



TOWN OF READFIELD – Town Manager

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Town Manager Report

September 14, 2020

Maintenance & Infrastructure:

- Work is nearing completion at the Fire Station. We will be discussing the remainder of the project and how it relates to supplemental work at the Library this evening. An RFP for egress stairs and associated work at the Library needs to be developed and issued.
- The Road Committee met recently and discussed several projects and priorities.
- We will be working on a new Winter Maintenance contract and RFP to be issued for the next 3-5 year period.
- I would like to consider a paving RFP for work this spring if we continue to see stable revenues.
- Roadside mowing is underway and should be finished this week or next.
- Work has started on the Torsey Dam and Bridge project by H.E. Callahan. Initial excavation and inspection have resulted in the need to replace both dam piers (part of the Torsey Pond Association scope of work) and a shifting of the Town of Readfield scope of work from under the bridge to the wing walls. There should be no incremental cost increase for the Town.

Transfer Station:

- Sunday Summer Hours at the Transfer Station were a huge success, with over 120 vehicles on one Sunday after just a few weeks of operation. I am planning on doing them again and considering the option on a year-round basis.
- The new MSW compactor is continuing to be broken in. We have had to make a few adjustments but have it pretty well sorted out. Tonnages have increased modestly and I am working with staff to get the most out of it.
- We will be re-arranging a few of the material collection bins and locations, particularly the batteries, paint, tires, propane, and white goods. We are also planning on moving the green yard waste so that it is adjacent to the brown yard waste. The Apparel Impact bin will be moved to a more visible location next to the e-waste container. These changes will improve flow, utilization, and ease of winter maintenance.
- We now have someone regularly collecting bottles again, so bring them in to help support our heating assistance fund!

Administration & Personnel:

- In October we will hold the first full staff meeting since the start of the pandemic.
- The Beach is nearing the end of the season. It was a difficult year for operations and programming but I want to thank all three of our staff for their dedication to keeping our residents safe. Thank you to our Beach Superintendent Jaycee Greeley and to our Attendants Morgan Boynton and London Putnam.
- We are looking for fall help with leaf cleanup and other field work. Please spread the word and contact me if you are interested!