



TOWN OF READFIELD – Town Manager

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Town Manager Report

October 7, 2019

Maintenance & Infrastructure:

- Paving of South Rd. and installation a paved apron on the Rt. 17 end of Luce Rd. are complete.
- Crack sealing is about 2/3 complete and we hope to have the contractor return in the next few weeks to finish the job.
- Work on the Maranacook Lake Outlet Dam is nearing completion. Most water related activity will be complete by the end of October.
- Fall roadside mowing and Town property mowing are nearly complete.
- Fall brush clearing, culvert clearing, and leaf clean-up are underway.
- Trimming along the Rt. 17 sidewalk is complete. Letters to abutters were helpful and well received.
- The Road Committee has recommended that we consider alternatives to repairing the Salt/Sand building, to include construction of a new building.
- Winter sand/salt is being mixed and stockpiled. Truck inspections are scheduled for Oct. 15th.
- The Select Board recommended that we look at internal work as an alternative to exterior access improvements at the Town Office. Initial quotes show that significant improvements can be made to accessibility within the existing budget by installing automatic door openers.

Transfer Station:

- The revised Operations Manual will be discussed tonight. The Solid Waste and Recycling Committee will give their final approval following Select Board approval. Staff training is already underway.
- The new attendant building is on-site. Electrical work is scheduled. The building will become active after finish work is completed and the public has received informational materials.
- Additional barriers and curbing have been installed at the facility.
- Disposal areas at the north end of the facility have been reconfigured to improve safety and access, and make winter maintenance easier.

Administration & Personnel:

- We will be advertising for a Transfer Station staff position in the coming weeks.
- Staff members have participated in a number of recent trainings including those at the MMA Convention. Maintenance Staff are scheduled for leadership training to help them develop their skills in working with seasonal help and working with management generally.

Announcements:

- The Town Office will be closed for Indigenous Peoples Day on Monday, Oct. 14th.
- Absentee ballots are available for the November 5th State Referendum.