



TOWN OF READFIELD

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Town Manager Report

January 22, 2017

Maintenance & Infrastructure:

- Winter storms have caused minor damage to date. Heavy rains and meltwater caused washouts, primarily to gravel but also to asphalt roads where there isn't adequate melting of the shoulder and the water can't escape.
- The Holder sidewalk machine is back at Chadwick Baross to have some additional repair work performed. We expect it back next week.
- We had the opportunity to demo a potential piece of replacement equipment a few storms back, a bobcat with a snow blower attachment. It is a promising alternative to the Holder.
- The Town's other winter maintenance equipment has been performing well.

Personnel:

- A special staff training session was held on December 21, which provided most annually required training.
- The hiring process for our new Librarian has been completed and I want to welcome Maureen Kinder, a Readfield resident, as our new Librarian.
- We are completing the hiring process for our full-time Maintenance position. We received 9 applications and I have completed three initial interviews and will conduct another tomorrow. Following this I will conduct a second round to cover the specific buildings, equipment, and grounds to be maintained. I hope to have a hire made by the end of next week. The position will remain open until filled.
- We are beginning the hiring process for part-time seasonal help for summer mowing and maintenance. This could be an ideal position for a high-school student or recent graduate, but of course we welcome all applicants.

Announcements:

- The budget process is well underway. Due to winter weather the "Departments I" Budget Committee meeting has been rescheduled to this Thursday, January 25, 2018 at 6:30pm at the Town Office.
- The new Town website was launched at the end of December. Please check in regularly and let us know your thoughts and comments. Also be sure to sign up for automatic updates on the homepage.
- Again due to winter weather, the Transfer Station and Town office may be closed tomorrow, January 23.