

2018/19 Select Board Retreat Agenda

Readfield Town Hall

July 23, 2018 - 4:00 PM to 8:00 PM

Board may elect to adjourn early

- 4:00 Opening thoughts on outcomes, agenda adjustments and ground rules
- 4:10 Opportunity for attending public input (up to 10 minutes total)
- 4:20 Town Manager's thoughts
- 4:30 **Reflections**
- A look back on 2017/2018 goals (See appendix A)
 - Thoughts on what we could have done better
 - Selecting goals to be continued
 - Reflection on major events in the past year that may affect goal considerations
- 5:00 **Considerations**
- Food sovereignty
 - Cannabis
 - Parks planning
 - Heritage Days
 - Solar power
 - Ordinance priorities (See appendix B)
 - Policy priorities
 - Other initiatives
- 5:45 Dinner (15 minute break and 15 minute working)
- 6:15 **Aspirations**
- Where do we want to end up? 2018/2019? 2020? 2025 and beyond?
 - How do we get there?
 - New goal list
- 7:00 **Expectations**
- Chair
 - Each other
- 7:05 Opportunity for attending public observations (up to 10 minutes total)
- 7:15 **Commitments**
- Goal refinement
 - Goal detailing
- 8:00 *Thank you, the work now begins!*

Readfield, Maine Select Board **Goals 2018/2019 Report**

Summary Overview

The Readfield Select Board convened with all members present in open workshop session at its Annual Retreat on July 23, 2018 to collaboratively develop goals to focus on during the 2018/2019 fiscal year. Some goals are a continuation of prior year work with additional focus and some objectives are of a multi-year nature. The seven goals in summary form are:

- Review, revise, draft governance documents as needed
 - Finalize a solar energy plan for town facilities
 - Town buildings planning focused on the Library and Fire Station
 - Cannabis considerations
 - Consider annualizing Heritage Days
 - Set direction regarding Parks and Recreation
 - Consider a local food/farms ordinance
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Retreat Report

The Board discussed thoughts on desired outcomes, invited the Town Manager's input and reviewed the 2017/2018 year goals.

Goals from 2017/2018 that were completed or can now be considered as integrated into ongoing town operations were:

- Activities for kids and adults have been established and are ongoing now
- Business support in the form of services listings and the Readfield Enterprise Fund relaunched
- Church Street sidewalk now being a process lying with DOT and appropriate public process
- Targeted property tax assistance was passed by ordinance by 509 to 147
- Transfer Station operational refinement

Goals understood to be multi-year, to be refined, or to be continued into 2018/2019 included:

- Review, revise, draft governance documents as needed
- On renewable energy finalize a solar energy plan for town facilities
- On town buildings planning focus on the Library and Fire Station
- Cannabis considerations

The Board discussed a number of topics and added the following items to its list of goals:

- Consider annualizing Heritage Days
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance

The board discussed the goals in detail including specifics, intentions, and priorities within each goal along with timeline expectations and which of its members and other resources would focus more specifically on particular aims. A detailed list with that information follows on page two.

We concluded with a discussion of expectations moving forward.

Goal Details

1 Review, revise, or draft selected governance documents in 2018/2019 as needed, including but not restricted to those below. This generally involves various Board members and staff as needed throughout the forthcoming year. We will continually define and refine the priority documents as the year proceeds.

- Traffic, parking, snow removal (Chris & Eric)
- Select Board policies and bylaws to be unified into a single set of bylaws (Bruce - 2019)

2 Finalize a solar energy proposal to be considered in the next town budget with the assistance of consensus built by the Solar Ad Hoc Committee. (John and Bruce – 2019/2020)

3 Refine determining the status of town buildings to focus on the Library and the Fire Station to recommend appropriate long-term facilities planning to serve the community's needs and expectations. Work with the Library Board of Trustees and the Readfield Fire Department to gather background information and understand future needs. (Kathryn and John – 2018)

4 Engage in steps related to cannabis considerations to address municipal factors as allowed by state law so that our town is appropriately ready in this area. A public forum and other public input will be part of the process. (Dennis, Chris, and the Planning Board as needed - 2019)

5 Consider annualizing Heritage Days with consideration to costs, public input, and the existing established support by organizations, the public, and volunteers for a yearly event. (All – 2020)

6 Seek input on setting long-term direction regarding Parks and Recreation, including the beach, in our community with input from the public and the Parks and Recreation Commission. (Dennis and Bruce – 2019)

7 Investigate the needs and benefits as well as the best fit approach for our town of a local food/farms ordinance with public and farmer input. (Chris – 2019)

2020 Meeting Calendar - DRAFT

| July | | | | | | | August | | | | | | | September | | | | | | | October | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
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| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | |
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| November | | | | | | | December | | | | | | | January | | | | | | | February | | | | | | |
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
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| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
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| March | | | | | | | April | | | | | | | May | | | | | | | June | | | | | | |
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| 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | | | | |
| | | | | | | | | | | | | | | 31 | | | | | | | | | | | | | |

Select Board

Budget Committee

Town Meeting / Warrant Deadlines

Holiday

19-132



DRAFT

TOWN OF READFIELD

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8th ANNUAL Readfield Summer Residents Meeting Friday, August 2nd - 5:00PM Gile Hall

Please join us to discuss issues affecting our summer residents and visitors. Light refreshments will be available.

Welcome

- Select Board Welcome (by Select Board Chair) - 5 minutes

Introductions

- Group - 5 minutes

Informational Updates

- Lake Association Check-ins - 15 minutes
- Municipal Boards, Committees and Commissions - 20 minutes
- Maranacook Lake Dam Update - 5 minutes
- Torsey Pond Dam / Bridge Update - 5 minutes
- Other

Open Discussion

- Group - 10+ minutes

Adjournment and Socializing

All are Welcome!