

**Readfield Select Board  
Meeting Agendas  
December 27, 2016, Readfield Town Office**

Select Board Meeting starts at 6:30  
Meeting ends (unless extended): 7:30 PM

**Pledge of Allegiance**

**Regular Meeting - 10 minutes**

- 17-116 - Minutes: Select Board meeting minutes of December 12, 2016. - 5 minutes
- 17-117 - Warrants: #27 & #28. - 5 minutes

**Communications - 30 minutes**

- Select Board communications. - 10 minutes
- Town Manager's Report - 5 minutes
- Boards, Committees, Commissions & Departments - 5 minutes
- Public Communication - Members of the public may address the Select Board. – 10 minutes

**Appointments and Re-appointments - 5 minutes**

- 17-118 - Appoint Diane Epperly to the Heritage Days Committee
- 17-119 - Appoint Robert Harris to the Heritage Days Committee
- 17-120 - Appoint Jeanne Harris to the Heritage Days Committee
- 17-121 - Appoint John Blouin to the Appeals Board

**New Business - 10 minutes**

- 17-122 - Hear an update on the status of the Holder (sidewalk machine) - 5 minutes
- 17-123 - Authorize the sale of the old 1987 GMC fire truck replaced by the new truck - 5 minutes

**Future Agenda Items - 5 minutes**

**Adjournment**

**Readfield Select Board**  
**Regular Meeting Minutes – December 12, 2016 – Unapproved**

**Select Board Members Present:** Bruce Bourgoine, Thomas Dunham, John Parent, Christine Sammons, and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Grace Keene, David Linton, Pam Osborn, Deb Doten, Anna Carll, Jerry Bley, Romaine Turyn

**Regular Meeting**

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **17-105 – Minutes: Select Board meeting minutes of November 28, 2016**
  - **Motion** made by Mr. Parent to approve the minutes of the November 28, 2016 meeting as amended, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **17-106 – Warrants #25 & #26**
  - Mr. Parent went over the review of Warrants #25 & #26
  - Brief discussion on Blue Tarp Financials/Grant/Plan & Greenwood Emergency Vehicles Inc/Bond Principal.
  - **Motion** made by Mrs. Sammons to approve Warrants #25 & #26 in the amount of \$493,041.07, **second** by Mr. Dunham. **Vote** 4-0 in favor.

**Communications**

- **Select Board Communications**
  - Mr. Parent attended the MMA seminar of new elected officials last Tuesday. Very, very informative and very lively group. Recommended everyone attends.
- **Town Manager's Report**
  - Mr. Dyer went over his Town Manager Report dated for December 12, 2016.
- **Treasurer's Report**
  - Mr. Dyer went over the Treasurer's Report as presented in the packet.
- **Boards, Committees, Commissions & Departments**
  - Cemetery Committee minutes of October 17, 2016
  - Lake Regions Mutual Aid Company minutes of October 24, 2016
  - Age Friendly Community Committee minutes of October 19, 2016
  - Conservation Commission minutes of October 11, 2016
  - Readfield Library Board minutes of October 12, 2016
  - Recreation Board minutes of September 28, 2016
    - *Thank you all for submitting your minutes*
- **Public Communications - Members of the public may address the Select Board on any topic**
  - None

**Readfield Select Board**  
**Regular Meeting Minutes – December 12, 2016 – *Unapproved***

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**Appointments and Re-appointments:**

- **17-107 – Accept the resignation of Jim Marr from the School Board**
  - **Motion** made by Mr. Bourgoine to accept the resignation of Jim Marr, **Second** by Mrs. Woodsum. **Discussion:** Thank you for serving on the School Board. Selectboard is able to make an appointment to complete the end of this year's term. **Vote** 5-0 in favor.

**Unfinished Business:**

- **17-099 – 2<sup>nd</sup> Reading of an Asset Inventory & Capitalization Policy**
  - Mr. Dyer went over the changes that were made to the Asset Inventory & Capitalization Policy
  - **Motion** made by Mrs. Woodsum to approve the 2<sup>nd</sup> Reading of the Asset Inventory & Capitalization Policy as presented, **Second** by Mr. Parent. **Discussion:** Mr. Dunham asked if we had a full inventory of our assets. Mr. Dyer said we have a good record but some information is missing and would like to work on this in the future. **Vote** 5-0 in favor.
- **17-048 – Hear a summary of the Town Manager review process**
  - Mr. Bourgoine went over the review process of the Town Manager.
  - Mrs. Woodsum pointed out that the Selectboard chose to split the pay and performance part of the review.
  - Discussion amongst the Selectboard regarding what is available to the public and what is personal on the Town Manager review.

**New Business:**

- **17-108 – Hear an update and consider accepting an easement and trail agreement for the Mill Stream Dam Project**
  - Jerry Bley spoke regarding the two documents, one is a trail easement and the other is a five year trail agreement agreed to by Bob and Helen Bittar. Suggested that these documents be held in escrow until we get final funds to start the project.
  - Mrs. Woodsum spoke regarding if the landowner are able to make the rules and regulations of the trail(s).
  - **Motion** made by Mrs. Woodsum to accept the trail agreement and trail easement as recommended and presented and to be held in escrow until the trails committee funding is complete, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **17-109 – Consider the renewal of the Age Friendly Community Committee**
  - Romaine Turyn, Chair of Age Friendly Community Committee was present.
  - **Motion** made by Mr. Bourgoine that the Age Friendly Committee continues their initial mission and an ongoing mission to be developed going forward as a regular standing committee of the Town of Readfield. The mission and membership make-up and terms lengths should be developed in the next six months by the committee to be submitted to the Select Board for adoption. The current committee members are hereby reappointed for one year subject to their willingness to continue their valuable work, **Second** by Mrs. Woodsum. **Vote** 4-1, opposed by Mr. Dunham.

**Readfield Select Board**  
**Regular Meeting Minutes – December 12, 2016 – Unapproved**

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- **17-110 – Consider a bid award for the Cemetery Tree Work RFP**
  - Anna Carll spoke on behalf of the Cemetery Committee with the recommendation that the bid be awarded to Stevenson Solutions.
  - Discussion amongst the Selectboard regarding the bids that were received and completion of RFP requirements.
  - David Linton spoke regarding that he was shocked no one came to him for input as he is on the Road Committee. He also was concerned of a Conflict of Interest with Stevenson Solutions.
  - **Motion** made by Mrs. Woodsum to award the bid to the lowest bidder of Stevenson Solutions, **Second** by Mrs. Sammons. **Discussion:** Concerns from Mrs. Woodsum and Mr. Dunham of the Conflict of the Interest. A disclosure was made to the Cemetery Committee from the Sexton that she personally knows Taylor Stevenson of Stevenson Solutions. This is a recommendation from the Cemetery Committee, presented by the Sexton. Deb Doten spoke regarding the recommendation and explained Anna Carll had no part of the decision making or voting on this bid. **Amendment** to main motion made by Mr. Dunham that the contractor presents a Certificate of Liability Insurance before the work is started. **Vote on amendment** 5-0 in favor. **Main motion** 4-1, opposed by Mr. Dunham.
- **17-111 – Development of Budget and Warrant Goals**
  - Mr. Bourgoine: To fold the Selectboard goals from the retreat into the budget as appropriate and fund them as appropriate. Produce a stable town budget with very minimal tax impact. Improve citizen's communications.
  - Mr. Dunham: To tailor the budget so that we are doing our government services efficiently and effectively. Provide enough resources and eliminating any waste. Agrees with Bruce to tie our budget with our goals.
  - Mrs. Woodsum: The town fund the services that the majority of the voting public desire in the most efficient way. Make sure that the CEO is adequately funded. Figure out, in addition to the others mentioned, a way for us to support the school budget while communicating our desire to not go out of line with what the community wants as well.
  - Mr. Parent: More communication between the towns Selectboard and the School Board. See the Selectboard set up a meeting with our State Representatives and start a discussion with promises made and promises not kept. Use some of the carry forward money without draining those accounts to where we get in trouble. See what the committees needs are (reasonable requests).
  - Mrs. Sammons: Do something for the library, fix what we have or get a new building. Equipment problems, we seem to spend a lot of time fixing things and really look at the ways we are fixing them and more effective ways. More selective on what we buy for equipment.
- **17-112 – Discussion of a new website platform and service provider**
  - Idea is to make the town website more interactive and time effective.
  - Mr. Dyer went over the information presented in the packet, as compiled by Robin Lint.
- **17-113 – Revised SWRC Interlocal Agreement**
  - Mr. Dyer went over the information of the revised SWRC Interlocal Agreement as presented in the packet.
  - Discussion regarding the naming of the facility. Will look further into.
  - Discussion on early termination of the agreement and the fees that would be due.
  - Final draft expected in February/March timeframe from all three towns.

**Readfield Select Board**  
**Regular Meeting Minutes – December 12, 2016 – *Unapproved***

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- **17-114 – Quarterly goals review (Comp Plan and Select Board)**
  - Mrs. Woodsum went over the Quarterly goals review information as presented in the packet.
- **17-115 – Other**
  - Deb Doten addressed the issues that occurred with the tree bids earlier at tonight's meeting. Suggested a conflict of interest public workshop be setup. A big thank you to Anna for all the hard work she did on the RFP.
  - Future agenda items: Mrs. Woodsum defiantly agrees with Deb Doten to have a Conflict of Interest workshop. Would be really useful to have someone come and explain it. Agreed by the Selectboard.
  - Next meeting Tuesday, December 27, 2016. Short, business meeting.

**Motion** made by Mr. Parent to adjourn the meeting at 8:59 pm, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

DRAFT

**Eric Dyer**

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**From:** Kathryn Woodsum <kwoodsum@readfieldmaine.org>  
**Sent:** Wednesday, December 21, 2016 10:09 AM  
**To:** Collection Clerk  
**Cc:** Eric Dyer; Bruce Bourgoine  
**Subject:** Re: Draft Minutes 12-12-16

Greetings. Great job on the minutes. Here is what I found. Have a Merry Christmas! Kathryn

17-099 change 'or' to 'of in had a full inventory or our assets.

17-108 should be landowners plural

17-115 'defiantly' should be 'definitely'

On Tue, Dec 20, 2016 at 11:30 AM, Collection Clerk <[readfield@roadrunner.com](mailto:readfield@roadrunner.com)> wrote:

Good morning,

Attached are the draft minutes from the 12-12-16 meeting. Please let me know of any changes or corrections.

Thank you and Merry Christmas ☺

**Kristin M. Parks**

**Collections Clerk**

Town of Readfield

8 Old Kents Hill Road

Readfield, ME 04355

Phone: (207) 685-4939

Fax: (207) 685-3420

Email: [readfield@roadrunner.com](mailto:readfield@roadrunner.com)

RECEIVED  
DEC 16 2016

Readfield Board of Selectmen  
December 27, 2016  
Item # 17-118

## TOWN OF READFIELD

### APPOINTMENT APPLICATION

OFFICE USE

TOWN OF READFIELD  
8 OLD KENTS HILL RD  
DATE RECEIVED  
READFIELD, ME 04355

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

#### Which Board, Committee or Commission

are you applying for?

Heritage Days

Term:

1

Do you have previous experience on this board or committee?

☐

Yes

☒

No

Name:

DIANE Epperly

Phone (H):

685-0160

Street address:

203 Torsey Shores Rd

Phone (C):

803-295-2501

(Doesn't work well at home)

Mailing address:

Same

E-Mail:

DIANEJEpperly@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

SEE ATTACHED.

Below please tell us the reason you are interested in applying for this position.

SEE ATTACHED

If you are currently employed, what is your position?

Currently job hunting As we just moved to Maine

## APPLICATION FOR APPOINTMENT FOR:

Name: DIANE EPPERLY Position: Heritage Days Term: 1

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- ☒ I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
- ☐ I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Diane Epperly Date: 12-13-16

### CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required. ☐ Yes ☐ No

Confirmed meeting date: \_\_\_\_\_, 20\_\_\_\_

### SELECT BOARD APPROVAL

To Diane Epperly of Readfield, in the County of Kennebec and State of Maine: There being a position on the Heritage Days Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

12-27-2016 thru 8-31-2017. Given under our hand this ☐ day of ☐ 20\_\_\_\_.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
John Parent

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
Kathryn Mills Woodsum

### CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? ☐ Yes ☐ No If yes, what date:

Is an Oath appropriate: ☐ Yes ☐ No If yes, what date:



**Diane Epperly**

Heritage Days Committee Application

**Please tell us of any experience and/or training that might be useful in this position.**

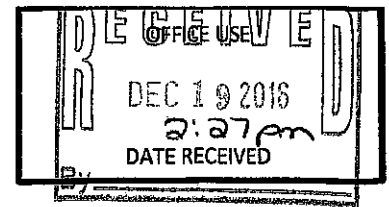
My background is in nonprofit management and public relations. Over the years I have coordinated numerous events, including *Wheeling in New Directions*, a conference for people with spinal cord injuries, *Pearls of Wisdom*, a women's night out, *Mix 'N Fix*, a healthy cooking class, and annual themed celebrations in honor of National Doctors' Day.

**Please tell us the reason you are interested in applying for this position.**

We are brand new to Readfield and Maine, having moved from South Carolina in November. I want to get involved in my local community, be able to contribute something, and meet people.

## TOWN OF READFIELD

### APPOINTMENT APPLICATION



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Which Board, Committee or Commission

are you applying for?

HERITAGE DAYS COMMITTEE

Term:

1

Do you have previous experience on this board or committee?



Yes



No

Name: ROBERT C. HARRIS

Phone (H): 207-372-2299

Street address: 53 Cove Rd.

Phone (C):

Mailing address: SAME  
RCHARRIS1973@gmail.com

E-Mail: RCHARRIS1973@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I HELPED WITH SETTING UP AND COOKING DURING  
THE 2015 HERITAGE DAYS. I AM INVOLVED WITH  
THE TRAIL COMMITTEE, AND HISTORICAL SOCIETY

Below please tell us the reason you are interested in applying for this position.

VALERIE ASKED IF I COULD HELP,

If you are currently employed, what is your position?

NO JOB - RETIRED

## APPLICATION FOR APPOINTMENT FOR:

Name: ROBERT C/HARRIS Position: Heritage Days Comm. Term: 1

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- ☒ I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
- ☐ I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature]

Date: 12/19/16

### CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required.

☒ Yes ☐ No  
12/20/16

Confirmed meeting date: Dec. 27, 2016

### SELECT BOARD APPROVAL

To Robert Harris of Readfield, in the County of Kennebec and State of Maine: There being a position on the Heritage Days Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

12-27-2016 thru 8-31-2017. Given under our hand this ☐ day of ☐ 20  .

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Thomas Dunham

\_\_\_\_\_  
John Parent

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
Kathryn Mills Woodsum

### CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

☐ Yes ☐ No

If yes, what date:

Is an Oath appropriate:

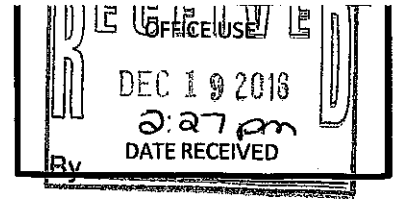
☐ Yes ☐ No

If yes, what date:

Readfield Board of Selectmen  
December 27, 2016  
Item # 17-120

## TOWN OF READFIELD

### APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Which Board, Committee or Commission

are you applying for?

Heritage Days Committee

Term:

1

Do you have previous experience on this board or committee?



Yes



No

Name: Jeanne Harris

Phone (H): (207) 377-2299

Street address: 53 Cove Rd

Phone (C): (207) 458-5019

Mailing address: 53 Cove Rd Readfield, ME 04355

E-Mail: jcharris51@yahoo.com

Below please tell us of any experience and/or training that might be useful in this position.

I was a volunteer during the 2015 Heritage Days helping set up, cook and sell refreshments. I also participated in the History Walk. Planned Postmaster Conventions for several years

Below please tell us the reason you are interested in applying for this position.

There has been a lack of volunteers and Valerie asked if I would help out.

If you are currently employed, what is your position?

Retired

## APPLICATION FOR APPOINTMENT FOR:

Name: Jeanne Harris Position: Heritage Days Comm. Term: 1

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!



I approve the use of my e-mail and phone numbers on the Town's public sites and publications.



I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Jeanne C. Harris Date: 12/19/16

### CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required. ☒ Yes ☐ No  
12-20-16

Confirmed meeting date: Dec 27, 2016

### SELECT BOARD APPROVAL

To Jeanne Harris of Readfield, in the County of Kennebec and State of Maine: There being a position on the Heritage Days Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

Dec 27, 2016 thru 8/31/2017. Given under our hand this  day of  20  .

Bruce Bourgoine

Thomas Dunham

John Parent

Christine Sammons

Kathryn Mills Woodsum

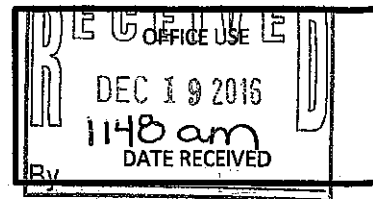
### CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? ☐ Yes ☐ No If yes, what date:

Is an Oath appropriate: ☐ Yes ☐ No If yes, what date:

## TOWN OF READFIELD

### APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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#### Which Board, Committee or Commission

are you applying for?

Appeals Board

Term:

Now

Do you have previous experience on this board or committee?

☐

Yes

☒

No

Name:

John D Blouin

Phone (H):

6870002

Street address:

292 Winthrop Road

Phone (C):

446-7707

Mailing address:

P.O. Box 387 Readfield Me 04355

E-Mail:

John@Brookewood.com

Below please tell us of any experience and/or training that might be useful in this position.

while in the car business Blouin Motors I was involved in many expansions that needed approval. Also in New York I am involved in

Below please tell us the reason you are interested in applying for this position.

code questions and property usage. I have always volunteered and am available to serve. Many past boards served on - United Way, Hampshire

If you are currently employed, what is your position?

Realtor - Brookewood Realty - Valley YmCA, Maine Auto Dealers Association, RSV 38 School Board -

## APPLICATION FOR APPOINTMENT FOR:

Name: John Blouin Position: Appeals Board Term: Now

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- ☒ I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
- ☐ I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: John Blouin

Date: 12-7-16

### CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required. ☒ Yes ☐ No

Confirmed meeting date: Dec 27, 2016

### SELECT BOARD APPROVAL

To John Blouin of Readfield, in the County of Kennebec and State of Maine: There being a position on the Appeals Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

12-27-2016 thru 6-30-2017. Given under our hand this  day of  20  .

Bruce Bourgoine

Thomas Dunham

John Parent

Christine Sammons

Kathryn Mills Woodsum

### CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? ☐ Yes ☐ No

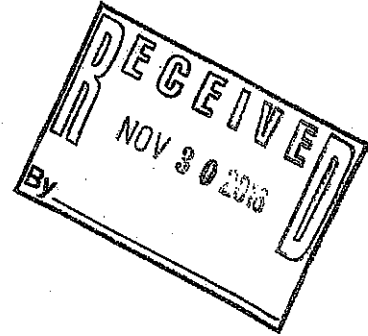
If yes, what date:

Is an Oath appropriate: ☐ Yes ☐ No

If yes, what date:

**Valentine Mark**

**From:** Valentine Mark  
**Sent:** Wednesday, November 30, 2016 1:12 PM  
**To:** 'BCHANDLER@READFIELDMAINE.ORG'  
**Cc:** Todd Pierce; Dix Scott; Matchett Brent; Carroll Patty  
**Subject:** QUOTE FOR REQUESTED REPAIRS TO HOLDER C4.74  
**Attachments:** READFIELD HOLDER QUOTE.xls



Bruce,

Attached is a quote reflective of the issues reported for your Holder.

Parts are available in 3 to 10 days from point of order.

Diagnostic costs, performed for quoting purposes, not included in estimate \$412.50

Please contact me regarding any questions or concerns you may have.

I will be glad to assist.

Regards,

Mark Valentine  
160 Warren Avenue  
Westbrook, ME 04092  
[Mark@chadwick-baross.com](mailto:Mark@chadwick-baross.com)  
T (207) 854-6301  
C (207) 712-5703





Item#	Make	Model	Serial #	Hours
"?"	HOLDER	C4.74	204000	2277.26

**Estimate # READFIELD HOLDER**

**Date: 11/30/16**

**Customer ID: 75944**

**Customer Name: READFIELD TOWN OF**

Description of work	Parts	Labor
REPLACE LEAKING RIGHT FRONT TRACTION MOTOR	\$3,881.88	\$880.00
REPAIR BRAKE SYSTEM, SHOES, HARDWARE RE-SURFACE DRUMS, REPLACE WHEEL CYLINDERS BLEED SYSTEM AND ADJUST	\$0.00	\$0.00
REPLACE EXHAUST SYSTEM	\$1,444.89	\$660.50
REPLACE THROTTLE CABLE	\$664.29	\$165.00
REPLACE THROTTLE CABLE	\$223.62	\$440.00
REPLACE TAILLIGHT ASSYS, CORRECT FAULTS IN HARNESS	\$162.99	\$300.00
REPLACE LEAKING OIL TUBES AND LINES	\$545.30	\$745.00
HYDRAULIC OIL	\$1,978.80	\$0.00
RESEAL LEAKING PTO HOUSING	\$46.42	\$110.00
ANY UNFORSEEN CONDITIONS WILL BE QUOTED BEFORE PROCEEDING	\$0.00	\$0.00
Field Service Charge		\$0.00

**Note: Parts and labor are estimates. If after disassembly any unforeseen problems arise the customer will be contacted with any further repair costs before continuing.**

<b>SubTotal</b>	\$9,145.97	\$3,300.50
<b>Supply and Disposal</b>		\$240.94
<b>Total</b>	\$9,145.97	\$3,541.44
<b>Grand Total</b>		\$12,687.41

**Note: Freight and Tax NOT included in Estimate.**

**Note: Estimate good for 30 days from posted date.**

**Chadwick-Baross:** \_\_\_\_\_

**Customer Approval:** \_\_\_\_\_

DATE
10/11/12
TIME
9:58:29
SALESMAN
021/021
STORE
1

UNION FARM EQUIPMENT, INC.  
 RT 17 1893 HEALD HWY P O BOX 155  
 UNION, ME. 04862  
 785-4451 1-800-935-7999

INVOICE
434505
P/O NUMBER
WORK ORDER
PAGE
1 of 1

www.unionfarmequip.com

Terminal 16

(207) 685-4939

(207) 685-4939

SHIP TO ACCOUNT: 6854939
TOWN OF READFIELD
8 OLD KENTS HILL ROAD
READFIELD, ME 04355

SHIP TO ACCOUNT: 6854939
TOWN OF READFIELD
8 OLD KENTS HILL ROAD
READFIELD, ME 04355

\* ALL RETURNS MUST BE IN ORIGINAL PACKAGING \*  
 \* NO RETURN OF ELECTRICAL OR SPECIAL ORDER PARTS \*  
 \* 15% RESTOCKING CHARGE ON RETURNS \*  
 SHIPPED VIA: CUSTOMER PICKUP

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	INVT	NET	AMOUNT
1	1			USEC4.74	74HP NARROW TRACTOR		26000.00	26000.00
				...UNIT NUMBER...USE03273				
				DESCRIPTION. 74HP NARROW TRACTOR				
				SER. NUMBER. ADB060510				
-1	-1			USE240	SKID STEER		8000.00	8000.00CR
				...UNIT NUMBER...USE03377				
				DESCRIPTION. SKID STEER				
				SER. NUMBER. T00240A928994				
-1	-1			USEG25E	FORK LIFT		10000.00	10000.00CR
				...UNIT NUMBER...USE03378				
				DESCRIPTION. FORK LIFT				
				SER. NUMBER. G9-00194				
				USED EQUIPMENT WARRANTY				
				90 DAY TERM STARTING OCT 16TH 2012				
				COVERAGE IS 50 PCT PARTS 50 PCT				
				LABOR UNLESS OTHERWISE NOTED				
				WARRANTY IS AT DEALERSHIP				
				WARRANTY DOES NOT COVER				
				TRANSPORTATION				
				WE APPRECIATE YOUR BUSINESS				
				THANK YOU CHRIS DREHER				
				CUSTOMER				
				SIGNATURE.....				
CHARGE SALE						SUB TOTAL ---->	8000.00	
						MISC. ----->	0.00	
						LABOR ----->	0.00	
ACCT. BALANCE: 8000.00						TAX 5.000 ---->	0.00	
DEPARTMENT: 1						INVOICE TOTAL->	8000.00	

Account Research

Dates: All

Account(s): E 60-60-60-65

Journal(s): All AP, CR, CD, EN, GJ, PY

Per	Jrnl	Check	Date	Vendor-----	Description-----	Liq?	Liq Check	RCB / Typ	Debits	Credits	Enc
<b>E 60-60-60-65 - Rds &amp; Drain / Vehicle Mnt - EQUIP O,R &amp;M / Holder</b>											
04	0467	59579	04/10/14	00618 Tractor Supp	6035 3012 0334 3858			R AP	59.98	0.00	0.00
04	0494	59612	04/24/14	00566 Howard P Fai	Bearing Bolts broom			R AP	116.01	0.00	0.00
04	0494	59611	04/24/14	00495 Hammond Trac	6854406 Bearings			R AP	72.10	0.00	0.00
04	0494	59612	04/24/14	00566 Howard P Fai	readft 2 5' brooms			R AP	550.00	0.00	0.00
<b>Totals--</b>									<b>798.09</b>	<b>0.00</b>	<b>0.00</b>
<b>Final Totals--</b>									<b>798.09</b>	<b>0.00</b>	<b>0.00</b>

# Account Research

Dates: All

Account(s): E 60-60-60-65

Journal(s): All AP, CR, CD, EN, GJ, PY

Per	Jrnl	Check	Date	Vendor	Description	Liq?	Liq Check	RCB / Typ	Debits	Credits	Enc
<b>E 60-60-60-65 - Rds &amp; Drain / Vehicle Mnt - EQUIP O,R &amp;M / Holder</b>											
01	0306	60886	01/15/15	00273 WINTHROP AUT	6233 Battery Holder			R AP	100.68	0.00	0.00
02	0350	60975	02/12/15	00618 Tractor Supp	6035 3012 0334 3858			R AP	27.98	0.00	0.00
03	0392	61071	03/12/15	00566 Howard P Fai	Holder Sander			R AP	1,500.00	0.00	0.00
04	0437	61194	04/09/15	00163 THG Corporat	R1951 Tube Fittings			R AP	23.26	0.00	0.00
04	0437	61194	04/09/15	00163 THG Corporat	R1951 Hydraulic hose			R AP	59.26	0.00	0.00
04	0437	61194	04/09/15	00163 THG Corporat	R1951 Tube fitting			R AP	36.73	0.00	0.00
04	0456	61243	04/23/15	00630 Lee Mank	Tow- Holder 3/16/15			R AP	150.00	0.00	0.00
05	0483	61308	05/07/15	00273 WINTHROP AUT	6233 Air Filter			R AP	37.59	0.00	0.00
05	0483	61308	05/07/15	00273 WINTHROP AUT	6233 Oil&Fuel filters,Oil			R AP	87.00	0.00	0.00
05	0483	61286	05/07/15	00856 Chadwick-Bar	75944 Hydraulic Filter			R AP	277.67	0.00	0.00
05	0502	61340	05/21/15	00566 Howard P Fai	wire broom			R AP	262.50	0.00	0.00
<b>Totals--</b>									<b>2,562.67</b>	<b>0.00</b>	<b>0.00</b>
<b>Final Totals--</b>									<b>2,562.67</b>	<b>0.00</b>	<b>0.00</b>

Per	Jrnl	Check	Date	Vendor	Description	Liq?	Liq Check	RCB / Typ	Debits	Credits	Enc
<b>E 60-60-60-65 - Rds &amp; Drain / Vehicle Mnt - EQUIP O,R &amp;M / Holder</b>											
01	0337	62398	01/14/16	00369 Steven A McG	Labor on Holder			R AP	535.00	0.00	0.00
01	0338	62398	01/14/16	00369 Steven A McG	Labor on Holder			R AP	422.50	0.00	0.00
03	0382	62590	03/10/16	00780 Northland Ho	Bad wire on Hyd Computer			R AP	860.89	0.00	0.00
04	0439	62742	04/21/16	00856 Chadwick-Bar	75944 Electronics Holder			R AP	3,352.91	0.00	0.00
06	0522	63080	06/16/16	00780 Northland Ho	Labor/ Trucking			R AP	1,800.00	0.00	0.00
<b>Totals--</b>									<b>6,971.30</b>	<b>0.00</b>	<b>0.00</b>
<b>Final Totals--</b>									<b>6,971.30</b>	<b>0.00</b>	<b>0.00</b>

**Eric Dyer**

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**From:** Lee Mank <mank125@aol.com>  
**Sent:** Wednesday, December 21, 2016 11:29 AM  
**To:** readfield.tmgr@roadrunner.com  
**Subject:** '87 truck  
**Attachments:** 20161221\_102809\_resized.jpg; 20161221\_102823\_resized.jpg; 20161221\_102848\_resized.jpg; 20161221\_102857\_resized.jpg; 20161221\_102936\_resized.jpg; 20161221\_102800\_resized.jpg; 20161221\_102835\_resized.jpg; 20161221\_102950\_resized.jpg; 20161221\_103212\_resized.jpg; 20161221\_103158\_resized.jpg

Here's the info on the 1987 GMC C7000 Topkick. Has a 3216 Caterpillar Engine with 21000 miles. 5 speed transmission with a 2 speed rear axle. Good tires all around frame is solid. Rear body and tank have rust holes. Has 1000 gal water tank with a 1000 GPM Hale Pump.  
If we could get this to the board on monday and get it gone ASAP would probably be the best for us all....takes up a fair amount of space.

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Lee Mank, Chief  
Readfield Fire Department  
(207) 685-8187 or (207) 458-9495

-----Original Message-----

From: mank125 <mank125@aol.com>  
To: Lee Mank <mank125@aol.com>  
Sent: Wed, Dec 21, 2016 10:45 am

Sent from my U.S. Cellular® Smartphone

## **Future Agenda Items - Proposed DRAFT**

### **January - Potential Meeting and Workshop Items**

Commercial Hauler Permits

First and second budget drafts

Investigate the most efficient, long-term renewable energy investment and conservation

Develop the framework for a preliminary Parks Commission

Pursue union contract negotiations

Review a waste hauling & disposal bid package

### **Potential Future Meetings Items:**

Safety and access issues on Church Road

Record Retention Policy

EOP Tabletop Exercise

What to do about plastics?

### **Potential Future Workshops:**

Personal Property Taxes

### **Ongoing Goals:**

#### ***Group 1***

Review the need for and nature of governance documents:

(Current and proposed ordinances and policies, town charter, etc.)

Review Capital Improvement/Investment Program

Clarify the authority of boards, committees and commissions

Hold an annual Community Meeting with a pot-luck supper.

#### ***Group 2***

Welcome business, and develop a plan to support the business environment in Readfield

Investigate the most efficient, long-term renewable energy investment and conservation

Name and dedicate ball field

Create a Parks Commission

Obtain the status of, and create plans for town buildings, specifically the fire station, transfer station and library

Create activities for kids and adults

Understand and address issues of poverty

Create an action plan resulting from the age-friendly survey and report

Build the Church Street sidewalk