



## **READFIELD HOUSE CIRCA SIGNS**

Have you admired house circa signs, such as the one pictured above, and wondered how old your own house is, or who built it? Now is your chance to have and to know both.

Over the past several years Dale Potter-Clark, Readfield Historical Consultant and William Adams, Jr., Readfield Corner Historian, have been researching houses and buildings in Readfield. So far they have identified the builders and ages of about 150 pre-1900 houses. Through doing research for Readfield History Walks, Dale has also identified several historic sites in town. Their discoveries have led to plans for a three-phase project:

1. *House circa signs* (for homes of any age and vintage) such as the one pictured above. Homeowners choose size and material from professionally made signs as outlined on the order form, page 2. Proceeds from these circa signs will help accomplish phase two;
2. "*Museum in the Streets*"® signs at various historic sites in Readfield. Examples of "*Museum in the Streets*"® can be seen in several area towns including Hallowell, Augusta and Waterville or online at [www.themuseuminthestreets.com](http://www.themuseuminthestreets.com). Town funding will not be sought for this phase. It will be accomplished entirely from fundraising efforts and donations;
3. Within the next two-three years Dale and Bill are planning to release a comprehensive book about old houses in Readfield and the people who lived in them.

For phase one Dale and Bill will do the research, for signs ordered, to determine each house's history and age. Dale will order and deliver the signs to each Readfield residence. *Homeowners are responsible for mounting and for maintaining their own signs.* Town permits are not required for historic signs of the proportions we are getting. Orders will be submitted to the supplier when the minimum order of twenty-four circa signs have been received and pre-paid.

As mentioned above, your purchase will help create a "*Museum in the Streets*"® in Readfield. More than 13% of the \$15,000 goal has been raised to date through donations and Dale's Maranacook Adult and Community Ed history classes. Town code will be followed and appropriate approval gained when we are ready to move forward with phase two. Donations received over goal will be held by Readfield Historical Society for future maintenance and repair of "*Museum in the Streets*"® signs.

Please support this effort by ordering a circa sign for your home, while learning more about your own house history. Won't you also consider purchasing these signs as gifts for your family, friends or business? Additional donations towards phase two are also welcome.

House circa signs are \$75.00 each and must be pre-paid at the time orders are placed. \$15.00 of that amount is tax deductible as allowed by law. Donation receipts will be provided upon request. Questions? Contact Dale Potter-Clark at (207) 441-9184 or [dmclark1@roadrunner.com](mailto:dmclark1@roadrunner.com) See the order form on page two for more information.

*THANK YOU!!*

# DRAFT

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## Appointment Policy Ad Hoc Committee

### Boards and Committees Ad Hoc Committee Directives

Review current Appointment Policy and Guidelines

Review Committees general Roles & Responsibilities

Write Draft Boards and Committee policy that may include the following:

- Application Process
- Email/FOAA responsibilities for all committees
- General responsibilities for all committees
- Appointment/Un-appointment process
- Define qualifications and expertise for each Committee
- Email communication

The goal is to clarify the roles and responsibilities of all our appointed committees.

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#### Each Committees Responsibility

- Review current Committee mission Statements

#### Ethics and Term limits

- Discussed and the consensus was to wait until July 2015 and have a separate policy with those two items so it would include boards, committees, employees, volunteers and elected officials

Office could advertise on it when needed. The board agreed but asked that it be checked out with the Code Enforcement so that it meets the Town's sign ordinance.

**4.) Town Manager:**

- Interim Town Manager, Teresa Shaw, said in the interest of time she has nothing to report.

**5.) Board, Committees, Commissions & Departments**

- Mrs. Reay announced the openings on the Town's boards, committees and commissions.

**6.) Appointments/Reappointments:**

- Health Officer Appointment: Mr. Oscar Thomas Feagin has applied for the Health Officer position but did not show up for the meeting. Someone will notify him of the next meeting to attend.
- Recreation/Beach Board of Trustees: Mr. Donegan has reapplied for another three year term on the Recreation/Beach Board of Trustees.
- **Motion** by Mr. Dunham to reappoint Tom Donegan for a three year term on the Recreation Committee from July 1, 2015 thru June 30, 2018, second by Mr. Durgin. Vote 5-0 in favor.

**Unfinished Business**

**7.) Appointment & Procedure Adhoc Committee criteria:**

- **Motion** by Mr. Durgin to accept the Appointment Policy Adhoc Committee's directives as stated on the second page with the M:Tclerk at the bottom of the page, second by Mr. Dunham. Vote 5-0 in favor.
- The Committee will look into the recommendation issue.

**8.) Collections Clerk Job Description:**

- **Motion** by Mr. Durgin to accept the Collection Clerk, Deputy Registrar, Deputy Treasurer, Deputy Clerk, Deputy Tax Collector's job description as amended with the knowledge of the Microsoft package change, second by Ms. Pomerleau. Vote 5-0 in favor.
- Open public hours for the front window/collection clerk job still has not been determined so a workshop on June 29<sup>th</sup> at 5:00pm has been set.

**9.) Public Communications Policy:**

- A clean copy of the adopted Public Communications Policy was presented as approved at the June 5, 2015 meeting.

**11.) Peg Station Presentation (taken out of order):**

- Mrs. Hutchinson and Mrs. Gould's last meeting will be June 29<sup>th</sup>.
- Mrs. Hutchinson talked about getting more information from the board about their wants and needs so that the PEG employees can figure out how the station will accomplish them. She also talked about Mr. Starrett and how dedicated he has been to the station since the first day and how she thought he could be the person to bring the station into live streaming and other ways of getting the recorded and live Select Board meetings to more people.

**Motion** by Mr. Durgin to extend the meeting to 9:15 pm, second by Mr. Curtis. Vote 5-0 in favor.

**Public Communications**

**19.) Members of the public may address the Select board on any topic**