

**Readfield Select Board  
Regular Meeting  
Agenda**

**October 5, 2015**

**Meeting starts: 6:30 PM**

**Location: Gile Hall**

**Pledge of Allegiance**

**Regular Meeting**

1. **Town Manager** – 15 minutes
2. **Minutes:** Select Board meeting minutes of September 21 & 30, 2015 - 5 minutes
3. **Warrant: #15&16**-5 minutes

**Communications** – 30 minutes

4. Select Board communications
5. Town Manager
6. Boards, Committees, Commissions & Departments  
Trails Minutes  
Cemetery Committee Minutes

**Appointments/Reappointments:** - 5 minutes

7. Appointment – Road Committee Alt. –David Linton
8. Resignations- Road Committee – Greg Leimbach  
Trails Committee – Lydia Adelson

**Unfinished Business**

9. Luce Road RFP – 10 minutes
10. Transfer Station Bin Covers – 5 minutes
11. Amendment Petition – 5 minutes

**New Business:**

12. Public Communications placement on agenda – 5 minutes
13. Trails - Trust Fund – 10 minutes
14. Cemetery /Grounds Maintenance Tractor – 10 minutes
15. Other - 10 minutes

**Public Communications:**

16. Members of the public may address the Select Board on any topic – 15 minutes

**Adjournment**

# **1. Town Manager Introduction**

# **2. Minutes**

## **September 21 & 30, 2015**

**Readfield Select Board**  
**Regular Meeting Minutes September 21, 2015 - Unapproved**

**Select Board members present:** Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine and Allen Curtis

**Others attending:** Teresa Shaw (Interim Town Manager), William Starrett (Channel 7), Kristin Parks (Deputy Clerk), Mark Edgecomb, Ken Edgecomb, Cyrus Whitcomb, Grace Keene, Debora Doten, Milton Wright, Linwood Reay II, Kathryn Mills Woodsum, Lorraine Wagner, Eugene Carbona, Marion Dunham, John Parent, Lee Mank & Mike Nollette.

Ms. Pomerleau called the meeting to order at 6:31 pm followed by The Pledge of Allegiance.

**#01 Minutes – September 8, 2015.**

- **Motion** by Mrs. Sammons to approve the Minutes of the September 8, 2015 meeting as amended, **second** by Mr. Curtis. **Vote** 5-0 in favor.

**#02 Warrant #13 & 14**

- **Motion** by Mr. Bourgoine to approve Warrant #13 & 14 in the amount of \$50,954.14, **second** by Mr. Dunham. **Vote** 5-0 in favor.
- **Discussion:** Mr. Dunham asked if Teresa had fees for Waste Management/Demo Tipping dumpster, Teresa did not at the time but is working on it.

**#12 Auto Graveyard Permits**

- **Motion** to approve the three permits as written with conditions as written by Mr. Bourgoine, **second** by Mrs. Sammons. 5-0 in favor.
- **Discussion:** CEO Scott Lucas was not present. Conditions of approval are all stated on permits and are all similar. Mr. Curtis asked Mr. Whitcomb regarding access to the back for emergency vehicles to allow entry. If snow is that deep is there anyone back there? Mr. Whitcomb said during the winter months there isn't much access. There is no place to pile the snow. He plows it himself. The permits will be for a year starting on September 30, 2015 and expiring on September 30, 2016.

**#10 Fire Truck - Timeline**

- **Motion** by Mr. Bourgoine if all bonding completed, **second** by Mr. Dunham. **Vote** 5-0 in favor.
- **Discussion:** Would like to see this on the November ballot. How is this going to be presented to the public? Mr. Mank went over the truck equipment pricing. \$426,000 but can save another \$5000 or \$6000 if prepaid outing the price down to \$420,000 plus whatever interest rate on a bond. E1 is after price increase, but will honor old price at that point. If we get a decision from citizens. Truck is over 365 days out, order November of this year but won't be ready until November 2016. Unable to prepay due to bonding, ect. In November for vote, asking to order the truck to get the better pricing and to get it in the 2016/2017 budget. Have to have warrant done by October 1. Teresa to try and get quotes back from financial institutions. With voter approval Mr. Mank can order the truck with no down payment and then pay in full when truck is delivered. If unable to get bond in time for November will have to do it in June. Special meeting scheduled for Monday, September 28, 2015 at 6:30 pm suggested by Mr. Bourgoine for the purpose of finalizing the warrants for the November 3<sup>rd</sup> ballot and making that motion with expectation that all diligences are completed to get all the bonding, ect. Mr. Dunham suggested Mr. Mank to educate public when we get to that point along with making sure purchasing policies are completed and all in place.

## Appointments/Reappointments:

### **#06 Appointments –**

- Mr. Bourgoine addressed opening for school board. Last meeting made a motion to have letters of interest in by September 23<sup>rd</sup>, to have by the meeting on October 5<sup>th</sup>. Certainly can take them until September 30<sup>th</sup>. Would like to advertise and publish, especially Community Advertiser, website, ect., reoffer his **motion** to ask for letters of interest can be received up until September 30<sup>th</sup>, ask Mr. Dunham to second, Mr. Dunham **second**. Mr. Bourgoine offer to write and send to advertiser for public notice. Ms. Shaw to review. Mr. Dunham to amend to have Mr. Bourgoine to follow through on the advertising. Amendment **Vote 5-0** in favor, original motion **Vote 5-0** in favor.

### **#07 Resignations – None**

## Unfinished Business:

### **#08 Inter Local Agreement/Transfer Station in Wayne**

- Mr. Curtis to discuss termination agreement. Readfield has 18 months advance, Wayne only has 3 months and concerned about length of time. Joint meeting in October.
- Mrs. Sammons addressed that last meeting discussion was if we didn't continue we would lose out on that equipment on the summer work one. Capacity, travel time, wages, time management, ect. to get it all done. Do we have the capacity to manage all that and still get it completed on Readfield's end? Mr. Curtis had a discussion regarding maintenance jobs and everything getting completed. Ms. Pomerleau said that original plan was to look at fees that are being charged, a lot of things not covered, look over and readdress. Mr. Reay discussed in local agreement paper, explain to public why it's costing money now when we used to make money when recycling?
- Catherine Woodsum addressed Mr. Reay questioned that there still coming in under cost but has fees associated with recycling, biggest savings was with single sort. Had times when we have been paid, no money either way, or got paid. Other point, Ms. Pomerleau asking town manager to ask for a new fee list for items not being recycled. Next meeting is in November.
- Interlocal agreement something about road side mowing, last year put out to bid and no one responded. Year before that it was three times the cost at what it was costing us. Neither Wayne nor Readfield were interested in the cost.
- Mr. Allen **motion** to ask the Transfer Station recycling Committee to review the fee schedule.
- Mr. Reay questioned if there was a spreadsheet to back up years of recycling and costs, 3 years comparison? Mr. Curtis has a spreadsheet that goes back to 2011 to date 2015, Teresa will look through files.

### **#09 Culvert RFP Luce Road**

- Page 2 – Scope of services, correction of grammar
- Page 5 – Second paragraph, correction of grammar and date.
- Mr. Allen asked if we need to set date and asked to look at it on September 28<sup>th</sup> after road committee has looked at it. To be put on agenda. Tabled until September 28<sup>th</sup> and get feedback from the road committee.

need to go through the charter process. Get it right via a charter process and amendment meetings and do it all legally, otherwise stuck with the statutes we have to follow.

- Mr. Bourgoine that the petitioners brought in good faith, he would like to proceed with the process to bring people together to get more citizens input.
- Ms. Pomerleau thinks all committees putting together all budgets need to work together so there aren't any discrepancies in the vote.
- Mr. Dunham has a big problem with creating an ordinance that isn't legally binding and may conflict with state statute as mentioned in motion.
- Mrs. Dunham discussed that she attended mini town meetings and talked about her understanding of those meetings and the charter commission.
- Mr. Reay expressed his concern that at most meetings, made it clear to the people that anything with star had to be approved to make Town of Readfield run. That you can't put all articles back in special vote because you don't like the outcome.
- 

## **#16 Other**

- Mr. Bourgoine would like the intent to bring forward in one of the October meetings regarding the petition process. Does think we have a petition with a lot of signatures, was rejected this time but here's a process we are going to use to utilize. Really need to speak back to the group and group who originally asked for the secret ballot. Mrs. Sammons stated that a lot of senior citizens came up to her and said this was the first time in years that they were able to vote since they are unable to make it to town meetings. A lot of feedback o Mr. Bourgoine on the revote that took place on September 1<sup>st</sup> that admired the budget committee and select board working together.
- Mr. Curtis made a **motion** to reopen vote on recycling proposals sometime in a December meeting. Mr. Bourgoine agreed. Discuss further. Does not need a motion.
- Mr. Bourgoine made **motion** to extend meeting by 15 minutes, **second** by Mr. Dunham, **Vote** 4 to 1.

## **Public Communications:**

### **#17 Members of the public may address the Select Board on any topic**

- No Discussion

**Motion** made by Mr. Bourgoine to adjourn the meeting at 9:05 pm, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

*Minutes recorded by Kristin Parks, Deputy Clerk.*

**Special Select Board & Budget Committee Meeting  
Minutes for September 30, 2015**

Attending: Valarie Pomerleau, Bruce Bouroine, Allen Curtis, Tom Dunham, and Christine Sammons.

Budget Committee: Kathryn Woodsum, John Parent and John Perry

Staff: Teresa Shaw (Interim Town Manager), Kristin Parks (Board Secretary), Robin Lint (Clerk) and Lee Mank (Fire Chief)

Eric Dyer

Ms. Pomerleau opened the meeting at 6:06 pm.

A lengthy discussion was had as to why this is going before the voters on a November ballot. It was brought forth it takes approximately 365 days to build a Fire Truck and it is on the Capital Improvement Plan for fiscal year 2016-17. This vote would allow the town to start the process.

Chief Lee Mank stated the current pumper has gone from leaking a couple of day to a week after use. After finding out the number of days it takes to build the Fire Truck and also a price increase if we wait until next year, he thought he should bring it forward.

**Motion to accept the Warrant for November 3, 2015 Secret Ballot Special Town Meeting as presented.**

Motion: Allen Curtis Seconded: Valarie Pomerleau Voted: 5 in favor, 0 against

**Motion Select Board recommends yes on Article 2.**

Motion: Allen Curtis Seconded: Valarie Pomerleau Vote: 5 in favor, 0 against

**Motion Budget Committee recommends yes on Article 2.**

Motion: John Perry Seconded: John Parent Vote: 3 in favor, 0 against

Motion to hold a public hearing on the warrant for November 3, 2015 Secret Ballot Special Town Meeting question on October 19, 2015 at 6:00 PM.

Motion: Tom Dunham Seconded: Christine Sammons Vote: 5 in favor, 0 against

**Motion to enter into executive session and invite interim Town Manager to join. -1 M.R.S.A § 405(6)(A) Personnel Matters – Town Manager proposal at 7:08PM**

Motion: Bruce Bourgoine Seconded: Christine Sammons Vote: 5 in favor, 0 against

**Valarie Pomerleau brought the board out of executive session at 7:43PM**

**Motion to accept contract as amended.**

Motion: Allen Curtis Seconded: Christine Sammons

**Motion withdrawn by Allen Curtis.**

**Motion to accept Memorandum of agreement Town of Readfield and Eric W. Dyer as amended.**

Motion: Allen Curtis Seconded: Tom Dunham Voted: 5 in favor, 0 against

**Motion to adjourn at 7:47PM**

Motion: Mrs. Sammons Seconded: Mr. Dunham Vote: 5 in favor, 0 against

The meeting minutes recorded by Teresa Shaw, Interim Town Manager.

DRAFT



# **3. Warrant # 15 & 16**

## **4. Select Board Communications**

# 5. Town Manager

## Transfer Station

I was asked to put together a comparison of what the difference between what the Transfer Station cost are while baling versus single sort recycling.

The first row is revenues received.

Second row is expenses incurred.

Third row is the net cost to both communities.

*Baling*

	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
<b>Revenues</b>	\$ 26,595.45	\$ 40,829.87	\$ 48,488.60	\$ 59,452.87	\$ 54,247.52	\$ 70,745.33	\$ 51,874.15
<b>Expenses</b>	\$ 227,037.10	\$ 243,899.46	\$ 242,989.01	\$ 266,432.14	\$ 261,208.17	\$ 274,946.93	\$ 271,997.53
<b>Cost</b>	\$ 200,441.65	\$ 203,069.59	\$ 194,500.41	\$ 206,979.27	\$ 206,960.65	\$ 204,201.60	\$ 220,123.38

*Single Sort*

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
<b>Revenues</b>	\$ 46,164.27	\$ 38,406.22	\$ 51,189.75	\$ 39,567.41	\$ 34,254.00	\$ 34,238.00	\$ 7,913.40
<b>Expenses</b>	\$ 249,749.82	\$ 228,635.53	238,962.36	222,777.72	234,652.15	\$ 226,266.77	
<b>Cost</b>	\$ 203,585.55	\$ 190,229.31	\$ 187,772.61	\$ 183,210.31	\$ 200,398.15	\$ 192,028.77	



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Town Manager Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Town Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2016.  
Given under our hand this 5<sup>th</sup> day of **October, 2015**.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Christine Sammons

### Oath of Office Municipality of Readfield, Maine

**October 5, 2015**

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Town Manager** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec,ss

**October 5, 2015**

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the **Readfield Town Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Road Commissioner Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Road Commissioner** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2016.  
Given under our hand this 5<sup>th</sup> day of **October, 2015**.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Christine Sammons

### Oath of Office Municipality of Readfield, Maine

**October 5, 2015**

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Road Commissioner** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec,ss

**October 5, 2015**

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the **Readfield Road Commissioner** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Tax Collector Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Tax Collector** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2016.  
Given under our hand this 5<sup>th</sup> day of **October, 2015**.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Christine Sammons

### Oath of Office Municipality of Readfield, Maine

**October 5, 2015**

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Tax Collector** of Readfield according to the Constitution and the law of the State.

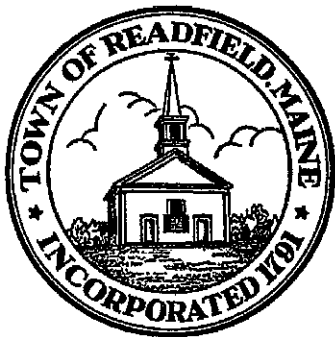
\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec,ss

**October 5, 2015**

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Tax Collector** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Transfer Station Manager Certificate of Appointment

To **Eric Dyer**:

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Transfer Station Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2016.  
Given under our hand this 5<sup>th</sup> day of **October, 2015**.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Christine Sammons

### Oath of Office Municipality of Readfield, Maine

**October 5, 2015**

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Transfer Station Manager** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
Eric Dyer

State of Maine  
County of Kennebec, ss

**October 5, 2015**

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Transfer Station Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk





## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Treasurer Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Treasurer** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2016.  
Given under our hand this 5<sup>th</sup> day of **October, 2015**.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Christine Sammons

### Oath of Office Municipality of Readfield, Maine

**October 5, 2015**

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Treasurer** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec, ss

**October 5, 2015**

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Treasurer** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of **Welfare Administrator** Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Welfare Administrator** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2016.  
Given under our hand this 5<sup>th</sup> day of **October, 2015**.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Christine Sammons

### **Oath of Office** Municipality of Readfield, Maine

**October 5, 2015**

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Welfare Administrator** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec, ss

**October 5, 2015**

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Welfare Administrator** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk

# **6. Boards & Committees**

*Cemetery Committee Meeting  
July 13, 2015  
Approved September 14, 2015*

**Members Present:** Grace Keene, Sandra Rourke, Brenda Lake, Pam Osborn,, Deb Doten, Marianne Perry, Lydia Adelson

**Members Excused:** John Moran

**Staff:** Karen Peterson is excused.

**Select Board Liaison:** None assigned

The Cemetery Committee Meeting came to order at 9:30 am at the Readfield Town Office.

Grace Keene announced that Lorraine Wagner submitted a letter of resignation from the Cemetery Committee.

The minutes of the June 8<sup>th</sup> meeting were approved. Motion made by Lydia Adelson and seconded by Marianne Perry. Unanimous vote.

**Engineering Report from Helen Watts PE:**

The 2014-15 CIP budget designated funds for repair of the stone walls at Case and Readfield Corner Cemeteries before June 30<sup>th</sup> 2014. The scope of the work is greater than expected and will not be used this year.

Ms. Helen Watts P.E. was recommended to the Sexton by Select Board member Tom Dunham as a possible expert in this area of historic stone repair. All agreed today that implementing this recommendation proved to be an a good decision.

On Page 5 of her report, Ms. Watts states that the damage is caused by the freeze thaw conditions created by recent (20 year old) drainage from the Church Rd into a swail in front of the walls. She recommends a discussion with the "owner" of the Church Rd to change this drainage so as to avoid further damage to the rock walls. Once the drainage issue is resolved, then a mason should be hired to fix the walls. By consensus the committee agreed that the Chair should notify the Interim Town Manager/ Road Commissioner of the issue and ask for direction as to next steps to solve this problem.

**Election of Chair and Secretary**

Grace Keene was elected Chair for one more year. Deb Doten was elected Secretary. Marianne Perry made the motion, second by Pam Osborne and the vote was unanimous.

### **Fence Repair**

The Dudley Plains Rd. Cemetery fence has been repaired and needs painting. The next day for painting will be 7-17-2015.

### **Living Fence Update**

A long time resident would like to donate another tree in honor of Audrey Luce. Struck's Landscaping will begin work late summer.

### **2014-15 Budget**

Grace Keene reviewed briefly the final 2014 Expense report. The Cemetery Budget approximately \$3000 under the projected expense. This was due to in part to the town not being able to hire summer help for mowing and maintenance.

### **Cemetery Rules**

The Committee continued making changes to the wording for the Rules. In addition, there was discussion that that the committee should define its structure and describe their work as other town appointed committees has done. There is an Ad Hoc Committee formed that will be examining this aspect of all committees. All agreed to wait until this committee has completed its work. A draft is attached.

Next Meeting: September 14 at 9:00 at the Town Office

## July 28, 2015 Trails Committee Meeting

Present: Lydia Adelson, Rob Harris, Jeanne Harris, Will Harris, Nancy Buker, Hank Laidlaw, Ann Keilty, Gary Keilty, Rob Peale, Karen Peterson

Secretary's Report: Motion to accept the Minutes of the June 23, 2015 meeting made by Lydia Adelson, seconded by Rob Harris. Approved.

Officer Nominations: Gary Keilty for Chair. Approved. Hank Laidlaw for Vice Chair. Approved.

Milt Wright Correspondence: Ann Keilty reported on a letter from Milt Wright to Gary Keilty. Mr. Wright expressed his appreciation for all the member's efforts to build and maintain the Town trails.

Ann Keilty also described some of Mr. Wright's background-He was a Charter Member of the Trails Committee and heavily involved with the Maine Appalachian Trail Club.

Heritage Days: There was discussion on how best to be involved. Should the Trails Committee coordinate with the History Walk which will use the Mill Stream Path and some of the sidewalk? Also, is there interest in staffing a Trails promotion booth during one of the other popular events? There was consensus on having a booth at the beach and on joining the History walk.

Trail maintenance: Jeanne Harris talked about the possibility of having evening work projects. It is hoped this would give opportunities to those volunteers who normally work during the day.

A resident of the Fairgrounds development, Patrick Westbury, has expressed an interest in doing some trail maintenance.

Hank Laidlaw reported on the Herculean efforts of Lydia Adelson, John Perry and Marianne Perry to remove the large pile of leaves behind the Union Meeting House.

Mill Stream Pathway: Will Harris stated he met with the Select Board about the trail name and was successful in having it called the Mill Stream Pathway. He was also informed second-hand of a complaint from an individual who had difficulty using it with a cane. According to Mr. Harris, the new trail is used frequently and most are content with it. One resident, John Knox, has expressed a number of concerns about it and has been told to direct his concerns to the Select Board.

Select Board Liaison Policy: Gary Keilty reported on the discussion held during the July 27, 2015 Select Board meeting. The current Board is reviewing the policy and has asked Committee and Board Chairs to comment. Perhaps the policy no longer serves a useful purpose to enhance communications.

Trail Signs, Maps and T-shirts: Ann Keilty described there have been lots of positive compliments about the trail signs. Conservation Commission members Jerry Bley and Tim Sniffen, in particular, did a great job with their installation.

New trail maps are published and available at the Town Office.

The t-shirts have been popular and thirty one have been ordered so far.

McDougald Trail: Hank Laidlaw met with Mark Birtwell to examine the erosion situation with the ditching. It will be difficult to use rip-rap because of the steep slopes present. Mr. Birtwell suggested installing a French drain and covering it with bluestone plus possibly extending the length of the drainage ditch. Hank reported that the existing drainage is working to keep the water off the trail.

Old Landfill Visit: Hank Laidlaw went with Mark Birtwell and stated one issue is where to locate the entrance gate. Also, there will be a need to park up to nine vehicles.

There was some discussion on how to move and secure the existing gates.

Whether any restrictions are in place by the DEP regarding use of the former landfill for trails was discussed. Rob Peale will pursue this.

Gary Keilty suggested having another walk of the area to help finalize possible trail routes.

Community Pathway: Gary Keilty described the recent tree donation made by Marianne and John Perry that has been planted there.

Water District Property on Church Road: Gary Keilty spoke with trustee Ed Dodge, who stated a trail may be possible along the Bill Bourret Drive, which is located across from the Fairgrounds entrance and parking area.

Hillier Flower Garden in Monmouth: This is a private garden and trails area featuring native plant landscaping that Bob Bittar wants to replicate on his property near the Millstream dam. It was decided that pursuing such an endeavor would be more in line with the Conservation Commission than the Trails Committee because the focus would be more scenic development than trails planning.

Trails Committee Openings: Greg Durgin has joined yet was unable to attend this meeting. Two openings remain for the memberships previously held by Romaine Turyn and Chris Sammons.

Other: Nancy Buker inquired if the Trails Committee Minutes are being forwarded to the Select Board and was informed that they are.

Meeting adjourned at 8:22 PM.

Respectfully submitted,  
Karen Peterson, Secretary

# 7. Appointments



RECEIVED 9:15am

OFFICE USE

SEP 24 2015  
DATE RECEIVED

## TOWN OF READFIELD APPOINTMENT APPLICATION

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall ☐ appoint an applicant to a position for which ☐ applicant will likely ☐ a frequent or recurring conflict of interest.

Please check one: ☒ 1<sup>st</sup> time appointment ☐ re-appointment  
Which Board, Committee or Commission are you

ROAD COMMITTEE (Alt. Position)

Name: DAVID LINTON

Phone (H): 441-7394

Street address: 244 OLD KENTS HILL  
P.O. BOX 372 READFIELD

Phone (C):

Mailing

address: ALTREE @ gmail . com

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

I HAVE BEEN A SELF EMPLOYED CONTRACTOR IN THE TREE AND LOGGING INDUSTRY FOR 25+ YEARS, DIRECTLY INVOLVED IN MANY PROJECTS INVOLVING ROAD BUILDING DRAINAGE, AND THE OPERATIONS OF EQUIPMENT AND CONSTRUCTION INDUSTRY

Below please tell us the reason you are interested in applying for this position.

I BELIEVE THE COMMITTEE NEEDS COMMON SENSE, EXPERIENCED MEMBERS. IT ALSO AFFORDS ME AN OPPORTUNITY TO SERVE MY TOWN IN A LESS TIME CONSUMING CAPACITY THAN SELECT BOARD!

A If you are currently employed, what is your position? DR:

Name:

ALT TREE SERVICE

OWNER

### CLERK'S USE BEFORE THE APPOINTMENT

Open position

Was this position advertised?

expl

Is there a recommendation attached?

☐ Yes

☐ No

If no, please explain:

**CLERK'S USE** ☐ **TE** ☐ **HE APPOINTMENT**

Chair has been notified of appointment?

☐ Yes

☐ No

If yes, what date:

Is an Oath appropriate:

☐ Yes

☐ No

If yes, what date:

**SELECT BOARD APPOINTMENT**

To

**DAVID LINTON**

in the County of Kennebec and State of Maine:

There being a position

**Alt. Read Com. Member**

we the Select Board of the

Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru

Given under our hand

, d

, 2015.

**Bruce Bourgoine**

**Dunham**

**Allen Curtis**

**Thomas**

**Valarie Pomerleau**

**Christine Sammons**

Exp: 6-30-2016

# 8. Resignated

**Teresa**

---

**From:** Greg Leimbach [gleimbach01@gmail.com]  
**Sent:** Wednesday, September 23, 2015 5:54 PM  
**To:** Teresa  
**Subject:** Resignation - Written Notice

Hi Teresa,

Please use this email as written documentation of my resignation from the Town of Readfield road committee effective 23 September, 2015.

Thanks,

Greg

Sept. 28 '15

Town Manager, Select Board  
I resign from the  
Trails Committee.

Lydia J. Adelson

# 9. Luce Road RFP



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

Email: [Readfield.finance@roadrunner.com](mailto:Readfield.finance@roadrunner.com)

### REQUEST FOR QUOTES

#### Cross Culvert

I. INTRODUCTION - The Town of Readfield, Maine (hereinafter, the "Town") is seeking sealed quotes for Installation of Cross Culvert. All quotes are to be submitted in sealed envelopes marked "CROSS CULVERT" to the Town Office, 8 Old Kents Hill Road, Readfield, Maine 04355, by **3:00 p.m. on Thursday, October 15, 2015**. Any Quote received after this scheduled opening time shall not be considered. No faxed or emailed quotes will be accepted.

The Road Committee will review all quotes at 4:00 PM on Thursday, October 15, 2015. The Select Board will review all quotes and consider any Road Committee recommendations for contract award(s) at a meeting starting at 6:30 PM, Monday, October 19, 2015. Selected contractor(s) will be expected to sign contract(s) on Tuesday, October 20, 2015.

The quotes must be signed by the Contractor with its full name and address and enclosed in a sealed envelope. Questions regarding this Request for Quotes should be directed toward the Town Manager. All questions by prospective contractors pertaining to this Request for Quotes must be received, in writing, by the Town Manager at least five (5) days before the date set for the opening of the Quotes. Any questions which, in the opinion of the Town Manager, requires interpretation, will be addressed by a written interpretation in the form of a numbered Addendum, sent by registered mail to each person or firm who has taken out a Request for Quote not later than three (3) days prior to the scheduled opening of the Quotes. Addenda issued later than three (3) days prior to the scheduled opening of the Quotes may be by telephone. Contractors shall acknowledge receipt of all Addenda in the space provided thereof in the Quote Form, whether the Addenda are in response to questions or otherwise issued by the Town and whether the Addenda are received by mail or telephone.

Each Contractor is required to state in its Quote: the Contractor's name and place of business and the names of persons or parties interested as principals with it; that the Quote is made without any connection with any other Contractor making any quote for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Quote or any agreement which may be entered into to which the Quote relates or in any portion of the profits there from.

The successful Contractor shall be required to sign a Town Services Agreement, a copy of which is attached hereto as Exhibit 1. Before commencing work under the Services Agreement, the successful Contractor shall produce evidence satisfactory to the Town that it and its subcontractors, if any, have secured public liability, automobile and workers' compensation insurance coverage as set forth in Exhibit 1. Each Contractor must inform itself of the conditions relating to the area in which the Services shall be performed. Failure to do so will not relieve a successful Contractor of its obligations to furnish all equipment, material and labor necessary to carry out the provisions of the Agreement and to complete the contemplated work for the consideration set forth in this Request for Quotes. The Town disclaims any and all responsibility for injury to Contractors, their agents or others while examining the work site or at any other time. Contractors are responsible for all of their costs in preparing and submitting quotes hereunder. No Quotes may be withdrawn within a period of thirty (30) days after the opening. Contractors must submit six copies of the quotes.

Each Contractor must be current in personal property tax payments to the respective municipality where the firm is located or provide a letter from the municipality stating the Contractor is in good standing related to personal property tax payments.

Each Contractor must abide by the Town of Readfield's prohibitions against workplace violence, sexual harassment, and political activities in Readfield while working in Readfield.

- 1) SCOPE OF SERVICES – The Scope of Services hereunder is described in the Specifications attached hereto (hereinafter, the "Services") with different services by road.
- 2) GENERAL – The Quote must include all equipment and labor necessary to perform the Services and must state the name of the person(s) or entity (entities) owning the equipment and/or providing the personnel that forms the basis for its quote. The Town will provide all materials separately. All Services to be furnished to the Town shall be performed with equipment, methods and use of personnel in accordance with the pertinent Occupational and Safety and Health Act requirements of the State of Maine and the United States.
- 3) ACCEPTANCE/REJECTION – The Town reserves the right to waive any informality in quotes, to accept any quote and to reject any or all quotes, should it be deemed in the best interest of the Town to do so.

Date: \_\_\_\_\_, 2015

By: \_\_\_\_\_  
Teresa Shaw, Interim Town Manager

**Important Dates:**

**Quotes Due:** 3:00 PM, Thursday, October 15, 2015  
Quotes accepted or rejected at Select Board meeting starting: 6:30 PM, Monday, October 19, 2015  
Contract(s) signed: Tuesday, October 20, 2015.  
**Completion Date, Weather permitting:** November 15, 2015.



## SCOPE OF SERVICES

The Town of Readfield seeks installation of **Cross Culvert** on **Luce Road**:

Contractors shall be responsible for the following services:

- Road Closure
- Remove finish gravel and save on site
- Install 40' x 18" culvert at station 0+50 as indicated by grade stakes
- Install approximately 66 yards of 2" type A gravel to a depth of 0 feet at station 0+00 , 1.1' at station 0+50, 0.5' at station 1+00 and 0' at station 1+50
- Reinstall finish gravel

All work shall be done according to MDOT specifications, DEP Best Management Practices and according to further directions by the Road Commissioner or his designee as needed. The Town will be responsible for updating all Dig Safe road project tickets with the selected contractor(s) name(s).

All work shall be completed by November 15, 2015, unless agreed to in writing by both parties of this agreement.

All contractors are encouraged to review conditions of the road.

**Readfield Cross Culvert Quote Form:**

Contractor's name: \_\_\_\_\_

Address of business: \_\_\_\_\_

Names of principals: \_\_\_\_\_

Base quote for Cross Culvert services:

- Luce Road: \_\_\_\_\_

Addenda receipt acknowledgement: \_\_\_\_\_

This Quote is made without any connection with any other Contractor making any quote for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Quote or any agreement which may be entered into to which the Quote relates or in any portion of the profits therefrom.

**Signed and dated:** \_\_\_\_\_

The Town reserves the right to waive any informality in quotes, to accept any quote and to reject any or all quotes, should it be deemed in the best interest of the Town to do so.

EXHIBIT 1.

**SERVICES AGREEMENT**

**Cross Culvert Installation**

THIS AGREEMENT is made this \_\_\_\_ day of October, 2015 by and between the Town of Readfield, a municipal corporation existing under the laws of the State of Maine and located in the County of Kennebec, State of Maine (hereinafter "OWNER") and \_\_\_\_\_ (hereinafter "CONTRACTOR").

The CONTRACTOR shall finish all of the services and perform all the work as described in the Request for proposal for installation of a cross culvert on the Luce Road as issued on September 16, 2015 by the Town Manager, and shall do so in accordance with the Contractor's quote dated September \_\_\_\_,

The CONTRACTOR must maintain liability insurance, in the amount of \$400,000 per occurrence, for personal injury, death and property damage claims which may arise from operations under this agreement. The CONTRACTOR shall provide evidence of insurance or financial resources sufficient to satisfy the requirements of the Workers' Compensation Act.

The CONTRACTOR will provide to the TOWN a Certificate of Insurance naming the TOWN as an additional insured prior to the start of any work under this agreement. The TOWN disclaims any and all responsibility for injury or damages to the CONTRACTOR, its agents, or others at any time during this agreement.

The CONTRACTOR must be current in personal property tax payments to the respective municipality where the firm is located or provide a letter from the municipality stating the CONTRACTOR is in good standing related to tax payments.

The CONTRACTOR agrees to abide by the Town of Readfield's prohibitions against workplace violence, sexual harassment, and political activities in Readfield while working in Readfield.

The TOWN shall remit to the CONTRACTOR the total payment of \$\_\_\_\_\_. by the first warrant following satisfactory completion of all services. The TOWN reserves the right to withhold payment should it be determined that the CONTRACTOR has not performed the services required as stated in the SCOPE OF SERVICES.

Witness

Town

\_\_\_\_\_

By: \_\_\_\_\_

Teresa Shaw, Interim Town Manager

Witness

CONTRACTOR

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

# **10. Transfer Station Bin Covers**

# **11. Amendment Petition**

**PETITION TO BE PLACED ON NOVEMBER 3, 2015 SECRET BALLOT  
VOTERS' PETITION PAPER FOR SECRET BALLOT VOTE ON AN ARTICLE OF BUSINESS**

To the Municipal Officers of the Town of Readfield, Maine:

We, the undersigned voters of the Town of Readfield, Maine, qualified to vote in all town affairs, hereby request the municipal officers to place the following article before the voters for their consideration at a secret ballot referendum (§2528(S)): Shall an ordinance entitled "Readfield Secret Ballot Approval Process Ordinance" be enacted, to read as follows:

The purpose of this Ordinance is to allow the residents of Readfield the opportunity to amend any secret ballot article being voted on by residents at an Annual Town Meeting which the Selectmen choose to be conducted by Secret Ballot. It is not applicable to open Town Meetings.

The Annual Town Meeting, when being held by secret ballot, shall consist of three sessions, an Amendment Meeting, a Public Hearing and a Vote.

1. Amendment Meeting. The Amendment Meeting shall be conducted after a draft Warrant has been posted at least 7 days prior to the Amendment meeting. The draft Warrant articles shall be considered and may be amended by a majority vote of those residents present at the Amendment meeting. Voting approval by residents is required on each and every article on the draft Warrant for the approval of any Town Meeting secret ballot warrant. The Amendment Meeting shall be held at least 30 to 45 days prior to the Town Meeting referendum final vote.
2. Public Hearing. A public hearing shall be held on any secret ballot warrant pursuant to state law 30-A MRSA §2528 at least seven days before the hearing the Select Board shall notifying the residents of Readfield of the public hearing.
3. Warrant. The Town Meeting secret ballot vote must be called by a warrant (see 30-A MRS §2523). The warrant must include the proposed municipal budget articles and other referendum articles as voted and approved by residents at the Amendment meeting.
4. Town Meeting Referendum Vote.
  - A. Following development and approval of the municipal budget and referendum articles, a secret ballot referendum vote must be held to allow the voters to validate or reject all articles, as approved and amended at the Amendment meeting. The referendum vote shall be conducted by secret ballot (see 30-A MRS §2528), which vote shall be conducted concurrently with the election of municipal officers.
  - B. A majority vote of those voting in the secret ballot referendum (on an article by article basis) is required for the final approval of the Annual and Special Municipal Warrant containing budget, referendum and election articles.
5. Special Town Meetings. Any Special Town Meeting, including a meeting scheduled for reconsideration of failed articles at the Annual Town Meeting, shall be conducted as an Open Town Meeting and not by secret ballot.

## Valarie Pomerleau

---

**From:** Langsdorf, Stephen E. F. <SLangsdorf@preti.com>  
**Sent:** Monday, September 21, 2015 9:44 AM  
**To:** selectboard.vp@ne.twcbc.com  
**Subject:** Re: Readfield - petition submitted?

The petitioners would have to prove you were unreasonable. Both MMA and I believe you have solid grounds to refuse to put this on the ballot but obviously no guarantees if the petitioners choose to challenge in court. I do not have the full background of all the facts as I believe these issues have been going on for several years.

Stephen Langsdorf

> On Sep 21, 2015, at 9:39 AM, "selectboard.vp@ne.twcbc.com" <selectboard.vp@ne.twcbc.com> wrote:

>

> Thank you Mr. Langsdorf - just to clarify - in this case would it fall under "unreasonable refusal" if the Select Board did not put this petition on this November ballot?

>

> Thanks

>

> Val

>

> ---- "Langsdorf wrote:

>> Val, there is case law and statutory law which allows the Select Board to reject petitions which violate the law or create undue confusion. Arguably that is what the result would be of the petition. The concepts here are more appropriate for a charter revision or possibly amendment. If the Select Board "unreasonably refuses" to put the petition on a warrant the petitioners can bring suit to compel the Town to do so. In essence I agree with Sue Pilgrim. Please let me know if you have any other questions.

>>

>> Stephen Langsdorf

>>

>>> On Sep 18, 2015, at 2:09 PM, Valarie Pomerleau <vpomerleau@memun.org> wrote:

>>>

>>> Hi Mr. Langsdorf -

>>> MMA legal has suggested that we run this petition by you. I have included Sue Pilgrims response and I am attaching a copy of the petition.

>>> History - went to secret ballot vote last year at the request/vote of the town residents. This petition was submitted to be put on the November ballot. We have a meeting Monday night to work on the warrant for that vote. I apologize for the short notice but the petition was just turned in Wednesday.

>>>

>>> We would appreciate any and all advise you can give us regarding this petition.

>>>

>>>

>>> Hi Val,

>>>

>>>

>>> In regard to the petition, I and two other colleagues believe that most portions of the petition are beyond the power of the town meeting and could only be imposed via a charter. Specifically, sections 1 and 5 appear to alter the procedures required by 30-A MRSA § 2528 and intrude on the discretion of the selectmen. Section 2 is inconsistent with 30-A/ 2528's hearing requirement, section 3 restates existing law, section 4(a) limits the board's statutory discretion to determine when to call a meeting and 4(b) restates existing law.

>>>

>>> It is my own personal legal view that the selectmen would have legal authority to refuse the petition. In my view enacting an invalid petition only creates confusion as to what rules govern the board and town, even if you characterize it as advisory.

>>>

>>> As I mentioned to selectman Allen Curtis earlier this month, I think attorneys could and will differ on whether the petitioned provisions are invalid or not, and I think you need to consult with the town's attorney to ask for his view on the petition. I know in the past MMA and the town's attorney have differed on such issues. There will also be practical and strategic issues concerning any ramifications of a decision to honor or refuse the petition that you will want to discuss with the town attorney. These practical issues may have a significant impact on the board's decision.

>>>

>>> I hope this is helpful. Please let me know if you have any questions.

>>>

>>>

>>>

>>> 

---

Susanne F. Pilgrim, Staff Attorney

>>> Legal Services Department

>>> Maine Municipal Association

>>> 60 Community Drive, Augusta, ME 04330

>>> Phone: 207-623-8428

>>> 1-800-452-8786 (in state)

>>> FAX: 207-624-0187

>>> legal@memun.org

>>>

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>>>

>>> -----Original Message-----

>>> From: selectboard.vp@ne.twcbc.com

>>> [mailto:selectboard.vp@ne.twcbc.com]

>>> Sent: Friday, September 18, 2015 9:25 AM

>>> To: Legal Services Department <Legal\_Services\_Department@memun.org>

>>> Subject: Readfield petition submitted?

>>>

>>> Good Morning -

>>>

>>> a petition was submitted to be put on the November ballot - please see attached.

>>> a. we do have to honor this petition - correct b. if passed would

>>> this be considered a binding vote or an advisory (when we excepted

>>> the secret ballot petition it was explained that it was an advisory vote and when it passed the selectboard still had the right to stay with the open floor town meeting if they chose or honor the voice of the voters - correct?) does this petition work the same way?

>>> is it just circumventing the voice of the voters that wanted secret ballot?

>>>

>>>

>>> any and all help with this would be greatly appreciated.

>>>

>>> sorry we have a meeting Monday night if we could get clarification before than that would be great.

>>>

>>>

>>> Val, Chair of Selectboard



>>> Town of Readfield  
>>> 207-458-2124  
>>> <Readfield amendment petition nov ballot.docx>

>>

>> This E-Mail may contain information that is privileged, confidential and / or exempt from discovery or disclosure under applicable law. Unintended transmission shall not constitute waiver of the attorney-client or any other privilege. If you are not the intended recipient of this communication, and have received it in error, please do not distribute it and notify me immediately by E-mail at [slangsdorf@preti.com](mailto:slangsdorf@preti.com) or via telephone at 207.791.3000 and delete the original message. Unless expressly stated in this e-mail, nothing in this message or any attachment should be construed as a digital or electronic signature or as a legal opinion.

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# **12. Public Communication placement on Agenda**

# 13. Trails - Trust Funds

***Town of Readfield***  
***Minutes for the Special Open Town Meeting***  
***Held on Monday, March 1, 2010***

**TO:** Karen Peterson, a resident of the Town of Readfield, Maine, in the County of Kennebec, State of Maine.

***GREETINGS:***

In the name of the State of Maine and the Town you are hereby required to notify and warn the inhabitants of the Town of Readfield, in said Kennebec County and State of Maine, qualified by law to vote in Town affairs, to meet at the Town Hall in Readfield on Monday, the 1st of March A.D. 2010, at seven o'clock in the evening, then and there to act upon the following articles:

**Article 1.** To choose a moderator to preside at said Special Town Meeting.

**Nominations for: Stephen Hayes and Paula Clark**

**Vote: 2 for Stephen Hayes and 1 for Paula Clark**

**Stephen Hayes was Moderator**



**Article 2.** To see if the Town will vote to accept the establishment of a non-lapsing trust fund to be known as the ~~Readfield Trails Trust Fund~~ and to accept in trust sums of money from individuals, businesses and charitable organizations to be deposited for the purpose of using funds for the construction and maintenance of a trail system in the Town of Readfield, with the ~~interest only and principal~~ being applied to this purpose at the direction of, and in the sole discretion of, the Select Board.

**Motion to amend the article by Nancy Buker. Mrs. Buker asked that the word "only" be stricken from the article (as shown above) and replaced with the words "and principal" (as shown above). Motion was seconded.**

**Moderator ruled the amendment "Out of Order". It takes 7 people to over rule the Moderator. Seven people stood up to over rule the Moderator and call for a vote to over rule. Vote 22/10 in favor to over rule the moderator.**

**Vote on the amendment: Passed**

**Vote on the article with the amendment: Passed**

**Article 3.** To see if the Town will vote to amend the *Land Use Map* of the Town of Readfield, Maine adopted in 1999.

**Vote: Passed**

**Article 4.** To see if the Town will vote to amend the *Addressing Ordinance* of the Town of Readfield, Maine adopted June 20, 1996 as attached.

**Vote: Passed**

**Article 5.** To see if the Town will vote to accept an easement from HM Development LLC, described and limited as set forth in a "Subdivision Trail Easement Deed" dated November 20, 2009, which will allow for public non-motorized recreational use, and motorized use solely by snowmobiles, on and over a strip of land fifteen (15) feet in width upon a portion of the Property and in the location and configuration identified on a plan entitled "Revised Final Plan of Subdivision, Balsam Ridge Estates," dated October 20, 2009, prepared by Thayer Engineering and recorded in the Kennebec County Registry in Book 2009, Pages 154 and 155.

**Vote: Passed**

# **14. Cemetery/ Grounds Maintenance Tractor**

# HAMMOND TRACTOR COMPANY

Hammond Tractor  
1987 Heald Hwy  
Union, ME 04862  
(207) 785-4464  
(207) 785-2530

Quote Issued By: Austin Foster

Quote Issued To: CASH CUSTOMER-UNION

207-785-4464 (B)

Quote #: 84745

Issue Date: 9/9/2015

Expire Date: 10/10/2015

## Items Listed For Sale

Stock #	Make	Model	Description	List	Sale Price	Discount	Total
0	JOHN DEERE	Z915B48	Professional Series Z-Track Mower, 23.90hp Koh. V-twin eng, full pres. lub. system, 48" mower deck, HD canister-type air cleaner w/ precleaner, 11.5 gal fuel tank, folding ROPS, hour meter, 24.9.5-12 tires, twin lever drive controls, 0-10mph,	8509.00	7299.00	378.00	6921.00

## Miscellaneous Items

QTY	Taxable	Description	Price	Disc Amt	Total
1	Y	3-Bag MCS, blower, chute, bumper kit and 6 suit case weights. Add \$120 if MOD	3669.00	0.00	3669.00

### NOTES:

0 down 36 months=\$312.62

0 down 24 months=\$459.82

\$4,000 Down 36 months=\$194.54

*what % Lump Sum Payment?*

Total Sale Price:	\$10,590.00
Trade:	\$0.00
Trade Difference:	\$10,590.00
Sales Tax:	\$0.00
Down Payment:	\$4,000.00
Payoff:	\$0.00
Balance Due:	\$6,590.00

## Equipment Warranty Info

- ☐ \_\_\_\_\_ Warranty On \_\_\_\_\_ for \_\_\_\_\_ days from (date) \_\_\_\_\_ excludes transportation. Accepted By: \_\_\_\_\_
- ☐ Sold as is. There is no Warranty of any kind expressed or implied. Buyer responsible for all repairs. Accepted By: \_\_\_\_\_
- ☐ Disclaimer: Equipment sold for parts use only and may not be equipped with safety devices required for safe operation or use. Buyer assumes all risk and liability associated with equipment. Accepted By: \_\_\_\_\_
- ☐ Used equipment may not be equipped with the latest safety devices which may be available at additional costs. Accepted By: \_\_\_\_\_
- ☐ Ballast is required for traction and stability when operating tractors in rough terrain or with implements. Accepted By: \_\_\_\_\_
- ☐ Customer is responsible for verification of PTO shaft lengths Accepted By: \_\_\_\_\_

### NO WARRANTY ON USED EQUIPMENT UNLESS OTHERWISE SPECIFIED

If payment is not received as stated above, interest will be charged at 1 3/4% per month, which is an ANNUAL PERCENTAGE RATE of 21% of the unpaid balance. Without qualifying the obligation to make such payments or complete responsibility for the insured and safekeeping of the property meanwhile, the undersigned agrees that title, ownership and right of possession of machine(s) and equipment ordered shall remain the property of the Seller until actually paid in full.

Salesman: Austin Foster

Purchaser: \_\_\_\_\_

**Committed People.....Exceptional Value**

# HAMMOND TRACTOR COMPANY

Hammond Tractor  
1987 Heald Hwy  
Union, ME 04862  
(207) 785-4464  
(207) 785-2530

Quote Issued By: Austin Foster

Quote Issued To: CASH CUSTOMER-UNION

207-785-4464 (B)

Quote #: 85085

Issue Date: 9/18/2015

Expire Date: 10/19/2015

## Items Listed For Sale

Stock #	Make	Model	Description	List	Sale Price	Discount	Total
0	WALKER EQUIP	MT25IGH5	25hp mower, Kohler Twin EFI air cooled, 42" or 48" mower deck, 10 bushel grass collection hopper, tilt up mower deck, parking brake, dual hydro, cruise control, 0 - 7mph, turning radius 0, each wheel independantly driven, 994 lbs	14409.00	13099.00	0.00	13099.00

### NOTES:

Built in Bagger incl.

Total Sale Price: \$13,099.00

Trade: \$0.00

Trade Difference: \$13,099.00

Sales Tax: \$0.00

Down Payment: \$0.00

Payoff: \$0.00

Balance Due: \$13,099.00

### Equipment Warranty Info

- ☐ \_\_\_\_\_ Warranty On \_\_\_\_\_ for \_\_\_\_\_ days from (date) \_\_\_\_\_ excludes transportation. Accepted By: \_\_\_\_\_
- ☐ Sold as is. There is no Warranty of any kind expressed or implied. Buyer responsible for all repairs. Accepted By: \_\_\_\_\_
- ☐ Disclaimer: Equipment sold for parts use only and may not be equipped with safety devices required for safe operation or use. Buyer assumes all risk and liability associated with equipment. Accepted By: \_\_\_\_\_
- ☐ Used equipment may not be equipped with the latest safety devices which may be available at additional costs. Accepted By: \_\_\_\_\_
- ☐ Ballast is required for traction and stability when operating tractors in rough terrain or with implements. Accepted By: \_\_\_\_\_
- ☐ Customer is responsible for verification of PTO shaft lengths Accepted By: \_\_\_\_\_

### NO WARRANTY ON USED EQUIPMENT UNLESS OTHERWISE SPECIFIED

If payment is not received as stated above, interest will be charged at 1 3/4% per month, which is an ANNUAL PERCENTAGE RATE of 21% of the unpaid balance. Without qualifying the obligation to make such payments or complete responsibility for the insured and safekeeping of the property meanwhile, the undersigned agrees that title, ownership and right of possession of machine(s) and equipment ordered shall remain the property of the Seller until actually paid in full.

Salesman: Austin Foster

Purchaser: \_\_\_\_\_

**Committed People.....Exceptional Value**

# 15. Other



# 16. Public Communications