

**Readfield Select Board
Meeting Agendas
January 9, 2017, Readfield Town Office**

Select Board Meeting starts at 6:30
Meeting ends (unless extended): 8:30 PM

Pledge of Allegiance

Regular Meeting - 10 minutes

- 17-124 - Minutes: Select Board meeting minutes of December 27, 2016. - 5 minutes
- 17-125 - Warrants: #29 & #30. - 5 minutes

Communications - 30 minutes

Select Board communications. - 10 minutes

Town Manager's Report - 5 minutes

Boards, Committees, Commissions & Departments - 5 minutes

- Cobbossee Watershed District minutes of July 12, 2016
- Trails Committee minutes of October 25, 2016
- Road Committee minutes of October 27, 2016
- Library Board minutes of November 7, 2016
- Conservation Commission minutes of November 15, 2016

Public Communication - Members of the public may address the Select Board. – 10 minutes

Appointments and Re-appointments - 5 minutes

- 17-118 - Appoint Diane Epperly to the Heritage Days Committee
- 17-126 - Appoint Marjorie Ellis to the Age Friendly Community Committee

Old Business - 15 minutes

- 17-113 - Consider a revised draft of the Transfer Station Interlocal Agreement - 15 minutes

New Business - 55 minutes

- 17-127 - Review and consider Commercial Hauler Permits for the Transfer Station - 5 minutes
- 17-128 - Consider long-term renewable energy investment and conservation - 15 minutes
- 17-129 - Consider policy recommendations from the Board of Appeals - 10 minutes
- 17-130 - Discuss the process of union contract negotiations - 15 minutes
- 17-131 - First Budget Draft discussion - 10 minutes

Future Agenda Items - 5 minutes

Adjournment

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

COMMUNICATIONS

- **SELECT BOARD**
- **TOWN MANAGER**
- **TREASURER**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

APPOINTMENTS

REAPPOINTMENTS &

RESIGNATIONS

DEC 16 2016

Readfield Board of Selectmen

January 09, 2017

Item # 17-118

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE

TOWN OF READFIELD
8 OLD KENTS HILL RD
DATE RECEIVED
READFIELD, ME 04355

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Heritage Days

Term:

1

Do you have previous experience on this board or committee?

☐

Yes

☒

No

Name: DIANE Epperly

Phone (H): 685-0160

Street address: 203 Torsey Shores Rd

Phone (C): 803-295-2501
(Doesn't work well at home)

Mailing address: Same

E-Mail: dianejEpperly@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

SEE ATTACHED.

Below please tell us the reason you are interested in applying for this position.

SEE ATTACHED

If you are currently employed, what is your position?

Currently job hunting As we just moved to Maine

APPLICATION FOR APPOINTMENT FOR:

Name: DIANE EPPERLY Position: Heritage Days Term: 1

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- ☒ I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
- ☐ I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Diane Epperly Date: 12-13-16

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment ☐ Yes ☒ No

Was this position advertised? ☒ Yes ☐ No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required. ☐ Yes ☐ No

Confirmed meeting date: _____, 20____

SELECT BOARD APPROVAL

To Diane Epperly of Readfield, in the County of Kennebec and State of Maine: There being a position on the Heritage Days Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

12-27-2016 thru 8-31-2017. Given under our hand this ☐ day of ☐ 20____.

Bruce Bourgoine

Thomas Dunham

John Parent

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? ☐ Yes ☐ No If yes, what date:

Is an Oath appropriate: ☐ Yes ☐ No If yes, what date:

Diane Epperly

Heritage Days Committee Application

Please tell us of any experience and/or training that might be useful in this position.

My background is in nonprofit management and public relations. Over the years I have coordinated numerous events, including *Wheeling in New Directions*, a conference for people with spinal cord injuries, *Pearls of Wisdom*, a women's night out, *Mix 'N Fix*, a healthy cooking class, and annual themed celebrations in honor of National Doctors' Day.

Please tell us the reason you are interested in applying for this position.

We are brand new to Readfield and Maine, having moved from South Carolina in November. I want to get involved in my local community, be able to contribute something, and meet people.

TOWN OF READFIELD

APPOINTMENT APPLICATION

RECEIVED	OFFICE USE
	JAN 06 2017 DATE RECEIVED
By _____	

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

AGE FRIENDLY COMMITTEE

Term:

Do you have previous experience on this board or committee?

☐

Yes

☒

No

Name: MARJORIE L. ELLIS

Phone (H): 685-4724

Street address: 581 MAIN STREET

Phone (C): _____

Mailing address: P.O. BOX 39, READFIELD, ME. 04355

E-Mail: ieLLis13@HOTMAIL.COM

Below please tell us of any experience and/or training that might be useful in this position.

SECRETARY TO DEAN OF STUDENTS, JUDSON COLLEGE - 4 YEARS

ADMIN. ASSISTANT, AMER. BAPTIST CHURCHES OF MAINE - 20 YEARS

Enjoy working with people.

Below please tell us the reason you are interested in applying for this position.

As people age they/we wish to continue living in our
home as long as possible. However, there are needs that
make this "wish" impossible w/out some assistance from ^{the} community

If you are currently employed, what is your position?

Retired.

Name: MARJORIE ELLIS Position: AGE FRIENDLY COM. Term:

Check one!



Name: Margorie L. Ellis Date: 1-5-2017

Date: 1-5-2017

0

Yes

☐

No

Yes

No

☐

Yes

4

No

_____ thru _____. Given under our hand this _____ day of _____ 20____.



Yes

No

4

Yes

4

No

If yes, what date

UNFINISHED BUSINESS

Maranacook Regional Recycling & Solid Waste Facility

Terms of Agreement

DRAFT - 7

I. Legal Basis

The Towns of Fayette, Readfield and Wayne are municipalities duly organized and existing under the laws of the State of Maine. The communities are contiguous and are located in Kennebec County, Maine. The legal basis for the establishment and authority of this interlocal Agreement is Chapter 115 "Interlocal Cooperation" of Title 30-A of the Maine Revised Statutes, as the same may be amended from time to time.

II. Name

The name of the entity subject to this Agreement shall be the *Maranacook Regional Recycling & Solid Waste Facility*, hereinafter referred to as the "Facility".

III. Purpose of Agreement

The Towns of Readfield and Wayne have operated a facility and shared operational expenses and revenues for the Transfer Station equally since the early 1990's. Capital expenses were borne by the host town of Readfield unless otherwise negotiated. In July of 2016 the Town of Fayette began utilizing the facility on a short-term basis in accordance with a one-year contract and fee schedule. It is the expectation of the parties hereto that a cooperative sharing of the Facility by the towns of Fayette, Readfield, and Wayne will work for the long-term benefit of our respective citizens and taxpayers:

- We will provide opportunity for expanded, enhanced, and more efficient services.
- We will ensure that each town has a meaningful role in managing the costs, benefits, and service levels of their shared Facility.
- We will maintain stability in the provision of waste management for the towns.
- We will equitably balance the expense of operating the Facility between the towns.
- We will save each town tax dollars by avoiding the duplication of facilities and services.

To this end, the towns hereby agree to jointly use the Facility and to exercise such powers as may be provided separately or jointly by the member governments with respect to solid waste and recycling, as set forth below.

IV. Management of the Facility

A. General Operations. In order that the management of the Facility shall be as efficient and small as possible, the parties agree that it shall be the responsibility of the Town of Readfield to administer and operate the facility. ~~Operations shall be governed by~~ Governing documents for the Facility shall include any applicable policies, the current Facility Operations Manual, current Solid Waste and Recycling Ordinance, and current Maine Department of Environmental Protection license.

As part of the efficient operation of the facility the Town of Readfield Select Board agree to meet with the Select Boards from the Towns of Wayne and Fayette, at least on a yearly basis, to review and establish ~~operational policies governing documents~~ for the facility.

The Town of Readfield shall have the authority to hire, fire, and manage ~~any and all union and non-union~~ employees of the facility at such compensation as it deems warranted; to contract for services ~~to and from~~ ~~for~~ the Facility in the names of the member towns; ~~to make planned and emergency capital expenditures;~~ and to maintain financial accounts for the deposit of fee income, revenues appropriated by the towns, and for the payment of the expenses of the Facility. It shall also have the right to adopt such ~~rules and regulations governing documents~~ it deems necessary and advisable for the operation of the Facility.

B. Establishment of an Advisory Solid Waste & Recycling Committees (SWRC). There is hereby established an Advisory Solid Waste and Recycling Committee (SWRC), which shall be comprised of citizens from each member town and the Transfer Station Manager. ~~The purpose of the SWRC shall be to assist and make suggestions on the overall operations of the Facility, to enhance the efficiency of the Facility and recycling program, to improve services to the public, and to effectuate a comprehensive public education program to increase the understanding of the participation in the recycling program.~~ The SWRC shall operate under the guidance of the ~~Solid Waste and Recycling Committee SWRC~~ Charter, which may be amended by the Select Boards of the member communities from time to time as necessary. It shall be the responsibility of the Fayette and Wayne committee members to report to ~~their respective~~ Select Boards on the materials presented at all committee meetings. It shall be the responsibility of the Transfer Station Manager to report to the Readfield Select Board on all materials presented at the committee meetings ~~The purpose of the Advisory Committee shall be to assist and make suggestions on the overall operations of the Facility, to enhance the efficiency of the Facility and recycling program, improve services to the public, and to effectuate a comprehensive public education program to increase the understanding of the participation in the recycling program.~~ The parties agree to establish such other and further permanent and ad hoc Advisory Committees as they deem necessary during the term of this Agreement. The Town Managers of Fayette and Wayne may advise the Readfield Town Manager on all matters of this Agreement.

C. Financial Records. The financial records for the Facility shall be maintained by the Treasurer of the Town of Readfield. The records of the Facility shall be public records to the same extent as other municipal records, and shall be available for public inspection and copying pursuant to the Maine Right to Know Law (M.R.S.A. Title 1, Chapter 13). The Readfield Treasurer shall prepare monthly financial reports to be issued to the Select Board of the member towns, and shall be available to consult with the Select Board of the member towns with regard to any financial transaction.

D. Accounts Payable. All payments for services and goods for the Facility shall be approved by a majority of the Select Board of the Town of Readfield.

E. Liability. 1. The Town of Readfield shall hold harmless, indemnify and defend the Towns of Fayette and Wayne against liabilities, expenses and losses imposed upon them as a result of the negligent actions or inaction of the Town of Readfield employees, officers or agents related to its use or operation of the Facility. The Towns of Fayette and Wayne shall hold harmless, indemnify and defend ~~each other and~~ the

Town of Readfield against liabilities, expenses and losses imposed upon them as a result of the negligent actions or inactions of Fayette and Wayne employees, officers or agents related to its use or operation of the Facility. This obligation to indemnify shall not waive any defense immunity or limitation of liability, which may be available to the officers, agents or employees of any participating Town, under the Maine Tort Claims Act pursuant to the provisions of 14 MRSA Section 8101 et seq. or any other privileges or immunities as may be provided by law.

V. Financing and Budgeting of the Facility

A. Division of Operating Expenses. The member towns shall share ~~equally~~ in the operating expenses of the Facility. ~~Equal share- The portion of operating expenses to be paid by each municipality~~ shall be reported as a percentage carried to three decimal places and shall be determined by dividing the most recent State of Maine real property valuation for each member town by the total State of Maine real property valuation of all member towns. Operating expenses shall include all expenses associated with the Facility, except for capital expenses. Such operating expenses include (but are not limited to): waste disposal fees, hauling fees, recycling fees, wages of employees, utilities, security costs, insurance, office and administrative expenses, ordinary maintenance of equipment, and replacement of equipment that has a life expectancy of less than two years.

B. Division of Capital Expenses. In order to deliver planned capital investments and buffer against unanticipated capital expenses the member towns shall share ~~equally~~ in the capital expenses of the Facility through annual contributions to a designated capital reserve managed by the Town of Readfield. ~~Equal share- The portion of capital expenses to be paid by each municipality~~ shall be reported as a percentage carried to three decimal places and shall be determined by dividing the most recent State of Maine real property valuation for each member town by the total State of Maine real property valuation of all member towns. Capital Expenses shall include all Facility improvements and equipment with an expected useful life in excess of two years or a cost in excess of \$5,000. Such capital expenses include (but are not limited to): compactors, recycling cans, backhoe, scales, buildings and permanent structures, pavement and earthworks, holding tanks, and storage containers. Because the backhoe is shared with other departments in Readfield the portion of the replacement cost attributed to the Transfer Station shall be 50%. Combined annual contribution by the member towns to the reserve shall be initially set at ~~ten-eight~~ percent of the budgeted net operating expense of the Facility and may be adjusted by mutual agreement of the Select Boards of the member towns.

No town shall be required to make additional ~~capital expenditures contributions to the designated capital reserve for present or future expenditures~~ without further agreement between the Select Boards of the member towns as to the division of the initial capital expense and disposition of the equipment upon termination.

C. Fee Income. All income generated by the Facility from waste disposal fees, permit fees, etc. (whatever or whoever the source) shall be retained by the Facility and used to reduce the operating expenses thereof. Each community shall be empowered to issue permits for use of the Facility at such fees as all member towns shall mutually agree upon.

- D. Annual Budget & Capital investment Plan. The Readfield Town Manager shall prepare an annual budget and capital investment plan for the Facility for presentation to the Select Board and Budget Committee of each member town. The budget and capital investment plan shall presume a fiscal year of July 1 to June 30. The budget and capital investment plan shall be prepared sufficiently in advance of the annual town meeting of each town to permit considerations of each town's share of the expenses on the annual town warrant. The Town of Readfield shall bill the Towns of Fayette and Wayne each calendar month in arrears for their share of the actual incurred operating expenses and designated capital reserve contributions. The Towns of Fayette and Wayne shall remit to the Town of Readfield the billed amount within thirty days of presentation. Changes in the annual budget following adoption must be approved by a majority of the Select Board in each member town. Each town shall be responsible for all prudently incurred expenses approved by the Readfield Select Board, and each town shall convene such meetings of the legislative body as may be necessary to approve for consideration of the budget, original appropriations and supplemental appropriations (if any) for each town's share of the operating and capital expenses of the Facility.
- E. Title to Property. Title to the real estate, equipment and personal property supplied by the Town of Readfield (including the Facility equipment) not subject to a separate agreement shall remain in the Town of Readfield.

VI. Duration and Termination of Agreement

- A. Term. This Agreement shall, at a minimum, be effective through June 30, 2022, and shall continue thereafter until terminated by any member town.
- B. Termination. This Agreement may be terminated by any party through written notice provided to all parties no less than twelve months in advance of the intended termination date. The notice of termination shall be effective when delivered to the Town Manager or Chair of the Select Board of the recipient town. The effective date of termination shall be the end of the first fiscal year (July 1 to June 30) following expiration of the notice period. The failure of a member town to appropriate funds required to meet their share of the expenses incurred to operate the Facility as identified in Section V. of this Agreement shall serve as a notice of termination. Any notice of termination shall not relieve a member town of its liability for expenses incurred prior to the effective date of termination at the end of the applicable fiscal year.
- C. Disposition of Funds and Property Upon Termination. Upon termination, the Facility, all equipment, personal property and real property shall become-remain the sole and exclusive property of the Town of Readfield. All remaining funds of the Facility after payment of all bills accrued through the effective date of termination shall become the sole and exclusive property of the Town of Readfield.

VII. Adoption and Amendment

This Agreement shall become effective upon (a) approval by ordinance, resolution, or other action by the governing body of each member town; (b) the filing of this Agreement with the Maine Secretary of State; and (c) the filing of this Agreement with the Clerk of each member town. Following adoption, the Agreement may be amended only by majority vote of the Select Board of each member town. If any portion of this Agreement is found to be contrary to law (or is invalidated by subsequent change in the enabling state legislation), such invalidation shall not invalidate other portions, and the parties shall amend the Agreement to remedy the invalidated portion hereof.

In Witness Whereof, the duly authorized Select Boards of the Town of Fayette, the Town of Readfield, and of the Town of Wayne do hereby set their hands and seals as approved on this ____ day of _____, 2017.

Town of Fayette, Maine, by:	Town of Readfield, Maine, by:	Town of Wayne, Maine, by:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Maranacook Regional Recycling and Solid Waste Facility
Financial Model - Preliminary Draft

Fiscal Year 2017-2018 Estimated:	
Gross Expenses	\$ 283,100
Gross Revenues	\$ 47,150
Net Operating Cost	\$ 235,950

Fiscal Year 2017-2018 Estimated Net Operating and Capital Costs				
Town	State Valuation	Multiplier	Operating Cost	Capital Cost
Readfield	\$ 262,500,000	43%	\$ 100,801	\$ 8,064
Wayne	\$ 188,500,000	31%	\$ 72,384	\$ 5,791
Fayette	\$ 163,450,000	27%	\$ 62,765	\$ 5,021
TOTAL	\$ 614,450,000	100%	\$ 235,950	\$ 18,876
				\$ 254,826

Revised 1/5/2017 to reflect recommendations and a reduction in the capital contribution from 10% to 8%

Revised Transfer Station Capital Investment Schedule

ITEM #	Capital Asset	Cost Estimate	Life Exp.	Annualized Expense
1	MSW (trash) Compactor	\$ 21,000	15	\$ 1,400
2	Recycling Compactor	\$ 21,000	15	\$ 1,400
3	Recycling Cans (own 2)	\$ 15,000	20	\$ 750
4	Open top containers (two 40 yd) - PROPOSED	\$ 11,000	20	\$ 550
5	Backhoe (1/2 of cost) *	\$ 50,000	20	\$ 2,500
6	Transfer Station Scale - 40' - PROPOSED	\$ 45,000	20	\$ 2,250
7	Roof System over MSW / Recycling - PROPOSED	\$ 20,000	25	\$ 800
8	Security cameras, Computer system	\$ 5,000	5	\$ 1,000
9	Transfer Station Buildings	\$ 150,000	50	\$ 3,000
10	Septic Holding Tank	\$ 5,000	30	\$ 167
11	Subgrade & Drainage (access road) - PROPOSED	\$ 20,000	50	\$ 400
12	Paving (access road)	\$ 20,000	15	\$ 1,333
13	Paving (main access loop)	\$ 15,000	15	\$ 1,000
14	Paving (lot)	\$ 15,000	15	\$ 1,000
SUM **		\$ 413,000		\$ 17,550
	Readfield	0.43		\$ 7,547
	Wayne	0.31		\$ 5,441
	Fayette	0.26		\$ 4,563

**

Readfield has approximately \$65,000 in our Transfer Station Capital Reserve Account

*

Readfield has approximately \$15,000 in our Backhoe Replacement Reserve Account (for the TS portion)

Identifies projects planned for FY 18

NEW BUSINESS

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

Readfield Board of Selectmen
January 09, 2017
Item # 17-127

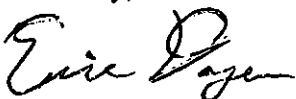
To: Readfield, Wayne, & Fayette Transfer Station Commercial Haulers
From: Eric Dyer, Readfield Town Manager
Date: December 1, 2016
Re: Annual Commercial Hauler Permit

Attached is your 2017 Application to use the Readfield & Wayne Transfer Station for depositing commercially hauled solid waste and recyclable materials generated within the towns of Fayette, Readfield, and Wayne. Please take careful note of the following:

- **Commercial Haulers are required to obtain a permit annually if you plan to use the Transfer Station.** The permit fee remains unchanged at \$75.00 for the calendar year.
- **Commercial Haulers must provide proof of insurance and a listing of commercial customers along with your application.** Incomplete applications will not be accepted.
- **Commercial Haulers are only permitted to deliver materials between the hours of 8:00 am and 3:00 pm every Thursday and between 10:00 am and 11:00 am every Friday.** If you have delivered outside of these times in the past please note that the Transfer Station will not be open for Commercial Haulers outside of the stated hours after December 31, 2016.
- **Commercial Haulers are required to abide by all rules of the Transfer Station as governed by Town Ordinance and under the direction of the Transfer Station Manager.** Haulers are responsible for the materials they collect and could lose access to the facility if materials are not sorted properly or unacceptable materials are collected and delivered.
- **Commercial Haulers must cover their trucks and trailers or otherwise ensure that no materials will fall into the road during transport to the Transfer Station.** Haulers who neglect to install or use such covers or other methods and who drop materials in the road may lose access to the Transfer Station.
- **Your completed application and attachments must be in the Town Office NO LATER than 1:00 pm, Wednesday, January 4, 2017** so that staff may review all applications for completeness and provide copies to the Select Board prior to the meeting. The Readfield Select Board will review all applications at their meeting on January 9, 2017 beginning at 6:30 p.m. in Asa Gile Hall (Town Office). Only new applicant owners must attend the meeting (an employee or representative is not acceptable) to answer any questions that the Select Board might have regarding your application and service.
- **The Readfield Select Board has the right to review and revoke any permits at any time.**

Please complete the following application for the year running from January 1, 2017 through December 31, 2017. Feel free to email me at readfield.tmgr@roadrunner.com or call me at 685-4939 with any questions. Thank you and I look forward to receiving your application and working together this year.

Sincerely,



Eric Dyer, Transfer Station Manager

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

(OFFICE USE ONLY)

Applicant: Francis J. Trash Rubbish Removal

- 1.) A fee of \$75 was paid on 12-28-16 date, and collected by Kristin. ck 1106
- 2.) A certificate of vehicle liability insurance, showing a minimum of \$400,000 coverage, that allows the vehicle to be used as a **commercial hauler** is attached and was received on, _____.
- 3.) A recycling plan, WHICH IS PART OF THIS APPLICATION, was completed and submitted with this application. The plan was received on, 12-28-16.
- 4.) A list of commercial customers in Fayette, Readfield, and Wayne including names and addresses was submitted on 12-28-16 and reviewed by the Town Manager on 12-28-16.

NOTES: Fran delivers on Wednesday mornings at
approximately 10:30 am

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

PERMIT APPLICATION

Company Name: Francis J Trask Rubbish Removal

Owner/Representative: _____ Tel. # 622-9570

Mailing Address: 814 Prescott Rd Manchester, Me.

Street Address, if different: _____

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>GMC</u>	<u>TK3640</u>	<u>2016</u>	<u>776-256</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	75		
Residential Summer Customers			
Commercial Customers			

Identify the number of customers you expect to service from each Town as of July 1, 2017

	Fayette	Readfield	Wayne
Residential Year-Round Customers	75		
Residential Summer Customers			
Commercial Customers			

3.) List all other municipalities where you are permitted to haul main stream waste:

1 Mt Vernon 2 Manchester
3 Belgrade 4 _____

Hauler's Signature: Francis J Trask Date: 12-28-016

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

RECYCLING PLAN

As part of the Readfield & Wayne Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield & Wayne Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial F.T.

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial F.T.

3.) I pick up MSW on every wed. (day) and Recyclables on last wed. (day).
(except last wed.)

Initial FT

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial FT

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): , and for MSW (regular household waste).

Initial FT

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial FT

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield & Wayne Transfer Station.

Initial FT

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield & Wayne Transfer Station if I do not follow all the rules above.**

Hauler's Signature: Francis J. Trach Date: 12-28-2016

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

(OFFICE USE ONLY)

Applicant: J + A Disposal

1.) A fee of \$75 was paid on 1/3/17 date, and collected by Robin Linn. (check)

2.) A certificate of vehicle liability insurance, showing a minimum of \$400,000 coverage, that allows the vehicle to be used as a **commercial hauler** is attached and was received on, 1/3/17.

3.) A recycling plan, WHICH IS PART OF THIS APPLICATION, was completed and submitted with this application. The plan was received on, 1/3/17.

4.) A list of commercial customers in Fayette, Readfield, and Wayne including names and addresses was submitted on 1/3/17 and reviewed by the Town Manager on 1/6/17.

NOTES: J + A delivers on Thursdays

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

PERMIT APPLICATION

Company Name: J+A Disposal
Owner/Representative: Jeremy Richards Tel. # 491-5024
Mailing Address: 659 East Jay Rd. Jay ME 04239
Street Address, if different: _____

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>Chevrolet</u>	<u>3500</u>	<u>2005</u>	

2.) As a separate attachment, provide a listing of commercial customers including their name, address, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	90	—	—
Residential Summer Customers	28	—	—
Commercial Customers	0	—	—

Identify the number of customers you expect to service from each Town as of July 1, 2017

	Fayette	Readfield	Wayne
Residential Year-Round Customers	90	—	—
Residential Summer Customers	28	—	—
Commercial Customers	0	—	—

3.) List all other municipalities where you are permitted to haul main stream waste:

1 Jay 2 Wilton
3 Waste Management 4 _____

Hauler's Signature: Jeremy Richards Date: 12-27-16

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

RECYCLING PLAN

As part of the Readfield & Wayne Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield & Wayne Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial JK

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial JK

3.) I pick up MSW on Monday (day) and Recyclables on Monday (day).

Initial JK

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial JK

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): ✓, and for ✓ MSW (regular household waste).

Initial JK

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial JK

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield & Wayne Transfer Station.

Initial JK

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield & Wayne Transfer Station if I do not follow all the rules above.**

Hauler's Signature: _____

Jerry Miller

Date: _____

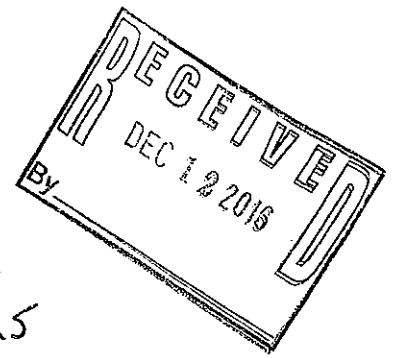
12-27-16

(OFFICE USE ONLY)

NOTES: Delivers on Thursdays - compactor truck.

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

PERMIT APPLICATION



Company Name: Archie's Inc.
Owner/Representative: Alan Archibald Tel. # 207-364-2425
Mailing Address: PO Box 367 Mexico, Me. 04257
Street Address, if different: 360 River Road Mexico

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>Volvo</u>	<u>WG</u>	<u>2001</u>	<u>8A-6926</u>
<u>Chevy</u>	<u>CC4500</u>	<u>2008</u>	<u>717-308</u>
<u>Ford</u>	<u>SSO</u>	<u>2011</u>	<u>3A-4597</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>142</u>	<u>0</u>	<u>31</u>
Residential Summer Customers	<u>10</u>	<u>0</u>	<u>3</u>
Commercial Customers	<u>10</u>	<u>0</u>	<u>4</u>

Identify the number of customers you expect to service from each Town as of July 1, 2017

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>142</u>	<u>0</u>	<u>31</u>
Residential Summer Customers	<u>10</u>	<u>0</u>	<u>3</u>
Commercial Customers	<u>10</u>	<u>0</u>	<u>4</u>

3.) List all other municipalities where you are permitted to haul main stream waste:

1 Rumford 2 Temple Mexico
3 Fairington 4 Chesterville New Sharon
Livermore Falls

Hauler's Signature: [Signature] Date: 12-9-16

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

RECYCLING PLAN

As part of the Readfield & Wayne Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield & Wayne Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial A.A.

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial A.A.

3.) I pick up MSW on Thursday (day) and Recyclables on Thursday (day).

Initial A.A.

4.) I pick up the following: ☐ Demo; ☐ Tires; ☐ Mattresses/Furniture; ☐ Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial _____

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): 1, and for 1 MSW (regular household waste).

Initial A.A.

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial A.A.

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield & Wayne Transfer Station.

Initial A.A.

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. I also understand that I will lose my right to use the Readfield & Wayne Transfer Station if I do not follow all the rules above.

Hauler's Signature: _____

Date: 12-9-16

(OFFICE USE ONLY)

NOTES:

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

PERMIT APPLICATION

Company Name: Simmons Trucking
Owner/Representative: James R Simmons Jr. Tel. # (207) 441-8979
Mailing Address: P.O. Box 462 Readfield, Me 04355
Street Address, if different: _____

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
MC	3500 4x4 35	1999	8A-9539
Ford	F250-450 SE	2006	5A-7643

2.) As a separate attachment, provide a listing of commercial customers including their name, address, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	0	66	0
Residential Summer Customers	0	2	0
Commercial Customers	NONE NONE		

Identify the number of customers you expect to service from each Town as of July 1, 2017

	Fayette	Readfield	Wayne
Residential Year-Round Customers	0	SAME	0
Residential Summer Customers	0	AS	0
Commercial Customers	0	ABOVE	0

3.) List all other municipalities where you are permitted to haul main stream waste:

1 Hatch Hill / Augusta 2 _____
3 _____ 4 _____

Hauler's Signature: James R Simmons Jr. Date: 12-28-16

Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017

RECYCLING PLAN

As part of the Readfield & Wayne Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield & Wayne Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial JS

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I will provide written notification to the Readfield Town Manager.

Initial JS

3.) I pick up MSW on Thurs (day) and Recyclables on Thurs (day).

Initial JS

4.) I pick up the following: ☒ Demo; ☒ Tires; ☒ Mattresses/Furniture; ☒ Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial JS

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): 1, and for 1 MSW (regular household waste).

Initial JS

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial JS

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield & Wayne Transfer Station.

Initial JS

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. I also understand that I will lose my right to use the Readfield & Wayne Transfer Station if I do not follow all the rules above.

Hauler's Signature: Jaw RS Date: 12-28-16

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

(OFFICE USE ONLY)

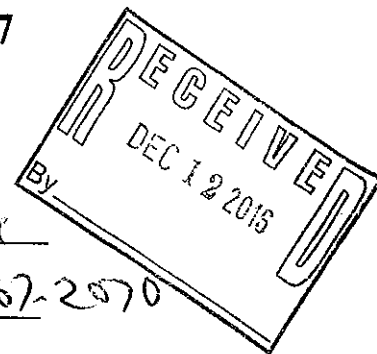
Applicant: Troiano Waste Services, Inc.

- 1.) A fee of \$75 was paid on 12/12/16 date, and collected by KMP.
- 2.) A certificate of vehicle liability insurance, showing a minimum of \$400,000 coverage, that allows the vehicle to be used as a **commercial hauler** is attached and was received on, 12/12/16.
- 3.) A recycling plan, WHICH IS PART OF THIS APPLICATION, was completed and submitted with this application. The plan was received on, 12/12/16.
- 4.) A list of commercial customers in Fayette, Readfield, and Wayne including names and addresses was submitted on 12/12/16 and reviewed by the Town Manager on 1/6/17.

NOTES: Delivers on Thursdays - compactor truck

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

PERMIT APPLICATION



Company Name: Trouno Waste Services Inc

Owner/Representative: Filomena Trouno Tel. # 207-767-2070

Mailing Address: PO BOX 3541 Portland ME 04104

Street Address, if different: 10 Filmore Way South Portland ME

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>Dodge</u>	<u>WXB</u>	<u>2007</u>	<u>8A-0289</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers			
Residential Summer Customers			
Commercial Customers		<u>10</u>	<u>1</u>

Identify the number of customers you expect to service from each Town as of July 1, 2017

	Fayette	Readfield	Wayne
Residential Year-Round Customers			
Residential Summer Customers			
Commercial Customers		<u>10</u>	<u>1</u>

3.) List all other municipalities where you are permitted to haul main stream waste:

1 Hatch Hill 2 _____
3 Winthrop Transfer 4 _____

Hauler's Signature: [Signature] Date: 12-9-16

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

RECYCLING PLAN

As part of the Readfield & Wayne Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield & Wayne Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial JBW

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I will provide written notification to the Readfield Town Manager.

Initial GBW

3.) I pick up MSW on THUR (day) and Recyclables on FRI (day).

Initial _____

4.) I pick up the following: ☒ Demo; ☒ Tires; ☒ Mattresses/Furniture; ☒ Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial JBW

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): ____, and for ____ MSW (regular household waste).

Initial GBW

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial GBW

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield & Wayne Transfer Station.

Initial GBW

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. I also understand that I will lose my right to use the Readfield & Wayne Transfer Station if I do not follow all the rules above.

Hauler's Signature: _____

Date: _____

12-9-16

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

(OFFICE USE ONLY)

Applicant: James Diamond

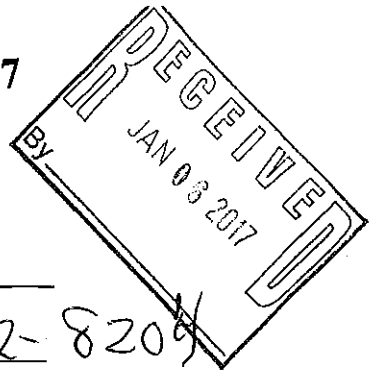
- 1.) A fee of \$75 was paid on 1/6/17 date, and collected by Robin Lint. (Cash)
- 2.) A certificate of vehicle liability insurance, showing a minimum of \$400,000 coverage, that allows the vehicle to be used as a **commercial hauler** is attached and was received on, 1/6/17.
- 3.) A recycling plan, WHICH IS PART OF THIS APPLICATION, was completed and submitted with this application. The plan was received on, 1/6/17.
- 4.) A list of commercial customers in Fayette, Readfield, and Wayne including names and addresses was submitted on 1/6/17 and reviewed by the Town Manager on 1/6/17.

NOTES: Change of name from "Looking Good" to
James Diamond - Same operator. James delivers
on Friday mornings at 10:00 am (approx.)

~~Looking Good Inc~~
James M. Diamond
PO Box 172
Readfield, ME 04355

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

PERMIT APPLICATION



Company Name: James Diamond
Owner/Representative: James Diamond Tel. # 242-8204
Mailing Address: Po Box 172 Readfield ME 04355
Street Address, if different: 143 Northwayne Rd Readfield

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>Chevy</u>	<u>2500</u>	<u>92</u>	<u>2B-9031</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>5</u>	<u>4</u>	<u>67</u>
Residential Summer Customers	<u>0</u>	<u>0</u>	<u>31</u>
Commercial Customers	<u>0</u>	<u>0</u>	<u>0</u>

Identify the number of customers you expect to service from each Town as of July 1, 2017

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>0</u>	<u>4</u>	<u>67</u>
Residential Summer Customers	<u>0</u>	<u>0</u>	<u>20</u>
Commercial Customers	<u>0</u>	<u>0</u>	<u>0</u>

3.) List all other municipalities where you are permitted to haul main stream waste:

1 0 2 0
3 0 4 0

Hauler's Signature: James Diamond Date: 1-6-17

**Readfield & Wayne Transfer Station
Commercial Haulers Annual Permit - 2017**

RECYCLING PLAN

As part of the Readfield & Wayne Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield & Wayne Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial JMD

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I will provide written notification to the Readfield Town Manager.

Thurs - Fri

Initial JMD

3.) I pick up MSW on Thurs (day) and Recyclables on Thurs - Fri (day).

Initial _____

4.) I pick up the following: ☒ Demo; ☒ Tires; ☒ Mattresses/Furniture; ☒ Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial JMD

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): ☒ , and for ☒ MSW (regular household waste).

Initial JMD

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial JMD

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield & Wayne Transfer Station.

Initial JMD

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. I also understand that I will lose my right to use the Readfield & Wayne Transfer Station if I do not follow all the rules above.

Hauler's Signature: _____

James Deane

Date: _____

1-6-17

Readfield Board of Selectmen

January 09, 2017

Item # 17-128

Town of Readfield Fuel Usage and Cost

Fire Station

	2009-2010		2010-11		2011-12		2012-13		2013-14		2014-15		2015-16	
	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$
Sept											331	\$ 222	-	\$ -
Oct	125	\$ 264	93	\$ 131			140	\$ 210			61	\$ 95	-	\$ -
Nov	108	\$ 151	-		404	\$ 872	-		162	\$ 281	68	\$ 106	-	\$ -
Dec			282	\$ 395	256	\$ 552	200	\$ 300	204	\$ 314	377	\$ 588	704	\$ 1,197
Jan	309	\$ 433	274	\$ 384	291	\$ 628	680	\$ 1,020	997	\$ 1,120	650	\$ 1,014	605	\$ 989
Feb	541	\$ 757	365	\$ 512	343	\$ 669	420	\$ 629	545	\$ 893	619	\$ 964	1,045	\$ 714
Mar	198	\$ 278	503	\$ 969	274	\$ 522	269	\$ 403	464	\$ 868	219	\$ 342	198	\$ 336
Apr	162	\$ 227	269	\$ 376	65	\$ 127	40	\$ 60	196	\$ 343	477	\$ 743	499	\$ 864
May	63	\$ 89	322	\$ 528	120	\$ 215					41	\$ 63	231	\$ 349
June														
Totals	1,507	\$ 2,199	2,109	\$ 3,294	1,753	\$ 3,585	1,749	\$ 2,622	2,569	\$ 3,818	2,511	\$ 3,915	3,283	\$ 4,450

Gile Hall

	2009-2010		2010-11		2011-12		2012-13		2013-14		2014-15		2015-16	
	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$
July									108	\$ 333				
Sept	9	\$ 22	149	\$ 412			216	\$ 667						
Oct	498	\$ 1,070					124	\$ 309	95	\$ 317				
Nov	190	\$ 409			185	\$ 603	107	\$ 331			42	\$ 114	128	\$ 287
Dec	259	\$ 557	364	\$ 1,010			283	\$ 873			317	\$ 1,013	254	\$ 570
Jan	334	\$ 717	327	\$ 907	264	\$ 860	190	\$ 587	740	\$ 2,476	232	\$ 741	298	\$ 668
Feb	242	\$ 521	375	\$ 1,040	288	\$ 939	421	\$ 1,300	484	\$ 2,104	437	\$ 1,397	244	\$ 547
Mar	97	\$ 209	264	\$ 733	310	\$ 1,012	165	\$ 509	230	\$ 771	498	\$ 1,589	461	\$ 1,033
Apr	344	\$ 739	215	\$ 596			162	\$ 501	183	\$ 614	193	\$ 615	110	\$ 247
May	143	\$ 306			329	\$ 1,073	120	\$ 371			-		171	\$ 383
June	120	\$ 258	203	\$ 564			128	\$ 394	245	\$ 821	162	\$ 479	85	\$ 190
Totals	2,235	\$ 4,808	1,897	\$ 5,263	1,377	\$ 4,487	1,915	\$ 5,841	2,085	\$ 7,103	1,881	\$ 5,949	1,751	\$ 3,925

Library

	2009-2010		2010-11		2011-12		2012-13		2013-14		2014-15		2015-16	
	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$	Oil Gallons	\$
Sept			4	\$ 11			7	\$ 20						
Oct	231	\$ 497							41	\$ 138	29	\$ 92		
Nov	110	\$ 237			95	\$ 309	35	\$ 107					65	\$ 144
Dec			130	\$ 359			119	\$ 368	137	\$ 458	150	\$ 479	141	\$ 317
Jan	102	\$ 219	181	\$ 503	125	\$ 408	184	\$ 568	149	\$ 499	156	\$ 499	113	\$ 253
Feb	216	\$ 465	183	\$ 507	149	\$ 485	113	\$ 349	160	\$ 535	166	\$ 530	169	\$ 378
Mar	135	\$ 291	176	\$ 488	176	\$ 574	91	\$ 281	150	\$ 501	126	\$ 402		
Apr	148	\$ 319	184	\$ 510			139	\$ 430	135	\$ 452	133	\$ 426	145	\$ 325
May			-	\$ -	141	\$ 460	39	\$ 121	107	\$ 358	110	\$ 351		
June	134	\$ 288	119	\$ 329									95	\$ 213
Totals	1,077	\$ 2,315	976	\$ 2,706	686	\$ 2,235	726.60	\$ 2,245	878	\$ 2,940	870	\$ 2,779	728	\$ 1,630

Transfer Station

	2009-2010		2010-11		2011-12		2012-13		2013-14		2014-15		2015-16	
	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$	Propane Gallons	\$
Oct	45	\$ 94					43	\$ 64			183	\$ 286		
Nov									62	\$ 108			17	\$ 25
Dec	55	\$ 77			233	\$ 504					12	\$ 19	150	\$ 284
Jan	140	\$ 197	65	\$ 90	89	\$ 192	97	\$ 145	181	\$ 279	182	\$ 284	145	\$ 214
Feb	125	\$ 175	84	\$ 118	73	\$ 142	75	\$ 112	79	\$ 122			57	\$ 84
Mar	103	\$ 144	82	\$ 115	61	\$ 115	49	\$ 73	107	\$ 208	128	\$ 199	82	\$ 122
Apr	66	\$ 92			21	\$ 38			59	\$ 104	257	\$ 401		
May											161	\$ 251		
June													105	\$ 159
Totals	534	\$ 779	231	\$ 323	476	\$ 990	263.05	\$ 394	489	\$ 820	924	\$ 1,440	557	\$ 888

DRAFT MINUTES

Readfield Board of Selectmen

January 09, 2017

Item # 17-129

Appeals Board Meeting Minutes

5:30 p.m. Thursday, December 15, 2016

Present: Peter Bickerman, Clif Buuck, Holly Rahmlow, Fran Zambella and Town Manager Eric Dyer

Absent: Allen Curtis, Henry Whittemore

The minutes from the October 28 meeting were amended to remove the phrase "and code enforcement officer," then approved by all after Clif moved and Peter seconded.

There was a brief mention of whether or not appeals made after 45 days would be allowed, which was covered in an email thread that included Eric and Peter. The town attorney said there was no reason to allow this.

The board resumed its discussion about the 1973 minutes, the warrant for which is unclear as to the jurisdiction of the Appeals Board and could imply a broader reach than land use regulations.

Holly made a motion to "Ask the Select Board to take appropriate action to address the jurisdictional authority of the Appeals Board and to clarify that the Appeals Board's authority is limited to issues arising under the land use ordinance." It was agreed that Eric would introduce this request to the Select Board.

Clif seconded. All approved.

The board also resumed its discussion about hearing procedures and appellate jurisdiction, including whether decisions would be made on information already reviewed by the Planning Board or if we would begin anew, de novo, and look at new information as well. Currently Appeals only reviews what the Planning Board has already discovered.

It was decided that we would prefer de novo reviews. Eric said that while any decision changing the Appeals Board would affect the Planning Board it is the Select Board that would need to make the actual change in the Appeals Board's authority.

It was decided it would be best if the request for change came from the Planning Board, so Clif made a motion that Peter approach Paula Clark, the chair of the Planning Board, with a request to revise Article 2, Section 1.C.1 to make all appeals de novo. Fran seconded. All approved.

DRAFT MINUTES

Also, at the meeting, Eric gave each member two notebooks regarding land use regulations with the request that they be returned when the member's term is up.

Clif asked Eric if he knew anything about the bylaws, saying that he believed that they needed updating. Eric said he would check with Gary, the code enforcement officer.

It was agreed that Holly would send draft minutes so that the actions listed above would be clear before they are taken.

Final discussion was about the number of members of the Appeals Board. Clif queried whether we could just have five, instead of the assigned seven, for which we are one member short. Peter said that whether we have five or seven, we still need four members for a quorum and because of absences it is better to have more.

There is no date set for the next meeting. Meeting was adjourned at 6:35 p.m.

COLLECTIVE BARGAINING AGREEMENT
BETWEEN
TOWN OF READFIELD
AND
AMERICAN FEDERATION OF STATE, COUNTY
AND MUNICIPAL EMPLOYEES

(AFSCME Council 93) LOCAL 2011-00

JULY 1, 2015 – JUNE 30, 2017

ARTICLE 40 - SEPARABILITY AND SAVINGS CLAUSE

If any article or section of this Agreement, or any supplement thereto, should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any article or section should be restrained by such tribunal, the remainder of this Agreement and its supplements shall not be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for said article or section.

ARTICLE 41 - TERMINATION

This Agreement shall be effective as of the first day of July 2015 and shall remain in full force and effect until 6-30-17. The Contract shall be automatically renewed for succeeding one-year periods unless either party shall notify the other to renegotiate at least one hundred twenty (120) days before 6-30-17. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the anniversary date; this Agreement shall remain in full force and be effective during the period of negotiations.

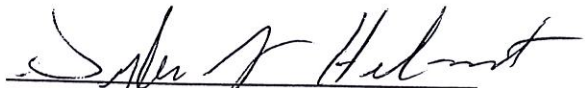
IN WITNESS WHEREOF, the parties hereto have set their hands this day of 12-21-2015 TOWN OF READFIELD

FOR THE TOWN



Allen Curtis - Chief Negotiator
Selectmen

FOR THE UNION



Sylvia Hebert - Chief Negotiator
AFSCME Staff Representative



Valarie Pomerleau
Board of Selectmen



Karen Peterson
AFSCME negotiating team

PRELIMINARY MEETING SCHEDULE AND NOTICE

Readfield Board of Selectmen

January 09, 2017

Item # 17-131

2017-2018 (FY 18) BUDGET & WARRANT PROCESS

Date	Task	Responsibility
11/03/16	Joint Capital Investment Planning Workshop	SB / BC
11/14/16	Select Board Meeting - Budget process review and approval	SB
11/18/16	Budget process memo sent to Depts., Boards, & Committees - To include PY & YTD #s	Various
12/12/16	Select Board Meeting - Board goals & warrant arrangement	SB
12/21/16	Budget Committee Meeting - Budget goals	BC
12/30/16	Preliminary Dept., Board & Committee budget #s & goals due	Various
01/04/17	Budget Committee Meeting - Departments I	BC
01/09/17	Select Board Meeting - First budget draft presented	SB
01/18/17	Budget Committee Meeting - Departments II	BC
01/23/17	Select Board Meeting - Second budget draft presented	SB
02/01/17	Budget Committee Meeting - Departments III	BC
02/06/17	Select Board Meeting - Third budget draft presented	SB
02/15/17	Budget Committee Meeting - Budget review	BC
02/21/17	Joint Budget Committee & Select Board Meeting - Comprehensive budget review (moved from 2/20)	SB / BC
03/01/17	Joint Budget Committee & Select Board Meeting - Public Budget Meeting	SB / BC
03/06/17	Select Board Meeting - Fourth budget draft presented (if requested)	SB
03/15/17	6:30pm - School Committee meeting with Select Boards - school budget	SB / SC
03/20/17	85 days before vote - Nomination Papers available	TC
03/20/17	Select Board Meeting - Warrant review	SB
04/03/17	Select Board Meeting - Final Budget & Warrant Review	SB
04/10/17	Joint Budget Committee & Select Board Meeting - Second Public Budget Meeting	SB / BC
04/18/16	Select Board Meeting - Budget and Warrant Approval (moved from 4/17)	SB
04/24/17	Select Board Meeting - Referendum question hearing	SB
04/28/17	45 days before voting - Nomination papers due	Various
05/09/17	35 Days before voting - Signed Warrant due to Clerk (absolute deadline)	SB
06/02/17	10 days before voting - Last day to hold referendum question hearings	SB
06/06/17	7 days before voting - Town Meeting Warrant posted (absolute deadline)	TC / Constable
06/13/17	Town Meeting - State Primary	TC

Budget Process Summary:		Key:	
	Two Public Budget Meetings		BC - Budget Committee
	One Referendum Hearing		SB - Select Board
	Five joint meetings		SC - School Committee
	Four Budget Committee meetings		TC - Town Clerk
	Six Select Board meetings with budget drafts		Statutory deadlines
	Nineteen scheduled opportunities for public comment		

Notes:	
Meeting Times - SB meetings are held at 6:30 and BC meetings at 6:00 unless otherwise noted	
Involvement - Although not addressed directly it is expected that the Town Manager, Finance Officer, and Residents of the Town of Readfield will have ongoing roles in nearly all aspects of the budget process.	
Select Board Attendance - Joint meetings and regular Select Board meetings will have full Select Board attendance any budget meetings may have three or more members of the Select Board in attendance.	
Public Budget Meetings - These meetings are intended to provide opportunity for extensive public comment, feedback, and recommendations on the draft budget and budget process in conjunction with budget presentations.	
Departments I - Includes the following: General Government (Administration, Insurance, Office Equipment, Assessing, Coder Enforcement, Boundaries, Maintenance, Grant writing / Planning, Heating Assistance), Boards & Commissions (Appeals Board, Conservation Commission, Planning Board, Trails Committee), Buildings (Fire Station, Giles Hall, Library, Building Maintenance)	
Departments II - Includes the following: Community Services (Animal Control, Kennebec Land Trust, Library, Public Access TV, Street Lights, Town Farm, Maranacook Lake Dam), Protection (Fire Department, Ambulance, Water Holes, Dispatching, Personal Protection Gear Replacement), Cemeteries (Cemeteries), Regional Assessments (Cobbossee Watershed, Kennebec County, KVCOG, First Park, Debt Service)	
Departments III - Includes the following: Recreation (Beach, Recreation, Heritage Days, Open Space, Community Park), Roads & Drainage (Roads & Drainage), Capital Improvements (Admin Technology, Fire Station Addition, Gile Hall, Ball Field, Library, Transfer Station, Maranacook Lake Dam), Solid Waste (Transfer Station, Backhoe), Unclassified (Non-profits, Snowmobiling, Enterprise Fund, Revaluation, General Assistance)	

* As Approved 11/14/2016 - Select Board Vote

- Amended 12/9 to account for the Presidents Day Holiday on 2/20/2017
- Amended 12/21 to account for the Patriots Day Holiday on 4/17/2017

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Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-10 GENERAL GOVERNMENT / Administration								
ADMINISTRATION								
10-10 ADVERTISING	419.19	1,579.79	969.96	500.00	0.00	500.00	0.00	.00%
10-15 ANNUAL REPORT	963.71	193.44	563.46	500.00	0.00	600.00	100.00	20.00%
10-20 ATTORNEY FEES	26,608.76	6,572.11	5,984.25	8,000.00	5,002.68	15,000.00	7,000.00	87.50%
10-25 EDUCATION	0.00	0.00	0.00	500.00	0.00	500.00	0.00	.00%
10-30 ELECTIONS	2,429.01	5,548.55	2,768.99	6,000.00	1,061.75	6,000.00	0.00	.00%
10-45 MEMBERSHIPS	3,624.47	3,562.00	4,135.00	3,750.00	336.86	4,200.00	450.00	12.00%
10-50 MISC.	2.87	153.98	256.45	100.00	21.00	100.00	0.00	.00%
10-55 OFFICE SUPPLIES	2,221.55	2,966.97	3,434.15	3,750.00	2,418.84	3,500.00	-250.00	-6.67%
10-60 POSTAGE	3,287.06	3,366.03	1,939.15	3,500.00	1,513.50	3,300.00	-200.00	-5.71%
10-65 Newsletter	1,685.62	602.27	555.04	1,750.00	0.00	1,000.00	-750.00	-42.86%
10-75 RECORDING - REGISTRY OF DEEDS	3,084.00	3,477.00	3,753.00	3,200.00	2,783.00	3,800.00	600.00	18.75%
10-77 Selectboard	1,508.05	2,659.47	1,943.00	2,000.00	205.75	2,000.00	0.00	.00%
10-78 SB Employee Recognition	393.95	0.00	0.00	0.00	261.00	650.00	650.00	100.00%
10-80 TRAINING & CONFERENCES	355.00	357.00	1,332.00	500.00	1,438.50	1,500.00	1,000.00	200.00%
10-85 VOLUNTEERS	319.88	142.29	411.29	300.00	0.00	500.00	200.00	66.67%
10-90 SUBSCRIPTIONS	198.33	307.22	326.97	0.00	0.00	0.00	0.00	.00%
ADMINISTRATION	47,101.45	31,488.12	28,372.71	34,350.00	15,042.88	43,150.00	8,800.00	25.62%
INSURANCE								
15-20 HEALTH INSURANCE	39,040.67	39,826.59	44,566.15	54,050.00	19,641.35	61,000.00	6,950.00	12.86%
15-25 HEALTH REIMBURSEMENT	0.00	0.00	1,468.00	2,100.00	315.00	21,350.00	19,250.00	916.67%
INSURANCE	39,040.67	39,826.59	46,034.15	56,150.00	19,956.35	82,350.00	26,200.00	46.66%
PERSONNEL								
20-20 FICA	14,538.82	15,955.08	13,000.05	13,155.00	6,504.86	13,155.00	0.00	.00%
20-30 MILEAGE	336.65	120.21	473.89	500.00	242.28	350.00	-150.00	-30.00%
20-40 RETIREMENT	14,715.33	15,976.90	10,915.24	11,722.00	5,092.33	11,722.00	0.00	.00%

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Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-10 GENERAL GOVERNMENT / Administration CONT'D								
20-50 TM Mileage & Phone	1,618.65	1,412.23	986.24	1,000.00	475.24	1,000.00	0.00	.00%
20-60 WAGES	157,198.15	168,931.33	153,415.74	155,500.00	74,517.71	156,000.00	500.00	.32%
20-65 INCOME PROTECTION PLAN	1,548.50	1,305.23	517.60	500.00	0.00	0.00	-500.00	-100.00%
PERSONNEL	189,956.10	203,700.98	179,308.76	182,377.00	86,832.42	182,227.00	-150.00	-.08%
STIPEND								
25-20 CONSTABLE	150.00	150.00	0.00	150.00	0.00	150.00	0.00	.00%
25-30 HEALTH OFFICER	0.00	0.00	0.00	300.00	0.00	150.00	-150.00	-50.00%
25-50 SELECTMEN	4,250.00	4,250.00	4,250.00	4,250.00	2,125.00	4,250.00	0.00	.00%
STIPEND	4,400.00	4,400.00	4,250.00	4,700.00	2,125.00	4,550.00	-150.00	-3.19%
UTILITIES								
40-80 TELEPHONE	4,660.66	4,591.15	5,335.07	4,700.00	2,819.91	4,700.00	0.00	.00%
UTILITIES	4,660.66	4,591.15	5,335.07	4,700.00	2,819.91	4,700.00	0.00	.00%
CONTRACT SERVICES								
50-15 RESTORATION OF RECORDS	2,390.00	2,000.00	1,058.00	2,230.00	0.00	0.00	-2,230.00	-100.00%
50-20 AUDIT SERVICES	4,800.00	4,995.00	4,995.00	4,995.00	4,500.00	5,000.00	5.00	.10%
50-25 COMPUTER SUPPORT	5,217.88	5,507.72	5,783.10	6,000.00	6,126.26	6,200.00	200.00	3.33%
50-86 TIRE DISPOSAL	6.00	0.00	0.00	50.00	0.00	25.00	-25.00	-50.00%
50-91 HOUSE HOLD HAZARDOUS WASTE	1,568.93	1,118.75	1,559.15	1,250.00	0.00	1,500.00	250.00	20.00%
50-95 WEB HOSTING	450.00	450.00	495.00	1,200.00	500.00	3,150.00	1,950.00	162.50%
CONTRACT SERVICES	14,432.81	14,071.47	13,890.25	15,725.00	11,126.26	15,875.00	150.00	.95%
EQUIP OPERATION, REPAIR, MAINT								
60-10 COMPUTER REPAIR & MAINT	1,529.98	970.55	647.35	1,200.00	1,518.35	1,500.00	300.00	25.00%
60-20 OFFICE EQUIP REPAIR & MAINT	0.00	0.00	173.99	0.00	0.00	0.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	1,529.98	970.55	821.34	1,200.00	1,518.35	1,500.00	300.00	25.00%
Contingency								

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Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-10 GENERAL GOVERNMENT / Administration CONT'D								
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Administration	301,121.67	299,048.86	278,012.28	299,202.00	139,421.17	334,352.00	35,150.00	11.75%
Dept/Div: 10-12 GENERAL GOVERNMENT / Insurance								
INSURANCE								
15-40 PROPERTY & LIABILITY	17,113.00	17,580.00	17,740.00	18,000.00	17,568.00	18,000.00	0.00	.00%
15-60 UNEMPLOYMENT	1,137.34	223.81	-887.81	2,300.00	891.81	5,000.00	2,700.00	117.39%
15-80 WORKERS COMP	3,520.73	6,298.57	14,105.20	18,306.00	-2,401.64	18,930.00	624.00	3.41%
INSURANCE	21,771.07	24,102.38	30,957.39	38,606.00	16,058.17	41,930.00	3,324.00	8.61%
Insurance	21,771.07	24,102.38	30,957.39	38,606.00	16,058.17	41,930.00	3,324.00	8.61%
Dept/Div: 10-15 GENERAL GOVERNMENT / Office Equip Lease/Purchase								
ADMINISTRATION								
10-60 POSTAGE	305.00	295.00	228.75	350.00	157.50	350.00	0.00	.00%
ADMINISTRATION	305.00	295.00	228.75	350.00	157.50	350.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT								
60-25 OFFICE EQUIPMENT LEASES	1,927.80	2,044.50	2,045.45	2,050.00	1,039.71	2,050.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	1,927.80	2,044.50	2,045.45	2,050.00	1,039.71	2,050.00	0.00	.00%
EQUIPMENT REPLACEMENT								
65-10 COMPUTER HARDWARE	356.00	0.00	1,475.00	750.00	0.00	750.00	0.00	.00%
65-30 CAPITAL EQUIPMENT	40.00	169.97	0.00	500.00	149.99	200.00	-300.00	-60.00%
EQUIPMENT REPLACEMENT	396.00	169.97	1,475.00	1,250.00	149.99	950.00	-300.00	-24.00%
Office Equip Lease/Purchase	2,628.80	2,509.47	3,749.20	3,650.00	1,347.20	3,350.00	-300.00	-8.22%
Dept/Div: 10-20 GENERAL GOVERNMENT / Assessing								
ADMINISTRATION								

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Dept/Div:	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-20 GENERAL GOVERNMENT / Assessing CONT'D								
10-40 Publications	1,843.20	17.17	21.51	2,000.00	3,620.00	25.00	-1,975.00	-98.75%
10-55 OFFICE SUPPLIES	73.83	0.00	0.00	50.00	0.00	25.00	-25.00	-50.00%
10-60 POSTAGE	938.91	997.28	974.75	1,000.00	868.06	1,000.00	0.00	.00%
10-75 RECORDING - REGISTRY OF DEEDS	136.58	111.64	148.39	150.00	0.00	150.00	0.00	.00%
ADMINISTRATION	2,992.52	1,126.09	1,144.65	3,200.00	4,488.06	1,200.00	-2,000.00	-62.50%
PERSONNEL								
20-20 FICA	0.00	0.00	0.00	0.00	0.00	505.00	505.00	100.00%
20-60 WAGES	0.00	0.00	0.00	0.00	0.00	6,600.00	6,600.00	100.00%
PERSONNEL	0.00	0.00	0.00	0.00	0.00	7,105.00	7,105.00	100.00%
CONTRACT SERVICES								
50-10 ASSESSING AGENT	18,750.00	19,062.50	10,000.00	12,000.00	4,999.98	12,000.00	0.00	.00%
50-11 Contracted Services	0.00	0.00	0.00	0.00	748.00	800.00	800.00	100.00%
50-25 COMPUTER SUPPORT	5,124.67	5,329.65	5,596.14	6,000.00	5,875.93	4,600.00	-1,400.00	-23.33%
CONTRACT SERVICES	23,874.67	24,392.15	15,596.14	18,000.00	11,623.91	17,400.00	-600.00	-3.33%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	668.10	680.55	797.71	800.00	0.00	0.00	-800.00	-100.00%
PUBLIC WAYS OPERATION & MAINT	668.10	680.55	797.71	800.00	0.00	0.00	-800.00	-100.00%
Assessing	27,535.29	26,198.79	17,538.50	22,000.00	16,111.97	25,705.00	3,705.00	16.84%
Dept/Div: 10-30 GENERAL GOVERNMENT / Code Enforcement								
ADMINISTRATION								
10-10 ADVERTISING	145.28	248.34	0.00	25.00	0.00	0.00	-25.00	-100.00%
10-35 MANUALS	0.00	0.00	0.00	100.00	0.00	0.00	-100.00	-100.00%
10-40 Publications	21.29	19.67	137.91	25.00	0.00	25.00	0.00	.00%
10-45 MEMBERSHIPS	0.00	25.00	0.00	25.00	0.00	25.00	0.00	.00%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-30 GENERAL GOVERNMENT / Code Enforcement CONT'D								
10-55 OFFICE SUPPLIES	31.99	48.22	12.34	50.00	12.35	25.00	-25.00	-50.00%
10-60 POSTAGE	92.70	27.31	37.20	50.00	27.95	50.00	0.00	.00%
10-80 TRAINING & CONFERENCES	0.00	0.00	55.00	75.00	0.00	75.00	0.00	.00%
ADMINISTRATION	291.26	368.54	242.45	350.00	40.30	200.00	-150.00	-42.86%
INSURANCE								
15-60 UNEMPLOYMENT	936.20	921.54	595.15	395.00	0.00	0.00	-395.00	-100.00%
15-80 WORKERS COMP	324.03	479.21	498.45	525.00	287.80	0.00	-525.00	-100.00%
INSURANCE	1,260.23	1,400.75	1,093.60	920.00	287.80	0.00	-920.00	-100.00%
PERSONNEL								
20-20 FICA	1,273.04	1,762.46	1,927.11	1,962.00	1,084.56	2,500.00	538.00	27.42%
20-30 MILEAGE	167.61	512.86	1,045.60	600.00	658.04	1,200.00	600.00	100.00%
20-60 WAGES	14,300.50	22,428.49	26,847.46	25,640.00	14,177.25	32,700.00	7,060.00	27.54%
20-70 Wages-Temp	1,760.36	1,807.50	0.00	0.00	0.00	0.00	0.00	.00%
PERSONNEL	17,501.51	26,511.31	29,820.17	28,202.00	15,919.85	36,400.00	8,198.00	29.07%
UTILITIES								
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Code Enforcement	19,053.00	28,280.60	31,156.22	29,472.00	16,247.95	36,600.00	7,128.00	24.19%
Dept/Div: 10-40 GENERAL GOVERNMENT / Boundries								
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	2,240.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	2,240.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Boundries	2,240.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Dept/Div: 10-50 GENERAL GOVERNMENT / MUNICIPAL MAINTENANCE								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	323.10	100.00	0.00	50.00	-50.00	-50.00%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-50 GENERAL GOVERNMENT / MUNICIPAL MAINTENANCE								
CONT'D								
10-35 MANUALS	30.00	0.00	0.00	50.00	40.00	25.00	-25.00	-50.00%
10-40 Publications	0.00	0.00	1.10	0.00	0.00	0.00	0.00	.00%
10-50 MISC.	7.00	0.00	298.71	0.00	0.00	0.00	0.00	.00%
10-55 OFFICE SUPPLIES	0.00	10.98	0.00	50.00	10.99	25.00	-25.00	-50.00%
10-80 TRAINING & CONFERENCES	0.00	10.00	356.88	100.00	115.00	100.00	0.00	.00%
ADMINISTRATION	37.00	20.98	979.79	300.00	165.99	200.00	-100.00	-33.33%
INSURANCE								
15-20 HEALTH INSURANCE	10,588.62	10,292.78	5,501.42	13,400.00	4,714.10	0.00	-13,400.00	-100.00%
15-25 HEALTH REIMBURSEMENT	0.00	0.00	0.00	935.00	0.00	0.00	-935.00	-100.00%
15-60 UNEMPLOYMENT	696.00	864.51	1,073.14	571.00	77.18	0.00	-571.00	-100.00%
15-80 WORKERS COMP	3,148.36	2,898.78	2,424.06	3,360.00	1,852.38	0.00	-3,360.00	-100.00%
INSURANCE	14,432.98	14,056.07	8,998.62	18,266.00	6,643.66	0.00	-18,266.00	-100.00%
PERSONNEL								
20-20 FICA	3,967.87	3,609.98	2,863.28	3,685.00	2,106.32	6,150.00	2,465.00	66.89%
20-30 MILEAGE	99.44	146.50	901.99	0.00	17.28	50.00	50.00	100.00%
20-40 RETIREMENT	3,227.48	2,765.88	1,124.15	2,325.00	0.00	2,675.00	350.00	15.05%
20-60 WAGES	42,123.21	38,597.67	35,026.11	45,815.00	22,750.16	77,660.00	31,845.00	69.51%
20-65 INCOME PROTECTION PLAN	304.78	318.37	81.93	0.00	0.00	0.00	0.00	.00%
20-90 CLOTHING ALLOWANCE	247.18	300.00	0.00	300.00	199.76	800.00	500.00	166.67%
PERSONNEL	49,969.96	45,738.40	39,997.46	52,125.00	25,073.52	87,335.00	35,210.00	67.55%
UTILITIES								
40-10 CELL PHONE	480.00	480.00	285.00	300.00	150.00	600.00	300.00	100.00%
UTILITIES	480.00	480.00	285.00	300.00	150.00	600.00	300.00	100.00%
CONTRACT SERVICES								
50-25 COMPUTER SUPPORT	0.00	0.00	125.00	0.00	54.00	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	125.00	0.00	54.00	0.00	0.00	.00%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-50 GENERAL GOVERNMENT / MUNICIPAL MAINTENANCE								
CONT'D								
EQUIP OPERATION, REPAIR, MAINT								
60-40 Tools Repair & Maint	210.54	22.99	326.04	500.00	61.70	250.00	-250.00	-50.00%
60-60 Equipment Lease/Rent	123.49	342.23	150.00	350.00	0.00	150.00	-200.00	-57.14%
60-74 Personal Protective Gear	96.84	0.00	15.73	150.00	132.66	150.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	430.87	365.22	491.77	1,000.00	194.36	550.00	-450.00	-45.00%
EQUIPMENT REPLACEMENT								
65-50 TOOLS	10.05	304.50	694.93	500.00	101.15	900.00	400.00	80.00%
EQUIPMENT REPLACEMENT	10.05	304.50	694.93	500.00	101.15	900.00	400.00	80.00%
BUILDING O&M								
70-70 SUPPLIES	0.00	42.66	115.34	50.00	0.00	50.00	0.00	.00%
BUILDING O&M	0.00	42.66	115.34	50.00	0.00	50.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	1,992.75	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	1,992.75	0.00	0.00	0.00	0.00	.00%
Contingency								
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
MUNICIPAL MAINTENANCE	65,360.86	61,007.83	53,680.66	72,541.00	32,382.68	89,635.00	17,094.00	23.56%
Dept/Div: 10-60 GENERAL GOVERNMENT / Grant Writing & Planning								
ADMINISTRATION								
10-50 MISC.	0.00	0.00	1,425.00	6,500.00	7,385.28	4,000.00	-2,500.00	-38.46%
ADMINISTRATION	0.00	0.00	1,425.00	6,500.00	7,385.28	4,000.00	-2,500.00	-38.46%
Grant Writing & Planning	0.00	0.00	1,425.00	6,500.00	7,385.28	4,000.00	-2,500.00	-38.46%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 10-70 GENERAL GOVERNMENT / Heating Assistance								
UTILITIES								
40-60 HEATING								
	889.83	1,452.16	710.18	1,500.00	0.00	1,500.00	0.00	.00%
UTILITIES	889.83	1,452.16	710.18	1,500.00	0.00	1,500.00	0.00	.00%
Heating Assistance	889.83	1,452.16	710.18	1,500.00	0.00	1,500.00	0.00	.00%
GENERAL	440,600.52	442,600.09	417,229.43	473,471.00	228,954.42	537,072.00	63,601.00	13.43%
GOVERNMENT								

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 15-10 BOARDS & COMMISSIONS / Board of Appeals								
ADMINISTRATION								
10-10 ADVERTISING	90.20	0.00	0.00	100.00	0.00	100.00	0.00	.00%
10-40 Publications	34.02	3.38	0.00	0.00	0.00	0.00	0.00	.00%
10-55 OFFICE SUPPLIES	23.95	0.00	0.00	50.00	0.00	0.00	-50.00	-100.00%
10-60 POSTAGE	20.78	0.00	0.00	50.00	0.00	0.00	-50.00	-100.00%
10-80 TRAINING & CONFERENCES	50.00	0.00	0.00	100.00	330.00	100.00	0.00	.00%
ADMINISTRATION	218.95	3.38	0.00	300.00	330.00	200.00	-100.00	-33.33%
INSURANCE								
15-60 UNEMPLOYMENT	5.69	0.00	0.00	0.00	0.00	0.00	0.00	.00%
15-80 WORKERS COMP	0.35	0.00	0.00	0.00	0.00	0.00	0.00	.00%
INSURANCE	6.04	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PERSONNEL								
20-20 FICA	7.25	0.00	0.00	8.00	0.00	0.00	-8.00	-100.00%
20-60 WAGES	94.76	0.00	0.00	102.00	0.00	0.00	-102.00	-100.00%
PERSONNEL	102.01	0.00	0.00	110.00	0.00	0.00	-110.00	-100.00%
Board of Appeals	327.00	3.38	0.00	410.00	330.00	200.00	-210.00	-51.22%
Dept/Div: 15-30 BOARDS & COMMISSIONS / Conservation Committee								
ADMINISTRATION								
10-40 Publications	842.47	514.99	28.52	750.00	0.00	750.00	0.00	.00%
10-45 MEMBERSHIPS	165.00	165.00	0.00	0.00	0.00	0.00	0.00	.00%
10-50 MISC.	0.00	76.00	0.00	0.00	0.00	0.00	0.00	.00%
10-55 OFFICE SUPPLIES	17.19	0.00	0.00	0.00	0.00	0.00	0.00	.00%
10-60 POSTAGE	0.92	2.88	99.29	0.00	1.86	0.00	0.00	.00%
ADMINISTRATION	1,025.58	758.87	127.81	750.00	1.86	750.00	0.00	.00%
UTILITIES								
40-70 LAVATORY	0.00	0.00	0.00	170.00	85.00	180.00	10.00	5.88%
UTILITIES	0.00	0.00	0.00	170.00	85.00	180.00	10.00	5.88%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 15-30 BOARDS & COMMISSIONS / Conservation Committee								
CONT'D								
COMMUNITY SERVICES								
55-60 TOWN FARM/FOREST	0.00	96.28	99.08	105.00	142.37	650.00	545.00	519.05%
COMMUNITY SERVICES	0.00	96.28	99.08	105.00	142.37	650.00	545.00	519.05%
EQUIP OPERATION, REPAIR, MAINT								
60-55 Backhoe	0.00	90.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	0.00	90.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	317.36	0.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT	317.36	0.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M								
70-40 GROUNDS	1,130.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M	1,130.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	400.00	0.00	350.00	0.00	6,000.00	5,650.00	1614.29%
80-20 EROSION CONTROL	0.00	0.00	0.00	100.00	0.00	0.00	-100.00	-100.00%
80-40 MATERIALS	228.50	1,272.53	756.38	400.00	0.00	0.00	-400.00	-100.00%
80-80 SIGNS/SUPPLIES	0.00	808.00	166.49	370.00	187.77	400.00	30.00	8.11%
PUBLIC WAYS OPERATION & MAINT	228.50	2,480.53	922.87	1,220.00	187.77	6,400.00	5,180.00	424.59%
Conservation Committee	2,701.44	3,425.68	1,149.76	2,245.00	417.00	7,980.00	5,735.00	255.46%

Dept/Div: 15-40 BOARDS & COMMISSIONS / Planning Board
ADMINISTRATION

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 15-40 BOARDS & COMMISSIONS / Planning Board CONT'D								
10-10 ADVERTISING	764.04	511.64	884.15	500.00	131.06	750.00	250.00	50.00%
10-40 Publications	242.75	50.73	93.86	150.00	0.00	100.00	-50.00	-33.33%
10-55 OFFICE SUPPLIES	75.96	0.00	9.92	300.00	0.00	100.00	-200.00	-66.67%
10-60 POSTAGE	63.62	43.43	83.45	100.00	8.09	100.00	0.00	.00%
10-80 TRAINING & CONFERENCES	0.00	0.00	0.00	200.00	0.00	0.00	-200.00	-100.00%
ADMINISTRATION	1,146.37	605.80	1,071.38	1,250.00	139.15	1,050.00	-200.00	-16.00%
INSURANCE								
15-60 UNEMPLOYMENT	74.06	7.63	61.54	40.00	0.00	70.00	30.00	75.00%
15-80 WORKERS COMP	5.40	0.78	35.43	6.00	4.49	40.00	34.00	566.67%
INSURANCE	79.46	8.41	96.97	46.00	4.49	110.00	64.00	139.13%
PERSONNEL								
20-20 FICA	97.83	14.58	68.69	97.00	22.38	100.00	3.00	3.09%
20-30 MILEAGE	0.00	0.00	0.00	50.00	0.00	50.00	0.00	.00%
20-40 RETIREMENT	0.00	0.00	0.00	50.00	0.00	50.00	0.00	.00%
20-60 WAGES	1,278.83	190.64	897.58	1,212.00	292.71	1,250.00	38.00	3.14%
PERSONNEL	1,376.66	205.22	966.27	1,409.00	315.09	1,450.00	41.00	2.91%
Planning Board	2,602.49	819.43	2,134.62	2,705.00	458.73	2,610.00	-95.00	-3.51%
Dept/Div: 15-50 BOARDS & COMMISSIONS / Trails Committee								
ADMINISTRATION								
10-40 Publications	0.78	47.61	0.00	0.00	0.00	0.00	0.00	.00%
10-60 POSTAGE	0.00	1.92	0.00	0.00	0.00	0.00	0.00	.00%
ADMINISTRATION	0.78	49.53	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES								
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT								
60-55 Backhoe	0.00	135.00	0.00	0.00	0.00	0.00	0.00	.00%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 15-50 BOARDS & COMMISSIONS / Trails Committee CONT'D								
EQUIP OPERATION, REPAIR, MAINT	0.00	135.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	645.00	1,137.50	0.00	0.00	0.00	0.00	0.00	.00%
80-20 EROSION CONTROL	1,061.34	630.00	0.00	0.00	0.00	0.00	0.00	.00%
80-30 Gravel/ Sand	345.90	2,385.43	0.00	0.00	0.00	0.00	0.00	.00%
80-40 MATERIALS	492.50	149.36	0.00	0.00	0.00	2,483.00	2,483.00	100.00%
	2,544.74	4,302.29	0.00	0.00	0.00	2,483.00	2,483.00	100.00%
PUBLIC WAYS OPERATION & MAINT								
Trails Committee	2,545.52	4,486.82	0.00	0.00	0.00	2,483.00	2,483.00	100.00%
BOARDS & COMMISSIONS	8,176.45	8,735.31	3,284.38	5,360.00	1,205.73	13,273.00	7,913.00	147.63%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 20-10 TOWN BUILDINGS O&M / Fire Station CONT'D								
PUBLIC WAYS	123.25	0.00	0.00	0.00	0.00	0.00	0.00	.00%
OPERATION & MAINT								
Fire Station	9,870.14	7,862.70	8,586.16	9,800.00	2,692.37	9,045.00	-755.00	-7.70%
Dept/Div: 20-20 TOWN BUILDINGS O&M / Gile Hall								
ADMINISTRATION								
10-50 MISC.	0.00	0.00	7.50	0.00	0.00	0.00	0.00	.00%
ADMINISTRATION	0.00	0.00	7.50	0.00	0.00	0.00	0.00	.00%
INSURANCE								
15-20 HEALTH INSURANCE	0.00	58.56	89.37	0.00	0.00	100.00	100.00	100.00%
15-60 UNEMPLOYMENT	33.18	23.79	39.72	24.00	7.71	50.00	26.00	108.33%
15-80 WORKERS COMP	26.84	27.89	47.79	22.00	13.62	50.00	28.00	127.27%
INSURANCE	60.02	110.24	176.88	46.00	21.33	200.00	154.00	334.78%
PERSONNEL								
20-20 FICA	46.33	45.47	81.37	46.00	32.50	0.00	-46.00	-100.00%
20-60 WAGES	549.77	600.96	1,254.54	600.00	424.96	0.00	-600.00	-100.00%
PERSONNEL	596.10	646.43	1,335.91	646.00	457.46	0.00	-646.00	-100.00%
UTILITIES								
40-30 ELECTRIC	4,351.42	4,402.91	3,669.14	4,500.00	1,546.58	4,000.00	-500.00	-11.11%
40-60 HEATING	7,083.32	5,948.57	4,582.73	6,000.00	792.89	5,000.00	-1,000.00	-16.67%
UTILITIES	11,434.74	10,351.48	8,251.87	10,500.00	2,339.47	9,000.00	-1,500.00	-14.29%
EQUIPMENT REPLACEMENT								
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M								
70-10 ALARM	303.60	303.60	504.60	500.00	699.60	500.00	0.00	.00%
70-15 Generator	289.32	0.00	195.00	300.00	354.00	500.00	200.00	66.67%
70-20 ELEVATOR	1,085.93	1,095.00	3,770.00	1,200.00	945.00	1,000.00	-200.00	-16.67%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 20-20 TOWN BUILDINGS O&M / Gile Hall CONT'D								
70-30 FURNACE MAINTENANCE	130.00	2,069.08	5,048.00	400.00	212.64	200.00	-200.00	-50.00%
70-40 GROUNDS	40.97	1,469.56	56.70	1,500.00	548.51	1,000.00	-500.00	-33.33%
70-60 MAINTENANCE	3,246.93	1,399.90	2,218.57	2,500.00	952.47	20,000.00	17,500.00	700.00%
70-70 SUPPLIES	451.33	414.94	112.36	450.00	65.45	400.00	-50.00	-11.11%
BUILDING O&M	5,548.08	6,752.08	11,905.23	6,850.00	3,777.67	23,600.00	16,750.00	244.53%
Gile Hall	17,638.94	17,860.23	21,677.39	18,042.00	6,595.93	32,800.00	14,758.00	81.80%
Dept/Div: 20-30 TOWN BUILDINGS O&M / Library								
ADMINISTRATION								
10-10 ADVERTISING	0.00	336.16	0.00	50.00	0.00	0.00	-50.00	-100.00%
ADMINISTRATION	0.00	336.16	0.00	50.00	0.00	0.00	-50.00	-100.00%
INSURANCE								
15-20 HEALTH INSURANCE	0.00	0.00	10.21	0.00	0.00	10.00	10.00	100.00%
15-60 UNEMPLOYMENT	11.03	4.69	14.54	9.00	2.59	15.00	6.00	66.67%
15-80 WORKERS COMP	8.64	5.50	18.98	8.00	3.41	20.00	12.00	150.00%
INSURANCE	19.67	10.19	43.73	17.00	6.00	45.00	28.00	164.71%
PERSONNEL								
20-20 FICA	14.92	8.99	30.78	20.00	6.03	0.00	-20.00	-100.00%
20-60 WAGES	172.12	29.40	423.96	225.00	78.88	0.00	-225.00	-100.00%
PERSONNEL	187.04	38.39	454.74	245.00	84.91	0.00	-245.00	-100.00%
UTILITIES								
40-30 ELECTRIC	799.75	842.27	796.09	1,000.00	401.46	1,000.00	0.00	.00%
40-60 HEATING	2,940.00	2,779.09	1,630.39	2,500.00	254.29	2,000.00	-500.00	-20.00%
40-90 WATER	120.00	120.00	120.00	120.00	84.00	160.00	40.00	33.33%
UTILITIES	3,859.75	3,741.36	2,546.48	3,620.00	739.75	3,160.00	-460.00	-12.71%
BUILDING O&M								
70-30 FURNACE MAINTENANCE	0.00	0.00	0.00	200.00	0.00	100.00	-100.00	-50.00%
70-40 GROUNDS	0.00	0.00	0.00	100.00	0.00	50.00	-50.00	-50.00%

Custom Budget Report

Expense

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 20-30 TOWN BUILDINGS O&M / Library CONT'D								
70-60 MAINTENANCE	5,767.64	5,344.66	249.05	1,000.00	51.23	1,000.00	0.00	.00%
70-70 SUPPLIES	54.20	38.45	0.00	100.00	25.97	50.00	-50.00	-50.00%
BUILDING O&M	5,821.84	5,383.11	249.05	1,400.00	77.20	1,200.00	-200.00	-14.29%
Library	9,888.30	9,509.21	3,294.00	5,332.00	907.86	4,405.00	-927.00	-17.39%
Dept/Div: 20-40 TOWN BUILDINGS O&M / Maintenance Building								
UTILITIES								
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M								
70-60 MAINTENANCE	0.00	577.72	7.28	1,500.00	0.00	1,000.00	-500.00	-33.33%
BUILDING O&M	0.00	577.72	7.28	1,500.00	0.00	1,000.00	-500.00	-33.33%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	1,350.29	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS	1,350.29	0.00	0.00	0.00	0.00	0.00	0.00	.00%
OPERATION & MAINT								
Maintenance	1,350.29	577.72	7.28	1,500.00	0.00	1,000.00	-500.00	-33.33%
Building								
TOWN BUILDINGS	38,747.67	35,809.86	33,564.83	34,674.00	10,196.16	47,250.00	12,576.00	36.27%
O&M								

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Revenue

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 10 GENERAL GOVERNMENT								
1011 REAL ESTATE PROPERTY TAX	4,293,496.18	4,401,599.37	4,364,738.93	4,458,783.00	4,458,783.14	0.00	-4,458,783.00	-100.00%
1012 PERSONAL PROPERTY TAX	45,267.89	43,647.87	36,855.03	37,855.00	37,854.96	0.00	-37,855.00	-100.00%
1013 STATE REVENUE SHARING	120,093.28	114,861.27	138,065.71	110,000.00	66,738.17	0.00	-110,000.00	-100.00%
1014 INTEREST ON TAXES	20,585.48	20,971.28	23,044.88	18,000.00	13,304.97	0.00	-18,000.00	-100.00%
1021 INVESTMENT INCOME	3,042.91	3,604.95	3,348.83	2,500.00	2,123.23	0.00	-2,500.00	-100.00%
1031 VETERANS EXEMPTION	3,312.00	3,830.00	3,284.00	3,200.00	3,607.00	0.00	-3,200.00	-100.00%
1032 HOMESTEAD EXEMPTION	65,793.00	77,252.00	73,154.00	107,970.00	94,647.00	0.00	-107,970.00	-100.00%
1033 TREE GROWTH REIMBURSEMENT	8,661.50	9,948.22	10,892.48	10,000.00	9,872.82	0.00	-10,000.00	-100.00%
1034 BETE REIMBURSEMENT	9,793.00	4,158.00	7,780.00	8,848.00	8,848.00	0.00	-8,848.00	-100.00%
1051 BOAT EXCISE TAXES	7,981.10	7,944.80	8,101.29	7,500.00	1,020.60	0.00	-7,500.00	-100.00%
1052 MOTOR VEHICLE TAXES	458,997.99	466,037.21	492,728.16	460,000.00	252,051.82	0.00	-460,000.00	-100.00%
1053 AGENT FEE	10,698.74	10,441.10	10,763.10	10,000.00	5,074.75	0.00	-10,000.00	-100.00%
1054 NEWSLETTER ADS	316.00	204.00	200.00	100.00	380.00	0.00	-100.00	-100.00%
1060 LICENSE FEES	38.00	10.00	20.00	0.00	10.00	0.00	0.00	.00%
1065 CERTIFIED COPY FEES	1,411.20	1,224.00	1,505.40	1,250.00	816.80	0.00	-1,250.00	-100.00%
1080 REFLECTIONS	21.00	3.50	7.00	0.00	0.00	0.00	0.00	.00%
1090 OTHER INCOME	6,524.67	14,262.10	7,807.66	2,500.00	376.34	0.00	-2,500.00	-100.00%
1095 Heating Assistance	995.09	846.53	650.05	1,500.00	1,200.00	0.00	-1,500.00	-100.00%
3010 PLUMBING FEES	2,362.50	4,077.50	5,837.50	4,000.00	4,940.75	0.00	-4,000.00	-100.00%
3020 LAND USE FEES	3,428.00	5,414.50	8,330.10	5,000.00	4,145.35	0.00	-5,000.00	-100.00%
5000 Use of Undesignated Funds	0.00	0.00	0.00	230,000.00	0.00	0.00	-230,000.00	-100.00%
5001 Use of Carry Forward	4,587.00	0.00	0.00	227,020.00	0.00	0.00	-227,020.00	-100.00%
GENERAL GOVERNMENT	5,067,406.53	5,190,338.20	5,197,114.12	5,706,026.00	4,965,795.70	0.00	-5,706,026.00	-100.00%

Custom Budget Report

Revenue

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 15 BOARDS & COMMISSIONS								
3015 Conservation Donations	18,959.70	4.00	0.00	0.00	0.00	6,000.00	6,000.00	100.00%
3020 STATE PARK FEES	382.43	596.67	425.40	0.00	0.00	0.00	0.00	.00%
3050 Trails Donations	450.00	125.00	2,850.00	0.00	0.00	0.00	0.00	.00%
BOARDS & COMMISSIONS	19,792.13	725.67	3,275.40	0.00	0.00	6,000.00	6,000.00	100.00%

Custom Budget Report

Revenue

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2018 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 20 TOWN BUILDINGS O&M								
2010 GILE HALL DONATIONS	2,212.50	918.50	25.00	0.00	0.00	0.00	0.00	.00%
TOWN BUILDINGS	2,212.50	918.50	25.00	0.00	0.00	0.00	0.00	.00%
O&M								

FUTURE AGENDA ITEMS

Future Agenda Items - Proposed DRAFT

January 23 - Potential Meeting Items

Treasurer's Report (December) - 5 minutes

Second budget draft - 10 minutes

Review a waste hauling & disposal bid package - 15 minutes

Consider pending foreclosures - 10 minutes

Consider a framework for a possible Parks Commission - 10 minutes

Ordinance review list - 15 minutes

Potential Future Meeting Items:

Consider bids for the old fire truck

Safety and access issues on Church Road

Record Retention Policy

EOP Tabletop Exercise

What to do about plastics?

Potential Future Workshops:

Meeting with Craig Hickman and Shenna Bellows

Personal Property Taxes

Ongoing Goals:

Group 1

Review the need for and nature of governance documents:

(Current and proposed ordinances and policies, town charter, etc.)

Review Capital Improvement/Investment Program

Clarify the authority of boards, committees and commissions

Hold an annual Community Meeting with a pot-luck supper.

Group 2

Welcome business, and develop a plan to support the business environment in Readfield

Investigate the most efficient, long-term renewable energy investment and conservation

Name and dedicate ball field

Consider a Parks Commission

Obtain the status of, and create plans for town buildings, specifically the fire station, transfer station and library

Create activities for kids and adults

Understand and address issues of poverty

Create an action plan resulting from the age-friendly survey and report

Consider a Church Street sidewalk