anonymity without having Big Brother Google track every respondent? How do you ensure people do not reply multiple times without using Big Brother to track them? Given the lack of controls and security around the survey the board has no choice but to dismiss the results of this one and try to execute another survey professionally.

I applaud the efforts to garner feedback but this effort is a disaster. I also find it ironic that the select board is asking the public how to save money in the wake of their decision to pay a town manager to not work for the town until the end of his contract.

I look forward to your response. Please, let's keep Ms. Adams on copy as I believe she was done a disservice in how she was asked to report on this.

Please also let's keep the entire board and our budget committee representative on copy as well.

Sincerely,

Dana Therrien
Concerned Readfield Resident

From: Kathryn Mills Woodsum [mailto:kgmwoodsum@gmail.com]

Sent: Wednesday, January 28, 2015 6:30 PM

To: Sue Reay

Cc: selectboard.vp@ne.twcbc.com; selectboard.pgd@ne.twcbc.com; Tom Dunham - Select Board; selectboard.ac@ne.twcbc.com; Stefan Pakulski; Robin Lint

Subject: Cost savings in the budget

Greetings. Now that it has been published in the KJ would you please respond publicly at your next meeting about the cost savings to the Town of Readfield concerning having the Town Manager resign and paying him full salary and benefits through July 30, 2015 for no work after February 6, 2015?

Cheers, Kathryn

Kathryn Mills Woodsum
(207) 685-9094

FYI'S