

## Town Manager Report

October 17, 2016

### Budget & Finance:

- There will be a joint Capital Investment Plan workshop on November 3<sup>rd</sup> at 6:00pm.
- The Fiscal Year 2017-2018 (FY18) budget process will be approved in November.
- I have been reviewing the "Roads" budget and we are in good shape to complete the contract work and have a sizable surplus. Some of that will go toward increase in the scope of the striping and crack sealing work that was done, but most of it will remain on June 30.

### Solid Waste and Recycling:

- The Solid Waste and Recycling Committee and Town Manager have been working on the second draft of an interlocal agreement for Readfield, Fayette, and Wayne
- The SWRC has recommended that our waste hauling and disposal contract be put out to bid.
- I have gone over the engineering FRQs that came in this spring and believe CES will be a good choice to review the drainage and other concerns at the Transfer Station site and road.

### Maintenance & Infrastructure:

- Road shoulder work will start tomorrow on the newly paved roads in town, as well as a few other locations.
- The first 3,500 yards of mixed salt/sand have been put up for the winter and John Cushing has provided all the necessary equipment and documentation for the Snow and Ice Control Contract.
- With the completion or near completion of summer road projects (mowing, striping, paving, and shoulder work) we are preparing for fall work (culvert cleaning, some tree work, some ditch work). Winter work will be almost exclusively winter maintenance and tree trimming. Spring work will include some ditching and culvert work, and substantial gravel road maintenance.
- We were finalizing the purchase arrangements for a spreader and plow for the maintenance truck. The truck will be service ready for full winter maintenance in 2-3 weeks.
- The drainage work on the sidewalk is scheduled for "early November" per Pike.

### Personnel:

- Robin has been very busy preparing for the election and managing a flood of absentee ballots. As you might expect, everything is well under control.
- Teresa has been following up with audit work and pulling together information on municipal energy use and costs.

### Announcements:

- I met with representatives from the 30 Mile River Association to discuss their proposed watershed survey for Lovejoy Pond.
- I will be attending MMA training next Monday.
- Thank you to everyone who participated in my review. I appreciate the feedback and opportunity to improve!