## Fiscal Year 2016-2017 Budget Information Sheets

April 15, 2016

# The Budget Information Meeting will be held April 19th at 7:00pm at Gile Hall

### All are welcome!

#### Fiscal Year 2016-2017 Budget 5th Draft Revision History

#### 3/25/2016

Adjusted Use of Designated funds up by \$25,000 (to offset Road work, from Summer Roads) to \$195,275

Reduced expected school increase from 6% to 4% - reduction of \$66,489

Adjusted TS Fee revenue up by \$4,000 to reflect fee increase / scale implementation

Added \$20,000 to Capital Equipment to cover three year expected life of repaired truck - or lease purchase if early failure Added \$4,000 to Vehicle Maintenance to cover repairs to existing truck - had been previously dropped by \$6,500

Adjusted projected mil rate down to 19.42 to balance above changes

#### 3/25/2016

Adjusted Expense and revenue for Heating assistance so they balance at \$1,500

Adjusted total valuation down by \$25,000 per Jackie

Adjusted mil rate accordingly, still rounds to 19.42

#### 3/31/2016

Added \$1000.00 to Expense and Revenues for Transfer Station Stickers (results of SWRC Mtg).

#### 4/14/2016

Added Conservation Carry forward \$1,745 to 10-5001

#### The proposed changes below are not reflected in the current draft warrant articles

#### 4/14/2016 Budget Committee Meeting - Budget Committee Recommendations

Move \$3,000 from Legal Fees to Grant Writing / Planning

Move \$20,000 from Capital Improvements to Vehicle Maintenance - this correctly applies truck lease payments

Reduce Vehicle Maintenance by \$4,000 due to lower servicing costs on a new vehicle

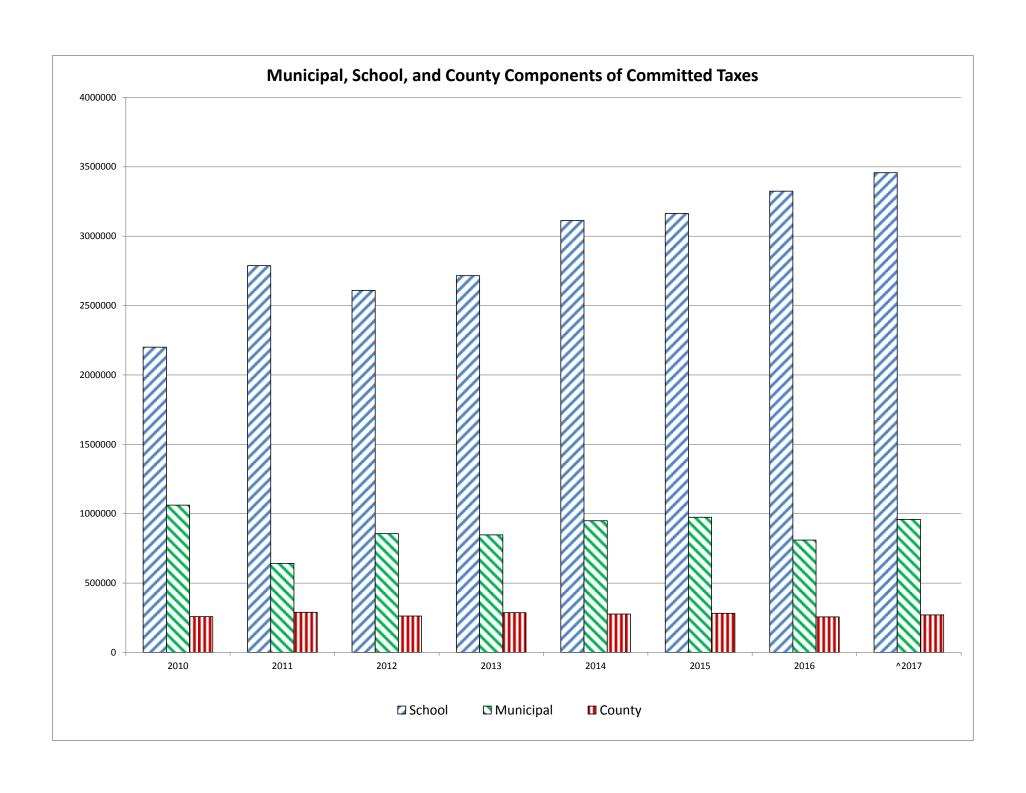
Eliminate the Library Building Capital Resere line - \$10,000 reduction

Use \$30,000 from the Fire Equipment Carry Forward to offset a portion of the debt service payment for the new fire truck Increase the Use of Unassigned Fund Balance by \$30,000 to reflect additional anticipated lapsing funds

Move \$301 from Community Park to Maintenance

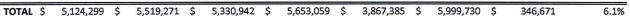
Recommend a maximum for overdrafts of \$5,000

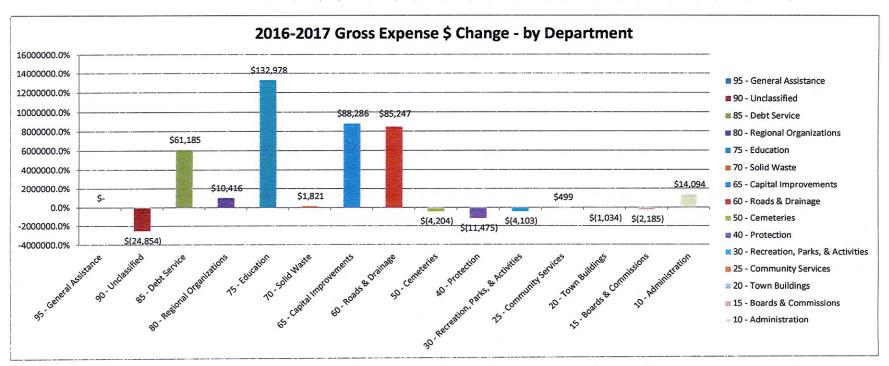
Adjust the mil rate to reflect the \$74,000 in reductions to the tax commitment - 1/3 mil decrease to an estimated 19.12



Fiscal Year 2016 / 2017 Budget - Expense Summary

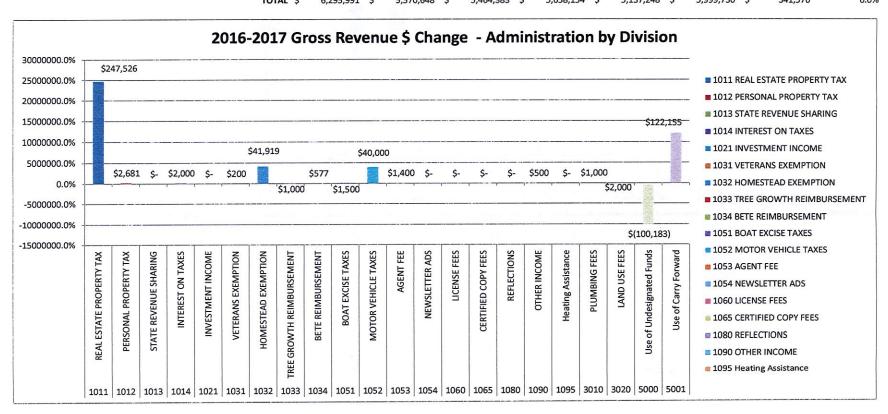
DEPARTMENT	2014	ACTUAL	2015	BUDGET	201	5 ACTUAL	2016	6 BUDGET	201	.6 YTD	201	7 BUDGET	2016	5-2017 \$	2016-2017 %
95 - General Assistance	\$	2,629	\$	4,705	\$	1,439	\$	4,710	\$	1	\$	4,710	\$		0.0%
90 - Unclassified	\$	80,742	\$	68,375	\$	23,030	\$	88,175	\$	21,025	\$	63,321	\$	(24,854)	-28.2%
85 - Debt Service	\$	222,053	\$	324,663	\$	324,901	\$	285,117	\$	284,051	\$	346,302	\$	61,185	21.5%
80 - Regional Organizations	\$	320,889	\$	327,275	\$	322,361	\$	305,930	\$	281,882	\$	316,346	\$	10,416	3.4%
75 - Education	\$	3,112,703	\$	3,163,541	\$	3,163,541	\$	3,324,451	\$	2,216,301	\$	3,457,429	\$	132,978	4.0%
70 - Solid Waste	\$	244,474	\$	253,185	\$	228,912	\$	256,195	\$	152,583	\$	258,016	\$	1,821	0.7%
65 - Capital Improvements	\$	56,930	\$	64,160	\$	22,791	\$	81,845	\$	26,725	\$	170,131	\$	88,286	107.9%
60 - Roads & Drainage	\$	357,326	\$	559,794	\$	538,070	\$	528,838	\$	393,805	\$	614,085	\$	85,247	16.1%
50 - Cemeteries	\$	31,811	\$	31,003	\$	28,135	\$	36,110	\$	20,982	\$	31,906	\$	(4,204)	-11.6%
40 - Protection	\$	121,367	\$	133,342	\$	121,080	\$	149,165	\$	88,874	\$	137,690	\$	(11,475)	-7.7%
30 - Recreation, Parks, & Activities	\$	27,671	\$	24,327	\$	13,590	\$	31,072	\$	21,054	\$	26,969	\$	(4,103)	-13.2%
25 - Community Services	\$	54,225	\$	54,864	\$	53,379	\$	59,122	\$	41,113	\$	59,621	\$	499	0.8%
20 - Town Buildings	\$	38,840	\$	50,377	\$	35,894	\$	35,708	\$	18,709	\$	34,674	\$	(1,034)	-2.9%
15 - Boards & Commissions	\$	5,631	\$	9,140	\$	4,248	\$	7,545	\$	1,591	\$	5,360	\$	(2,185)	-29.0%
10 - Administration	\$	447,010	\$	450,520	\$	449,570	\$	459,076	\$	298,688	\$	473,170	\$	14,094	3.1%





Fiscal Year 2016 / 2017 Budget - Revenue Summary

DEPARTMENT	2014	ACTUAL	2015	BUDGET	2019	5 ACTUAL	2016	BUDGET	2016	6 YTD	2017	7 BUDGET	2016	2017 \$	2016-2017 %
10- ADMINISTRATION	\$	5,068,419	\$	5,319,625	\$	5,189,999	\$	5,370,211	\$	4,917,680	\$	5,734,487	\$	364,276	6.8%
15 - BOARDS & COMMISSIONS	\$	19,792	\$	2.00	\$	726	\$	-	\$	3,125	\$	-	\$	-	8 <del>4</del> 8
20 - TOWN BUILDINGS O&M	\$	2,213	\$	-	\$	919	\$	-	\$	25	\$	-	\$		953
25 COMMUNITY SERVICES	\$	33,845	\$	29,575	\$	21,671	\$	29,575	\$	32,455	\$	29,875	\$	300	1.0%
30 RECREATION, PARKS,& ACTIVITIES	\$	18,176	\$	19,021	\$	15,018	\$	20,766	\$	11,377	\$	19,201	\$	(1,565)	-7.5%
40 PROTECTION	\$	20,700	\$	4,000	\$	18,179	\$	5,580	\$	9,631	\$	5,580	\$	34	0.0%
50 CEMETERIES	\$	2,804	\$		\$	200	\$	7,000	\$	37	\$	-	\$	(7,000)	-100.0%
60 Roads & Drainage	\$	743,407	\$	36,504	\$	48,986	\$	37,388	\$	44,494	\$	41,435	\$	4,047	10.8%
65 CAPITAL IMPROVEMENTS	\$	235,297	\$	-	\$	t <del>=</del> 0	\$	19,000	\$	-	\$	-	\$	(19,000)	-100.0%
70 SOLID WASTE	\$	120,898	\$	144,092	\$	148,218	\$	145,598	\$	109,973	\$	145,308	\$	(290)	-0.2%
90 UNCLASSIFIED	\$	27,661	\$	15,731	\$	20,200	\$	20,936	\$	8,450	\$	21,489	\$	553	2.6%
95 GENERAL ASSISTANCE	\$	2,778	\$	2,100	\$	269	\$	2,100	\$	-	\$	2,355	\$	255	12.1%
1	TOTAL S	6 295 991		5 570 648		5 464 383	_	5 658 154	_	5 137 248	_	5 999 730	_	341 576	6.0%



Article	Department	Question	Notes	2015/16 Last Year Approved	My Vote 2016/17
#1-2	Election Part	#1-vote for Moderator at Polls, #2-election of Officers, Select Board, RSU Board, Local School Board			
#3	Salaries and or Wages	Shall the Town of Readfield vote to allow the Select Board to establish <b>Salaries and or Wages</b> of town officers and employees, not elsewhere established, for the period July 1, 2016 through June 30, 2017?		YES	
#4	Set Payment Dates of Taxes	Shall the Town vote to fix <b>September 30, 2016</b> or thirty days after the taxes are committed, whichever is later, and <b>February 28, 2017</b> as the dates of each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any <b>unpaid taxes at a rate of 7%</b> per year, which is the State rate pursuant to Title 36 MRSA, 505.4?	The rate is the State's allowable interest rate. Last year it was voted in at 4%.	YES-4%	
#5	Payable Interest	Shall the Town vote to authorize the Tax Collector to <b>Pay Interest</b> at a rate of 0.5%, which is lower than the State Rate of 7%, from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?	If not voted in the rate would default to the State's allowable interest rate of 7%. Last year it was voted in at .5%.	YES5%	
#6	If an Article Fails	To see if the Town will vote to authorize the municipal officers, If an <b>Article Fails</b> , to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2016 to October 1, 2016?		YES	
#7	General Gov. for Municipal Admin.	Shall the Town vote to raise and appropriate \$344,458 for the General Government for <b>Municipal Admin</b> ., Insurance, Office Equipment budget category for the following budget lines?		\$327,525	
		Municipal Administration \$302,202		\$299,370;	
		Insurance \$ 38,606		\$24,650	
		Office Equipment \$ 3,650		\$3,505	
#8	General Gov. Assessing & Code Enf./Pmb.	Shall the Town vote to raise and appropriate \$51,472 for the General Government for Assessing and Code Enforcement/Plumbing Inspector/Building Inspector budget category for the following budget lines?		\$50,146	
		Assessing \$22,000		\$21,400	
		CEO/LPI/BI \$29,472		\$28,746	
#9	General Gov. Maintenance	Shall the Town vote to raise and appropriate \$72,240 for the General Government for Municipal Maintenance budget category?	Operational cost.	\$74,905	
#10	Grant Writing Planning & Heating Asst.	Shall the Town vote to raise and appropriate \$5,000 for the General Government for Grant Writing/ Planning and Heating Assistance budget category for the following budget lines, with all unexpended balances to be carried forward?		\$4,000	
		Heating Asst\$1,500	Heating Assistance Donations of 3,500 is a carry forward account, no tax dollars.	\$1,500	
		Grant Writing/Planning-\$3,500	Additional funds will help to support GIS mapping for use by multiple departments	\$2,500	
#11	Boards & Commissions	Shall the Town vote to raise and appropriate \$5,360 for the <b>Boards and Commission</b> s budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?	Trails Committee removed from this line last year thus the big difference between 2014 and 2015's amounts.	\$7,545	
		Appeals Board-\$410		\$407	
		Conservation Commission-\$2,245	Carry Forward of \$1,745	\$4,365	
		Planning Board-\$2,705		\$2,773	

Article	Department	Question	Notes	2015/16 Last Year Approved	My Vote 2016/17
#12	Buildings Operations & Maintenance	Shall the Town vote to raise \$35,708 for the Town Buildings Operations & Maintenance budget category for the following budget lines?	Utilities and Maintenance of Town Buildings & grounds	\$35,708	
		Fire Station-\$ 9,800		\$10,700	
		Gile Hall-\$18,042		\$18,122	
		Library-\$5,332		\$5,386	
		Maintenance Building-\$1,500		\$1,500	
#13	Community Services	Shall the Town vote to raise and appropriate \$59,621 for the Community Services budget category for the following budget lines, with the unexpended balance of the Library budget line carried forward?		\$59,122	
		Animal Control-\$13,905	This includes a \$550 stipend increase	\$16,622	
		Kennebec Land Trust-\$250		\$250	
		KVCOG-\$4,325		\$4,345	
		Library Services-\$26,956		\$26,438	
		Readfield TV-\$7435		\$5,717	
		Street Lights-\$6,500		\$5,500	
		Maranacook Lake Dam-\$250		\$250	
#14	Beach and Recreation	Shall the Town vote to appropriate \$19,201 for the <b>Beach and Recreation</b> budget category for the following budget lines with any unexpended balances to be carried forward?	Beach and Recreation are both self supporting and no tax dollars are spent.	\$18,066	
	Teer cutton	Beach-\$9,130		\$9,060	
		Recreation-\$10,071		\$9,006	
#15	Heritage Days	Shall the Town vote to raise and appropriate \$5,000 for the <b>Heritage Days</b> budget category to be expended for the 2017 Heritage Days with any unexpended balances to be carried forward?	Heritage Days is held every other year raising \$5,000 per year. \$5,000 from carry forward.	\$10,000	
#16	Community Park	Shall the Town vote to raise and appropriate \$301 for the Readfield Community Park budget category?	This amount is for the mowing of the Park.	\$306	
#17	Trails Committee	Shall the Town vote to raise and appropriate \$2,467 for the <b>Trails Committee</b> budget line, with unexpended balance carried forward?	Last year Trails was funded by a one time single donation.	\$0	
#18	Protection Department	Shall the Town vote to raise and appropriate \$137,690 for the <b>Protection Department</b> budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?		\$153,165	
		Operation of Fire Dept\$74,025		\$84,970	
		Fire Department Capital Equipment-\$8,000		\$13,500	
		Ambulance Service-\$22,300		\$22,000	
		Waterholes-\$500		\$500	
		Tower Sights-\$2,000		\$2,000	
		Dispatching-\$28,740		\$28,000	
		Annual Physicals-\$125		\$125	
		Personal Protective Gear Repl\$2,000		\$2,000	
#19	Cemetery Maintenance	Shall the Town vote to raise and appropriate \$31,906 for the Cemetery Maintenance budget category, with any unexpended balances to carry forward?	This includes a \$250 stipend reduction	\$29,110	

Article	Department	Question	Notes	2015/16 Last Year Approved	My Vote 2016/17
	Roads & Drainage	Shall the Town vote to raise and appropriate \$614,085 for the Roads & Drainage budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?		\$528,838	
		Summer Road Maint\$331,050	\$35,000 Local Road Assist., \$99,600 Carry Forward	\$247,950	
		Winter Road Maint\$261,100	Snow Plowing	\$260,500	
		Vehicles Maint\$15,500	Maintenance & Fuel	\$18,000	
		Interlocal Work-\$6,435	\$6,435 paid by Wayne, no tax dollars.	\$2,388	
	(1) Capital Improvements	Shall the Town vote to appropriate \$67,200 for the Capital Improvements for Fairgrounds and Transfer Station budget category for the following budget lines with all accounts to be carried forward?	The unexpended balances in these accounts are non-lapsing carry forwards.	\$46,645	
		Fairgrounds Athletic Fields-\$7,200	\$7,200 from carry forward. No tax dollars.	\$8,645	
		Transfer Station-\$60,000	\$60,000 from Transfer Station Capital Imp. For a scale. No tax dollars.	\$38,000	
	(2) Capital Improvements	Shall the Town vote to raise and appropriate \$10,000 for the Capital Improvements for the Library Building budget category with all accounts to be carried forward?	NEW. Funds to build a balance to improve the library building or to put toward a building purchase.	N/A	
	(3) Capital Improvements	: Shall the Town vote to raise and appropriate \$27,956 for the Capital Improvements for <b>Equipment</b> budget category for the following budget lines with all accounts to be carried forward?	replacement of the town 1-tom truck through purchase or lease.	\$7,200	
	(4) Capital Improvements	Shall the Town vote to raise and appropriate \$64,975 for the Capital Improvements for Maranacook Lake Dam budget category for the following budget lines with all accounts to be carried forward?	Additional unanticipated expense arose out of more complete engineering and design estimates. This is a two-year project. \$28,475 carry forward.	\$28,000	
	Solid Waste Department	Shall the Town vote to raise and appropriate \$258,016 for the Solid Waste Department budget category for the following budget lines with all accounts to be carried forward?		\$256,195	
		Transfer Station-\$253,416	Total expenses for the Transfer Station are proposed at \$258,016 and will be reduced by estimated revenues of \$37,200. Half of the remaining cost will be Readfield's share: \$108,108 Wayne pays the other half.	\$253,595	
		Backhoe-\$4,600	Fuel & Maintenance.	\$2,600	
#26	Regional Assessments	Shall the Town vote to raise and appropriate \$316,346 for the <b>Regional Assessments</b> budget category for the following budget lines which we are legally bound to pay?	KVCOG not in this line for 2015 and this year.	\$305,930	
		Cobbossee Watershed-\$20,816		\$19,825	
		Kennebec County Tax-\$270,400		\$260,000	
		First Park-\$25,130		\$26,105	
#27	Debt Service	Shall the Town vote to raise and appropriate \$346,302 for the Debt Service budget category for the following budget lines which the town are legally bound to pay?		\$285,117	
		2015-Fire Truck Bond/Lease \$ 68,634	New debt approved in November of 2016.		
		2013-Road & Bridge Bond \$109,118		\$109,117	
		2008-Road & Bridge Bond \$168,550		\$176,000	
	Snowmobile Club	Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the Readfield Blizzard Busters Snowmobile Club to be used for trail creation, maintenance and grooming?	Request by qualified petition. Reimbursed by State. Estimated to be \$1,489 in total reimbursement.	\$1,436	
	Central Maine Agency on Aging	Shall the Town vote to raise and appropriate the requested amount of \$1,441 for the Central Maine Agency on Aging/Cohen Center/Senior Spectrum?	Request by qualified petition.	\$1,441	

Article	Department	Question	Notes	2015/16 Last Year Approved	My Vote 2016/17
	Behavioral Health	Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the Kennebec Behavioral Health Agency?	Request by qualified petition.	\$1,000	
#31	Family Violence	Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the Family Violence Agency?	Request by qualified petition.	\$1,312	
#32	Courtesy Boat Inspection	Shall the Town vote to raise and appropriate the requested amount of \$2,250 for the Courtesy Boat Inspection Program to the <b>Maranacook Lake Association</b> for \$1,500, and the <b>Torsey Pond Association</b> for \$750 on Maranacook Lake and Torsey Pond.	Request by qualified petition.	\$2,250	
#33	Sexual Assault Agency	Shall the Town vote to raise and appropriate the req1uested amount of \$910 for the Sexual Assault Agency?	Request by qualified petition.	\$910	
#34	30 Mile River	Shall the Town vote to raise and appropriate the requested amount of \$231 for the 30 Mile River Association?	Request by qualified petition.	\$231	
#35		Shall the Town vote to appropriate \$10,000 for the <b>Readfield Enterprise Fund</b> budget category with any balance to be carried forward?	All funds are from the repayments of loans from the Readfield Enterprise Grant Funds- no tax dollars.	\$10,000	
#36	Revaluation	Shall the Town vote to raise and appropriate \$5,000 for a <b>Revaluation?</b>	Reserve non-lapsing account for a future revaluation.	\$5,000	
#37	General Assistance	Shall the Town vote to raise and appropriate \$4,710 for the General Assistance budget category?	50% reimbursed by the State	\$4,710	
#38		Shall the Town vote to appropriate funds to cover all <b>Overdrafts</b> from the Unassigned Fund Balance?	Las year vote not to exceed \$7000.	YES	
#39		Shall the Town vote to accept in trust the sums to be deposited as part of the Readfield <b>Cemetery Trust Funds</b> and the income to be used for the upkeep and maintenance of cemetery lot(s) in the Town of Readfield cemeteries as collected from 03/01/15 to 03/25/16?		YES	
#40	Expenditure of Revenues	Shall the Town vote to authorize Expenditure of Revenues from Federal, State, Local and private sources (including user fees), in those categories for which the revenue was intended (if no use is identified, the funds shall be deposited with the General Fund), in addition to the amounts appropriated previously in these articles?		YES	
#41	Estimated Revenues	Shall the Town vote to appropriate the following <b>Estimated Revenues</b> to reduce the 2016 Tax Commitment?	2015/16 Last Year Appro	ved	
		State Revenue Sharing-\$110,000 Dog License Fees-\$1,800	\$110,000	\$3,500	
		Interest on Property Taxes-\$18,000 Library Revenue-\$2,075	\$16,000	\$2,075	
		Interest on Investments-\$2,500 Cable Telev. Fees-\$26,000	\$2,500	\$24,000	
		Veterans Exemption-\$3,200 Beach Income-\$9,130	\$3,000	\$9,060	
		Homestead Exempt. Reimb\$112,702 Recreation Income-\$10,071	\$70,783	\$9,006	
		Tree Growth-\$10,000 Fire Admin Assist\$5,580  Bete Reimbursement-\$8,323 Local Road-\$35,000	\$9,000 \$4,532	\$5,580	
		Bete Reimbursement-\$8,323 Local Road-\$35,000  Boat Excise Taxes-\$7,500 Interlocal-\$6,435	\$4,532 \$6,000	\$35,000 \$2,388	
		Motor Vehicle Excise-\$460,000 Transfer Station-\$145,308	\$420,000	\$2,388	
		Certified Copy Fees-\$1,250 First Park-\$10,000	\$1,250	\$9,500	
		Other Income-\$2,500 Snowmobile(State reimb.)-\$1,489	\$2,000	\$1,436	
		Heating-\$1,500 Readfield Enterprise Fund-\$10,000	\$1,500	\$10,000	
		Plumbing Fees-\$4,000 General Assist.(State reimb.)-\$2,355	\$3,000	\$2,100	
		Land Use Permit Fees-\$5,000 Agent Fees-\$10,00	\$3,000	\$8,600	
		Newsletter-\$100	\$100	,	
		Total \$1,021,818	Total \$920,508	•	

Article	Department	Question	Notes	2015/16 Last Year Approved	My Vote 2016/1
	Designated Funds	Shall the Town vote to appropriate the following Designated Funds to reduce the Fiscal Year Ending 2017 Expenditures?	NEW. These numbers used to appear in the individual departments.	\$39,645	
		Ballfield Capital \$7,200		\$8,645	
		Conservation \$1,745		\$4,000	
		Maranacook Dam Capital \$28,475		\$8,000	
		Transfer Station Capital \$60,000		\$19,000	
		Roads \$99,600		\$0	
#43	Boundaries	Shall the Town vote to close out the "Boundaries" carry forward account and re-appropriate the total account balance, estimated to be \$1,560, to the "Grant Writing/Planning" carry forward account?	In 2014 \$1,000 was voted in for Town Boundary work and \$2,500 voted in at the 2015 Town Meeting vote.	\$2,500	
	Unassigned Fund Balance	Shall the Town vote to authorize the Select Board to expend up to Twenty Five Thousand Dollars (\$25,000) from the Unassigned Fund Balance (General Fund), in the aggregate for one or more purposes, to meet contingencies that may occur during the ensuing fiscal year?	This amount has previously been \$50,000 but was reduced this year.	YES	
	Reduce Total Tax Commitment	Shall the Town vote to appropriate \$175,000 from the Unassigned Fund Balance to reduce the total tax commitment?	This number has been reduced to stay in compliance with our unassigned fund balance policy.	250,183	
#46	Administration Ordinance	Shall the following amendments be made to the Town's Administrative Ordinance and be enacted?	NEW. This is an amendment to an ordinance passed for the first time last year that allows the Select Board to do the house keeping items and decrease the number of articles on this warrant.		
	LUO Amendment	Shall the following amendments be made to the Town's <b>Land Use Ordinance</b> and be enacted?	NEW. This article clarifies the Town's Land Use Ordinance		
	Conflict of Interest & Recall Ordinance	Shall the following amendments be made to the Town's <b>Conflict Of Interest and Recall Process Ordinance</b> and be enacted?	NEW. This article addresses a line in the current ordinance that is not consistent with state law.		
	Solid Waste & Recycling agreement with Fayette	Shall the Town of Readfield enter into a <b>Solid Waste &amp; Recycling agreement</b> allowing the Town of Fayette to utilize and share cost of the Readfield/Wayne Recycling & Solid Waste Facility, with an estimated savings to the Town of Readfield of \$5,700 in the first year and \$8,000 per year on average in subsequent years?	NEW - This article authorizes the Board to work with Wayne and Fayette on a trial basis to stabilize operations at the Transfer Station and save taxpayer dollars.		
#50	Town Meeting Vote	Shall the Town vote by Secret Ballot on warrant articles at the 2017 Annual Town Meeting?	This will be an advisory vote that the Select Board will consider when determining if you will continue to vote by secret ballot next year.	YES	