

**Readfield Select Board**  
**Meeting for**  
**Feb. 23, 2015**

**Readfield Select Board  
Regular Meeting  
Agenda**

**February 23, 2015**

**Meeting starts: 6:30 PM**

**Location: Gile Hall**

**Pledge of Allegiance**

1. **Minutes:** Select Board meeting minutes of February 9, 2015 - 5 minutes
2. **Warrant: #17** – 5 minutes

**Communications** – 30 minutes

3. Select Board communications
4. Town Manager
5. Boards, Committees, Commissions & Departments

**Appointments/Reappointments:** none pending

**Unfinished Business:**

6. Secret ballot: draft articles/questions – 15 minutes
7. Municipal Resources Inc proposal - 5 Minutes
8. Trail easements criteria: 2nd reading – 5 minutes
9. Real Estate Foreclosure – 5 minutes
10. Town Manager search process – 5 minutes

**New Business:**

11. Regional fuel purchase agreement – 5 minutes
12. Road Budget Breakdown – 5 minutes
13. Fire Dept Ordinance – 5 minutes
14. Fire Arms Ordinance – 15 Minutes
15. Admin Ordinance – 10 minutes
16. Trails Easement – 10 minutes
17. Outstanding tax due policy – 5 minutes
18. Agreement on appropriate Bargaining Unit – 5 minutes
19. Review of letters/ emails from residents – 15 minutes
  - a. Dana Therrian
  - b. Deb Doten
  - c. Kathryn Woodsum
  - d. Milton Wright
20. Other (if needed)

**Public Communications:**

21. Members of the public may address the Select Board on any topic – 15 minutes

**Executive Session:** if needed

**Adjournment**

**#1**

**Minutes**

**02/09/2015**

# Town of Readfield – SELECT BOARD

## MINUTES

02/09/2015

6:35 PM

TOWN OFFICE

MEMBERS PRESENT	Valarie Pomerleau, Thomas Dunham, Greg Durgin
MEMBER SPOTLIGHT	Sue Reay, Allen Curtis
MEETING AGENDA	SELECT BOARD MEETING
MEETING LOCATION	Tina L. Cagle
ATTENDING	Interim Town Manager, Teresa Shaw, Gary Kelty, Ann Kelty, Grace Keene, Milton Wright, Gene Carbona, Pete Davis, John Parent, John Perry, Kathryn Mills Woodsum, David Linton

### Agenda topics

	<b>#1 MINUTES 01/26/2015 &amp; 02/03/2015</b>
	1) Review of minutes.
	Motion by Selectperson Dunham to accept the minutes of 01/26/15 as amended.
	Second by Selectperson Durgin.
	Motion passes: 3-0
	1) Review of minutes.
	Motion by Selectperson Dunham to accept the minutes of 02/03/15 as amended.
	Second by Selectperson Durgin.
	Motion passes: 3-0
	<b>#2 WARRANT #16 REVIEW</b>
	1) Review of warrant.
	Motion by Selectperson Durgin to accept Warrant #16 in the amount of \$361,892.69.
	Second by Selectperson Dunham.
	Motion passes: 3-0
	<b>#3 SELECTBOARD COMMUNICATIONS</b>
	1) Welcome Teresa Shaw as Interim Town Manager.
	2) Two members of the Board are out due to illness.
	3) Selectperson Dunham would like to move forward with Municipal Resources, Inc. and would like to discuss with the full Board at the next meeting.
	4) The paving breakdowns that were submitted for the upcoming budget make it so much easier to calculate.
	5) The Road Committee does not have the detail of how Stefan Pakulski and Mark Birtwell came up with the paving numbers.
	6) Ditching of the roads cannot be determined until the spring.
	7) The Board needs to review the policy on committee members resigning.
	8) Selectperson Durgin would like to thank Kristie and Shannon for everything that they have done for the Town and PEG.
	Motion by Selectperson Durgin to accept Kristie Hutchinson resignation with much regret.
	Second by Selectperson Dunham.
	Motion passes: 3-0
	Motion by Selectperson Durgin to accept Shannon Gould resignation with much regret.
	Selectperson Dunham.
	Motion passes: 3-0
	<b>#5 BOARDS AND COMMITTEES</b>
	1) The Board thanks the Library Committee for their minutes. Requested that the attendees last name be included in their minutes.
	<b>#6 SECRET BALLOT</b>



DISCUSSION	1) The Board will schedule another workshop to make changes to the ballot.
MOTION	
SECOND	
PASS/FAIL	
	<b>#7 PUBLIC BUDGET INPUT SURVEY</b>
DISCUSSION	1) None
MOTION	
SECOND	
PASS/FAIL	
	<b>#8 BUDGET PROCESS UPDATE</b>
DISCUSSION	1) Budget Committee presented the Board with their recommendations which will be reviewed.
MOTION	
SECOND	
PASS/FAIL	
	<b>#9 RFP – FUEL OIL BID</b>
DISCUSSION	1) Today is the date for the opening and the results will be reviewed at the next Board meeting.
MOTION	
SECOND	
PASS/FAIL	
	<b>#10 TRAIL EASEMENTS</b>
DISCUSSION	1) 1 <sup>ST</sup> reading of the draft.
MOTION	
SECOND	
PASS/FAIL	
	<b>#11 SNOWPLOW CONTRACT</b>
DISCUSSION	1) This is the 4 <sup>th</sup> year option for the McGee Snowplow Contract.
DISCUSSION	2) There have been no issues with the plowing of the roads.
MOTION	Motion by Selectperson Durgin to extend the contract.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 3-0
	<b>#12 MAILING OF SECRET BALLOT INFORMATION</b>
DISCUSSION	1) The Board is unsure on how to let every voter know about the new process.
MOTION	
SECOND	
PASS/FAIL	
	<b>#13 TOWN MANAGER TRANSITION</b>
DISCUSSION	1) There will be a review at the next Board meeting.
MOTION	
SECOND	
PASS/FAIL	
	Motion by Selectperson Durgin to extend the meeting until 9:15 pm.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 3-0
	<b>#14 REVIEW OF LETTERS FROM RESIDENTS</b>
DISCUSSION	1) The Board reviewed the letter from Milt Wright
MOTION	Motion by Greg Durgin to adjourn the meeting at 9:04pm.
SECOND	Seconded by Thomas Dunham
PASS/FAIL	Vote: 3-0 in favor

**#2**

**Warrant**

**#3**

**Select Board  
Communications**

**#5**

**Boards, Committees,  
Commissions &  
Departments**

Readfield Conservation Commission Agenda  
Thursday, Dec 18, 2014, 6:30 pm, Town Office

Members present: David Bagley--left early, Dan Meyer (chair), Bruce Hunter, Jerry Bley--arr. late, Andy Walsh--arr. late. Excused: Tim Sniffen, Bob Mohlar  
Called to order: 6:30 p.m.

**Meeting Minutes** - Members voted to approve the Nov 25, 2014 RCC meeting minutes. Dan M. will submit them to the Town.

**Visitor/New Business:**

Ellen Blanchard was invited to describe her proposed Maine Master Naturalist 'capstone' project for the Fairgrounds parking lot. She would like to create a brochure for the kiosk identifying/describing a sample of the interesting stones John Cushing placed around the border of the parking area. She will paint small numbers on selected stones to use as a key with the brochure. She has consulted with Bob Marvinney, Readfield resident and the Maine State Geologist. The project was unanimously endorsed by the RCC.

**Old Business:**

**RCC 2015-16 Budget Discussion**

A draft budget was discussed. Trails Committee (RTC) requests were reviewed. Town general fund requests will be limited to \$165 MeACC dues and \$100 for copying and postage: total \$265. Readfield Town Conservation Land Acct requests will include \$100 for Wayne taxes on TFF; RTC items RCC agreed to fund included \$125 for waterbar costs at Fogg Farm trail and \$400 for a power brushcutter and attachments (to be shared with RTC and possibly cemetery comm.); \$750 for footbridge replacement in TFF; \$1000 for trucking in fill for TFF central lane path; \$500 for moving Fairgrounds parking lot dirt piles; \$350 for mowing/bush-hogging Fairgrounds; \$400 for bog bridging at TPNP. Dan and Tim will put together the final draft to be circulated to RCC prior to the next mtg.

**Town Conservation Properties**

Discussion postponed due to several members missing tonight.

**Other Business:**

None

Meeting adjourned at 7:45 pm. The next meeting is scheduled for Jan. 13, 2015 at 6:30 p.m.

Submitted by Dan Meyer



**#6**

**Secret Ballot  
and Notes**



Official Ballot  
Town of Readfield, Maine  
Annual Municipal Election  
& Referendum Vote  
June 9, 2015

Robin L. Lint,  
Town Clerk

Instructions to Voters

- ♦ To vote for the candidate of your choice, fill in the oval to the left, like this: ☐
- ♦ To vote for a write-in candidate, fill in the oval to the left of the write-in space and write in the person's name.
- ♦ To have your vote count, do not erase or cross out your choice.
- ♦ If you make a mistake, ask for a new ballot.

Article 2 Election of Town Officers as required by State Law

Select Board  
Three (3) year term  
Vote for two (2)

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_ write-in

☐ \_\_\_\_\_ write-in

Local School Board  
One (1) year term  
Vote for one (1)

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_ write-in

Local School Board  
Three (3) year term  
Vote for one (1)

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_ write-in

RSU #38 School Board  
Three (3) year term  
Vote for two (2)

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_

☐ \_\_\_\_\_ write-in

☐ \_\_\_\_\_ write-in

Article 3  
Salaries

Shall the Town of Readfield vote to allow the Select Board to establish salaries and or wages of Town Officers and Employees, not elsewhere established, for the period July 1, 2015—June 30, 2016.

Select Board recommends: Yes

☐ YES

☐ NO

Article 4  
Taxes Payable & Interest Rate

Shall the Town vote to fix September 25, 2015 or thirty days after the taxes are committed, whichever is later, and February 26, 2016 as the dates of each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of \_\_% per year, which is lower than the State rate of \_\_%?

Select Board recommends: Yes

☐ YES

☐ NO

# June 09, 2015 Town Meeting Ballot

## Article 5 Payable Interest

Shall the Town vote to authorize the Tax Collector to **pay interest** at a rate of \_\_\_\_%, which is lower than the State Rate of \_\_\_\_%, from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 505.4?

Select Board recommends: Yes

☐ YES

☐ NO

## Article 6 Accept Payment of Taxes

Shall the Town vote to authorize the Tax Collector to **accept payment of taxes** not yet committed?

Select Board recommends: Yes

☐ YES

☐ NO

## Article 7 Contracts & Leases

Shall the Town vote to authorize the Select Board on behalf of the Town to enter into single or multi-year **contracts, leases, and lease/purchase agreements**, not to exceed five years, in the name of the Town if it is deemed to be in the best interest of the Town?

Select Board recommends: Yes

☐ YES

☐ NO

## Article 8 Sale of Surplus Property, Equipment & Tools

Shall the Town vote to authorize the Select Board on behalf of the Town to sell any Town owned **Surplus Property, Equipment and Tools** no longer needed by the Town?

Select Board recommends: Yes

☐ YES

☐ NO

## Article 9 Gifts & Donations

Shall the Town vote to accept any **gifts, unanticipated donations, or pass-through funds** that may be provided by individuals, business associations, charitable groups, or other organizations, which have not been listed in any of the previous or following articles, if the Select Board determines that the gifts, donations, or pass-through funds and their purposes are in the best interest of the Town?

Select Board recommends: Yes

☐ YES

☐ NO

## Article 10 General Government

Shall the Town vote to raise and appropriate **\$457,576** for the **General Government** budget category for the following budget lines?

Municipal Administration	300,370
Insurance	24,650
Office Equipment	3,505
Assessing	21,400
CEO/LPI/BI	28,746
Town Boundaries	0
Municipal Maintenance	74,905
Grant Writing/Planning Ser.	2,500
Heating Assistance	1,500

Select Board recommends: \_\_\_\_

Budget Committee recommends: Yes

☐ YES

☐ NO

## Article 11 Boards & Commissions

Shall the Town vote to raise and appropriate **\$10,121 \$7,545** for the **Boards and Commissions** budget category for the following budget lines?

Appeals Board	407
Conservation Commission	4,365
Planning Board	2,773

Select Board recommends: \_\_\_\_

Budget Committee recommends: Yes **Need**  
**revote**

☐ YES

☐ NO

## Article 12 Buildings Operations & Maintenance

Shall the Town vote to raise **\$37,708** for the **Town Buildings Operations & Maintenance** budget category for the following budget lines?

Fire Station	10,700
Gile Hall	20,122
Library	5,386
Maintenance Building	1,500

Select Board recommends: \_\_\_\_

Budget Committee recommends: Yes

☐ YES

☐ NO

## Article 13 Community Services

Shall the Town vote to raise and appropriate **\$62,198 \$59,622** for the **Community Services** budget category for the following budget lines?

Animal Control	16,622
Kennebec Land Trust	250
KVCOG	4,345
Library Services	26,438
Readfield TV	5,717
Street Lights	6,000
Maranacook Lake Dam	250

Select Board recommends: \_\_\_\_

Budget Committee recommends: **revote-put**  
**in KVCOG-4,345**

☐ YES

☐ NO

## Article 14 Cemetery Maintenance

Shall the Town vote to raise and appropriate **\$36,110** for the **Cemetery Maintenance** budget category with any unexpended balances to carry forward?

Select Board recommends: \_\_\_\_

Budget Committee recommends: Yes

☐ YES

☐ NO



## June 09, 2015 Town Meeting Ballot

### Article 15

#### Recreation, Parks & Activities

Shall the Town vote to raise and appropriate **\$30,948** for the **Recreation, Parks & Activities** budget category for the following budget lines with any unexpended balances of the Beach, Recreation and Heritage Days to be carried forward?

Beach	9,060
Recreation	9,006
Heritage Days	10,000
Readfield Community Park	306
Trails	2,576

Select Board recommends: ☐

Budget Committee recommends: 28,372 Yes  
revote by Budget Com. needed

☐ YES

☐ NO

### Article 16

#### Protection Department

Shall the Town vote to raise and appropriate **\$153,165** for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?

Operation of Fire Dept.	84,790
Fire Dept. Capital Equipment	13,500
Ambulance Service	22,000
Waterholes	500
Tower Sights	2,000
Dispatching	28,000
Annual Physicals	125
Personal Protective Gear Repl.	2,000
Emergency Operations Plan	250

Select Board recommends: ☐

Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 17

#### Roads & Drainage

Shall the Town vote to raise and appropriate **\$533,088** for the **Roads & Drainage** budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maint.	260,700
Winter Road Maint.	260,500
Vehicles Maint.	9,500
Interlocal Work	2,388

Select Board recommends: ☐

Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 18

#### Capital Improvements

Shall the Town vote to raise and appropriate **\$96,895** for the **Capital Improvements** budget category for the following budget lines with all accounts to be carried forward? **Remove and revote Dam amount if removed**

Fairgrounds Athletic Fields	8,645
Equipment	22,250
Transfer Station	38,000
Maranacook Lake Dam	28,000

Select Board recommends: ☐

Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 19

#### Solid Waste Department

Shall the Town vote to raise and appropriate **\$258,195** for the **Solid Waste Department** budget category for the following budget lines with all accounts to be carried forward?

Transfer Station	255,595
Backhoe	2,600

Select Board recommends: ☐

Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 20

#### Regional Assessments

Shall the Town vote to raise and appropriate **\$305,930** for the **Regional Assessments** budget category for the following budget lines which we are legally bound to pay?

Cobbossee Watershed	19,825
Kennebec County Tax	260,000
First Park	26,105

Select Board recommends: ☐

Budget Committee recommends: **revote-moved out KVCOG - 4,345.00**

☐ YES

☐ NO

### Article 21

#### Debt Service

Shall the Town vote to raise **\$285,117** for the **Debt Service** budget category for the following budget lines which we are legally bound to pay?

2013 Road & Bridge Bond	109,117
2008 Road & Bridge Bond	176,000

Select Board recommends: ☐

Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 22

#### Snowmobile Club

Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation, maintenance and grooming?

Select Board recommends: ☐

Budget Committee recommends: Yes

☐ YES

☐ NO

## June 09, 2015 Town Meeting Ballot

### Article 23

#### Central Maine Agency on Aging

Shall the Town vote to raise and appropriate the requested amount of **\$1,441** for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 27

#### Sexual Assault Agency

Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency**?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 31

#### General Assistance

Shall the Town vote to raise and appropriate **\$4,710** for the **General Assistance** budget category?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 24

#### Kennebec Behavioral Health

Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Kennebec Behavioral Health Agency**?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 28

#### 30 Mile River

Shall the Town vote to raise and appropriate the requested amount of **\$231** for the **30 Mile River Association**?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 32

#### Overdrafts

Shall the Town vote to appropriate funds to cover all **Overdrafts** from the Unassigned Fund Balance?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 25

#### Family Violence

Shall the Town vote to raise and appropriate the requested amount of **\$1,312** for the **Family Violence Agency**?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 29

#### Enterprise Fund

Shall the Town vote to appropriate **\$10,000** for the **Readfield Enterprise Fund** budget category with any balance to be carried forward?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 33

#### Cemetery Trust Funds

Shall the Town vote to accept in trust the sums to be deposited as part of the Readfield Cemetery Trust Funds and the income to be used for the upkeep and maintenance of cemetery lot(s) in the Town of Readfield cemeteries as collected from 3/21/14 to 2/28/15? **Do we want to list names?**

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 26

#### Courtesy Boat Inspection

Shall the Town vote to raise and appropriate the requested amount of \$2,250 for the Courtesy Boat Inspection Program to the **Maranacook Lake Association** for \$1,500, and the **Torsey Pond Association** for \$750 on Maranacook Lake and Torsey Pond.

Select Board recommends: \_\_\_\_  
Budget Committee recommends: \_\_\_\_

☐ YES

☐ NO

### Article 30

#### Revaluation

Shall the Town vote to raise and appropriate **\$5,000** for a **Revaluation**?

Select Board recommends: \_\_\_\_  
Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 34

#### Playground

Shall the Town vote to close the **Playground** account in the amount of **\$1,095** and donate said money to the RSU #38 for the purpose of maintenance of the Elementary School Playground?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO



# June 09, 2015 Town Meeting Ballot

## Article 35 Revenues

Shall the Town vote to appropriate the following estimated **revenues** to reduce the 2015 Tax Commitment?

State Revenue Sharing	\$110,000
Interest on Property Taxes	\$16,000
Interest on Investments	\$2,500
Veterans Exemption	\$3,000
Homestead Exempt. Reimb.	\$73,000
Tree Growth Reimb.	\$9,000
Bete Reimbursement	\$4,000
Boat Excise Taxes	\$6,000
Motor Vehicle Excise Taxes	\$400,000
Agent Fees	\$8,600
Certified Copy Fees	\$1,250
Other Income	\$2,000
Heating	\$1,500
Plumbing fees	\$3,000
Land Use Permit Fees	\$3,000
Dog License Fees	\$3,500
Library Revenue	\$2,075
Cable Television Fees	\$24,000
Beach Income	\$9,060
Recreation Income	\$9,006
Protection	\$5,580
Local Roads	\$35,000
Interlocal	\$2,388
Transfer Station Capital	\$19,000
Transfer Station	\$146,598
First Park	9,500
Snowmobile (State reimb.)	\$1,436
Readfield Enterprise Fund	\$10,000
General Assistance (State reimb.)	\$2,100

**TOTAL \$912,103**

Select Board recommends: Yes

Budget Committee recommends: Yes

☐ YES

☐ NO

## Article 36 Expenditure of Revenues

Shall the Town vote to authorize **expenditure of revenues** from Federal, State, Local and private sources (including user fees), in those categories for which the revenue was intended (if no use is identified, the funds shall be deposited with the General Fund), in addition to the amounts appropriated preciously in these articles.

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 37 Tax Acquired Property

Shall the Town vote to authorize the municipal officers to retain; sell to the prior owner for taxes, interest and costs; or to sell **tax acquired property** on such terms as they deem advisable, and in accordance with a written policy regarding Tax Acquired Property adopted by the Municipal Officers?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 38 Waiver of Foreclosure

Shall the Town vote to authorize the municipal officers to issue a **Waiver of Automatic Foreclosure** when the municipal officers wish to avoid acquiring property that may be burdensome to the Town and to take court action if needed to foreclose at a later date, if desired?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 39 Increase line item by 5%

Shall the Town vote to authorize the Select Board to **increase any line item up to five percent (5%)** by transferring funds from another line balance or miscellaneous income to pay for unexpected expenses. **Clarification on this question**

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 40 Emergencies

Shall the Town vote to authorize the Select Board to expend up to **Fifty Thousand Dollars (\$50,000)** from the Unassigned Fund Balance (General Fund) to meet emergencies that may occur during the ensuing fiscal year?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 41 Miscellaneous Fees

Shall the Town vote to authorize the municipal officers to set **Miscellaneous Fees** charged for Town services not covered or set by State Statue?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 42 Land Use Ordinance

Shall the following amendment "\_\_\_\_\_" be made to the Town's **Land Use Ordinance** be enacted?

**Check to see how many?**

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## Article 43 Trails Agreements/Easements

Shall the Town vote to authorize the Select board to approve Trail easements and/or trail agreements with private property owners negotiated by the Trails Committee for trails/pathways on private property with the owners of the private property based on criteria established by the Select Board?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

## June 09, 2015 Town Meeting Ballot

### Article 44

#### Union House Trail Easement

Shall the Town vote to accept a previous signed trail agreement between the Town and the Union Meeting House for a trail.

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 47

#### Fire Department Ordinance

Shall the amendment correcting "Dates, Title and Subsection" be made to the Town's **Fire Department Ordinance** be enacted?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 50

#### Reduce the Total Tax Commitment

Shall the Town vote to appropriate **\$38,250** from the Unassigned Fund Balance to **reduce the total tax commitment**?

Select Board recommends: \_\_\_\_

Budget Committee recommends: Yes

☐ YES

☐ NO

### Article 45

#### Acceptance of New Town Roads

Shall an ordinance entitled Acceptance of New Town Roads adopted in 1986 and in 1990 be repealed because they now can be found in the current Land Use Ordinance adopted June 12, 2014?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 48

#### Tax Levy

Shall the Town vote to increase the Property Tax Levy Increase Limit of \$\_\_\_\_\_ established for Readfield by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that exceeds that property tax levy increase limit?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 46

#### Firearms Ordinance

Shall the following amendment "\_\_\_\_\_" be made to the Town's **Firearms Ordinance** be enacted?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

### Article 49

#### Town Meeting Vote

Shall the Town vote by **Secret Ballot** on warrant articles at the 2016 annual Town Meeting?

Select Board recommends: \_\_\_\_

☐ YES

☐ NO

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
#3	Salaries	Shall the Town of Readfield vote to allow the Select Board to establish salaries and or wages of Town Officers and Employees, not elsewhere established, for the period July 1, 2015--June 30, 2016.	<i>This line covers all Town Employees payroll.</i>	YES		#3		
#4	Taxes Payable & Interest Rate	Shall the Town vote to fix September 25, 2015 or thirty days after the taxes are committed, whichever is later, and February 26, 2016 as the dates of each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of ___ % per year, which is lower than the State rate of ___ %?	<i>If not voted in it the rate would default to the State's allowable interest rate of ___ %. 2014's voted in rate was 4%.</i>	YES		#4		
#5	Payable Interest	Shall the Town vote to authorize the Tax Collector to pay interest at a rate of ___ %, which is lower than the State Rate of ___ %, from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRS.A, § 505.4?	<i>If not voted in it the rate would default to the State's allowable interest rate of ___ %. 2014's voted in rate was .05%.</i>	YES		#5		
#6	Accept Payment of Taxes	Shall the Town vote to authorize the Tax Collector to accept payment of taxes not yet committed?	<i>This article is required by State Law, Title 36 MRS.A, § 506, at each Annual Town Meeting, in order to collect any prepayment--such as Tax Club payments--for taxes paid prior to commitment of said taxes</i>	YES		#6		
#7	Contracts & Leases	Shall the Town vote to authorize the Select Board on behalf of the Town to enter into single or multi-year contracts, leases, and lease/purchase agreements, not to exceed five years, in the name of the Town if it is deemed to be in the best interest of the Town?	<i>This articles is for future contracts not already in place.</i>	YES		#7		
#8	Sale of Surplus Property, Equipment & Tools	Shall the Town vote to authorize the Select Board on behalf of the Town to sell any Town owned Surplus Property, Equipment and Tools no longer needed by the Town?	<i>New article that would allow the different entities of the Town to sell surplus property not needed or used any more.</i>	N/A		#8		

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014 approved	2015 askin	Article	Yes	No
#9	Gifts & Donations	Shall the Town vote to accept any gifts, unanticipated donations, or pass-through funds that may be provided by individuals, business associations, charitable groups, or other organizations, which have not been listed in any of the previous or following articles, if the Select Board determines that the gifts, donations, or pass-through funds and their purposes are in the best interest of the Town?	This article allows the Town to accept these gifts and process them through the Town's accounting system.	YES		#9		
#10	General Government	Shall the Town vote to raise and appropriate \$457,576 for the General Government budget category for the following budget lines? Municipal Administration-\$300,370 Insurance-\$24,650 Office Equipment-\$3,505 Assessing-\$21,400 CEO/LPI/BI-\$28,746	2014-\$296,129 2014-\$21,250 2014-\$3,955 2014-\$31,975 2014-\$21,745	\$450,520	\$457,576	#10		
		Town Boundaries-\$0	2014-\$1,000 (Note: will include some cost sharing with neighboring towns. This will be a carry forward account)					
		Municipal Maintenance-\$74,905	2014-\$70,466					
		Grant Writing/Planning Ser -\$2,500	2014-\$2,500 (Note: \$2,500 from carry forward account. This is a carry forward account)					
		Heating Assistance-\$1,500	2014-\$1,500 (Note: Donations, this is a carry forward account, no tax dollars.)					
#11	Boards & Commissions	Shall the Town vote to raise and appropriate \$10,121 for the Boards and Commissions budget category for the following budget lines? Appeals Board-\$407 Conservation Commission-\$4,365 Planning Board-\$2,773	Trails Committee removed from this line this year 2014-\$607 2014-\$5,760 (Note: \$4,000 from carry forward account) 2014-\$2,773	\$14,125	\$10,121	#11		

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
#12	Buildings Operations & Maintenance	Shall the Town vote to raise \$37,708 for the Town Buildings Operations & Maintenance budget category for the following budget lines?  Fire Station-\$10,700 Gile Hall-\$20,122 Library-\$5,386 Maintenance Building-\$1,500	Utilities and Maintenance of Town Buildings  2014-\$10,980 2014-\$21,818 2014-\$16,079 2014-\$1,500	\$50,377	\$37,708	#12		
#13	Community Services	Shall the Town vote to raise and appropriate \$62,198 for the Community Services budget category for the following budget lines?  Animal Control-\$16,622 Kennebec Land Trust-\$250 KVCOG-\$4,245 Library Services-\$26,438 Readfield TV-\$5,717 Street Lights-\$6,000 Maranacook Lake Dam-\$250	KVCOG was not included in the 2014 totals 2014-\$16,040 (\$3,500 from licenses) 2014-\$250 2014-\$4,345 2014-\$26,159 (\$2,075 from revenues) 2014-\$6,165 2014-\$6,000 2014-\$250	\$54,864	\$62,198	#13		
#14	Cemetery Maintenance	Shall the Town vote to raise and appropriate \$36,110 for the Cemetery Maintenance budget category with any unexpended balances to carry forward?	(Note: using \$4,000 from Perpetual Care Trust fund and \$7,000 from donation to the living fence)	\$31,003	\$36,110	#14		
#15	Recreation, Parks & Activities	Shall the Town vote to raise and appropriate \$30,948 for the Recreation, Parks & Activities budget category for the following budget lines with any unexpended balances of the Beach, Recreation and Heritage Days to be carried forward?  Beach-\$9,060 Recreation-\$9,006 Heritage Days-\$10,000 Readfield Community Park-\$306 Trails-\$2,576	Trails and Heritage has been added to article  2014-\$9,099 (\$9,060 from Beach Passes) 2014-\$9,922 (\$9,006 from Rec. Fees) 2014-\$5,000 from a different article (note: \$5,000 from carry forward) 2014-\$306 2014-\$4,985 from a different article	\$19,327	\$30,948	#15		



[illegible]

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014-15 approved	2015/16 asking	Article	Yes	No
#18	Capital Improvements	Shall the Town vote to raise and appropriate \$96,895 for the Capital Improvements budget category for the following budget lines with all accounts to be carried forward?	(Note: The unexpended balances in these accounts are non-lapsing carry forwards.)	\$60,160	\$96,895	#18		
		Fairgrounds Athletic Fields-\$8,645	2014-\$50,000 (Note: \$8,645 from carry forward. No tax dollars)					
		Equipment-\$22,250	2014-\$0 (Note: \$4,000 from Cemetery capital improvement line)					
		Transfer Station-\$38,000	2014-\$2,000 (Note: \$19,000 from Transfer Station Capital Imp. & \$19,000 from the Town of Wayne.)					
		Maranacook Lake Dam-\$28,000	2014-\$13,500 (Note: \$8,000 from carry forward account.)					
#19	Solid Waste Department	Shall the Town vote to raise and appropriate \$258,195 for the Solid Waste Department budget category for the following budget lines with all accounts to be carried forward?		\$2,253,185	\$258,195	#19		
		Transfer Station-\$255,595	2014-\$250,585 (Note: Total expenses for the Transfer Station are proposed at \$255,595 and will be reduced by estimated revenues of \$37,600, leaving a net cost of \$217,995. Half of the total net cost will be Readfield's share: \$108,997.50. Wayne pays the other half.)					
		Backhoe-\$2,600	2014-\$2,600 (Fuel & Maintenance)					
#20	Regional Assessments	Shall the Town vote to raise and appropriate \$305,930 for the Regional Assessments budget category for the following budget lines which we are legally bound to pay?	KVCOG not in this line this year	\$331,620	\$305,930	#20		
		Cobbossee Watershed-\$19,825	2014-\$18,877					
		Kennebec County Tax-\$260,000	2014-\$282,293					
		First Park-\$26,105	2014-\$26,105 (\$9,500 from Revenues)					

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
#21	Debt Service	Shall the Town vote to raise \$285,117 for the Debt Service budget category for the following budget lines which we are legally bound to pay? 2013-Road & Bridge Bond \$109,117 2008-Road & Bridge Bond \$176,000	2014-109,117 2014-180,825	\$355,210	\$285,117	#21		
#22	Snowmobile Club	Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the <b>Readfield Blizzard Busters Snowmobile Club</b> to be used for trail creation, maintenance and grooming?	<i>Request by qualified petition Reimbursement Paid by State \$6.00 per registration</i>	\$1,231	??	#22		
#23	Central Maine Agency on Aging	Shall the Town vote to raise and appropriate the requested amount of \$1,441 for the <b>Central Maine Agency on Aging/Cohen Center/Senior Spectrum</b> ?	<i>Request by qualified petition</i>	\$1,441	\$1,441	#23		
#24	Kennebec Behavioral Health	Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the <b>Kennebec Behavioral Health Agency</b> ?	<i>Request by qualified petition</i>	\$2,500	\$1,000	#24		
#25	Family Violence	Shall the Town vote to raise and appropriate the requested amount of \$1,312 for the <b>Family Violence Agency</b> ?	<i>Request by qualified petition</i>	\$1,312	\$1,312	#25		
#26	Courtesy Boat Inspection	Shall the Town vote to raise and appropriate the requested amount of \$2,250 for the <b>Courtesy Boat Inspection Program to the Maranacook Lake Association</b> for \$1,500, and the <b>Torsey Pond Association</b> for \$750 on Maranacook Lake and Torsey Pond.	<i>Request by qualified petition</i>	\$2,250	\$2,250	#26		
#27	Sexual Assault Agency	Shall the Town vote to raise and appropriate the requested amount of \$910 for the <b>Sexual Assault Agency</b> ?	<i>Request by qualified petition</i>	\$909.30	\$910	#27		

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
#28	30 Mile River	Shall the Town vote to raise and appropriate the requested amount of \$231 for the <b>30 Mile River Association</b> ?	<i>Request by qualified petition</i>	\$231	\$231	#28		
#29	Enterprise Fund	Shall the Town vote to appropriate <b>\$10,000</b> for the <b>Readfield Enterprise Fund</b> budget category with any balance to be carried forward?	<i>All funds are from the repayments of loans from the Readfield Enterprise Grant Funds- no tax dollars.</i>	\$5,000	\$10,000	#29		
#30	Revaluation	Shall the Town vote to raise and appropriate <b>\$5,000</b> for a <b>Revaluation</b> ?	<i>Reserve non-lapsing account for future revaluation</i>	\$5,000	\$5,000	#30		
#31	General Assistance	Shall the Town vote to raise and appropriate <b>\$4,710</b> for the <b>General Assistance</b> budget category?	<i>50% reimbursed by State</i>	\$4,705	\$4,705	#31		
#32	Overdrafts	Shall the Town vote to appropriate funds to cover all <b>Overdrafts</b> from the Unassigned Fund Balance?				#32		
#33	Cemetery Trust Funds	Shall the Town vote to accept in trust the sums to be deposited as part of the Readfield Cemetery Trust Funds and the income to be used for the upkeep and maintenance of cemetery lot(s) in the Town of Readfield cemeteries as collected from 3/21/14 to 2/28/15?	<i>This is money that is paid from the purchase of cemetery lots during the last year or so.</i>			#33		
#34	Playground	Shall the Town vote to close the <b>Playground</b> account in the amount of <b>\$1,095</b> and donate said money to the RSU #38 for the purpose of maintenance of the Elementary School Playground?	<i>No tax dollars, this is donations that were raised when the Town owned the Elementary School.</i>	N/A	\$1,095	#34		
#35	Revenues	Shall the Town vote to appropriate the following estimated revenues to reduce the 2015 Tax Commitment? State Revenue Sharing-\$110,000    Dog License Fees-\$3,500 Interest on Property Taxes-\$16,000    Library Revenue-\$2,075 Interest on Investments-\$2,500    Cable Telev. Fees-\$24,000 Veterans Exemption-\$3,000    Beach Income-\$9,060		\$883,873	\$912,103	#35		

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
		Homestead Exempt. Reimb.-\$73,000 Recreation Income-\$9,006						
		Tree Growth Reimb.-\$9,000 Protection-\$5,580						
		Bete Reimbursement-\$4,000 Local Road-\$35,000						
		Boat Excise Taxes-\$6,000 Interlocal-\$2,388						
		Motor Vehicle Excise-\$400,000 Transfer Station Cap.-\$19,000						
		Agent Fees-\$8,600 Transfer Station-\$146,598						
		Certified Copy Fees-\$1,250 First Park-\$9,500						
		Other Income-\$2,000 Snowmobile(State reimb.)-\$1,436						
		Heating-\$1,500 Readfield Enterprise Fund-\$10,000						
		Plumbing Fees-\$3,000 General Assist.(State reimb.)-\$2,100						
		Land Use Permit Fees-\$3,000						
#36	Expenditure of Revenues	Shall the Town vote to authorize <b>expenditure of revenues</b> from Federal, State, Local and private sources (including user fees), in those categories for which the revenue was intended (if no use is identified, the funds shall be deposited with the General Fund), in addition to the amounts appropriated preciously in these articles.		YES		#36		
#37	Tax Acquired Property	Shall the Town vote to authorize the municipal officers to retain; sell to the prior owner for taxes, interest and costs; or to sell <b>tax acquired property</b> on such terms as they deem advisable, and in accordance with a written policy regarding Tax Acquired Property adopted by the Municipal Officers?		YES		#37		
#38	Waiver of Foreclosure	Shall the Town vote to authorize the municipal officers to issue a <b>Waiver of Automatic Foreclosure</b> when the municipal officers wish to avoid acquiring property that may be burdensome to the Town and to take court action if needed to foreclose at a later date, if desired?	<i>Burdensome property are, but not limited to: a run-down dam, dilapidated building, a mobile home on someone else's property and/or a toxic waste site.</i>	YES		#38		



2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
#39	Increase line item by 5%	Shall the Town vote to authorize the Select Board to <b>increase any line item up to five percent (5%)</b> by transferring funds from another line balance or miscellaneous income to pay for unexpected expenses.		YES		#39		
#40	Emergencies	Shall the Town vote to authorize the Select Board to expend up to <b>Fifty Thousand Dollars (\$50,000)</b> from the Unassigned Fund Balance (General Fund) to meet emergencies that may occur during the ensuing fiscal year?		YES		#40		
#41	Miscellaneous Fees	Shall the Town vote to authorize the municipal officers to set <b>Miscellaneous Fees</b> charged for Town services not covered or set by State Statute?		YES		#41		
#42	Land Use Ordinance	Shall the following amendment “_____” be made to the Town’s <b>Land Use Ordinance</b> be enacted? an ordinance entitled Land Use Ordinance be		YES		#42		
#43	Trails Agreements /Easements	Shall the Town vote to authorize the Select board to approve Trail easements and/or trail agreements with private property owners negotiated by the Trails Committee for trails/pathways on private property with the owners of the private property based on criteria established by the Select Board?	<i>New Article this year</i>			#43		
#44	Union House Trail Easement	Shall the Town vote to accept a previous signed trail agreement between the Town and the Union Meeting House for a trail.	<i>New Article this year</i>			#44		
#45	Acceptance of New Town Roads	Shall an ordinance entitled Acceptance of New Town Roads adopted in 1986 and in 1990 be repealed because they now can be found in the current Land Use Ordinance adopted June 12, 2014?	<i>New Article this year</i>			#45		

2015 Town Meeting Secret Ballot  
Information Sheet

Article	Department	Question	Note	2014/15 approved	2015/16 asking	Article	Yes	No
#46	Firearms Ordinance		New Article this year			#46		
#47	Fire Department Ordinance	Shall the amendment correcting "Dates, Title and Subsection" be made to the Town's <b>Fire Department Ordinance</b> be enacted?	This article is only correcting the Date, Title used along with the Subsection number to correct the ordinance.			#47		
#48	Tax Levy	Shall the Town vote to increase the Property Tax Levy Increase Limit of \$_____ established for Readfield by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that exceeds that property tax levy increase limit?	This article was passed over last year because it was not needed. Last years figure was \$1,252,194	Passed Over		#48		
#49	Reduce the Total Tax Commitment	Shall the Town vote to appropriate <b>\$38,250</b> from the Unassigned Fund Balance to <b>reduce the total tax commitment</b> ?		\$100,000	\$38,250	#49		
#50	Town Meeting Vote	Shall the Town vote by <b>Secret Ballot</b> on warrant articles at the 2016 annual Town Meeting?	New Article this year			#50		

**#8**

**Trail easements**

**criteria**

**2nd reading**

***Draft      Draft      Draft 2/3? SB Criteria Easements etc. trails***

***Before the Readfield Select Board accepts any trail agreements and /or easements from the Trails Committee, it must ensure that the following conditions have been met regarding a proposal coming from the Trails Committee.***

***Private property owners have been engaged in discussions in a cordial, supportive, and cooperative manner regarding potential easements and /or trail agreements***

***That provisions have been made to maintain safe access to and from the use of trails over /on private property for the length of the easement and / or agreement***

***That residents have been encouraged to provide public access and / or use of private property that is conducive to recreational trail use by working cooperatively with the town on trail easements and /or agreements before acceptance by the Select Board***

***That conditions/locations/restrictions etc. regarding parking, if applicable, related to any easement/agreement have been finalized***

**Board Criteria**

***Criteria for the SB to use when reviewing / accepting Readfield Trail easements and /or agreements with full time residents, part time residents, businesses, schools, etc. (just trying to cover any possibility)***

***That all the conditions listed above have been successfully met***

***That the trail enhances the current trail system already in place throughout the town***

***The Trails Committee, by a formal vote, has approved the proposed trail easement / agreement***

***That a member of the Trails Committee has made a presentation to the Select Board regarding the easement / agreement***

***A signed, written agreement between the Trails committee and the landowners has been submitted with the easement / agreement request to the board***

#9

Foreclosure

Alleborn Douglas A

2 Maple Street  
Hallowell ME 04347  
B2084P33

Property Data		Assessment Record			
Neighborhood	Year	Land	Buildings	Exempt	Total
Neighborhood 10 NEIGHBORHOOD 10	2004	24,000	4,500	0	28,500
Tree Growth Year 0	2005	38,800	8,100	0	46,900
X Coordinate 0	2006	38,800	8,100	0	46,900
Y Coordinate 0	2007	38,800	8,100	0	46,900
Zone/Land Use 11 Residential	2008	38,800	8,100	0	46,900
Secondary Zone	2009	38,800	8,100	0	46,900
Topography 9	2010	38,800	8,100	0	46,900
1.Level 7.	2011	38,800	8,100	0	46,900
2.Rolling 8.	2012	38,800	8,100	0	46,900
3.Above St 9.	2013	38,800	8,100	0	46,900
Utilities 9 None	2014	38,800	8,100	0	46,900
1.Public 4.Dr Well 7.Cesspool					
2.Water 5.Dug Well 8.Lake Water					
3.Sewer 6.Septic 9.None					
Street 9 None					
1.Paved 4.Proposed 7.					
2.Semi Imp 5.					
3.Gravel 6.					
FLOOD PLAIN MAP 0					
Open 2 0					
Sale Data					
Sale Date					
Price					
Sale Type					
1.Land 4.Mobile 7.					
2.L & B 5.Other 8.					
3.Building 6.					
Financing					
1.Convent 4.Seller 7.					
2.FHA/VA 5.Private 8.					
3.Assumed 6.Cash 9.Unknown					
Validity					
1.Valid 4.Split 7.Changes					
2.Related 5.Partial 8.Other					
3.Distress 6.Exempt 9.not verifi					
Verified					
1.Buyer 4.Agent 7.Family					
2.Seller 5.Pub Rec 8.Other					
3.Lender 6.MLS 9.					

Inspection Witnessed By:		Date	
No./Date	Description	No./Date	Description

Notes:

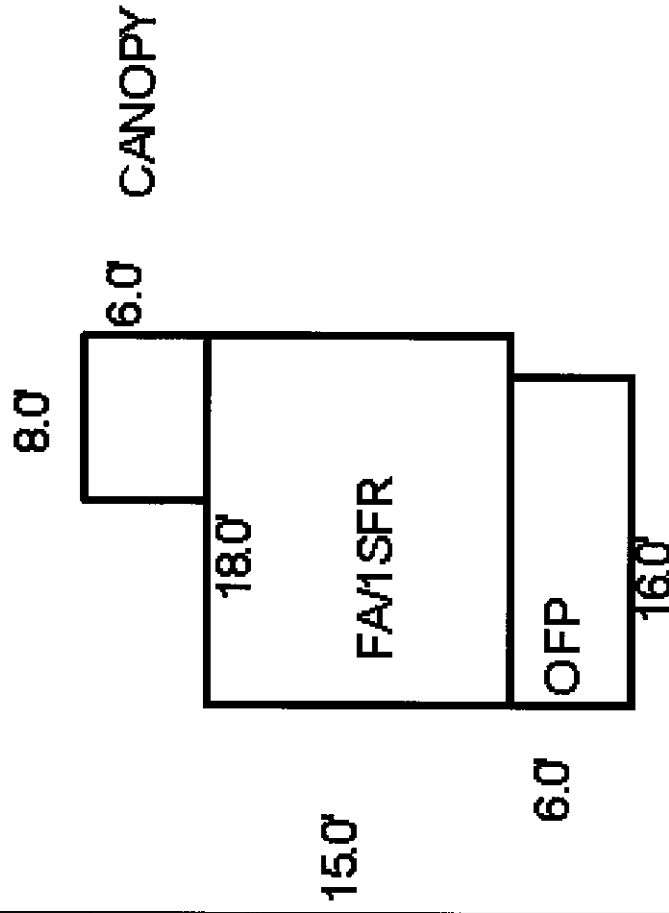
Land Data		Influence		Influence Codes	
Front Foot	Type	Effective	Factor	Code	
11.WATERFRONT FRO					1.Unimproved
12.Delta Triangle					2.Excess Ftg
13.Nabla Triangle					3.Topography
14.WATER EXCESS F					4.Size/Shape
15.WATER EXCESS F					5.Access
					6.Restriction
					7.Cornr Inft
					8.Environment
					9.Fract Share
					30.Rear Land 3
					31.Tillable 1
					32.Tillable 2
					33.Land Bank
					34.PASTURE LAND
					35.CROP LAND
					36.ORCHARD/HORT L
					37.Softwood
					38.Mixed Wood
					39.Hardwood
					40.WASTELAND
					41.Gravel Pit
					42.Mobile Home Si
					43.Condo Site
					44.COMMERCIAL-BAS
					45.COMMERCIAL-BAS
					46.COMMERCIAL EXC

Total Acreage	
22.00	

Readfield



[illegible]

**RE Account 11 Detail  
as of 02/18/2015**

Name: Alleborn Douglas A

Land: 38,800

Location: 0 TALL TIMBERS ROAD

Building: 8,100

Acreage: 22 Map/Lot: 118-016

Exempt 0

Book Page: B2084P33

Total: 46,900

2014-1 Period Due:

1) 440.72

2) 433.82

Ref1:

Mailing

Address: 2 Maple Street  
Hallowell ME 04347

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2014-1	R			867.65	6.89	0.00	874.54
2013-1	L *			853.58	40.45	50.49	944.52
2012-1	L 07/17/12	Original		759.78	0.00	0.00	759.78
	7/17/2013	DEMAND	A 3	0.00	0.00	-8.75	-8.75
				Demand Fees			
	08/22/13	Liened		759.78	20.95	53.75	834.48
	3/21/2014	CHGINT	1 I	0.00	-17.57	0.00	-17.57
	3/21/2014	ck9772	A P	0.00	1.28	0.00	1.28
	11/4/2014	CHGINT	1 I	0.00	-18.98	0.00	-18.98
	11/4/2014	ck9838	A P	323.86	56.22	53.75	433.83
	1/8/2015	FCFEES	A L	0.00	0.00	-9.49	-9.49
				Lien Maturity Fee			
	1/8/2015	CHGINT	A I	0.00	-3.11	0.00	-3.11
		CURINT		0.00	-1.96	0.00	-1.96
		Total		435.92	5.07	9.49	450.48
2011-1	L *			0.00	0.00	0.00	0.00
2010-1	L *			0.00	0.00	0.00	0.00
2009-1	R			0.00	0.00	0.00	0.00
2008-1	L *			0.00	0.00	0.00	0.00
2007-1	L *			0.00	0.00	0.00	0.00
2006-1	L *			0.00	0.00	0.00	0.00
2005-1	R			0.00	0.00	0.00	0.00
2004-1	R			0.00	0.00	0.00	0.00
2003-1	R			0.00	0.00	0.00	0.00
2002-1	R			0.00	0.00	0.00	0.00
2001-1	L *			0.00	0.00	0.00	0.00
2000-1	L *			0.00	0.00	0.00	0.00
1999-1	L *			0.00	0.00	0.00	0.00
1998-1	L *			0.00	0.00	0.00	0.00
1997-1	R			0.00	0.00	0.00	0.00
1996-1	L *			0.00	0.00	0.00	0.00
1995-1	R			0.00	0.00	0.00	0.00
Account Totals as of 02/18/2015				2,157.15	52.41	59.98	2,269.54

**Per Diem**

2014-1	0.0475
2013-1	0.0935
2012-1	0.0478
Total	0.1889

Note: Payments will be reflected as positive values and charges to the account will be

**TOWN OF READFIELD  
POLICY FOR  
DISPOSITION OF TAX ACQUIRED PROPERTY**

Adopted: Jan. 8, 2007

Amended: Jan. 4, 2010

**Article 1. General**

- 1.1 The purpose of this Policy is to establish procedures for the efficient and fair management, administration and disposition of real property acquired under the tax lien procedures set forth in Title 36 M.R.S.A. §§942 and 943, as amended. Nothing in this Policy shall be interpreted to (1) give additional substantive or procedural rights to owners or former owners of property forfeited for non-payment of taxes or (2) to limit the right of the Select Board to waive these guidelines if the Select Board deems it to be in the Town's best interest to do so.

**Article 2. Actions Concerning Tax-Acquired Property Pending Final Disposition**

- 2.1 Following the foreclosure of any tax lien mortgage, the Town Treasurer shall by first class mail, return receipt requested, notify the last known owner of record that his or her right to redeem the property has expired. The notification shall also state that the property will be disposed of in accordance with this Policy, a copy of which shall be included with the notification. The same shall be sent via US Mail, 1<sup>st</sup> Class with Certificate of Mailing.
- 2.2 Each year the Treasurer shall prepare a list of properties acquired due to non-payment of property taxes and foreclosure of tax liens and provide this list (the "Tax-Acquired Properties List") to the Town Manager.
- 2.3 The Town Manager and the Code Enforcement Officer, and as necessary in consultation with the Town Attorneys, shall review and inspect (if possible) each property prior to the last Select Board meeting before foreclosure, so that they may be identified on the Tax-Acquired Properties List and a determination may be made as to whether the foreclosure is in the best interest of the Town, based on the following criteria:
- A. The potential liabilities (environmental, structural safety, health or other hazards associated with the property) that the Town might assume by taking possession or by operating the property and whether the Town's interests in light of such potential liabilities would be best served by immediately disposing of the property or retaining it;
  - B. The level of insurance required to protect the Town's interest in the property and to protect the Town from liability in the event that the property is retained; and
  - C. Whether the property is currently occupied and the likelihood of requiring legal assistance (and estimated costs of the same) to require the occupants to quit the premises.
- 2.4 In the event that a tax-acquired property remains or becomes vacant for sixty (60) consecutive days following the date of foreclosure of the tax liens under which the Town

becomes the owner of a property, the Town Manager shall obtain liability coverage for the property.

### **Article 3. Review and Disposition of Tax-Acquired Properties**

3.1 The Town Manager will offer arrangements to the previous owner to secure just and prompt payment of outstanding and current taxes, related interests and costs to be paid within 30 days of foreclosure.

1. The Town Manager shall present the taxpayer with a written notice for payment of all past due and currently due taxes, interest, and costs under the tax lien process and all outstanding sewer charges, assessments and other lawful charges as are due and owing to the Town.
2. The Town's costs shall include all costs incurred or to be incurred by the Town in addition to those incurred in the tax lien process and shall include, but not be limited to, insurance costs, registry filing and mailing costs, advertisement costs, and attorney's fees.
3. Failure of an owner to respond within thirty (30) days of a written notice will result in a forfeiture of the property being either retained by the Town or sold under the other provisions of this Policy.

3.2 In the event any previous owner fails to respond and forfeits a property, the Town Manager will summarize the results of his or her Section 2.3 review of each property and make one of the following recommendations:

1. Retain the property for a particular public purpose. The Town Manager, in consultation with the Town Attorney shall review and pursue, if appropriate or required, judicial confirmation of the Town's right, title or interests in the subject property under 14 M.R.S.A. §6651 et seq.
2. Sell the property with or without conditions.
3. Take no action other than to set a date for further consideration by the Board, which shall occur at least annually.

The Town Manager shall forward his or her reviews, recommendations and determinations regarding each property to the Select Board. The Select Board may override a particular recommendation of the Town Manager to retain a property but shall otherwise direct that the property be processed in conformance with the terms of this Policy.

### **Article 4. Property to be retained**

4.1 If the Select Board deems it to be in the Town's best interest, it may retain the acquired property for a specified purpose. By way of example, but not limitation, the Select Board may deem it to be in the Town's best interest to retain the property where:

- a. the property has or will have recreational value or economic value to the Town.

- b. the property has or will have potential for a public facility or additions to public facilities.
- 4.2 If the property is retained, the Select Board may pursue an action for equitable relief in accordance with the provisions of Title 36 M.R.S.A. §946, if desirable.
- 4.3 The Select Board shall cause the tax-acquired property retained to be managed and insured as it would any other municipal property.
- 4.4 If retained, the Town shall pay the outstanding unpaid sewer rates, assessments or other lawful charges.

#### **Article 5. Property to be Sold**

- 5.1 The Select Board shall determine the method of sale for properties acquired for non-payment of taxes. Methods may include but not be limited to brokerage sale, negotiated sale, or public bid process.
- 5.2 If the public bid process is utilized, the Town Manager shall cause to be published a notice of the sale of the tax-acquired property in a local newspaper. The notice shall be posted in a conspicuous place within the Municipal Building. The notice shall be sent to the person from whom the property was acquired and the property owners whose property immediately abuts the property to be sold. The notice shall specify the time and date bids are due and the general terms of the bid. It shall also contain information useful to prospective bidders and the terms of the sale as determined by the Town Manager.
- 5.3 All bids shall be submitted on forms prescribed by the Town Manager in an envelope clearly marked "Tax-Acquired Property Bid" and accompanied by a cashier's or certified check equal to the bid deposit. Bids shall be publicly opened and read on the date and at the time specified.
- 5.4 The Town Manager shall review all bids and make recommendations to the Select Board. The Select Board shall determine the successful bidder.
- 5.5 The Town of Readfield reserves the right to accept or reject any or all bids, and waive any of the requirements of this Policy should the Select Board, in its sole determination, judge such actions to be in the best interest of the Town of Readfield. Instances where this right may be invoked include, but are not limited to:
  - a. The Select Board may wish to sell the property to an abutting property owner rather than the highest bidder.
  - b. The Select Board may determine a use other than the use proposed by the highest bidder is in the best interests of the Town.
- 5.6 Should the Select Board reject all bids, the property may again be offered for sale.
- 5.7 Should the bidder fail to close, the Town shall retain the bid deposit. The Select Board may offer the property to the next highest or any other bidder, if it determines that it is in the best interest of the Town.

- 5.8 Title to tax-acquired property shall be transferred only by means of a Municipal Release Deed.
- 5.9 Unless the property is vacant at the time of sale, the successful bidder shall be responsible for the removal of occupants and contents in a manner according to law.
- 5.10 The proceeds of the sale shall be distributed in the following manner: (1) all taxes, interest and costs under the tax lien process shall be paid, (2) all outstanding sewer rates, assessments or other lawful charges shall be paid, and (3) any balance shall be placed in a General Fund account.

#### **Article 6. Waiver of Foreclosure**

- 6.1 In those situations where it has been determined that it would not be in the best interest of the Town to acquire the property, the Select Board may authorize the Treasurer to record a waiver of foreclosure in the Registry pursuant to 36 M.R.S.A. § 944, provided that this determination is made before the right of redemption expires.
- 6.2 In those situations where it has been determined that it would not be in the best interest of the Town to acquire the property, and this determination has been made prior to the issuance of the Impending Foreclosure Notice under 36 MRSA § 943, the Select Board may instruct the Treasurer not to send the Impending Foreclosure Notice, thereby preventing the foreclosure from occurring.

#### **Article 7. Taking Possession of Property**

- 7.1 At such time as it considers the proper disposition of a parcel of tax acquired property, or at such earlier time as may be recommended by the Town Manager, the Select Board shall consider whether it would be desirable for the Town to take immediate possession of the property in order to preserve the value of the property or otherwise protect the interests of the Town.
- 7.2 In making the determination under Section 7.1, the Select Board shall consider the condition of the property, the occupancy status, any potential risks to the value of the property, the status of insurance, any obstacles to exercising possession, the possible need for court assistance and any other factors that the Select Board deems appropriate.



**#11**

**Regional Fuel  
purchase agreement**



**PRICE AGREEMENT GUARANTEE  
CONTRACT FOR PURCHASE OF #2 HEATING OIL**

This agreement is made between Winthrop Fuel Co., Inc. (Winthrop Fuel) and \_Town of Readfield, Maine\_ (Customer) for the period beginning July 1, 2015 and ending June 30, 2016.

Customer and Winthrop Fuel agree to the following terms and conditions:

1. Customer agrees to purchase \_3,000\_ gallons of #2 heating oil, for the delivery season beginning July 1, 2015 and ending June 30, 2016, upon the following terms and conditions:

Guaranteed Price Agreement:

a. Purchase Price: Peddle Truck Small Deliveries \$ \_2.242\_ per gallon.

b. Payment for each delivery shall be made within the towns 14 day payment schedule after each delivery has occurred. Any balance due that is not paid within the towns 14 day payment schedule shall bear interest at the rate of 18 percent per annum.

c. Customer understands and agrees to accept that all delivery invoices will be delivered to them via email only and agrees to pay from invoice based on the terms outlined in subparagraph (b) above.

2. No Other Heating Oil to be Delivered: During the delivery season, the heating oil shall be delivered automatically to the physical address listed in numbered paragraph 7 below. Customer understands that tank levels are to be reported to Winthrop Fuel each Monday AM, (Fri PM if closed Monday). Winthrop Fuel shall monitor Customer's usage based on these reports and shall determine a delivery schedule based upon such usage. Unless Customer's tank drops below 20% of capacity Winthrop Fuel shall not be obligated to make a delivery. Customer acknowledges that the guaranteed price set forth above is based in part upon certain economies of scale as a result of Winthrop Fuel's ability to establish and control the delivery schedule and that Customer, therefore, has no right to an unscheduled delivery, except that Winthrop Fuel will not allow the Customer's tank to become empty so long as the agreement is in force and Customer is current in his/her/their/its payments.

3. Delivery of Other Fuel: Customer shall not request nor permit any other supplier to make deliveries of heating oil to the physical address listed in numbered paragraph 7 below during the delivery season. Should Customer obtain heating oil from another vendor during the delivery season, Winthrop Fuel may, at its option, terminate this contract. If Winthrop Fuel terminates the contract, customer agrees to pay a penalty for any gallons contracted for, but not yet delivered, equal to the difference between the purchase price set forth above and Winthrop Fuel's cost (the price at which Winthrop Fuel either purchased or had contracted to purchase the remaining gallons) plus the difference between Winthrop Fuel's cost and Winthrop Fuel's prevailing cash price (if less than Winthrop Fuel's cost).

4. Customer's Obligations Regarding Access and Compliance: Customer shall (1) provide safe and unobstructed access to all fill pipes and shall keep said access clear of snow and

ice; and (2) insure that all storage tanks, pipes and connections comply with applicable laws, ordinances and regulations.

5. Customer Acknowledgement: Customer acknowledges that the price of heating oil may change substantially during the delivery season covered by this agreement; that any decrease in the price of heating oil shall not excuse Customer from its obligations under this agreement; that by choosing to accept a guaranteed price for heating oil now, Customer accepts the risk that the price of heating oil may decline substantially in the future; and that any such decline shall not constitute (1) a basis to terminate this contract or to avoid any obligations under this contract, (2) a defense to a suit upon this agreement, and/or (3) a basis to suspend delivery of the gallons for which it has contracted as set forth in this agreement, or any portion thereof.

6. Force Majeur: Winthrop Fuel shall not be deemed in default of any provision of this agreement, or be liable for any delay or failure in performance of this agreement, due to a Force Majeur, including but not limited to, acts of God, war, fire, strike, accidents or other occurrences beyond Winthrop Fuel's reasonable control.

7. Customer Information:

Account No's.: 10868

Name: Town of Readfield, Maine

Physical Locations: All Town Locations

Mailing Address: 8 Old Kents Hill Road, Me 04355

Tel. No. (work): 685-4939

E-mail Address (A/P): [readfield.finance@roadrunner.com](mailto:readfield.finance@roadrunner.com)

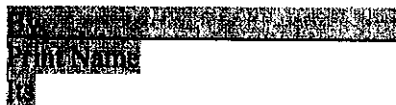
8. Agreement Not Assignable: This agreement is not assignable.

9. Attorney Fees: Customer agrees to pay any reasonable attorney fees and costs incurred by Winthrop Fuel as the result of any breach by Customer of its obligations under this agreement, and in prosecuting or defending any action brought by or against Customer if Winthrop Fuel is the prevailing party in said action.

10. Exclusion of Warranties and Limitation of Remedies: EXCEPT AS OTHERWISE SPECIFICALLY PROVIDED HEREIN, NO WARRANTY, EXPRESS OR IMPLIED (INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE) IS MADE IN RESPECT HEREOF. IN NO EVENT SHALL WINTHROP FUEL BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY KIND.

Dated: 02/09/2015

Customer:

  
Print Name

Winthrop Fuel Co., Inc.

By

Print Name: Douglas Guerette

Its: Sales Manager

**#12**

**Road Budget  
Breakdown**



<b>Roads &amp; Drainage</b>				
<b>60-10-XX-XX</b>				
<b>80-10</b>	<b>Contracted Services</b>			
	<b>Nickerson Hill Road</b>	Ditching & Rock Removal	14,000	
	<b>Luce Road (Route 17 end)</b>	Ditching	3000	
	<b>McKenney Road</b>	Ditching	5000	
	<b>Walker Road</b>	Ditching	5000	
	<b>Old Kents Hill Rd Part 1</b>	Shoulder gravel		
	<b>Chase Road Part 1,2&amp; 3</b>	Shoulder gravel		
	<b>Mooer Road</b>	Shoulder gravel	17,200	
		Grading	4000	
	<b>Luce Road</b>	Add gravel by R/R tracks		
		to top of hill	3000	
	<b>As needed town wide</b>	Crackseal Annual Maint	10000	
	<b>As needed town wide</b>	Road Striping Annual	7500	
	<b>As needed town wide</b>	Sweeping	4000	
	<b>As needed town wide</b>	Tree Removal	3000	
		<b>Total</b>	<b>75,700</b>	
<b>80-90</b>	<b>Paving</b>	Calculation: length in feet x width in feet x depth (1")X .0061 = Tonnage (1 mile=5280 feet)	Tons	Estimated Tonnage price \$84
	<b>Old Kents Hill Road 22 ft wide</b>	2640ft*22 ft*1"*.0061=	354.28	\$29,759.52
	<b>Nickerson Hill Road 20ft Wide</b>	6019 ft*20ft*1.5"*.0061=	1101.5	\$92,526.00
	<b>Wings Mills Road 20 ft wide</b>	3221 ft*20ft*1"*.0061	392.94	\$33,006.96
		<b>Total</b>		<b>\$155,292.48</b>

# Capital Financial Plan 2014-1

## 2015

<u>Road/Section Name</u>	<u>#</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
Nickerson Hill Rd.		Rt. 17	P Ridge Rd.	1.14	SHIM WITH 1" OVERLAY @ 84.00 pe		92,528	0
Old Kents Hill Rd.	2	Holman Dam	Rt. 17	0.50	1" OVERLAY @ 84.00 per ton		29,761	0
Wings Mills Rd.		North Rd.	Mount Vernon	0.61	1" OVERLAY @ 84.00 per ton		33,007	0
<b>Total Paved</b>							<b>155,296</b>	<b>0</b>
<b>Total 2015</b>							<b>155,296</b>	<b>0</b>

## 2016

<u>Road/Section Name</u>	<u>#</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
Adell Rd.		Rt. 17	Rt. 17	0.25	1" OVERLAY @ 84.00 per ton		12,500	0
Harmony Hills Rd.		Rt. 17	End	0.33	1" OVERLAY @ 84.00 per ton		16,500	0
Lakeview Dr.		Winthrop Roa	End	0.36	1" OVERLAY @ 84.00 per ton		16,200	0
Memorial Dr.		Beaver Dam	Winthrop T/L	0.23	1" OVERLAY @ 84.00 per ton		12,650	0
P Ridge Rd.		Nickerson Hill	Rt. 17	1.20	1" OVERLAY @ 84.00 per ton		66,000	0
Russell St.		Sturtevant Hill	End	0.35	1" OVERLAY @ 84.00 per ton		19,250	0
Thunder Castle Rd.	1	Old Kents Hill	Torsey Shores	0.60	1" OVERLAY @ 84.00 per ton		37,500	0
<b>Total Paved</b>							<b>180,600</b>	<b>0</b>
<b>Total 2016</b>							<b>180,600</b>	<b>0</b>
							<b>1,522,496</b>	<b>1,110,350</b>

**#13**

**Fire Dept.  
Ordinance**

**TOWN OF READFIELD**  
**AN ORDINANCE REGULATING THE READFIELD FIRE DEPARTMENT**

Enacted June 13, 1992  
Revised and Adopted June 9, 2014<sup>5</sup>

1. Department Created

There is hereby created a Fire Department for the Town of Readfield.

2. Appointments

The Town Fire Chief shall be appointed for a one-year term by the Manager with the approval of the Select Board on the recommendation of the members of the Fire Department. All other appointments of the Fire Department shall be made by the Fire Chief.

3. Compensation

The compensation of all members of the department shall be set by the Select Board within the limits of Town Meeting appropriations.

4. Duties of the Chief

The Fire Chief shall be responsible to the Town Manager for the performance by the department of its functions.

5. State Laws

~~Chapter 228 of Title 30~~ **Title 30-A § 3152** of the Maine Revised Statutes is incorporated herein, insofar as it applies and does not conflict with any other provision of this ordinance.

6. Previous Ordinance

This ordinance repeals the ordinance entitled "Fire Department Ordinance", adopted at Town Meeting on March 13, 1976.

## Maine Revised Statutes

☐	<a href="#">§3153 PDF</a>
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☐	<a href="#">DISCLAIMER</a>
☐	<a href="#">MAINE LAW</a>
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**§3152**                      **Title 30-A:**                      **§3154**  
**MUNICIPALITIES AND COUNTIES**  
**HEADING: PL 1987, C. 737, PT. A, §2 (NEW)**  
**Part 2: MUNICIPALITIES HEADING: PL 1987, C. 737,**  
**PT. A, §2 (NEW)**  
**Subpart 5: HEALTH, WELFARE AND**  
**IMPROVEMENTS HEADING: PL 1987, C. 737, PT. A,**  
**§2 (NEW)**  
**Chapter 153: MUNICIPAL FIRE PROTECTION**  
**HEADING: PL 1987, C. 737, PT. A, §2 (NEW)**

### §3153. Fire chiefs

Notwithstanding the method of fire protection services provided by a municipality, a fire chief shall be appointed in each municipality, unless the municipality provides by vote of its legislative body for the election of a municipal fire chief by the members of the municipal fire department or volunteer association, or provides that the voters of the municipality will elect a municipal fire chief at the regular municipal election or town meeting. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

In municipalities served by more than one volunteer association or municipal fire department, the municipality may by vote of its legislative body provide for the election of a fire chief by the members of each fire department or association of the municipality, but no more than one fire chief may be elected within each fire protection zone. When more than one fire chief is provided for in a municipality, each fire chief shall exercise in the fire chief's fire protection zone all powers and duties of a municipal fire chief and shall control and direct all municipal and volunteer firefighters in the performance of firefighting operations within the fire chief's fire protection zone, except as provided in this chapter. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

**1. Term; compensation.** Unless otherwise provided by contract, charter or ordinance, fire chiefs shall be appointed for an indefinite term. The municipal officers shall determine the compensation of the fire chief.



[ 1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

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## **2. Duties.** The fire chief shall:

A. Direct and control all municipal and volunteer firefighters in the performance of firefighting operations within the municipality except as provided in Titles 12 and 25; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Provide a training program for firefighters within the municipality in cooperation with appropriate governmental agencies; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Provide for the maintenance of all fire equipment owned by the municipality and buildings used by the municipal fire department; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Prepare and submit annually to the chief administrative official of the municipality a budget relating to fire protection activities; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

E. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[ 1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

## **3. Powers.** The fire chief may:

A. Unless otherwise provided by charter or ordinance, employ all municipal firefighters, appoint a deputy and other officers in a municipal fire department and remove them for cause after notice and hearing; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. With the approval of the municipal officers, adopt administrative regulations relating to municipal fire protection, consistent with this chapter and municipal ordinances; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106

(NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Obtain assistance from persons at the scene of a fire to extinguish the fire and protect persons and property from injury; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Pull down and demolish structures and appurtenances if the fire chief judges it necessary to prevent the spread of fire. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[ 1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

#### SECTION HISTORY

1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8,10 (AMD).

*Data for this page extracted on 01/05/2015 12:12:51.*

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**#14**

**Firearms  
Ordinance**

# **TOWN OF READFIELD**

## **FIREARMS ORDINANCE**

Adopted 6/9/2011, **Amended 6/9/2015**

Whenever a provision of this ordinance conflicts with or is inconsistent with another ordinance, regulation, or statute, the more restrictive provision shall apply.

The Firearms Ordinance provides for both the safety of the residents of Readfield and for the peaceful enjoyment and use of property. The following sections apply to the use **if any** firearms (including gas powered weapons) within the boundaries of the town.10100

### **Definition**

**Building:** any residence, commercial or retail, educational, religious, or farm structure.

**Section 1.** It is unlawful to discharge a firearm of any kind ~~or description~~ or cause a bullet or projectile to pass within 100 yards of a building occupied by people, domesticated animals, livestock, machines, or harvested crops without having received prior written consent of the owner or occupant of the structure.

**Section 2.** It is unlawful to shoot or discharge firearms of any kind, **at any time** ~~or description~~ on any land owned by the Town of Readfield that is used for the transfer station, **beach or athletic fields (Fairgrounds property)**.

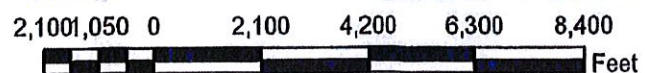
**Section 3.** It is unlawful for any person, with the exception of the landowner, to shoot or discharge a firearm of any kind or description except for shotguns within the boundaries designated on the attached map.

**Section 4.** The provisions of sections 1 & 3 shall not apply on an approved firing range area. A firing range is only allowed after first obtaining a required land use permit through the Readfield Planning Board.

**Section 5.** Possession of a firearm on public school property or discharging one within 500 feet of school property is a violation of state law.

**Section 6.** Any violation of this ordinance is considered a civil infraction. Violations will be subject to a fine of not less than \$100 nor more than \$5,000 plus costs incurred by the Town of Readfield.





**#15**

**Admin.**

**Ordinance**



# **Town of Readfield Administration Ordinance – Enacted June \_\_, 2015**

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## **ADDITIONAL AUTHORIZATION OF POWERS AND DUTIES OF THE BOARD OF SELECT PERSONS**

### **Sections**

- 1.1 ACCEPT PAYMENT OF TAXES**
- 1.2 CONTRACTS AND LEASES**
- 1.3 SALE OF SURPLUS PROPERTY**
- 1.4 ACCEPTANCE OF GIFTS AND DONATIONS TO THE TOWN**
- 1.5 REGIONAL ASSESSMENTS**
- 1.6 DEBT SERVICE**
- 1.7 READFIELD ENTERPRISE FUND**
- 1.8 TAX ACQUIRED PROPERTY**
- 1.9 WAIVER OF FORECLOSURE**
- 1.10 INCREASE LINE ITEM BY 5%**
- 1.11 MISCELLANEOUS FEES**

### **1.1 ACCEPT PAYMENT OF TAXES**

Authorize the Treasurer of Readfield to accept prepayment of taxes not yet committed pursuant to 36 M.R.S.A., Section 506.

### **1.2 CONTRACTS AND LEASES**

On behalf of the Town of Readfield, enter into single or multi-year contracts, leases and lease/purchase agreements, not to exceed five years, in the name of the Town if it is deemed to be in the best interest of the Town.

### **1.3 SALE OF SURPLUS PROPERTY**

On behalf of the Town sell any town owned surplus property, equipment and tools no longer needed by the Town.

### **1.4 ACCEPTANCE OF GIFTS AND DONATIONS TO THE TOWN**

To accept and expend, on behalf of the Town, any gifts or donations, including grants from federal, state and local agencies, unanticipated donations, or pass-through funds that may be provided by individuals, business associations, charitable groups, or other organizations, if the Select Persons determine that the gifts, donations, or pass through funds and their purposes are in the best interest of the Town. Enter into and execute such agreements and contracts and to take all actions as may be necessary, appropriate and convenient to accomplish this acceptance. Any donation or gift that requires additional funds, such funds must be appropriated by a Town ballot vote.

### **1.5 REGIONAL ASSESSMENTS**

To pay the Cobbossee Watershed, Kennebec County Tax and First Park assessments, which the Town is legally bound to pay.

## **Town of Readfield Administration Ordinance – Enacted June \_\_, 2015**

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### **1.6 DEBT SERVICE**

To pay for any outstanding or future bond debts that the Town is legally obligated to pay.

### **1.7 READFIELD ENTERPRISE FUND**

To continue to utilize the Readfield Enterprise Funds in the carry forward account and future repayments of existing dispersed funds.

### **1.8 TAX ACQUIRED PROPERTY**

To retain; sell to the prior owner for taxes, interest and costs; or sell the tax acquired property on such terms as they deem advisable, and in accordance with a written policy regarding Tax Acquired Property adopted January 8, 2007 by the Municipal Officers and amended on January 4, 2010.

### **1.9 WAIVER OF FORECLOSURE**

To issue Waivers of Automatic Foreclosures when the municipal officers wish to avoid acquiring property that may be burdensome to the Town and to take court action if needed to foreclose at a later date, if desired.

### **1.10 INCREASE LINE ITEM BY 5%**

To increase any line item up to five percent ( 5% ) by transferring funds from another line balance or miscellaneous income to pay for unexpected expenses.

### **1.11 MISCELLANEOUS FEES**

To set Miscellaneous Fees charged for Town services not covered or set by State Statue.

#16

Trails Easement

Article \_\_\_\_ To see if the Town will authorize the Select Board to approve trail easement and/or trail agreements with private property owners negotiated by the Trails Committee for trails/pathways on private property with the owners of private property based on criteria established by the Select Board.

**#17**

**Outstanding  
Tax Due Policy**

**TOWN OF READFIELD**  
**ORDER OF MUNICIPAL OFFICERS**  
**PURSUANT TO 36 M.R.S.A. §906**

We, the Municipal Officers of the Town of Readfield, upon request of the Tax Collector/Treasurer of said Town/City, hereby authorize and direct said Tax Collector/Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Municipal Officers

Dated: February 23, 2015

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACKNOWLEDGEMENT**

I, the Tax Collector and/or Treasurer of said Town of Readfield, hereby acknowledge making the aforesaid request and receipt of a copy of the above Order.

Tax Collector/Treasurer

Dated: February 23, 2015

\_\_\_\_\_  
  
Teresa Shaw,  
Interim Tax Collector  
Interim Treasurer



**#18**

**Agreement on  
appropriate  
bargaining  
unit**

To the Select Board and the Town Residents:

I asked the Select Board to put this item on the agenda so that I can either clarify my position here at the office or change it.

This whole process of going Union has been stressful for everyone and has been something that the town employees feel we had to do to protect our jobs and benefits. We have good dedicated employees who all have worked for the Town for a long time and I think we all would like to continue to do so.

Teresa Shaw has been with the Town since September of 2000 giving 15 years of service. Teresa has worked for other municipalities with a total of 25 years in municipal government.

Debbie Nichols, being the newbie to our office staff, has been with us since April of 2008 giving you 7 years of service. Deb also comes with experience from working at other towns before taking a job here in Readfield.

I have been with the Town of Readfield originally coming to work in July of 1993, but after several years left to work in my home town of Mt. Vernon for 3 years. In September of 2003 I was asked by a previous town manager if I would come back to help during a difficult time here at the office. My combined years here in Readfield are 19. But I have a total of 22 years in municipal government.

So this is our office staff, we have worked well together as a team through the years. We have shared the graduations of our children, marriages of our children, and have welcomed grandchildren to our families and have shared the deaths of parents together. We are a tight group and wish to keep it that way. Due to the recent Labor Relation Board's decision to not allow me to be a part of the Union like every other full-time Readfield employee, I am feeling like an outcast. I am worried that not having one of the three of us here at the office treated the same as other employees will put, or has put, a strain on our relationships. I have to worry about crossing union lines, whose job is this, who should we ask first before I just walk in and do it. I am being told by one source nothing's changed yet and

another says it has since the day of the vote. Everything has changed! I am the only full time employee who is different.

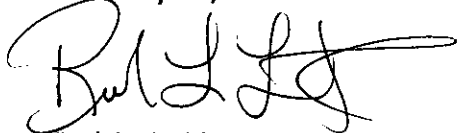
I offer two solutions to what seems to be my problem but is drifting over to the morale and the function of the Town office.

- 1.) The Select Board can sign a MLRB Form 1 with the Maine Labor Relations Board which would allow the Town Clerk to be part of the Union (which is included in the packet).
- 2.) The Select Board can give the titles of Clerk and Registrar to the Town Manager and make me a Deputy Clerk and Deputy Registrar.

The Maine Labor Relations Board agreed with the town's attorney that by State Law the Clerk is a supervisor because she has to deputize her deputy clerks. Well we all know that I do not supervise anyone and that the Town Manager oversees all town employees. Since the town/board fought my appeal to hold up the Labor Relation Boards decision they must agree with them that I am supervising someone. Everyone knows I do not. The Town Manager carries all the other titles and we all work as his deputies so I see it being no different for the clerk's position.

I ask that you consider either solution and put our working office back together and remove any riff that might be coming our way. I see no benefit to the town in treating me differently than other employees.

Thank you,

A handwritten signature in black ink, appearing to read 'Robin L. Lint', with a long horizontal flourish extending to the right.

Robin L. Lint

Town Clerk, Registrar and FOAA Officer

**AGREEMENT ON APPROPRIATE BARGAINING UNIT**

(File original with the Maine Labor Relations Board,  
90 State House Station, Augusta, Maine 04333-0090.)

\_\_\_\_\_  
Date of Agreement

This is to certify that:

Robin L. Lint

Town Clerk/Registrar

Town of Readfield

\_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Public Employer

and

\_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Employee Organization

have agreed that the following job classifications/positions comprise an appropriate unit for the purposes of collective bargaining under the terms of the applicable labor relations law.

Name of Unit:

Classifications/Positions Included:

Town Clerk  
Registrar  
FOAA Officer

Classifications/Positions Excluded:

If this modifies an existing unit, describe change(s):

Signed: \_\_\_\_\_  
Employer Representative

Signed: \_\_\_\_\_  
Employee Representative

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**#19**

**Review of Letters/  
emails from  
residents**

## **CONFLICT OF INTEREST AND RECALL PROCESS ORDINANCE**

### **10.1 CONFLICT OF INTEREST**

10.1.1 In accordance with Title 30-A M.R.S.A. Section 2605, any municipal officer or official of the Town, elected or appointed, who himself or herself or any family member, close friend or business associate, has any financial interest, direct or indirect, or by reason of ownership of stock in any corporation, in any contract with the Town, or in the sale of any land, material, supplies, or services to the Town or who is a contractor supplying the Town with services or material shall make known the interest and shall refrain from voting upon or otherwise participating in his or her capacity as an officer or employee in making such sale or the making or performing of such contract.

10.1.2 Any municipal officer or official of the Town who willfully conceals such financial interest or willfully violates the requirements of this section shall be guilty of malfeasance in office or position and shall forfeit such office or position immediately upon a determination of malfeasance by the Select Board as hereinafter provided under Section 10.2.2.

10.1.3 Any violation of this section, with the knowledge, expressed or implied, of the person or corporation contracting with or making a sale to the Town, shall render the contract or sale voidable by the Select Board.

### **10.2 FORFEITURE OF OFFICE**

10.2.1 A municipal officer or official, elected or appointed, shall forfeit his or her office or be subject to a recall or forfeiture proceedings as hereinafter provided if such person:

- a. lacks, at any time during his or her tenure of office, any eligibility or other qualifications for the office prescribed by this ordinance or by law;
- b. intentionally violates any expressed prohibition of this ordinance;
- c. fails to fulfill the requirements of his or her office, including, but not necessarily limited to, failure to attend 3 or more consecutive regular meetings without being excused beforehand or actively participate in the functioning of the board or committee;
- d. is indicted or convicted of a felony or is indicted or convicted of any other offense which prevents him or her from fulfilling his or her obligation as a municipal officer or official;
- e. is banned by a court of law from attending meetings or carrying out their duties of office as prescribed herein.



10.2.2 Upon any allegation of charges of conflict of interest or violation of the provisions set forth under Section 10.1, the Select Board shall hold a hearing to determine if there is any malfeasance or violation of the provisions set forth under Section 10.1. Forfeiture and immediate removal of office shall require a majority vote of the Select Board. In the event that the Select Board fail to take any action or do not vote to remove the person from office, the Registered Voters of the Town may initiate recall proceedings in accordance with the provisions set forth under Section 10.3.

### **10.3 RECALL OF ELECTED OFFICERS AND OFFICIALS – REMOVAL FROM OFFICE**

10.3.1 Any elected officer or official of the Town may be recalled and removed from elective office by the Registered Voters of the Town as hereinafter provided. Recall may be used when an elected official has violated any of the conflict of interest or forfeiture of office provisions set forth under Sections 10.1 and 10.2.

10.3.2 Any twenty-five (25) Registered Voters of the Town may make and file with the Town Clerk an affidavit containing the name of the officer or official whose removal is sought and a general statement of the reasons why such removal is desired because of any violations of the provisions set forth under Sections 10.1 and 10.2.

a. The Town Clerk shall prepare and sign a petition for such removal, a copy of said affidavit and general statement either included thereon or attached thereto, which shall be impressed with the official Town Clerk's seal, dated, and addressed to the Select Board containing the name of the officer or official whose removal is sought.

b. The petition shall be available only at the Town Clerk's office during normal business hours for thirty (30) calendar days and shall be signed only by residents of the Town in the presence of the Town Clerk or Deputy Town Clerk. Every signature shall include the address of the registered voter, indicating the street and number or other description sufficient to identify such address, such as tax map and lot number

10.3.3 The recall petition, to be effective, must be signed by a number of Registered Voters of the Town equal to at least twenty-five percent (25%) of the votes cast at the previous gubernatorial election.

10.3.4 At the expiration of the said thirty (30) days, the Town Clerk shall declare the petition closed and shall certify the petition as sufficient or insufficient within five (5) business days thereafter.

10.3.5 If the recall petition is determined to be insufficient, the filing official shall notify the person or organization sponsoring the recall of the insufficiency of the petition. It is not necessary to give notification unless the person or organization sponsoring the recall files with the filing official a written notice of sponsorship and a mailing address.

10.3.6 If the petition is sufficient, it and the certificate shall be submitted to the Select Board at their next regular meeting. The Select Board shall forthwith give written notice to said official of the receipt of said petition and certificate.

10.3.7 If the official sought to be removed does not resign within five (5) days of receiving such notice, the Select Board shall within ten (10) business days of the receipt of the Town Clerk's certificate order an election to be held within thirty (30) calendar days. The Select Board shall schedule a public hearing, upon public notice as provided for Town Meetings, to be held within seven (7) calendar days prior to the date of said election. At said hearing, which shall be presided over by a moderator, the petitioners and the officer or official whose recall is sought shall be provided opportunity to present reasons for or against recall.

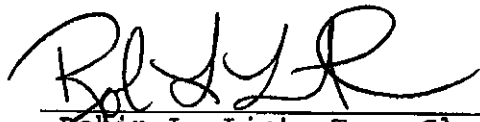
10.3.8 The official shall continue to perform the duties of the office until the results of the recall election are certified. If not recalled, the official shall continue in office for the remainder of the unexpired term, subject to subsequent recall only as provided in Section 10.3.9. If recalled by the voters, the official shall be deemed removed upon the certification of the voting results and may not seek election to any municipal office for a period of at least three (3) years from the date of such recall.

10.3.9 No recall petition shall be filed against an official within six (6) months after such official takes office, nor during the last six (6) months of the term of office, nor in the case of an official subjected to a recall vote and not removed thereby, until at least twelve (12) months after such vote.

#### **10.4        HOLDING OTHER OFFICE**

Neither the Select Board members, Town Clerk, nor Assessors' Agent shall hold appointed positions in the Town with the exception of members of the Fire Department, unless the law or ordinance creating the appointed office requires or allows it. During Budget Committee deliberations, if any member of the Budget Committee is also a member of another board or committee or Fire Department, such member shall make such fact known and refrain from any discussion or voting on matters relating to the Fire Department or such other board or committee unless allowed to do so by a majority vote of the Budget Committee.

ADOPTION OF THIS ORDINANCE WAS June 13, 2013  
Town Meeting.

  
\_\_\_\_\_  
Robin L. Lint, Town Clerk

--- Dana Therrien <[danamtherrien@gmail.com](mailto:danamtherrien@gmail.com)> wrote:  
Select Board, Budget Committee and Betty Adams,

Thank you for the article on the decision to survey residents regarding the town budget.

According to the KJ article: "Readfield residents will have a variety of ways to weigh in anonymously on the budget process now underway in town." I went to complete the survey yesterday and noticed a few things:

1. The survey is not anonymous. You need to a google account to complete it which means few things. First, the survey is open only to persons who have a google account. Second, you are tracking responses via google which is hardly anonymous. I clicked the submit button without completing my survey. I went back to try to complete the survey after I read posts from other people, and it would not let me because it said "you've already completed the survey". That means it tracked my name. If the survey is not going to be anonymous, which I have to reason to believe it should not, then I ask that the KJ to print a correction. Also, with surveys, individuals should have the ability to view responses without completing it. The results of the survey are public domain and should be publicly visible on the website today, whether someone has completed it or not. That is not the case today.
2. Susan I reference your quote in the KJ: "We've booked ourselves into a lot of meetings so we can hear a lot of voices," Reay said. "We want to hear with the will of the voters is." You were also quoted as saying, "We're getting a lot of feedback on the street, but we want to see it in writing." Well, as a response to one of the questions on the survey you identified yourself as being the Chair of the Select Board and you publicly criticized some of the respondents. You also gave very clear direction on the manner and types of responses you would like to see. You are in an influential role and the comments are imprudent. This also implies you do not really want to hear the will or voice of the voter. As a result of your comments free speech has been discouraged.

The two points above make the KJ article false through no fault of yours Ms. Adams. First the survey is not anonymous. Second the Chair of our Select Board is monitoring comments and is criticizing some individuals for the way they expressed their views. I suggest the KJ consider a retraction or at least a correction.

I read that the board accepted Stephan's resignation. What I did not understand before is that we are paying him for the remainder of his contract. I have the utmost respect for Stephan and his tenure for the town but why, if his resignation is voluntary, would we possibly pay him for the remainder of his contract? We are under no legal obligation to do so...or has someone put us in a position where we must settle with Stephan? If so who did it?

Are there circumstances the townspeople are not aware of that caused us to incur such an expense? We need a full and public disclosure. Was there the threat of legal action from Stephan against the town that might have caused the Select Board to make a decision to settle with him rather than face legal action? I understand Stephan made significant contributions to the town but if the first responsibility of the board is to spend town dollars wisely. If we making this expense simply because it's the "right" thing to do and not the "legal" thing to do then we have an issue. I personally want to know every single detail regarding this matter. I want to review any correspondence the board may have had with our legal

counsel and I want to know why we are spending this money. I'll be happy to complete a freedom of information act request. I want full disclosure.

Finally, if we are going to survey the town these surveys need to be vetted much more thoroughly. What is preventing non-Readfield residents from responding? How do you maintain anonymity without having Big Brother Google track every respondent? How do you ensure people do not reply multiple times without using Big Brother to track them? Given the lack of controls and security around the survey the board has no choice but to dismiss the results of this one and try to execute another survey professionally.

I applaud the efforts to garner feedback but this effort is a disaster. I also find it ironic that the select board is asking the public how to save money in the wake of their decision to pay a town manager to not work for the town until the end of his contract.

I look forward to your response. Please, let's keep Ms. Adams on copy as I believe she was done a disservice in how she was asked to report on this.  
Please also let's keep the entire board and our budget committee representative on copy as well.

Sincerely,

Dana Therrien  
Concerned Readfield Resident

**From:** Kathryn Mills Woodsum [mailto:kgmwoodsum@gmail.com]

**Sent:** Wednesday, January 28, 2015 6:30 PM

**To:** Sue Reay

**Cc:** selectboard.vp@ne.twcbc.com; selectboard.pgd@ne.twcbc.com; Tom Dunham - Select Board; selectboard.ac@ne.twcbc.com; Stefan Pakulski; Robin Lint

**Subject:** Cost savings in the budget

Greetings. Now that it has been published in the KJ would you please respond publicly at your next meeting about the cost savings to the Town of Readfield concerning having the Town Manager resign and paying him full salary and benefits through July 30, 2015 for no work after February 6, 2015?

Cheers, Kathryn

Kathryn Mills Woodsum  
(207) 685-9094



**Date:** Monday, February 16, 2015 10:42 AM

**From:** selectboard.vp@ne.twcbc.com

**To:** Sue Reay <selectboard.sr@ne.twcbc.com>

**Subject:** Fwd: Recusal and Conflict of Interest

Sue - here is the email from Deb Doten - could you have Theresa include this in the packet as well as the conflict of interest policy.

thanks

Val

> Date: Mon, 9 Feb 2015 11:10:27 -0500  
 > Subject: Recusal and Conflict of Interest  
 > From: Deb Doten <debdoten@gmail.com>  
 > To: Val Pomerleau <selectboard.vp@ne.twcbc.com>  
 > Cc: Robin Lint <readfield.clerk@roadrunner.com>,  
 Greg Durgin <selectboard.pgd@ne.twcbc.com>, Allan Curtis  
 <selectboard.ac@ne.twcbc.com>,  
 "selectboard.td@ne.twcbc.com" <selectboard.td@ne.twcbc.com>,  
 Theresa Shaw <readfield.finance@roadrunner.com>

>  
 > Dear Val,  
 >  
 > I have had a chance to review the recording of the 1/26/2015 Select Board  
 > Meeting. I am asking that you respond to the letter presented to you in  
 > regard to the deep concern regarding Chair Reay's failure to recuse  
 > herself from voting on the former Town Manager's resignation. Twenty three  
 > residents signed a letter in a matter of days and more have called to sign  
 > on after it was mailed to you. This is not something for you to ignore. It  
 > is an opportunity for you put residents' concerns to rest, and perhaps  
 > begin to bring our community together and restore some faith in this Select  
 > Board.

>  
 >  
 >  
 > There was nothing inaccurate in this letter. Every fact is substantiated.  
 > If the Select Board has information that is not in the public record and/or  
 > that I am unaware of please document it. No one is interested in harassing  
 > the Chair's business. The fact that her husband had made public a threat  
 > to sue the former Town Manager and that it is still pending, puts the Chair  
 > in direct conflict. Chair Reay should have recused herself. This matter  
 > should be legally investigated to protect the Select Board and Town from  
 > further expense.

>  
 >  
 >  
 > I am adding a second concern to be placed on the table. It is was stated  
 > publically that a close family member of Chair Reay is the lead for the  
 > Readfield's snow removal (November 3, 2014 Select Board Meeting - Steve  
 > McGee). Please explain to me, and the residents of Readfield, why this  
 > relationship does not violate your conflict of interest policy. Has there  
 > been a public disclosure by the Chair of this relationship? As the Vice  
 > Chair, I ask that you make public all disclosures made by the Chair of her  
 > company's relationship with McGee construction. This family member appears  
 > to be benefiting in that Chair votes on the warrants and rewards contracts  
 > that assure this family member's paycheck.

>  
 >  
 >  
 > You should not consider either of these issues as inaccurate. These are  
 > serious concerns and the legal implications I suspect could be  
 > considerable. As Vice Chair you are being asked to lead the Select Board  
 > in addressing these concerns. Put the matter to rest, and perhaps the  
 > Select Board \*might\* be able to start to work on rebuilding trust the Board  
 > has lost by so many residents in our Town.

>  
 >  
 >

> Thank you for your re-consideration of the concern presented by 23 (and  
> rapidly growing) residents.

---

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PO Box 16  
Readfield, ME 04355  
January 29, 2015

Sue Reay, Chair  
Readfield Select Board  
Town of Readfield  
8 Old Kents Hill Road  
Readfield, ME 04355

Dear Sue:

In reviewing the approved Minutes of the Select Board meeting of January 8, 2015, I note that the Minutes attribute to you a statement as follows: "Mrs. Reay opened the meeting and reviewed that no agenda needs to be posted for Select Board Meetings." In reviewing the Roles and Responsibilities of the Readfield Select Board under the heading of Procedural Responsibilities of Select Board at item 5, it states in salient part, "An agenda for each regular Select Board meeting will be prepared by the Select Board Chair and Vice-chair in collaboration with the Town Manager....The agenda will be posted at prominent places within the town, and will be distributed to each Select Board member and to other interested parties at least 3 days in advance of the meeting."

There are other references in the Roles and Responsibilities of the Readfield Select Board document that reference agendas; however, the roles and Responsibilities of the Readfield Select Board cited above indicate a contrary conclusion than the one that is attributed to you in the January 8, 2015 Minutes.

January 20, 2015

Valarie Pomerleau, Vice Chair  
Readfield Select Board  
Town of Readfield  
8 Old Kents Hill Road  
Readfield, ME 04355

Dear Vice Chair Pomerleau:

On January 13, 2015 the Select Board met after an executive session on personnel to act on a letter of resignation from Town Manager Stefan Pakulski. The vote on the motion to accept Mr. Pakulski's letter of resignation was 2 in favor and 3 opposed. Sue Reay is Chair of the Select Board and voted on Mr. Pakulski's offer to resign his position. On at least three occasions Chair Reay has recused herself from voting on Mr. Pakulski's renewal of employment contract based on a "conflict of interest". The conflict of interest is a potential lawsuit by Reay Excavation and Trucking against the Town Manager. Reay Excavation and Trucking is owned by the Reay family and Ms. Reay is an officer of that corporation and; therefore, legitimately recused herself from participating in any way in discussions leading to the renewal of the Town Manager's contract.

That brings us to the most recent events involving Select Board refusal to accept the Town Manager's resignation. Chair Reay never recused herself from any of the executive sessions involving Mr. Pakulski's resignation. In fact, Ms. Reay made the motion on January 13, 2015 to enter the executive session to discuss a personnel matter that turned out to be a discussion about the

Valarie Pomerleau, Vice Chair

Page 2

January 21, 2015

written letter of resignation from Mr. Pakulski. When the Select Board re-entered the public session, Ms. Reay conducted the meeting and voted on the motion before the Select Board pertaining to whether or not to accept the resignation of Mr. Pakulski as Town Manager. There was no recusal by Chair Reay at any step of the process in any discussions or the later vote regarding Mr. Pakulski's offered resignation even though the potential lawsuit by Reay Excavation and Trucking continues and Chair Reay as an officer of Reay Excavation and Trucking continues to have a conflict of interest regarding the employment status of the Town Manager. Ms. Reay clearly should have recused herself.

We the undersigned petition the members of the Select Board to abide by the oath of office each Select Board member took to uphold the laws of the United States and of the State of Maine.

Cc: Sue Reay, Chair

Select Board Members

Stefan Pakulski, Town Manager

Robin Lint, Town Clerk

Signature	Printed Name	Street Address
<u>Milton A. Wright</u>	MILTON A. WRIGHT	11 Old Kents Hill Rd.
<u>Gary Keilty</u>	GARY KEILTY	209 Old Kents Hill Rd
<u>Ann Keilty</u>	ANN KEILTY	209 Old Kents Hill Rd
<u>Lawrence Dunn</u>	LAWRENCE DUNN	260 Old Kents Hill Rd
<u>Sharon Dunn</u>	SHARON DUNN	260 Old Kents Hill Rd
<u>Barbara Boenke</u>	BARBARA BOENKE	168 Menotomy Camp Road
<u>John Parent</u>	JOHN PARENT	2277 Johnson Road
<u>Richard Frazee</u>	RICHARD FRAZEE	36 PARKVIEW CT
<u>J. Thomas R. Higgins</u>	J. THOMAS R. HIGGINS	214 CHASE RD.
<u>Christine J. Higgins</u>	CHRISTINE J. HIGGINS	214 Chase Rd.

Signature	Printed Name	Street Address
<i>Grace L. Keene</i>	GRACE L. KEENE	179 Beaver Dam Rd
<i>Wm. Bayreuther</i>	WILLIAM A. BAYREUTHER	138 SOUTH ROAD
<i>St. D. Woods</i>	STEVEN D. WOODS	1601 MAIN ST.
<i>Keith S. Woods</i>	KEITH S. WOODS	1601 Main St.
<i>P. P. Davis</i>	PETER P. DAVIS	208 FOGG RD
<i>John M. Stanley</i>	JOHN M. STANLEY	25 South Rd.
<i>Deborah A. Doten</i>	DEBORAH A. DOTEN	208 FOGG RD
<i>Pamela Osborn</i>	PAMELA OSBORN	514 WINTHROP RD
<i>Elaine C. Stanley</i>	ELAINE C. STANLEY	25 South Rd.
<i>Kathryn Mills Woodsum</i>	KATHRYN MILLS WOODSUM	1601 Main St.
<i>Norma Grover</i>	NORMA GROVER	South Rd.
<i>B. Grover</i>	B. GROVER	MARDEN RD
<i>Steve Brown</i>	STEVE BROWN	SOUTH RD
<i>Linda Grover</i>	LINDA GROVER	SOUTH RD

FYI'S