

**Readfield Select Board
Regular Meeting Agenda**

October 03, 2016

Meeting starts: 5:30 PM

Meeting ends (unless extended): 8:45 PM

Location: Readfield Town Office - Giles Hall

Executive Session - 60 minutes

To have the Select Board hold an executive session for the purpose of discussing a pending legal action by Reay Excavation against the Town of Readfield and Cushing Construction pursuant to 1 MRSA, Section 405, subsection 6(E).

Pledge of Allegiance

Regular Meeting - 10 minutes

17-071 - Minutes: Select Board meeting minutes of September 19, 2016. - 5 minutes

17-072 - Warrants: #14 & #15 - 5 minutes

Communications - 40 minutes

Select Board communications. - 15 minutes

Town Manager Report - 5 minutes

Boards, Committees, Commissions & Departments - 5 minutes

- Age Friendly Community Committee meeting minutes of September 2, 2016
- Conservation Commission minutes of August 9, 2016
- RSU #38 meeting schedule (2016-2017)

Public Communication - Members of the public may address the Select Board. – 15 minutes

Appointments & Re-appointments - 5 minutes

17-073 - Appoint a member to the Budget Committee

17-074 - Appoint members to the Appeals Board

Short Break

Unfinished Business - 10 minutes

17-027 - Conduct a 2nd reading of the Structure for the Readfield Enterprise Committee - 5 minutes

17-048 - Town Manager review process - 5 minutes

New Business - 65 minutes

17-075 - Consider the Kennebec County Revised hazard Mitigation Plan and Resolution - 15 minutes

17-076 - Investments recap with Sam Tippet - 20 minutes

17-077 - Consider authorizing an engineering review of the Transfer Station access road - 10 minutes

17-078 - Consider action steps to review municipal energy use and improvements - 5 minutes

17-079 - Consider approval of three automobile graveyard applications (renewals) - 5 minutes

17-080 - Assign MMA voting credentials - 5 minutes

17-081 - Other. - 5 minutes

Future Agenda Items - 5 minutes

As identified in Appendix A.

Other.

Adjournment

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board Regular Meeting Minutes – September 19, 2016 – *Unapproved*

Select Board Members Present: Bruce Bourgoine, Thomas Dunham, John Parent and Kathryn Woodsum

Excused Absent: Christine Sammons

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starret (Channel 7), Grace Keene, Debora A. Doten, Bonnie Wilder, Ken Clark, Laurence Perkins, Marion Dunham

Executive Session:

Motion made by Bruce Bourgoine to enter into executive session at approximately 6:00pm for the purpose of discussing an employment contract with the Town Manager pursuant to 1 MRSA, Section 405, subsection 6(A). Motion **seconded** by John Parent. **Unanimous.**

The Chair declared the Select Board out of executive session at approximately 6:30pm.

Mr. Bourgoine called the meeting to order at 6:35 pm followed by The Pledge of Allegiance.

Regular Meeting

- **17-058 – Minutes: Select Board meeting minutes of September 6, 2016**
 - **Motion** made by Mrs. Woodsum to approve the minutes of the September 6, 2016 meeting as presented, **second** by Mr. Parent. **Vote 4-0 in favor.**
- **17-059 – Warrants #12 & #13**
 - Mr. Dyer to look into Town of Wayne Property tax paid for the Town Farm.
 - **Motion** made by Mr. Dunham to approve Warrants #12 & #13 in the amount of \$41,399.27, **second** by Mr. Parent. **Vote 4-0 in favor.**

Communications

- **Select Board Communications**
 - Mr. Dunham asked if we intended to make a donation to the Church for the use of the building for the Selectboard retreat. They are in dire need of a dishwasher. To be discussed under other.
 - Mr. Dunham voiced his concern with having no Appeals Board and would like to see a process in place for when issues arise and that we pay attention to everyone's rights.
 - Mr. Bourgoine attended the Age Friendly Community Conference last week along with Mr. Dyer. Got a lot of great ideas. He will be attending the KVCOG meeting tomorrow, September 20, 2016 along with Mr. Dyer.
- **Town Manager**
 - Mr. Dyer went over his Town Manager report dated September 19, 2016
- **Boards, Committees, Commissions & Departments**
 - Grace Keene, Chair of Cemetery Committee wanted to publicly thank the community residents who went to the Kent's Hill Cemetery and cleaned 46 stones. They all look amazing. Volunteers are always welcomed.
 - Cobbossee Watershed District Minutes of April 12, 2016
 - Library Board Minutes of July 6, 2016

Readfield Select Board
Regular Meeting Minutes – September 19, 2016 – *Unapproved*

- *Thank you all for submitting your minutes.*
- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - None

Appointments & Re-Appointments:

- **17-060 – Accept the resignation of Peter Barengo from the Budget Committee**
 - **Motion** made by Mr. Dunham to regretfully accept the resignation of Peter Barengo from the Budget Committee, **Second** by Mrs. Woodsum. **Vote** 4-0 in favor.
- **17-061 – Appoint a member to the Heritage Days Committee**
 - **Motion** made by Mrs. Woodsum to appoint Valarie Pomerleau to the Heritage Days Committee with the period of one year ending August 31, 2017, **Second** by Mr. Parent. **Vote** 4-0 in favor.
- **17-062 – Accept Select Board members to review warrants for the coming quarters**
 - Second Quarter: John Parent, Third Quarter: Tom Dunham, Fourth: Bruce Bourgoine, Kathryn Woodsum as backup when needed.

Unfinished Business:

- **17-048 – Town Manager review and contract process, contract signing**
 - **Motion** made by Mrs. Woodsum, for matter of discussion, that we approve the Town Manager contract as presented in packet, **Second** by Mr. Parent. **Discussion:** Executive Session was held prior to tonight's meeting. Mrs. Woodsum and Mr. Parent spoke on how pleased they are with Mr. Dyer's performance as the Town Manager. Mr. Dunham spoke on his views of doing the contract before the review is completed but will go ahead with the signing of the contract. Mr. Bourgoine expressed his kudos for the Town Manager and a great job he has done to date. Mr. Dyer thanked everyone and looks forward to the things to come in the future. **Vote** 4-0 in favor.

New Business:

- **17-063 – Constitution Week Proclamation**
 - Bonnie Wilder gave a brief description about Constitution Week and read the Proclamation with Chair, Bruce Bourgoine.
- **17-064 – Consider a contract for Maranacook Lake Outlet Dam engineering services**
 - Larry Perkins gave a brief review of the information presented in the packet regarding the two proposals that were received. Would like to go with the bid from GEI in the amount of \$43,000.00 with an additional as needed scope of work in the amount of \$5,000.00
 - **Motion** made by Mrs. Woodsum to accept the committee's proposal as presented in the packet, **Second** by Mr. Dunham. **Discussion:** Winthrop has approved their part of the Dam Project. Thank you to all the Committee members who have taken part in the project. **Vote** 4-0 in favor.

Readfield Select Board
Regular Meeting Minutes – September 19, 2016 – *Unapproved*

- **17-065 – Set the Date for the Annual Chairs Meeting**
 - Date set for Monday, November 28, 2016 at 6:30 pm. Committee Chairs or Representative to give a brief report on their Committee and the work they are doing.
- **17-066 – Consider changes to the structure and timing of Select Board Meetings**
 - Mr. Bourgoine went over the suggested meeting changes as presented in the packet. Mrs. Woodsum suggested business meetings on the second Mondays of the month and the fourth Mondays of the month for Warrants and Workshops. Mr. Dunham doesn't see how it would benefit the public. Discussion amongst the Selectboard regarding the pros and cons of changing the meeting structures. Marion Dunham voiced her concern that she feels public comments are not taken into consideration. Expanded Financial Warrant Process is able to work with the new changes and make a big difference in the timing of the warrant review. Start dry run in October. Further review to be taken into consideration on proposed changes and suggestions.
- **17-067 – Comprehensive Plan Goals Quarterly Review**
 - Mr. Dyer went over the information as presented in the packet. Some of these items are completed or being in the process of being completed. The status of tasks and resolutions needs to be updated to see where they are at in completion. Discussion amongst the Selectboard regarding the various goals. Mrs. Woodsum went over the amounts of time for completion of term goals. Mrs. Woodsum to work with the Town Manager to work on the status update of the comprehensive goals.
- **17-068 – Consider a General Obligation Bond Resolution and sample Loan Agreement relating to the purchase of a Fire Truck approved on November 3, 2015**
 - Mr. Dyer went over the documents presented in the packet. The signing of the contract allows for the process to continue.
 - **Motion** made by Mr. Dunham to approve the authorization for the sale of \$426,000 signing of the General Obligation Bond, **Second** by Mrs. Woodsum. **Discussion:** Delivery of the Fire Truck may be a little behind schedule but will start the payments as described in the loan agreement. **Vote 4-0 in favor.**
- **17-069 – Consider a Payment Stream Assignment Consent from Androscoggin Bank**
 - Mr. Dyer went over the Androscoggin Bank Payment Stream Assignment Consent as presented in the packet. Needs approval from Town to send the funds directly to Cushing Construction.
 - **Motion** made by Mrs. Woodsum to approve the request from Androscoggin Bank acknowledging our consent to the assignment of the payment stream from the Snow Removal and Sanding Contract it has executed with Cushing Construction and to authorize the Town manager to sign the consent acknowledgment, **Second** by Mr. Parent. **Vote 4-0 in favor.**
- **17-070 - Other**
 - **Motion** made by Mrs. Woodsum that we approve a \$100 donation to the Readfield United Methodist Church for the use of the church for the Selectboard retreat that was held this past August, **Second** by Mr. Bourgoine. **Vote 4-0 in favor.**
 - Mrs. Woodsum spoke regarding the Town Manager review and wanted to encourage all feedback from the community to still be submitted.

Readfield Select Board
Regular Meeting Minutes – September 19, 2016 – *Unapproved*

- Mr. Dunham mentioned that the charges going out at the Transfer Station equaled the charges coming in.
- Review of future agenda items. November start on Budget Timeline, December review of Comp Plan Items. October review of multiple appointment procedures applications.

Motion made by Mrs. Woodsum to adjourn the meeting at 8:29 pm, **Second** by Mr. Parent. **Vote** 4-0 in favor.

Minutes recorded by Kristin Parks, Board Secretary

DRAFT

COMMUNICATIONS

- **SELECT BOARD**
- **TOWN MANAGER**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Minutes
Age Friendly Meeting
Friday, September 2, 2016
9:00 am

Present: Romaine Turyn, John Moran, Marianne Perry, Ann Mitchell, Bruce Burgoine

The meeting was called to order by the Chair, Romaine, at 9:12. The minutes of the August 17, 2016 meeting were corrected to reflect John Moran as being present.

A teleconference call was set up with Patricia Oh of AARP with whom we shared our thoughts on when to host Focus Groups, specifically before or after distributing surveys, or after receiving and tabulating the data. After extensive discussion, it was decided to:

1. get the surveys out in all formats discussed and request they be returned by October 14th
2. get the data analyzed by November 1st
3. hold Focus Groups in November using the following venues:
 - Guys and Gals
 - Senior Cafe
 - Cemetery Group
 - Professionals
 - General Public

Results of the survey will help form questions to be raised at the meetings. Patricia is happy to help facilitate Focus Group meetings.

The meeting continued after saying goodbye to Patricia. Bruce Burgoine suggested that the Select Board and the General Public meet together. It may be possible to make the Focus Group an Age Friendly Workshop advertised by a "Save the Date" announcement. It is important to hold this in early December before the Select Board gets into the budget session.

Romaine reported on discussion with Nancy Mesevier, Town Librarian. The Bowdoinham Library has been successful with several initiatives such as, assuring accessibility, creating programming for the elderly, having volunteers deliver books requested by the elderly, giving talks on the Constitution, making easy to read signs, and having survey results. Bowdoinham is sending their Guidelines on Aging.

The meeting ended with a discussion of what advertising resources should be investigated and used such as The Advertiser, Town Marquee, and Lakes Region Advertiser.

The next meeting is set for Wednesday, September 21st at 9:00

Respectfully submitted
Ann Mitchell

Readfield Conservation Commission Minutes
August 9, 2016, 6:30 pm, Town Office
Approved Sept 13, 2016

Present: Jerry Bley, Greg Durgin, Bruce Hunter, Martin Hanish, Bob Mohlar, Tim Sniffen

Not present: Beth Pritchard, Andy Walsh

June minutes were reviewed and approved as amended. The RCC did not meet during July.

NEW BUSINESS

Ball Park naming:

Greg reported on discussions with former members of the Ball Field Committee and with Select Board members about naming the Fairgrounds ball field. Because of the Keene family's long-time involvement with the Town and their major financial help with the ball field construction, there is general support for recognizing them in the naming. The RCC concurs in this sentiment. "Keene Community Field" has been suggested. There was some discussion of asking the family their preference.

Jerry suggested: 1) The naming proposal should come from the Recreation Committee with RCC support. 2) We also urge the Rec Comm to consider a way of recognizing Lenny Reay and family who made an exceptional effort in building the field.

Greg will follow through on this with Tom Donegan of the Rec Comm.

Greg reported briefly on the successful August 5 meeting of Town Manager and other Town leaders with seasonal residents.

Fall School Community Service Days:

Greg reported that the Maranacook Community School workday will be in September and the Kents Hill School workday will be in October, and asked if we have projects to offer. We discussed possible projects but did not arrive at a practical choice for the MCS day which would need to 'employ' 12 to 15 students for about 5 hours.

We will discuss the October workday with KHS at our Sept meeting. KHS student groups can be smaller, thus fitting into more possible jobs.

From the last Trails Committee Meeting:

Greg reported that there have been questions about the policy for the funds in the Readfield Conservation Lands Account (Town Forest harvest receipts), and their role in the RCC and TC budgets. There was a suggestion of a special Town gathering to discuss this. The RCC feels that if this is necessary, it could be better done at a regular Select Board meeting, and the agenda could be publicized in advance. Greg will report this back to the Trails Comm.

OLD BUSINESS

Vernal Pool Inventory:

Jerry reported that his daughter Amy has begun working on the database.

Town Properties:

Torsey Pond Nature Preserve –

There has been no recent damage in the parking area. The kiosk is upright and secure against a large tree. Jerry and Greg mounted new signs higher out of reach to deter tampering. When it appears that repeat vandalism is unlikely, we will consider installing one of the standard “Trail” signs near the highway.

Surveillance camera – Greg will talk to Town Manager Eric Dyer about requesting parking lot surveillance from the Warden Service when they have a camera available.

Bridge replacement (a major capital project at TPNP plus other properties) - Jerry reported that the Maine Conservation Corps is not our only option for assistance in replacing several bridges. Other possible companies include Caribou Trails Development Co. (Bethel), Appalachian Trails Club, and another company in Turner. Jerry will ask these organizations what they can offer, and how to proceed with seeking bids before the budgeting cycle for the next fiscal year.

Recreational Trails Grants may not be available for this type of repair/replacement work. Also their Sept. 30 deadline is too soon for us to apply.

Milt Wright, KLT steward, reported more broken planks in footbridges. Tim will check and try to repair. There has been no report on applying non-skid grit to bridging.

Readfield Fairgrounds –

The loam pile left from the parking lot construction is being used by the Town in various locations (cemetery, Town Office lot), and is about half gone.

Access road – Bruce Chandler, Town Maintenance, expects to plan and finish the road improvement by late summer/early fall.

The Trails Committee has moved crushed stone to the Lower Fgnds Trail for filling low areas.

Greg will check with Eric or Bruce C about the annual mowing of the Fairgrounds meadow. (If convenient, after goldenrod has finished blooming, in the interest of insect conservation.)

There was discussion of plantings in the gap behind the ball field back stop and other locations. No conclusions.

Readfield Town Farm Forest –

Road/trail repair – We have discussed adding gravel fill this season to low stretches of the ‘Center Lane’ and other low areas with Eric and Bruce C. Jerry will check with Eric.

We need to plan for mowing/bush-hogging the farmstead clearing this season. Greg will check with the Town Office, and if the Town does not want to do it, will ask David Buker for a bid.

Tim will find out whether trail-closure signs are still needed, and arrange for removal if appropriate.

The Stehle property (about 150 acres abutting the TF to the south) is for sale. Jerry and Bob will consider possible ways to encourage preservation of this wooded and agricultural parcel.

Fogg Farm Conservation Area –

Jerry reported that a small walkway near the first footbridge has collapsed. He moved it away from the trail to prevent injury.

Replacement of the large footbridge will be part of our major capital improvement project for next fiscal year.

Mill Stream Dam (Factory Square) Area –

The Elsie Viles Foundation will not be able to give us a grant to help stabilize the old dam structure. Other funding sources may include the Field Pond Assoc. (Mass.) or possibly Kennebec Savings Bank.

The Town has approx. \$2700 on hand from this spring’s fundraiser at the Emporium, but needs an additional \$3500 to start work. Also a DEP application needs to be completed. Jerry continues to work on this. (Thank you, J.)

Railings and other improvements will be needed later.

The formal meeting adjourned around 8:15 pm.

Submitted by Tim Sniffen, acting secretary.
August 19, 2016

**RSU #38 Board of Directors
Meeting Schedule
2016-2017**

Meetings are held at the Maranacook High School Student Center on Wednesdays, beginning at 6:30 p.m., unless otherwise noted.

October 5
October 19
November 2
November 16
December 7
December 21
January 4
January 18
February 1
February 15
March 1
March 15
March 22 (tent.)
March 29 (tent.)
April 5
April 12 (vote on budget)
May 3
May 17 (Annual Meeting), 7:00 p.m.
June 7
June 21 or 14?

June 13 (Referendum vote at individual towns)

APPOINTMENTS
REAPPOINTMENTS &
RESIGNATIONS

APPOINTMENT APPLICATION

DATE RECEIVED

RECEIVED APR 19 2016

The Select Board shall not discriminate against an applicant based on religion, age, sex, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board shall consider any applicant with physical or mental disabilities only when the physical or mental condition will prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one:

☐

1st time appointment

☒

re-appointment
NON-CONSECUTIVE

Which Board, Committee or Commission

are you applying for?

Budget Committee

Name:

Allen J. Curtis

Phone (H):

207-685-3257

Street address:

7 Thunder Castle Rd

Phone (C):

207-649-3211

Mailing address:

AllenCurtis60@gmail.com

P.O. Box 7 Thunder
Castle Rd
Readfield, ME

E-Mail:

AllenCurtis60@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have a MBA from Thomas College, own operate Own Business Technology Consultant - Select Board member - Strong understanding of how Town Budget process operates and functions

Below please tell us the reason you are interested in applying for this position.

Just finishing up a 3 year term as Select Board member wish to continue supporting the Town citizens

If you are currently employed, what is your position?

Self Employed - CEO E Rate New England LLC

Name:

Allen Curtis

Position

Budget Committee

Term:

CLERK'S USE BEFORE THE APPOINTMENT

Open position

Budget Com.

Term:

6-30-

Was this position advertised?

☐

Yes

☒

No

If no, please explain:

Applicant has request interview w/SB/Done

Is there a recommendation attached?

☐

Yes

☐

No

If no, please explain:

N/A

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

☐

Yes

☐

No

If yes, what date:

Is an Oath appropriate:

☐

Yes

☐

No

If yes, what date:

SELECT BOARD APPOINTMENT

To Allen Curtis of Readfield, in the County of Kennebec and State of Maine: There being a position on the Budget Com. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru

Given under our hand this

, day of

, 2016.

Bruce Bourgoine

John Parent

Thomas Dunham

Kathryn Mills Woodsum

Christine Sammons

Robin L. Lint

From: Allen Curtis <acurtis@eratenewengland.net>
Sent: Monday, July 18, 2016 9:31 AM
To: BRUCE BOURGOINE; CHRISTINE SAMMONS; ERIC DYER; JOHN PARENT; KATHERIN WOODSUM; TOM DUNHAM
Cc: readfield.clerk@roadrunner.com
Subject: Budget Committee Appointment

Greetings;

I received your invitation to be interviewed by you on July 25th, for appointment to the position of Budget Committee and serve the community of Readfield.

Unfortunately my business requires me to be in New Hampshire late Sunday the 24th and all day the 25th. I cannot guarantee that I will be in attendance at the Select Board Meeting on the 25th.

In an attempt to aid you in your challenging decision about multiple candidates, I offer a summary of my experience's and qualifications.

1. After my 6.5 years of active military service, 2.5 years stationed in South East Asia, I stayed in Federal Service.
2. I continued my Service as Employee of the Civil Service Commission and Active Air Force Reserve in Delaware. During this six year service I obtain my Bachelor of Science degree from Delaware State University, Majoring in Electronics and Education.
3. I returned to Maine and accepted a job at a Computer Manufacturing Corporation located in Augusta. After a couple of years of employment as a computer technician. I was promoted to a management position and my responsibilities were to manage a Corporation Field Service Facility in Augusta. I was responsible for all activities of this operation and managed a budget in excess of 3.5 Million in inventory and operations. During My employment with Digital Equipment I attended Thomas College University and received a Master's Degree in Business Administration.
4. When Digital Equipment closed its doors I accepted a job with a large School District in Central Maine, MSAD 49.
5. I was employed as the Director of Technology at MSAD #49 for 13 years, I taught and managed the information technology department. I was responsible of all technology education of staff and students. In addition I managed a 6 figure budget, which included all purchases, operations, maintenance, supplies and services. The district had over 300 computer plus networking equipment. I was the technology advisor on the planning and implementation of the Williams Arts and Technology center. During this employment I served as the technology resource on the State of Maine Department of Education, Regionalization team.
6. Upon retirement from MSAD #49 I started a business that provides technical and consultant support for school districts, with an FCC program (E-Rate). Through this program I have returned several million dollars to the schools in New England. I started with 1 School District as a customer upon retirement and currently have 48 School Districts. My revenue is in the 6 figures annually. We were incorporated as a LLC – S Corporation in 2013. We are register business and conducting business in Maine, New Hampshire, Vermont and South Dakota. The business continues to grow at a 7% rate each year.

7. I am very proud of my last 3 years' service as a member of the Readfield Board of Select persons.

In your review of my application for appointment I ask you to consider the information presented and by policy the following.

I. BCC needs - I have served as Chair of the Budget Committee in the Early 80'. I helped in the development of the current budget development process. I was active in the last 3 years budget process, I have the current knowledge of all budget activities. In addition I was a member of the Board of appeals prior to 1979 for 2 years. In addition I was a member of the Readfield Enterprise Fund committee.

II. Application experience and qualifications - I have demonstrate in the information above my experience in managing budgets, not just once but several organization's and most recently the Town's budget and my current business budget.

III. Encouraging and welcoming new volunteers to BCC's - I do qualify as a new volunteer as prior to the elected municipal officers position I had not spent time as a volunteer for numerous years. I currently am not a member of any BCC's serving the Town of Readfield.

IV. Maintaining institutional memory - I currently have a strong institutional memory of the Town of Readfield's budget and budgeting process.

Thank you for your consideration of this information and I look forward to continue volunteering my skills and knowledge to the citizens of this town.

I also remind the Board that based on Item 8. Section D My application for the vacant position on the budget committee as of June 1, should have been considered during the first meeting in July, which was the second regularly scheduled meeting following the receipt of any application and completion of interviews, after the 10 day advertising process was complete.

Thank you for your consideration in this process.

Allen J. Curtis

7/18/2016

TOWN OF READFIELD
APPOINTMENT APPLICATION

R E C E I V E D	OFFICE USE
	JUN 15 2016
	DATE RECEIVED
By _____	

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: ☒ 1st time appointment ☐ re-appointment

Which Board, Committee or Commission

are you applying for?

Budget Committee

Term:

Name: Martin Hanish Phone (H): 685-3060

Street address: 230 Sturtevant Hill Rd Phone (C): 557-1009

Mailing address: same

E-Mail: mhanish@memun.org

Below please tell us of any experience and/or training that might be useful in this position.

40+ years in non-profit and government
financial management

Below please tell us the reason you are interested in applying for this position.

Like all other towns, Readfield has two financial
goals: provide the services residents want; keep taxes
at affordable levels. I believe I can help balance these goals

If you are currently employed, what is your position?

Chief Financial Officer, Maine Municipal Association

APPLICATION FOR APPOINTMENT FOR:

Name: Martin Hanish Position: Budget Committee Term:

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!



I approve the use of my e-mail and phone numbers on the Town's public sites and publications.



I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: _____ Date: _____

CLERK'S USE BEFORE THE APPOINTMENT

Please check one:



1st time Appointment



Re-Appointment

Was this position advertised?



Yes



No

If no, please explain: _____

SELECT BOARD APPROVAL

To Martin Hanish of Readfield, in the County of Kennebec and State of Maine: There being a position on the Budget Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

 thru . Given under our hand this , day of , 2016.

Bruce Bourgoine

John Parent

Thomas Dunham

Kathryn Mills Woodsum

Christine Sammons

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?



Yes



No

If yes, what date:

Is an Oath appropriate:



Yes

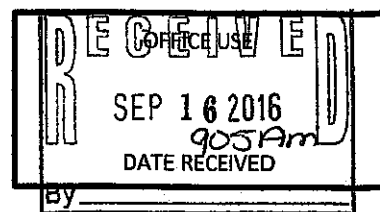


No

If yes, what date

TOWN OF READFIELD

APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board shall not consider any applicant with physical or mental disabilities only when the physical or mental disability prevents the applicant from performing the duties of the appointment and reasonable accommodation.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Board of Appeals

Term:

3 years

Do you have previous experience on this board or committee?



Yes



No

Name: Peter Brakeman

Phone (H): 685-9361

Street address: 80 Thunderbolt Road

Phone (C): 446-2484

Mailing address: PO Box 30

E-Mail: pbrakeman@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have served on the Readfield Board of Appeals for approximately 12 years.

Below please tell us the reason you are interested in applying for this position.

It would be a modest donation of my time toward helping the Town.

If you are currently employed, what is your position?

Attorney, Lyman & Nitz, PA

APPLICATION FOR APPOINTMENT FOR:

Name:

Peter Bickerman

Position:

Board of Appeals

Term:

3 years

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

☐

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

☒

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name:

Peter Bickerman

Date:

9/16/16

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment

☒

Yes

☐

No

Was this position advertised?

☒

Yes

☐

No

If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

☐

Yes

☒

No

Confirmed meeting date: _____, 20____

Cons. Re Appointment

SELECT BOARD APPROVAL

To Peter Bickerman of Readfield, in the County of Kennebec and State of Maine: There being a position on the Board of Appeals we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

10-3-16

thru

6-30-19

Given under our hand this

☐

day of

☐

20____

Bruce Bourgoine

Thomas Dunham

John Parent

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

☐

Yes

☐

No

If yes, what date:

Is an Oath appropriate:

☐

Yes

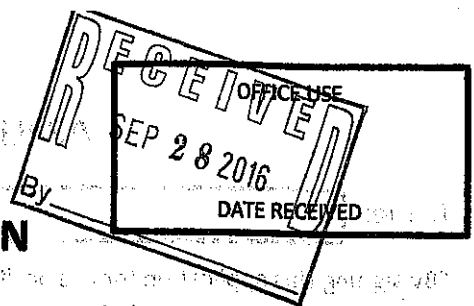
☐

No

If yes, what date

TOWN OF READFIELD

APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

BOARD OF APPEALS

Term:

Do you have previous experience on this board or committee? ☐ Yes ☒ No

Name: CLIFFORD BUUCK

Phone (H): 685-9988

Street address: 36 BEANS MILL RD.

Phone (C):

Mailing address: 36 BEANS MILL RD., READFIELD

04355

E-Mail: Clif_buuck@yahoo.com

Below please tell us of any experience and/or training that might be useful in this position.

I SERVED AS CEO FOR READFIELD AND HAVE CONSIDERABLE EXPERIENCE IN THE USE, MEANING & INTENT OF THE LAND USE ORDINANCE. ALSO ATTENDED MMA'S BofA WORKSHOP.

Below please tell us the reason you are interested in applying for this position.

IT IS VITAL FOR THE TOWN TO HAVE A WORKING BOARD OF APPEALS AND THEIR MEMBERSHIP IS CURRENTLY INSUFFICIENT TO HOLD A LEGAL HEARING.

If you are currently employed, what is your position?

RETIRED

APPLICATION FOR APPOINTMENT FOR:

Name: CLIFFORD BUUCK Position: BOARD of APPEALS Term: 2017

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!



I approve the use of my e-mail and phone numbers on the Town's public sites and publications.



I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Clifford Buuck

Date: 9/28/16

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required. ☒ Yes ☐ No

Confirmed meeting date: Oct. 3, 2016

SELECT BOARD APPROVAL

To CLIF BUUCK of Readfield, in the County of Kennebec and State of Maine: There being a position on the Appeals Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

 thru 6/30/17. Given under our hand this 3 day of Oct 2016.

Bruce Bourgoine

Thomas Dunham

John Parent

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? ☐ Yes ☐ No If yes, what date:

Is an Oath appropriate: ☐ Yes ☐ No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

R E C E I V E D	OFFICE USE
	SEP 23 2016
	DATE RECEIVED
By _____	

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

APPEALS BOARD

Term:

Do you have previous experience on this board or committee?

☐

Yes

☒

No

Name:

HENRY WHITTEMORE

Phone (H):

685-3258

Street address:

28 GILES RD.

Phone (C):

857-207-8123

Mailing address:

READFIELD, ME 04355

E-Mail:

henry.whittemore@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have on many boards over the course of my career: Planning Boards in Readfield and Lancaster, NH. I have served as President of the Forest Society of Maine, Treasurer of the Maine Farmland Trust and on many other professional and non-profit organizations.

Below please tell us the reason you are interested in applying for this position.

The Board of Appeals currently has many vacancies. This is a way in which I can provide some meaningful service to Readfield, where I have lived for 26+ years.

If you are currently employed, what is your position?

Self-employed. Principal of Crow's Nest Collaborative, LLC a forestry investment consultancy.

APPLICATION FOR APPOINTMENT FOR:

Name: HENRY WHITTEMORE Position: BOARD OF APPEALS Term: 2018

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

☐

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

☒

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Henry 2 Whittmore Date: 23 SEP 2016

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required. ☐ Yes ☒ No

Confirmed meeting date: _____, 20____ Business meeting can the next meeting if you don't feel comfortable appointing while he's not there.

SELECT BOARD APPROVAL

To Henry Whittmore of Readfield, in the County of Kennebec and State of Maine: There being a position on the Appeals Position we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

 thru 6/30/2018. Given under our hand this day of 2016.

Bruce Bourgoine

Thomas Dunham

John Parent

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

☐ Yes☐ No

If yes, what date:

Is an Oath appropriate:

☐ Yes☐ No

If yes, what date

UNFINISHED BUSINESS



80

TOWN OF READFIELD

READFIELD, MAINE 04355

(207) 685-3420

readfield.com

Readfield Board of Selectmen
October 3, 2016
Item #17-027

To: Readfield Select Board
From: Eric Dyer, Town Manager
Date: October 3, 2016
Subject: Readfield Enterprise Committee - 2nd Reading

Below is a proposed structure for the re-formation of the group that had managed Community Development Block Grant (CDBG) funds for small business loans in town. Those funds have been fully circulated and so there is opportunity to move beyond the original purpose and limitations established through the CDBG program. There is also a growing interest in supporting economic development in Readfield in other ways and the Readfield Select Board has set economic development as an ongoing goal for the community. The proposed structure is based on the original committee composition recommended for the CDBG program, but also reflects the present environment and need for clear committee organization and directives.

Purpose and Authority

The purpose of the Readfield Enterprise Committee is to manage the Readfield Enterprise Fund using uniform program-appropriate lending practices, as well as provide guidance to the Select Board on matters of economic development. The Committee is formed pursuant to a vote of the Select Board. The Committee is advisory to the Select Board.

Organization and Administration

1. Committee Term - The committee shall be in effect indefinitely until disbanded by the Select Board
2. Membership - The Committee shall consist of seven members who shall serve without compensation and shall be appointed by the municipal officers. The Select Board will consider the following recommended representation in making appointments, whenever possible, with the understanding that this representation is not a requirement:
 - a. One member of the Select Board
 - b. One Readfield businessperson
 - c. One CPA or finance specialist
 - d. One attorney of legal professional
 - e. One at large Readfield Resident
 - f. Two non-voting ex officio members in the Town Manager and Finance Officer
3. Appointment - The Committee shall be appointed by the Board of Selectmen in consideration of the Procedures for Application and Appointment. Appointments may be terminated without cause by a majority vote of the Board of Selectmen.
4. Member Term - Members shall serve for terms of three years. Terms shall be initially staggered as follows:

- a. One - one-year term
 - b. Two - two-year terms
 - c. Two - three-year terms
5. Chairperson - The Committee shall elect a Chairperson from among its members. The Chairperson shall call meetings as necessary or when so requested by a majority vote of the Select Board. The Chairman shall preside at all meetings.
 6. Vice Chairperson - The Committee shall elect a Vice Chairperson from among its members to serve in the absence of the Chairperson.
 7. Secretary - The Committee shall elect a Secretary from among its members. The Secretary shall maintain a record of all proceedings including all correspondence of the Committee and regularly submit the records to the Town Clerk.
 8. Notice - All meetings shall be held in a public place and scheduled through the Town Manager or Clerk who shall provide reasonable notice to the public.
 9. Quorum - A quorum necessary to conduct business shall consist of at least a majority of voting members.
 10. Committee Support - The municipal officers and town staff shall cooperate with and provide the Committee with such information as may be reasonably necessary and available to enable it to carry out its duties. The town staff shall also provide assistance updating electronic records as necessary.
 11. Public Meetings and Records - All meetings and records shall be subject to the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-410 and the Town of Readfield FOAA Policy.

Tasks

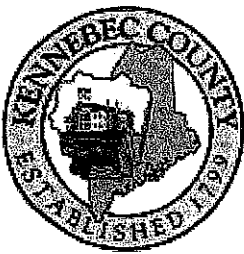
The Committee shall, in no particular order:

1. Review and revise current lending guidelines and programs.
2. Manage current and future lending programs.
3. Hold public meetings and pursue other outreach to solicit input from the community on matters of economic development.
4. Involve relevant committees, organizations, institutions, and interested parties in developing economic development strategies.
5. Make recommendations to the Budget Committee and Select Board regarding revenues and expenditures related to economic development activities as a part of the regular budget process.
6. Report to the Select Board a minimum of semi-annually, generally in January and July.

Town Manager Review Process:

Select Board discussion of process completion, including the scheduling of executive sessions.

NEW BUSINESS



KENNEBEC COUNTY

EMERGENCY MANAGEMENT AGENCY

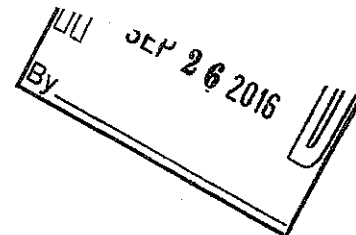
125 State Street
Augusta, Maine 04330

email

Phone: 207-623-8407
207-622-4128



Readfield Board of Selectmen
October 3, 2016
Item #17-075



September 22, 2016

From: Kennebec County Emergency Management Agency
To: Municipals Officials
Subject: Adoption-2016 Kennebec County Hazard Mitigation Plan

Enclosed is one copy on CD of the up-dated 2016 Kennebec County Hazard Mitigation Plan for your review.

Please look over the up-dated plan carefully. Make sure the map for your town is right as well as any town projects. Any changes that you need to have done, please let our office know immediately.

Our office phone number is 623-8407, please feel free to give the office a call with any questions you or other people may have about the Mitigation Plan review/up- date.

I am willing to meet and with any Selectperson Board or Councilors during a regular meeting of the Board or Council meeting to present the Plan. I would need to have five to ten minutes of time plus time to answer any questions the board or public may have about the Hazard Mitigation Plan rewrite/up—date.

Also find a Resolution Signature sheet, this signature adoption sheet is required for the National Flood Insurance as well as any future Hazard Mitigation Project Funding.

This is required of all 29 Municipalities within Kennebec County.

Thank you for your prompt attention on this matter.

Sincerely

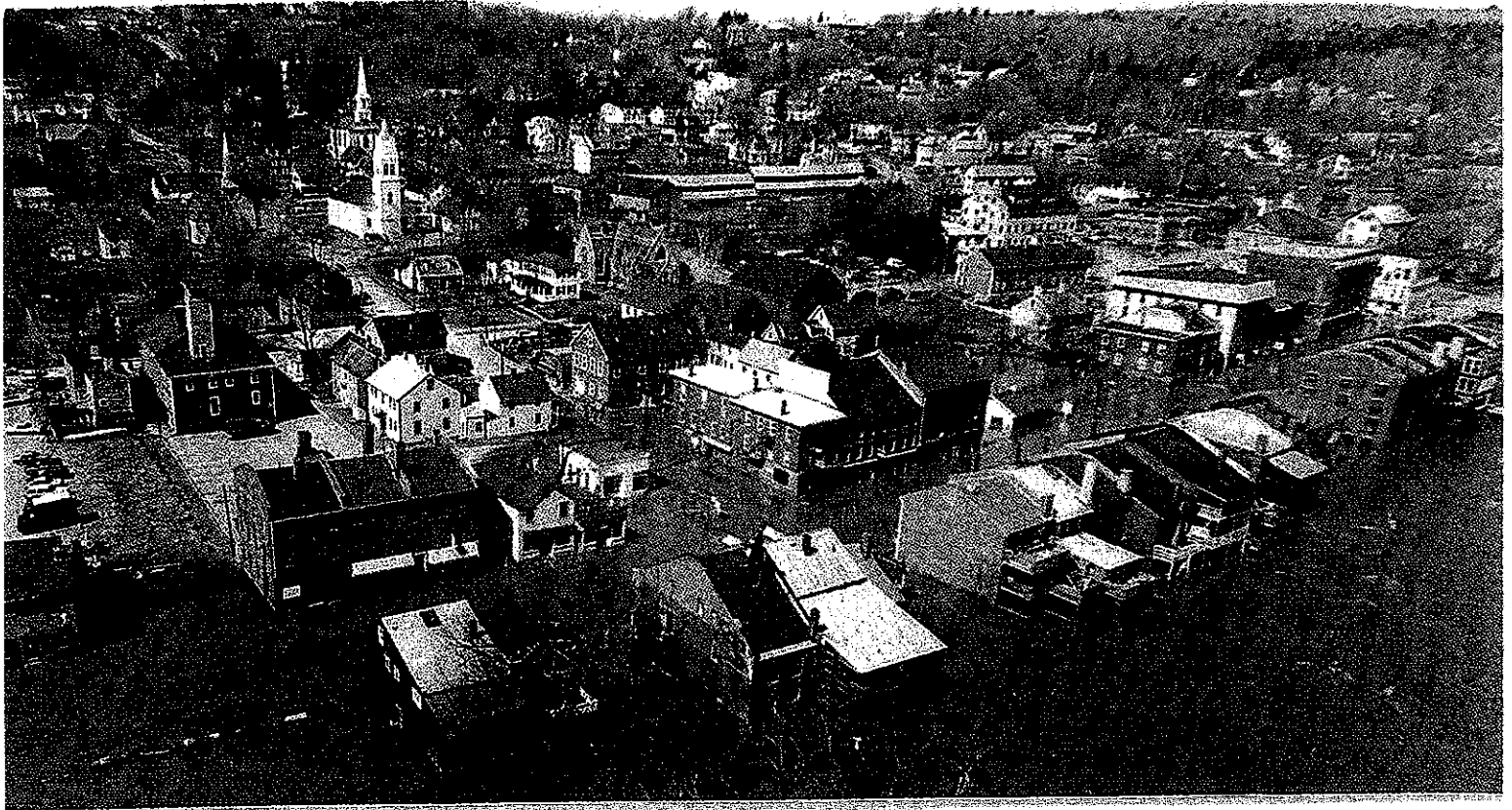
A handwritten signature in cursive script, appearing to read "Sean".

Sean Goodwin

Kennebec County EMA, Director

For the full Plan Update visit:
<http://www.kennebeccounty.org/kclepc/emaindex.htm>

KENNEBEC COUNTY HAZARD MITIGATION PLAN – 2016 UPDATE



Kennebec County Emergency Management Agency
125 State Street
Augusta, Maine 04330

Kennebec County Revised Hazard Mitigation Plan

RESOLUTION

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property and lives in Kennebec County;

And whereas the creation of a Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

And whereas, the 25 towns, the 4 cities of Kennebec County as well as Kennebec County (on behalf of Unity Township) are committed to the mitigation goals and measures as presented in this plan;

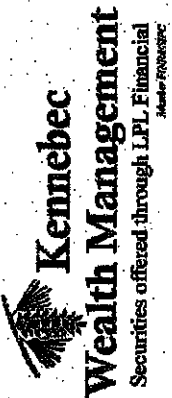
Therefore the Augusta City Council. Gardiner City Council. Hallowell City Council. Waterville City Council. And the Boards of Selectmen/Councilors of the 25 Incorporated Towns hereby adopt the 2011 Kennebec County Hazard Mitigation Plan. And

Therefore, Kennebec County, acting on behalf of Unity Township hereby adopts the 2016 Kennebec County Hazard Mitigation Plan.

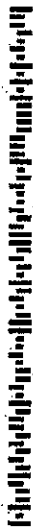
AUTHORIZATION SIGNATURES

Town / City of: _____

_____ Name	_____ Position	_____ Date
_____ Name	_____ Position	_____ Date
_____ Name	_____ Position	_____ Date
_____ Name	_____ Position	_____ Date

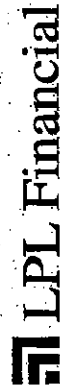


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000179 LP1543M1 N80C N81C
TOWN OF READFIELD
A CORPORATION
8 OLD KENTS HILL ROAD
READFIELD ME 04355



Your Account Executive:
Samuel Tippet • (207)660-4100
Kennebec Saving Bank
PO Box 50
Augusta, ME 04330

Securities Offered Through
LPL Financial
Member FINRA/SIPC
4707 Executive Drive, San Diego, CA 92121-3091
75 State Street, 22nd Floor, Boston, MA 02109-1827

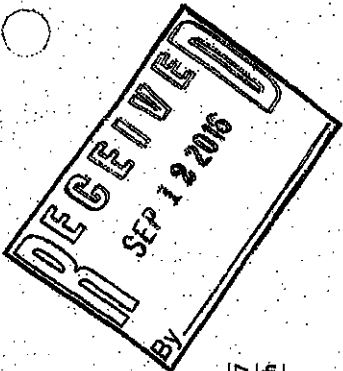


Not FDIC Insured | No Bank Guarantee | May Lose Value
Not a Deposit | Not Insured by any Federal Government Agency

Town of Readfield

Statement Period
August 1 to August 31, 2016

Investment Account	5744-6107
Investment Objective	Income with Moderate Growth



Total Value of Your Account as of August 31, 2016 **\$236,937.05**

INVESTMENTS HELD AT LPL FINANCIAL

Previous Year-End Value as of December 31, 2015	\$229,339.17
Beginning Value as of August 1, 2016	\$236,052.05
Additions	—
Withdrawals	—
Dividends, Interest and Capital Gains	520.23
Increase/decrease in Market Value ¹	364.77
Ending Value as of August 31, 2016	\$236,937.05

	Year-End Value December 31, 2015	Value on August 31, 2016
TOTAL VALUE OF YOUR ACCOUNT	\$229,339.17	\$236,937.05

¹ Increase/decrease in Market Value reflects the impact of changes in the value of securities held in your LPL Financial account, as well as the impact of any transfers of securities into or out of your account during the statement period.

Town of Readfield / Investment Account 5744-6107

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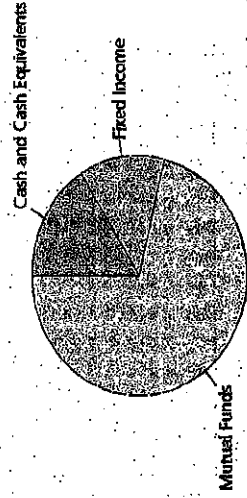


Town of Readfield

Statement Period
August 1 to August 31, 2016

ACCOUNT INVESTMENT SUMMARY as of August 31, 2016

Investment Type	Amount	Percent
Cash and Cash Equivalents	\$38,277.59	16.16%
Equities and Options	—	—
Fixed Income	30,561.80	12.90%
Mutual Funds, ETFs and Closed-End Funds	168,097.66	70.94%
Total	\$236,937.05	100.00%



FINANCIAL MARKET INDICATORS

	Year-End Value December 2015	Value on July 31, 2016	Value on August 31, 2016
Dow Jones Industrial Average	17,425.03	18,432.24	18,400.88
S&P 500 Index	2,043.94	2,173.60	2,170.95
NASDAQ Composite Index	5,007.41	5,162.13	5,213.22
3-Month Treasury Bill	0.16%	0.25%	0.39%
30-Year Treasury Bond	3.02%	2.18%	2.23%

EARNINGS SUMMARY as of August 31, 2016

Estimated Annual Income	\$5,018.00
Estimated Accrued Interest	\$390.72

Account Messages as of August 31, 2016

MESSAGES FROM YOUR FINANCIAL ADVISOR

Your LPL Financial Statement is available online 24-7! Access my website and click on Account View in the upper right hand corner at your convenience.

You can now turn off your paper statements and view all statements on-line via LPL Account View.

Please make checks payable to LPL Financial.

Start investing in the future of your children early to insure a bright tomorrow. Open a college investment savings plan today.

The road to a comfortable retirement starts with simple steps you can take today. Ask us about how you can contribute to an IRA.

MESSAGES FROM LPL FINANCIAL

PAPERLESS STATEMENTS

Go paperless and view your monthly statements and trade confirmations online. Monthly statements are available online within three business days, and trade confirmations are available the next business day after the trade is executed. To go paperless, click on the LPL Account View link accessible through your financial advisor or institution website. Paperless statements are convenient, secure, fast and environmentally friendly. Enjoy the many benefits of free paperless statements and sign up today.

ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY)

EAI is calculated by taking the indicated annualized dividend and multiplying by the number of shares owned. EY is calculated by taking the EAI and dividing by the aggregate value of the shares owned. If no dividend information is available, no EAI or EY numbers will be generated. EAI and EY for certain types of securities could include a return of principal or capital gains in which case the EAI and EY would be overstated. EAI and EY are estimates and the actual income and yield might be lower or higher than the estimated amounts. Additionally, the actual dividend or yield may vary depending on the security issuer's approval of paying the dividends. EY reflects only the income generated by an investment. It does not reflect changes in its price, which may fluctuate.

NON-TRANSFERABLE SECURITIES THAT ARE WORTHLESS

As part of our continuing effort to provide exceptional service, please be advised that LPL Financial will remove any non-transferable securities that are worthless from customer accounts. Your account may or may not be affected. Should you have any questions or concerns, please contact your financial advisor.



Questions? Contact Samuel Tippet
(207)660-4100

Account Messages / Town of Readfield 5744-6107

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57446107



Account Holdings as of August 31, 2016

CASH AND CASH EQUIVALENTS

Description	Current Balance
Cash	\$77.97
Money Market Funds	38,199.62
TOTAL CASH AND CASH EQUIVALENTS	\$38,277.59

MUTUAL FUNDS, ETFs AND CLOSED-END FUNDS

Date Acquired	Description/Security ID	Quantity	Price	Market Value	Unit Cost	Cost Basis/ Purchase Cost ¹	Unrealized Gain or Loss	Estimated Annual Income ^a	Estimated 30-Day Yield ^a
12/07/06 Transfers	EATON VANCE TAX MANAGED GLOBAL BUY WRITE OPPORTUNITIES FUND ETW	300	\$10.92	\$3,276.00	\$14.29	\$4,287.11	-\$1,011.11	\$350	10.69%
02/22/07 Transfers	EATON VANCE TAX MANAGED GLBL DIVERSIFIED EQUITY INCOME FUND EXG	600	8.81	5,286.00	14.94	8,964.46	-3,678.46	585	11.07%
12/07/06 Transfers	FIRST TRUST ENHANCED EQUITY INCOME FUND FFA	310	13.84	4,290.40	18.47	5,727.08	-1,436.68	297	6.94%
12/07/06 Transfers	NUVEEN S&P 500 BUY WRITE INCOME FUND BXMIX	303	13.24	4,011.72	16.33	4,947.86	-936.14	288	7.19%
01/10/01 Transfers	OPPENHEIMER R CAP APRC CLA OPTFX	226,273	52.99	11,990.21	49.72	11,250.00	740.21	—	—

MUTUAL FUNDS, ETFs AND CLOSED-END FUNDS continue on page 5

¹ Purchase Cost equals Cost Basis of Equities and Mutual Funds less any reinvested dividends and interest.
^a Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.

Account Holdings as of August 31, 2016

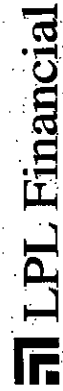
MUTUAL FUNDS, ETFs AND CLOSED-END FUNDS (continued)

Date Acquired	Description/Security ID	Quantity	Price	Market Value	Unit Cost	Cost Basis/ Purchase Cost ¹	Unrealized Gain or Loss	Estimated Annual Income ^a	Estimated 30-Day Yield ^a
12/1/001*	OPPENHEIMER (continued)	102.55		5,434.12	55.94	5,736.91	-302.79	—	—
Purchases									
Total		328.823		17,424.33	51.66	16,986.91	437.42	—	—
01/1/001	OPPENHEIMER R MAIN STREET CL A MSGX	308.758	46.58	14,381.94	36.44	11,250.00	3,131.94	134	0.93%
Transfers									
12/1/01*		193.34		9,005.78	41.08	7,943.37	1,062.41	74	
Purchases									
Total		502.098		23,387.72	38.23	19,193.37	4,194.35	208	
02/06/13*	OPPENHEIMER R GLOBAL STRAT INCOME CL A OPSDX	2,984.526	3.95	11,788.87	4.43	13,234.33 11,476.33	-1,445.46	401	3.57%
Purchases									
10/21/14*	OPPENHEIMER R CORPORATE BOND CL A ORIAX	1,859.088	11.04	20,524.33	11.30	21,011.50 20,005.00	-487.17	568	2.81%
Purchases									
02/06/13*	OPPENHEIMER R MAIN ST MID CAP CL A OPMSX	750.738	26.46	19,864.52	26.04	19,548.17 14,692.39	316.35	76	0.40%
Purchases									
01/1/001	OPPENHEIMER R GLOBAL CL A OPPAX	212.013	74.41	15,775.89	53.06	11,250.00	4,525.89	110	0.70%
Transfers									

MUTUAL FUNDS, ETFs AND CLOSED-END FUNDS continue on page 6

¹ Purchase Cost equals Cost Basis of Equities and Mutual Funds less any reinvested dividends and interest

^a Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.



Questions? Contact Samuel Tippett
(207) 660-4100

Account Holdings / Town of Readfield 5744-6107

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57446107



Account Holdings as of August 31, 2016

MUTUAL FUNDS, ETFs AND CLOSED-END FUNDS (continued)

Date Acquired	Description/Security ID	Quantity	Price	Market Value	Unit Cost	Purchase Cost ¹	Cost Basis/ Gain or Loss	Unrealized Gain or Loss	Estimated Annual Income ^a	Estimated 30-Day Yield ^a
12/05/03*	OPPENHEIMER (continued) Purchases	127.341		9,475.44	63.28	8,058.56		1,416.88	57	
Total		339.354		25,251.33	56.90	19,308.56		5,942.77	167	
05/28/03	OPPENHEIMER R CORE BOND CLA OPGX	823.845	7.02	5,783.39	10.46	8,613.81		-2,830.42	161	2.79%
06/02/03*	Purchases	1,986.876		13,947.87	7.37	14,636.02		-688.15	306	
Total		2,810.721		19,731.26	8.27	23,249.83		-3,518.57	467	
11/16/01	WELLS FARGO R ADJUSTABLE RATE GOVT CLA ESAAX	1,003.009	9.01	9,037.11	9.85	9,883.74		-846.63	73	0.81%
12/03/01*	Purchases	468.821		4,224.07	9.20	4,313.77		-89.70	—	
Total		1,471.83		13,261.18	9.65	14,197.51		-936.33	73	
TOTAL MUTUAL FUNDS, ETFs AND CLOSED-END FUNDS				\$168,097.66		\$170,656.69		-\$2,559.03	\$3,480	
						\$55,385.90				

* Date of Earliest Acquisition

R Dividends and/or capital gains distributed by this security will be reinvested.

¹ Purchase Cost equals Cost Basis of Equities and Mutual Funds less any reinvested dividends and interest.

^a Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.

Account Holdings as of August 31, 2016

MUNICIPAL BONDS

Date Acquired	Description/Security ID	Quantity	Price	Market Value	Unit Cost	Cost Basis	Unrealized Gain or Loss	Estimated Annual Income	Accrued Int./Est. 30-Day Yld.
05/19/10	LONG BCH CA REDEV AGY NORTH LONG BCH B BABS REV B/E TXBL CPN 6.386% DUE 08/01/17 DTD 05/12/10 FC 08/01/10 MOODY'S RATING: NOT RATED S&P RATING: A+ 542430GE7	10,000	\$103.70	\$10,370.00	\$104.8870	\$10,073.52	\$296.48	\$638	\$53.22 6.16%
04/29/10	NEW YORK CITY EDL CONSTR FUND REV SER A BABS B/E TXBL OID @99.937 4.51% CPN 4.500% DUE 04/01/17 DTD 04/28/10 FC 10/01/10 MOODY'S RATING: AA3 S&P RATING: AA- 649670KA3	10,000	101.836	10,183.60	102.8780	10,027.42	156.18	450	187.50 4.42%
04/29/10	OXFORD MI CMNTY SCHS TXBL SCH BLDG & SITE SER A B/E BABS QSBLF CPN 4.500% DUE 05/01/17 DTD 04/14/10 FC 11/01/10 PRE 09/13/16 @ 103.000 MOODY'S RATING: NOT RATED S&P RATING: AA- 591610AG4	10,000	100.082	10,008.20	103.5070	10,300.21	-292.01	450	150.00 4.50%
TOTAL MUNICIPAL BONDS				\$30,561.80		\$30,401.15	\$160.65	\$1,538	\$390.72
Value of Your LPL Financial Account				Market Value		Cost Basis/ Purchase Cost	Unrealized Gain or Loss	Estimated Annual Income	
				\$236,937.05		\$239,335.43	-\$2,398.38	\$5,018	
						\$93,663.49			

2 Purchase Cost equals Cost Basis less any reinvested dividends, interest, fixed income and alternative investments



Questions? Contact Samuel Tippett
(207)660-4100

Account Holdings / Town of Readfield 5744-6107



Account Activity as of August 31, 2016

ACCOUNT ACTIVITY SUMMARY

	Period Ending August 31, 2016	Year-to-Date
Securities Purchased	—	—
Securities Sold	—	—
Additions to Your Account	—	—
Withdrawals from Your Account	—	—
Dividends, Interest and Capital Gains	520.23	3,063.17
Reinvestments	-122.63	-1,055.29
Net Change in Bank Deposit Sweep Balance ¹	—	—
Net Change in Money Market Fund Balance	397.60	2,078.21

DIVIDENDS, INTEREST AND CAPITAL GAINS

Date	Activity Type	Description/Security ID	Amount
08/01/16	Cash Dividend	OPPENHEIMER CORPORATE BOND CL A	\$43.10
07/29/16		1,855.18000 OFIAX AS OF 07/29/16	

08/01/16	Cash Dividend	OPPENHEIMER CORE BOND CL A	35.65
07/29/16		2,805.65700 OPIGX AS OF 07/29/16	

DIVIDENDS, INTEREST AND CAPITAL GAINS continue on page 9

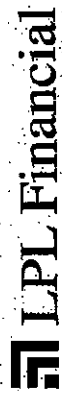
¹ Bank Deposit Sweep Accounts are FDIC insured, are not obligations of LPL Financial or SIPC, and are not available for margin purposes. See the message section for further information.

Account Activity as of August 31, 2016

DIVIDENDS, INTEREST AND CAPITAL GAINS (continued)

Date	Activity Type	Description/Security ID	Amount
08/01/16	Cash Dividend	WELLS FARGO ADJUSTABLE RATE GOVT CLA 072916 1,470.85500 ESAAAX AS OF 07/29/16	8.79
08/01/16	Interest	LONG BCH CA REDEV AGY NORTH LONG BCH B BABS REV BAE TXBL CPN 6.386% DUE 08/01/17 DTD 05/27/10 PC 08/01/10 080116 10,000 542430GE7	319.30
08/26/16	Cash Dividend	OPPENHEIMER GLOBAL STRAT INCOME CLA 082516 2,975.64200 OPSIX AS OF 08/25/16	35.09
08/31/16	Cash Dividend	EATON VANCE TAX MANAGED GLOBAL BUY WRITE OPPORTUNITIES FUND 083116 .300 ETW	29.19

DIVIDENDS, INTEREST AND CAPITAL GAINS continue on page 10



Questions? Contact Samuel Tippett
(207)660-4100

Account Activity / Town of Readfield 5744-6107

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57446107



Account Activity as of August 31, 2016

DIVIDENDS, INTEREST AND CAPITAL GAINS (continued)

Date	Activity Type	Description/Security ID	Amount
08/31/16	Cash Dividend	EATON/VANCE TAX MANAGED GBL DIVERSIFIED EQUITY INCOME FUND 083116 600 EXG	48.78
08/31/16	Cash Dividend	JPMORGAN U S GOVERNMENT MONEY MARKET FUND SERVICE SHARES 083116 38,199	0.33
TOTAL DIVIDENDS, INTEREST AND CAPITAL GAINS			\$520.23

REINVESTMENTS

Date	Activity Type	Description/Security ID	Quantity	Amount
08/01/16	Dividend Reinvest	OPENHEIMER CORPORATE BOND CL A REINVEST AT 11.030 OFIAX	3.908	-\$43.10
08/01/16	Dividend Reinvest	OPENHEIMER CORE BOND CL A REINVEST AT 7.040 ORIGX	5.064	-\$35.65

REINVESTMENTS continue on page 11

Account Activity as of August 31, 2016

REINVESTMENTS (continued)

Date	Activity Type	Description/Security ID	Quantity	Amount
08/01/16	Dividend Reinvest	WELLS FARGO ADJUSTABLE RATE GOVT CL A REINVEST AT 9.020 ESAXX	0.975	-8.79
08/26/16	Dividend Reinvest	OPPENHEIMER GLOBAL STRAT INCOME CL A REINVEST AT 3.950 OPSIX	8.884	-35.09
TOTAL REINVESTMENTS				-\$122.63

NET MONEY MARKET FUND ACTIVITY²

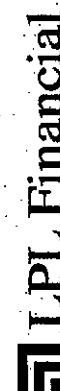
JPMorgan U.S. Government Money Market Fund - Service Shares

Date	Activity Type	Description	30-Day Yield	Amount	Balance
08/01/16	Opening Balance				\$37,802.02
08/01/16	Shares Purchased	JPMORGAN U S GOVERNMENT	77.97		37,879.99
08/02/16	Shares Purchased	JPMORGAN U S GOVERNMENT	319.30		38,199.29
08/31/16	Dividend Reinvest	JPMORGAN U S GOVERNMENT	0.33		38,199.62
08/31/16	Closing Balance				38,199.62

JPMorgan U.S. Government Money Market Fund - Service Shares

NET CHANGE IN MONEY MARKET FUND BALANCE				0.010%	\$397.60
--	--	--	--	---------------	-----------------

2 Money Market activity reflects the net of all transfers of funds to and from your money market account on the date referenced.



Questions? Contact Samuel Tippet
(207)660-4100

Account Activity / Town of Readfield 5744-6107

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57446107



Account Detail as of August 31, 2016

DIVIDEND AND INTEREST SUMMARY

Description	August 31, 2016	Year-to-Date
Money Market Funds	\$0.33	\$2.50
Mutual Funds	200.60	1,972.07
Municipal Bonds	319.30	1,088.60
TOTAL DIVIDENDS AND INTEREST	\$520.23	\$3,063.17

Disclosures and Other Information

Account Protection LPL Financial is a member of the Securities Investor Protection Corporation (SIPC). SIPC provides protection for your account up to \$500,000, of which \$250,000 may be claims for cash, in the unlikely event that LPL Financial fails. SIPC protection limits apply to all accounts that you hold in a particular capacity. For example, if you hold two accounts at LPL as a sole account holder and third as a joint account holder, the two individual accounts are protected under SIPC separately up to \$500,000. LPL Insured Cash Account (ICA) and LPL Deposit Cash Account (DCA) are not protected by SIPC. More information on SIPC, including obtaining an explanatory SIPC Brochure, may be obtained by calling SIPC directly at (800) 371-8300 or by visiting www.sipc.org. The account protection applies when an SIPC member firm fails financially and is unable to meet its obligations to securities clients, but it does not protect against losses from the rise and fall in the market value of investments.

Adjusted Cost The cost basis of securities sold, matured, redeemed or exercised is adjusted for return of principal, original issue discount, accrual and partnership distributions for CMO, CDO, REMIC and MLP transactions. Eligible securities on the Realized Gains and Losses Statement have been adjusted for bond amortization, return of capital, liquidating distributions, wash sales or similar items. N/A displays when the information is incomplete or missing and is treated as zero when calculating totals.

Adjustments to Option Contracts As a general rule, corporate actions can result in an adjustment in the number of shares underlying an options contract or the exercise price, or both. Please review any adjustment to an option position. Contact your financial advisor for further information with respect to option contract adjustment or visit the OCC <http://www.optionsclearing.com/webpages/informations>.

Agency If LPL Financial acts as your agent, or as agent for both you and another person in a transaction, the transaction details, including the identity of the seller or buyer and the source and amount of any fees or payments will be supplied upon written request.

Asset-backed Securities The actual yield from transactions in asset-backed securities (e.g., CMO, FNMVA, FLMVC or GNMVA transactions) may vary according to the rate at which the underlying assets or receivables are repaid. Information about rate factors is available from your financial advisor on request.

Called Securities In the event of a partial call of corporate or municipal bonds, or preferred stock held in bulk segregation, the securities to be called will automatically be selected on a random basis, as is customary in the securities industry. The probability that your securities will be selected is proportional to the amount of your holdings relative to the bulk holdings. A detailed description of the random selection procedure is available upon request.

Changes of Address Please notify your financial advisor/representative or LPL Financial promptly in writing of any change of address.

Cost Basis Transactions are automatically paired against holdings on a "First-In-First-Out" basis (unless manually adjusted). Designating liquidations as "versus purchase" on a trade will cause the trade confirmation or other closed tax lot notification to reflect the selected closed tax lots. For assets not purchased in the LPL account, you or the previous broker/dealer upon transfer may have provided the Date Acquired and Purchase Cost of the position. If no such data was submitted, N/A is listed as the Purchase Cost, and is treated as zero when calculating Gain or Loss totals. Since the cost basis on certain securities may have been provided by another source, the cost basis information on your statement may not reflect accurate data or correspond to data on your trade confirmations. This information should not be relied upon for tax reporting purposes. Please refer to your tax reporting statement, if applicable, for accounts' elected average cost, the total cost may be computed using a combination of averaged and non-averaged unit prices for eligible securities.

Discrepancies Please notify your financial advisor and LPL Financial immediately if any discrepancies exist on your statement. If your financial advisor is affiliated with another broker/dealer, you must notify them as well. Please contact your financial advisor for the broker/dealer's contact information. Your financial advisor's address and telephone number can be found on the bottom of each page of this statement. LPL Financial's telephone number is (800) 558-7267 and address can be found on the first page of this statement. Additionally, any verbal communications should be re-confirmed in writing to each of the above parties to further protect your rights, including rights under Securities Investor Protection Act (SIPA).

Free Credit Balances LPL Financial may use your free credit balances subject to the limitations of 17 CFR Section 240.1203-3 under the Securities Exchange Act of 1934. You have the right to receive from us, upon demand in the course of normal business, the delivery of any free credit balances to which you are entitled, any fully paid securities to which you are entitled, and any securities purchased on margin upon full payment of any indebtedness to LPL Financial.

LPL Insured Bank Deposit Sweep Programs Cash in the Insured Cash Account (ICA) and LPL Deposit Cash Account (DCA) programs are protected by the Federal Deposit Insurance Corporation (FDIC). LPL Financial allocates your money to the ICA program to banks in the order of the Priority Bank List and to the DCA program to any bank on the Available Bank list in increments up to \$246,500 per depositor per depositary institution (\$493,000 for joint accounts) until your balance in each of the ICA and DCA programs is allocated up to a total of \$1,500,000 (\$3,000,000 for joint accounts). All banks, Member FDIC. FDIC coverage is information on FDIC insurance is available on request or by visiting the FDIC website at www.fdic.gov. LPL Financial is not a bank. Unless otherwise disclosed, securities and other investments obtained through LPL Financial ARE NOT FDIC INSURED, ARE NOT BANK GUARANTEED AND MAY LOSE VALUE.

Investment Risk LPL Financial is not a bank, savings and loan, or credit union. Securities and insurance offered through LPL and its affiliates are not FDIC, NCUA or government insured, not endorsed or guaranteed by LPL, its affiliates or any other financial institution, are not a deposit, and involve investment risk including possible loss of principal.

Investments Held Outside LPL Financial Information on investments held outside LPL is provided for informational purposes only. Values for investments not held in your LPL account are based on the market value of priced securities at the end of the statement period. Values for annuities reflect a pricing date approximately three business days prior to the statement date. Values for alternative investments such as Managed Futures and REITs (Real Estate Investment Trusts) reflect a pricing date three to five business days after the statement date depending on the availability of the data. The account registration for investments held outside LPL may not be the same as the registration for the LPL account with which it is affiliated. For example, an outside investment with a joint registration may be reflected on an LPL account with an individual registration.

Marginal Account If you use margin, this statement combines information about your investment account(s) and a special miscellaneous account maintained for you under Section 2206 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the separate account required by Regulation T is available for your inspection upon request.

Money Market Funds Money market fund transactions, if any, are displayed chronologically. The 30-day yield for the fund is also reflected as of the statement date.

Municipal Material Disclosures Copies of any material disclosures for municipal bonds are available at www.emma.msrb.org. To obtain specific municipal bond information, enter the nine-digit CUSIP number in the Search field within the EMMA web site. If you do not have access to the Internet or would prefer a physical copy of the material disclosures, please contact your financial advisor. Additional municipal bond information that may be available on www.emma.msrb.org includes, but is not limited to, advance refunding documents, continuing disclosures, including annual financial statements and notices of material events, real-time and historical trade data, daily market statistics and educational material.

N/A or - Data information that displays as N/A or - is unavailable, missing or incomplete and is treated as zero when calculating account totals, market values and performance.

Open Orders Open Orders are transactions pending execution, i.e., purchase and/or sale orders that you have placed, but that have not been executed by the end of the statement period.

Option Clients Information on commissions and other charges incurred in connection with the execution of option transactions has been included in the confirmation of these transactions furnished to you. A summary of this information will be made available upon request. In accordance with the Option Agreement and Approval Form you signed, you must promptly advise the firm of any material change in your investment objectives or financial situation.

Order Routing Quarterly Order Routing information for equities and options can be found on LPL.com-disclosures-SEC Disclosure. This information is also available upon request.

Payment for Order Flow LPL Financial acts as your agent and does not receive any compensation in the form of payment for order flow.

Pricing Securities prices shown on this statement may vary from actual liquidation value. Prices shown should only be used as a general guide to portfolio value. We receive prices from various sources, which are sometimes unable to provide timely information. Where pricing sources are not readily available, portfolio prices on certain debt instruments including, but not limited to, bills, notes, bonds, banker's acceptances, certificates of deposit, or commercial paper, estimated prices may be generated by a matrix system or market driven pricing model, taking various factors into consideration. These prices may not be the actual price you would receive if you sold before the maturity of a certificate of deposit. The pricing of listed options takes into account the last closing price, as well as the current bid and offer prices. Where securities have not been priced, their values have not been included in the Portfolio Summary information at the beginning of this statement.

Principal If your broker-dealer is acting as principal in a transaction, your broker-dealer has sold to or bought from you the security, and may have received a profit from the transaction.

Purchase Cost Original cost including fees, commissions and less accrued interest of the quantity sold or redeemed. For transferred securities, this could be the purchase amount you or the former institution provided to us. Purchase Cost may be adjusted to reflect corporate actions, such as stock splits, mergers, spin-offs or other events. N/A is displayed when the information is incomplete or missing and is treated as zero when calculating totals. Transferred securities may not be included in Purchase Cost.

Regulation All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange or market and its clearing house, if any, where the transactions are executed, and of the Financial Industry Regulation Authority (FINRA).

Reinvestment The dollar amount of mutual fund distributions, money market fund income, or dividends on other securities shown on your statement may have been reinvested in additional shares. You will not receive confirmations for these reinvestment transactions. However, you may request information on these transactions by writing to LPL Financial. LPL will also, if requested, furnish you with the time of execution and the name of the person from whom your security was purchased.

Revenue Sharing LPL may have a fee arrangement with the investment advisor or distributor ("sponsor") of the mutual fund you have purchased, called revenue sharing. In such case, the sponsor pays LPL a fee based on the amount of your purchase, and LPL provides marketing support to the sponsor and allows the sponsor to access your financial advisor so that the sponsor can promote such mutual funds. This arrangement gives LPL a financial incentive to have LPL clients invest in participating mutual funds instead of funds whose sponsors do not make such payments to LPL. Although your financial advisor does not share in this compensation, the conflict of interest affects the ability of LPL to provide you with unbiased, objective investment advice concerning the selection of mutual funds for your account. This could mean that other mutual funds, whose sponsors do not make revenue sharing payments, may be more appropriate for your account than the mutual funds whose sponsors make revenue sharing payments to LPL. For a complete list of the participating sponsors, and the range of fee payments, please visit <http://lplfinancial.com/disclosurelegal-disclosures.htm>.

Statement of Financial Condition LPL Financial's financial statement is available for inspection at our office. We will mail a copy to you upon written request.

Sweep Option Your account may provide for a daily sweep in an insured bank deposit sweep program (either LPL Insured Cash Account—ICA—or LPL Deposit Cash Account—DCA) or a money market mutual fund. The balance in the ICA, DCA or money market mutual fund sweep may be liquidated on the customer's order and the proceeds returned to the securities account or reinvested in the customer. If you have any questions about your sweep option, including rates of the depositary institutions currently participating in the sweep deposit, or you would like to change your sweep option, please contact your financial advisor. LPL Financial LLC is an affiliate of LPL Financial Holdings Inc.

LPL Financial

Questions? Contact Samuel Tippett
(207)660-4100

Disclosures and Other Information / Town of Readfield 57-44-5107

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57446107

STUDION 80076



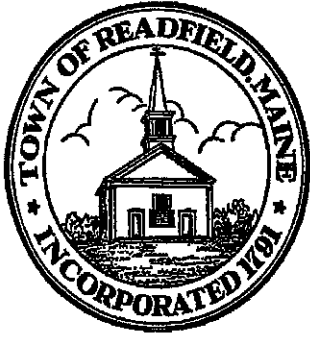
000179 LP1643M1 000828 F

Transfer Station Access Road:

Select Board discussion of the need to establish a credible baseline for the structure and function of the Transfer Station access road in order to determine next steps. Issues at hand are the use of the access road, current and ongoing maintenance best practices, and the possibility of paving the road as requested by residents in Readfield and Wayne. Review by a professional engineer is recommended. The Town has a pool of pre-qualified engineering firms as a result of the Engineering RFQ conducted last year.

Municipal Energy Use and Improvements:

The Select Board set municipal energy as a goal at their recent retreat. The Board will discuss the actions necessary to further this goal. Possible actions include the review and analysis of current municipal energy consumption and costs by building or facility, costing and conducting of building and facility energy audits, and building a network of municipal contacts that have undertaken energy projects in the recent past.




TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
(207) 685-4939 • FAX (207) 685-3420

Readfield Board of Selectmen
October 3, 2016
Item #17-079

September 28, 2016

Memorandum

To: Readfield Select Board
From: Gary Quintal, Codes Officer 
Subject: Automobile Graveyard Permitting

I have completed the review of the three automobile graveyard applications and undertaken inspections of their yards. Ken / Mark Edgecomb, Cyrus Witcomb and Scott Lucas have well established operations and are in compliance with all state and local requirements. The inspections this year included the tracking of recycled materials;

- approximately 400 tons of scrap metal,
- over 50 mercury switches,
- over 600 used tires

These businesses were provided documentation and notified of their yearly inspection, application and fee requirements. The inspection followed a checklist commonly used by other communities and redrafted to meet Readfield's requirements. Their yards were better organized which has improved access, but all still need to improve roadway conditions and increase recycling of unusable scrap metals. All liquids, batteries and switches are stored properly and/or used on site or sold to be responsible parties.

I am recommending that their renewals be approved with conditions as stated on permit.

TOWN OF READFIELD
AUTOMOBILE GRAVEYARD/JUNKYARD
PERMIT # 16-123/17

(Permit to be displayed on premises)

This permit is to establish, operate or maintain an **automobile graveyard, automobile recycling business and/or junkyard as part of a viable business entity** and is subject to existing rules, regulations and any amendments that may be made thereto, under the provisions of MRSA Title 30-A, Sections 3751 to 3760 and the Town of Readfield Land Use Ordinance. A Select Board hearing regarding this permit was conducted on October 3, 2016.

This permit is hereby approved by the Municipal Officials and granted upon condition that the automobile graveyard, automobile recycling business or junkyard does not violate any of the above Sections of Title 30-A, or any applicable provisions of the Town of Readfield Land Use Ordinance, or any conditions of Planning Board land use approval, and complies with all conditions of approval imposed by the Municipal Officers as specified below.

Owner's Name: Kenneth & Mark Edgecomb
Business Name: Ken's Drag-In Auto, Inc.
Location: 473 Gordan Road, Assessor's map 123 / lot 017
Mailing Address: PO Box 5014
City/Town: Augusta, ME 04330

Conditions of Approval:

1. Site to be available for inspection by the Code Enforcement Officer and/or Town Officials;
2. Owner/operator to comply with all applicable State and Town Regulation;
3. Yard roadways to be maintained and passable for emergency vehicle access;
4. Any expansion, change of use, or other modification to the application or site plan as submitted requires prior approval from the Select Board.
5. Licensee to comply with all guidelines described in the "Best Management Practices for Motor Vehicle Recycling" as published by the Maine Department of Environmental Protection, (September 2002, revised Aug. 2003).
6. For emergency protection, a ten (10) foot area around the exterior of all structures and tire piles should be kept clear of all flammable material and debris.

This permit expires ***October 30, 2017*** unless sooner revoked by the Municipal Officials.

Dated at the Town of Readfield _____

Select Board Chair _____
Bruce Bourgoine

Permit Number: 16-123/17 issued by CEO _____
Gary Quintal Date

TOWN OF READFIELD
AUTOMOBILE GRAVEYARD/JUNKYARD
PERMIT # 16-129/14

(Permit to be displayed on premises)

This permit is to establish, operate or maintain an **automobile graveyard, automobile recycling business and/or junkyard as part of a viable business entity** and is subject to existing rules, regulations and any amendments that may be made thereto, under the provisions of MRSA Title 30-A, Sections 3751 to 3760 and the Town of Readfield Land Use Ordinance. A Select Board hearing regarding this permit was conducted on October 3, 2016.

This permit is hereby approved by the Municipal Officials and granted upon condition that the automobile graveyard, automobile recycling business or junkyard does not violate any of the above Sections of Title 30-A, or any applicable provisions of the Town of Readfield Land Use Ordinance, or any conditions of Planning Board land use approval, and complies with all conditions of approval imposed by the Municipal Officers as specified below.

Owner's Name: Scott Lucas
Business Name: Lucas Auto Parts & Salvage
Location: 283 Plains Rd. Road, Assessor's map 129 / lot 014
Mailing Address: 113 Plains Rd.
City/Town: Readfield

Conditions of Approval:

1. Site to be available for inspection by the Code Enforcement Officer and/or Town Officials;
2. Owner/operator to comply with all applicable State and Town Regulation;
3. Yard roadways to be maintained and passable for emergency vehicle access;
4. Any expansion, change of use, or other modification to the application or site plan as submitted requires prior approval from the Select Board.
5. Licensee to comply with all guidelines described in the "Best Management Practices for Motor Vehicle Recycling" as published by the Maine Department of Environmental Protection, (September 2002, revised Aug. 2003).
6. For emergency protection, a ten (10) foot area around the exterior of all structures and tire piles should be kept clear of all flammable material and debris.

This permit expires ***October 30, 2017*** unless sooner revoked by the Municipal Officials.

Dated at the Town of Readfield _____

Select Board Chair _____
Bruce Bourgoine

Permit Number: 16-129/14 issued by CEO

Gary Quintal

Date _____

TOWN OF READFIELD
AUTOMOBILE GRAVEYARD/JUNKYARD
PERMIT # 16-109/7

(Permit to be displayed on premises)

This permit is to establish, operate or maintain an **automobile graveyard, automobile recycling business and/or junkyard as part of a viable business entity** and is subject to existing rules, regulations and any amendments that may be made thereto, under the provisions of MRSA Title 30-A, Sections 3751 to 3760 and the Town of Readfield Land Use Ordinance. A Select Board hearing regarding this permit was conducted on October 3, 2016.

This permit is hereby approved by the Municipal Officials and granted upon condition that the automobile graveyard, automobile recycling business or junkyard does not violate any of the above Sections of Title 30-A, or any applicable provisions of the Town of Readfield Land Use Ordinance, or any conditions of Planning Board land use approval, and complies with all conditions of approval imposed by the Municipal Officers as specified below.

Owner's Name: Cyrus Witcomb
Business Name: Antique Auto Recycling
Location: 42 Witcomb Dr, Assessor's map 109 / lot 007
Mailing Address: 42 Witcomb Dr
City/Town: Readfield

Conditions of Approval:

1. Site to be available for inspection by the Code Enforcement Officer and/or Town Officials;
2. Owner/operator to comply with all applicable State and Town Regulation;
3. Yard roadways to be maintained and passable for emergency vehicle access;
4. Any expansion, change of use, or other modification to the application or site plan as submitted requires prior approval from the Select Board.
5. Licensee to comply with all guidelines described in the "Best Management Practices for Motor Vehicle Recycling" as published by the Maine Department of Environmental Protection, (September 2002, revised Aug. 2003).
6. For emergency protection, a ten (10) foot area around the exterior of all structures and tire piles should be kept clear of all flammable material and debris.

This permit expires ***October 30, 2017*** unless sooner revoked by the Municipal Officials.

Dated at the Town of Readfield _____

Select Board Chair _____
Bruce Bourgoine

Permit Number: 16-109/7 issued by CEO _____
Gary Quintal Date



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Readfield Board of Selectmen
October 3, 2016
Item #17-080

MEMORANDUM

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, Executive Director

DATE: September 1, 2016

SUBJECT: Voting Credentials for MMA Annual Business Meeting

The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Wednesday, October 5, 2016, at 1:30 p.m. in Ballroom 5 at the Cross Insurance Center in Bangor, Maine.** The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the ***MMA Voting Delegates Credential Form*** on which the municipal officers may designate their municipality's voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>.

Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by **Tuesday, October 4, 2016** or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year's MMA Annual Convention in the City of Bangor. If you have any questions on this information, please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or in the Augusta area at 623-8428.

**Maine Municipal Association
Annual Business Meeting
Wednesday, October 5, 2016
1:30 – 2:15 p.m.
Cross Insurance Center, Bangor, Maine
Ballroom 5**

PROPOSED AGENDA

1. **Introductions and Welcoming Remarks** – MMA President Stephan Bunker
(Selectperson, Town of Farmington)
2. **Approval of 2015 MMA Annual Business Meeting Minutes** – Stephan Bunker
3. **MMA President's Report** – Stephan Bunker
4. **Update on Development of MMA's Legislative Agenda** – Laurie Smith, MMA
Vice President and Chair of Legislative Policy Committee
5. **Announcement of Election Results for MMA Executive Committee and
Introduction of New Executive Committee Members** – Stephan Bunker
6. **Executive Director's Report** - Stephen Gove, MMA Executive Director
7. **Other Business** (*comments from the floor*)
8. **Adjournment**

MAINE MUNICIPAL ASSOCIATION

VOTING DELEGATE CREDENTIALS

_____ is hereby designated as the official Voting Delegate and
(name)
_____ as the alternate voting delegate for _____
(name) (municipality)
to the Maine Municipal Association Annual Business Meeting which is scheduled to be held,
Wednesday, October 5, 2016, 1:30 p.m., at the Cross Insurance Center, Bangor Maine.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ Municipality: _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Name: _____ Position: _____

Or Signed by a Majority of Municipal Officers:

Please return this form no later than **Tuesday, October 4, 2016** or bring it with you to the MMA Annual Business Meeting. If mailing, send to:

***MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: 207-626-3358***

FUTURE AGENDA ITEMS

Appendix A

Future Agenda Items - Proposed DRAFT

October - Potential Meeting and Workshop Items

Appointment Procedures
Signing of final fire truck loan document
Consider rescheduling 10/31 Select Board meeting
Code Enforcement process / appeal & hearing process - Workshop Item
Emergency Operations Plan (EOP) / Hazard Mitigation Plan review. - Workshop Item

November - Potential Meeting and Workshop Items

CIP Review meeting - Joint Workshop November 3, 2016 at 6:00pm
Annual Chairs Meeting - November 28, 2016 at 6:30pm
Approval of Fiscal Year 2017-2018 (FY18) Budget Process

December - Potential Meeting and Workshop Items

Quarterly goals review (Comp Plan and Select Board)
Commercial Haulers Permits
Revised SWRC Interlocal Agreement

Potential Future Meetings Items:

Safety and access issues on Church Road
Record Retention Policy

Potential Future Workshops:

Personal Property Taxes

Ongoing Goals:

Group 1

Review the need for and nature of governance documents
Review Capital Improvement/Investment Program
Clarify the authority of boards, committees and commissions
Hold an annual Community Meeting with a pot-luck supper.

Group 2

Welcome business, and develop a plan to support the business environment in Readfield
Investigate the most efficient, long-term renewable energy investment and conservation
Name and dedicate ball field
Create a Parks Commission
Obtain the status of, and create plans for town buildings, specifically the fire station, transfer station and library
Create activities for kids and adults
Understand and address issues of poverty
Create an action plan resulting from the age-friendly survey and report
Build the Church Street sidewalk