

Town Manager Report

February 22, 2016

Budget:

- We're making great progress on the budget and have a fairly complete starting point that includes projected revenues, expenses, and background information.
- We can now focus on more detailed review where necessary and begin to have better informed policy discussions. There is a lot of information on the School and Town websites.

Solid Waste and Recycling:

- The new bin cover has been in place for a few weeks now but we continue to struggle with managing its large size and other complicating factors. We're looking at different options to make the equipment more functional.
- Two issues relevant to the Transfer Station are on the agenda tonight. Many thanks to Allen Curtis and the Solid Waste and Recycling Committee for their help in developing them.

Roads & Maintenance:

- All Town roads will be posted on or before this Friday, February 26th. Any individual or contractor requesting permission to travel on a posted road needs to contact me before they travel.
- We've had some hydraulic issues with the Holder sidewalk machine and it is in for repairs. The sidewalk will continue to be maintained but we won't be able to provide the same level of service we have in the past. Everyone's patience with this is appreciated until our machine is back in working order.
- I am working with Don Ramlow to get the Town into the Beta test for the new Road (RSMS) program. We will get the software for free, with free support, and only pay a minimal fee to transfer our files to the new GIS based platform. We don't need GIS to use the new RSMS version, but when we get it we'll have a few more tools to work with. Thanks Don!

Administration & Personnel:

- Please remember that the Town Office hours will be changing effective 2/29.
- The inspection report from the Department of Labor has not yet arrived but we have been actively working down the list of known issues.
- We are hiring to fill Karen Peterson's positions so if anyone in town has a diverse skill set that includes some or all of the areas of Animal Control, Cemetery Sexton, Maintenance, and Fire Department Administrative Support please contact me directly. The position is quite variable and may be considered as multiple openings if a single applicant isn't available to perform all of the responsibilities.
- Off-site staff training remains a priority, and several of us have attended training in the past weeks. More training is scheduled throughout the spring and in some cases through the remainder of the calendar year.
- March will be an active month in-house as well with a regular quarterly staff meeting and the start of scheduled individual monthly meetings with the Town Manager.
- We've had a few General Assistance related issues and requests recently. So far we've been able to help in one way or another with Town or private resources. The community support around those in need is fantastic, and very much appreciated!