



## TOWN OF READFIELD

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### Town Manager Report

July 15, 2019

#### Maintenance & Infrastructure:

- Demolition work is underway at the Maranacook lake Outlet Dam. H.E. Callahan has been proactive and we are meeting every two weeks. Thank you to Kathryn for attending the last coordination meeting. Roland Cote has taken over for Larry Perkins as our volunteer project agent.
- We received just one bid for repair work to the Torsey Pond Bridge and Dam and it had an error. I opted to not bring this bid forward and we will be re-bidding the project later in the summer.
- The July roadside mowing is complete. We will make another pass in September or October.
- Several potholes were patched last week.

#### Transfer Station:

- Ecomaine should be on site at the Transfer Station for outreach and education efforts at least once this summer and may be able to participate in Heritage Days.
- We are close to purchasing an attendant booth for the Transfer Station. The cost should be around \$4,000 but we will have additional expenses associated with connecting electrical power to it. This will improve operational efficiency and help to reduce waiting times for residents.
- An on-site inspection by MMA at the Transfer Station and Maintenance buildings helped pick up some previously unlisted assets and identified areas of safety concern to be addressed. The review showed we do not have any major issues but do have room for improvement.
- A second draft of the revised Transfer Station Operations Manual has been reviewed by the Solid Waste and Recycling Committee (SWRC). We should have a final draft very soon.
- I am working on a new policy to manage political and other activity at the Transfer Station following unsafe activities this spring and a recommendation from the SWRC.

#### Administration & Personnel:

- I am pleased to announce the hiring of our new Code Enforcement Officer / Licensed Plumbing Inspector. He comes to the Town with 15 years of directly relevant experience and a broad of skills and experiences that includes assessing and town management.
- The annual review process for municipal staff is underway and should be completed by the end of the month.
- 30-day notices have been sent out for past-due property taxes. Residents needing assistance with paying their property taxes are encouraged to contact the Town Office. We have many resources available and always prefer to work with residents early on in the process.