



## TOWN OF READFIELD

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### Town Manager Report

May 13, 2019

#### Maintenance & Infrastructure:

- Paving is complete for the Transfer Station access road!
- The Road Committee met last week and made recommendations on the three RFPs the Select Board will consider tonight.
- Grading is ongoing and will need a second pass as expected due to the long thaw and relentless rain. We still have a little sweeping to do.
- We had a meeting with the architects and engineers for the Library and Fire Station project on Thursday of last week. We have a nearly resolved floor plan for the expansion and a probable cost estimate that meets our budget constraints. This is all good news. We will have 3-D renderings and floor plans available for the meeting and Public Hearing this Thursday.
- We have engaged an engineer and have plans and a cost estimate for ADA improvements at Gile Hall. We will lose a few parking spots but will gain full ADA accessibility.
- The cemeteries are officially open and we are on track to have them in good shape for Memorial Day. The work of the maintenance crew over the past years has made spring opening quicker and smoother. Ben and Anna do good work, and our seasonal / summer assistant Ryan Mank has been stepping up in his support role.
- I've had several meetings with representatives from the Torsey Pond Association and we are pulling that collaborative project together.

#### Administration & Personnel:

- We received our 2019 Tax Map updates and are finishing up our new online GIS portal. While the GIS portal focuses on a visual map-based approach the layers include a lot of. The plan is to have the portal ready for public use when the tax bills go out in (likely July).
- Deb is on top of Town Meeting and voting preparations. We are now in the absentee balloting phase. Please note that the RSU ballots won't be available until Friday despite Municipal Ballots being ready.
- We have a new contract with ADT security for the Town Office. We are converting to cellular monitoring and will save a net of \$600/year in line fees. We have up-front costs of around \$3,800 but this included new panels and keypads to replace 25 year old equipment. We will now have a separate zone for the upstairs, meaning that when rentals are happening the main office can stay secure, which wasn't possible before.
- Teresa and Kristin have been working on a revised rental agreement for the upstairs of Gile Hall. It's going to be an improvement in several areas and will be complimentary to the new security arrangements.
- We are utilizing legal counsel for a few different matters but are working to keep already high costs to a bare minimum.