

**Readfield Select Board  
Regular Meeting Agenda**

**April 25, 2016**

**Meeting starts: 6:30 PM**

**Location: Readfield Town Office - Giles Hall**

**Pledge of Allegiance**

**Communications - 20 minutes**

Select Board communications - 15 minutes

Town Manager - 5 minutes

**Unfinished Business - 90 minutes**

16-084 - Town 1-ton Truck Replacement Recommendation - 15 minutes

16-129 - 2nd Reading of amended Conflict of Interest & Recall Process Ordinance - 5 minutes

16-126 - Final Town Meeting Warrant Recommendations and Approval - 70 minutes

**New Business - 15 minutes**

16-140 - Consider proposed grant applications for the Mill Stream Project - 10 minutes

16-141 - Other - 5 minutes

**Future Agenda Items**

As identified in Appendix A

Other

**Adjournment**

# **COMMUNICATIONS**

- **SELECT BOARD**
- **TOWN MANAGER**

# **UNFINISHED BUSINESS**



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

Email: [Readfield@roadrunner.com](mailto:Readfield@roadrunner.com)

### MEMO

To: Board of Selectmen  
From: Eric Dyer, Town Manager  
Date: April 22, 2016  
Re: 1-ton Truck Replacement Recommendation

#### Recommendation:

The Select Board asked that we pursue repairs to the 1-ton truck. This was pursued with the lowest quote from Matt Curtis. Unfortunately Mr. Curtis was unable to perform the work. Staff pursued other repair options and got two additional quotes from Gene's Auto. These quotes support the fact that the 1-ton truck is in need of major repair work that will cost the Town between \$15,000 and \$22,000 to get the truck working reliably. In the meantime we have operations being bogged down and capable employees that are unable to perform basic maintenance work because of a lack of equipment. We had two staff using their own vehicles to get around and no way to transport the cemetery mowers after the GMC had a caliper issue. Beyond this we have had to bring in contractors to perform work at an added cost. With the prospect of another full-time employee coming on in the next few weeks this situation really is untenable, and given the increasing documented costs of repairing the 1-ton we need to revisit that subject.

Given the extensive work done to date comparing costs and policy implications of various replacement options I am recommending that the Select Board authorize the lease purchase of a 450 or 550 series truck outfitted with the needed accessories to perform basic maintenance work for the Town. The intent at this point is to look at 2014 and 2015 models currently on dealer lots. Unlike the bid process that resulted in primarily 2016 models that would need to be stripped down at the factory taking and 2-3 months to deliver, this approach will deliver a vehicle in a few weeks that will cost the same or less.

We desperately need this equipment.

Sincerely,

Eric Dyer, Town Manager  
Town of Readfield

**Genes Auto**

1088 US Route 202  
North Monmouth, ME 04265 US  
(207)377-8915

**ESTIMATE**

ADDRESS  
Town of Readfield

ESTIMATE # 1010  
DATE 04/01/2016

	QTY	RATE	AMOUNT
2007 Ford F550- Vin# 1FDAF57P17EB11393			
Reman engine assy - 2 year warranty	1	10,000.00	10,000.00T
Reman transmission - 2 year warranty	1	3,517.32	3,517.32T
gaskets	1	300.00	300.00T
fluids and filters	1	500.00	500.00T
Shop supplies	1	9.95	9.95T
labor to remove and replace engine and transmission assy	30	50.00	1,500.00
SUBTOTAL			15,827.27
TAX (5.5%)			788.00
TOTAL			<b>\$16,615.27</b>

Accepted By

Accepted Date

**Genes Auto**

1088 US Route 202  
North Monmouth, ME 04265 US  
(207)377-8915

# ESTIMATE

**ADDRESS**

Town of Readfield

**ESTIMATE # 1011****DATE 04/01/2016**

	QTY	RATE	AMOUNT
2007 Ford F550 Vin# 1FDAF57P17EB11393			
used engine- 3 month warranty	1	5,500.00	5,500.00T
used transmission- 3 month warranty	1	1,300.00	1,300.00T
gaskets	1	300.00	300.00T
fluids etc	1	500.00	500.00T
Shop supplies	1	9.95	9.95T
remove and replace engine and transmission- transfer parts	30	50.00	1,500.00

**SUBTOTAL****9,109.95****TAX (5.5%)****418.55****TOTAL****\$9,528.50****Accepted By****Accepted Date**

# **Conflict of Interest and Recall Process Ordinance**

## **CONFLICT OF INTEREST AND RECALL PROCESS ORDINANCE**

### **10.1 CONFLICT OF INTEREST**

10.1.1 In accordance with Title 30-A M.R.S.A. Section 2605, any municipal officer or official of the Town, elected or appointed, who himself or herself or any family member, close friend or business associate, has any financial interest, direct or indirect, or by reason of ownership of stock in any corporation, in any contract with the Town, or in the sale of any land, material, supplies, or services to the Town or who is a contractor supplying the Town with services or material shall make known the interest and shall refrain from voting upon or otherwise participating in his or her capacity as an officer or employee in making such sale or the making or performing of such contract.

10.1.2 Any municipal officer or official of the Town who willfully conceals such financial interest or willfully violates the requirements of this section shall be guilty of malfeasance in office or position and shall forfeit such office or position immediately upon a determination of malfeasance by the Select Board as hereinafter provided under Section 10.2.2.

10.1.3 Any violation of this section, with the knowledge, expressed or implied, of the person or corporation contracting with or making a sale to the Town, shall render the contract or sale voidable by the Select Board.

### **10.2 FORFEITURE OF OFFICE**

10.2.1 A municipal officer or official, elected or appointed, shall forfeit his or her office or be subject to a recall or forfeiture proceedings as hereinafter provided if such person:

- a. lacks, at any time during his or her tenure of office, any eligibility or other qualifications for the office prescribed by this ordinance or by law;
- b. intentionally violates any expressed prohibition of this ordinance;
- c. fails to fulfill the requirements of his or her office, including, but not necessarily limited to, failure to attend 3 or more consecutive regular meetings without being excused beforehand or actively participate in the functioning of the board or committee;
- d. is indicted or convicted of a felony or is indicted or convicted of any other offense which prevents him or her from fulfilling his or her obligation as a municipal officer or official;
- e. is banned by a court of law from attending meetings or carrying out their duties of office as prescribed herein.



10.2.2 Upon any allegation of charges of conflict of interest or violation of the provisions set forth ~~in this ordinance under Section 10.1~~, the Select Board shall hold a hearing to determine if there is any malfeasance or violation of the provisions ~~set forth under Section 10.1~~. Forfeiture and immediate removal of office shall require a majority vote of the Select Board. In the event that the Select Board fails to take any action or does not vote to remove the person from office, the Registered Voters of the Town may initiate recall proceedings in accordance with the provisions set forth under Section 10.3.

### **10.3 RECALL OF ELECTED OFFICERS AND OFFICIALS – REMOVAL FROM OFFICE**

10.3.1 Any elected officer or official of the Town may be recalled and removed from elective office by the Registered Voters of the Town as hereinafter provided. Recall may be used when an elected official has violated any of the conflict of interest or forfeiture of office provisions set forth under Sections 10.1 and 10.2.

10.3.2 Any twenty-five (25) Registered Voters of the Town may make and file with the Town Clerk an affidavit containing the name of the officer or official whose removal is sought and a general statement of the reasons why such removal is desired because of any violations of the provisions set forth under Sections 10.1 and 10.2.

a. The Town Clerk shall prepare and sign a petition for such removal, a copy of said affidavit and general statement either included thereon or attached thereto, which shall be impressed with the official Town Clerk's seal, dated, and addressed to the Select Board containing the name of the officer or official whose removal is sought.

b. The petition shall be available ~~only at the Town Clerk's office during normal business hours for thirty (30) calendar days and shall be signed only by registered voters of the Town residents of the Town in the presence of the Town Clerk or Deputy Town Clerk~~. Every signature shall include the address of the registered voter, indicating the street and number or other description sufficient to identify such address, such as tax map and lot number.

10.3.3 The recall petition, to be effective, must be signed by a number of Registered Voters of the Town equal to at least twenty-five percent (25%) of the votes cast at the previous gubernatorial election.

10.3.4 At the expiration of the said thirty (30) days, the Town Clerk shall declare the petition closed and shall certify the petition as sufficient or insufficient within five (5) business days thereafter.

10.3.5 If the recall petition is determined to be insufficient, the filing official shall notify the person or organization sponsoring the recall of the insufficiency of the petition. It is not necessary to give notification unless the person or organization sponsoring the recall files with the filing official a written notice of sponsorship and a mailing address.

10.3.6 If the petition is sufficient, it and the certificate shall be submitted to the Select Board at their next regular meeting. The Select Board shall forthwith give written notice to said official of the receipt of said petition and certificate.

10.3.7 If the official sought to be removed does not resign within five (5) days of receiving such notice, the Select Board shall within ten (10) business days of the receipt of the Town Clerk's certificate order an election to be held within thirty (30) calendar days. The Select Board shall schedule a public hearing, upon public notice as provided for Town Meetings, to be held within seven (7) calendar days prior to the date of said election. At said hearing, which shall be presided over by a moderator, the petitioners and the officer or official whose recall is sought shall be provided opportunity to present reasons for or against recall.

10.3.8 The official shall continue to perform the duties of the office until the results of the recall election are certified. If not recalled, the official shall continue in office for the remainder of the unexpired term, subject to subsequent recall only as provided in Section 10.3.9. If recalled by the voters, the official shall be deemed removed upon the certification of the voting results and may not seek election to any municipal office for a period of at least three (3) years from the date of such recall.

10.3.9 No recall petition shall be filed against an official within six (6) months after such official takes office, nor during the last six (6) months of the term of office, nor in the case of an official subjected to a recall vote and not removed thereby, until at least twelve (12) months after such vote.

#### **10.4           HOLDING OTHER OFFICE**

Neither the Select Board members, Town Clerk, nor Assessors' Agent shall hold appointed positions in the Town with the exception of members of the Fire Department, unless the law or ordinance creating the appointed office requires or allows it. During Budget Committee deliberations, if any member of the Budget Committee is also a member of another board or committee or Fire Department, such member shall make such fact known and refrain from any discussion or voting on matters relating to the Fire Department or such other board or committee unless allowed to do so by a majority vote of the Budget Committee.

# DRAFT

Readfield Board of Selectmen

April 25, 2016

Item # 16-126



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

### Annual Town Meeting Warrant Secret Ballot Tuesday, June 14, 2016

To: \_\_\_\_\_, resident of the Town of Readfield, in the County of Kennebec, State of Maine,

#### GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the Town Hall in said Town on Tuesday, the 14<sup>th</sup> day of June, A.D. 2016, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through \_\_\_\_\_ as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: To elect a moderator to preside at said meeting and to vote by written ballot.

Article 2: To elect two Select Board members with three year terms, two RSU #38 School Board members, one with a one year term and one with a three year term and two Local School Board members, one with a two year term and one with a three year term.

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish **Salaries and or Wages** of town officers and employees, not elsewhere established, for the period July 1, 2016 through June 30, 2017?

Article 4: Shall the Town vote to fix **September 30, 2016** or thirty days after the taxes are committed, whichever is later, and **February 28, 2017** as the dates of each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 7% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to **Pay Interest** at a rate of 0.5% , which is lower than the State Rate of 7% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category

# DRAFT

that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2016 to October 1, 2016?

**Article 7:** Shall the Town vote to raise and appropriate **\$341,458** for the **General Government for Municipal Admin., Insurance, Office Equipment** budget category for the following budget lines?

Municipal Administration	\$299,202
Insurance	\$ 38,606
Office Equipment	\$ 3,650

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 8:** Shall the Town vote to raise and appropriate **\$51,472** for the **General Government for Assessing and Code Enforcement/Plumbing Inspector/Building Inspector** budget category for the following budget lines?

Assessing	\$22,000
CEO/LPI/BI	\$29,472

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 9:** Shall the Town vote to raise and appropriate **\$72,541** for the **General Government for Municipal Maintenance** budget category?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 10:** Shall the Town vote to raise and appropriate **\$8,000** for the **General Government for Grant Writing/ Planning and Heating Assistance** budget category for the following budget lines, with all unexpended balances to be carried forward?

Grant Writing/Planning Ser.	\$6,500
Heating Assistance	\$1,500

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 11:** Shall the Town vote to raise and appropriate **\$5,360** for the **Boards and Commissions** budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?

Appeals Board	\$ 410
Conservation Commission	\$2,245
Planning Board	\$2,705

*Select Board recommends:*

*Budget Committee recommends: Yes*

# DRAFT

**Article 12:** Shall the Town vote to raise and appropriate **\$34,674** for the **Town Buildings Operations & Maintenance** budget category for the following budget lines?

Fire Station	\$ 9,800
Gile Hall	\$18,042
Library	\$ 5,332
Maintenance Building	\$ 1,500

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 13:** Shall the Town vote to raise and appropriate **\$59,621** for the **Community Services** budget category for the following budget lines, with the unexpended balance of the Library budget line carried forward?

Animal Control	\$13,905
Kennebec Land Trust	\$ 250
KVCOG	\$ 4,325
Library Services	\$26,956
Readfield TV	\$ 7,435
Street Lights	\$ 6,500
Maranacook Lake Dam	\$ 250

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 14:** Shall the Town vote to appropriate **\$19,201** for the **Beach and Recreation** budget category for the following budget lines with any unexpended balances to be carried forward?

Beach	\$ 9,130
Recreation	\$10,071

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 15:** Shall the Town vote to raise **\$5,000** for the **Heritage Days** budget category to be expended for the 2017 Heritage Days with any unexpended balances to be carried forward?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 16:** Shall the Town vote to raise and appropriate **\$2,467** for the **Trails Committee** budget line, with unexpended balance carried forward?

*Select Board recommends:*

*Budget Committee recommends: Yes*

# DRAFT

**Article 17:** Shall the Town vote to raise and appropriate **\$137,690** for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?

Operations Fire Dept.	\$74,025
Fire Dept. Equipment	\$ 8,000
Ambulance Service	\$22,300
Waterholes	\$ 500
Tower Sites	\$ 2,000
Dispatching	\$28,740
Annual Physicals	\$ 125
Personal Prot. Gear Repl.	\$ 2,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 18:** Shall the Town vote to raise and appropriate **\$31,906** for the **Cemetery Maintenance** budget category, with any unexpended balances to carry forward?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 19:** Shall the Town vote to raise and appropriate **\$630,085** for the **Roads & Drainage** budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maint.	\$331,050
Winter Road Maint.	\$261,100
Vehicles Maint.	\$ 31,500
Interlocal Work	\$ 6,435

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 20:** Shall the Town vote to appropriate **\$67,200** for the **Capital Improvements for Fairgrounds and Transfer Station** budget category for the following budget lines with all accounts to be carried forward?

Fairgrounds Athletic Fields	\$ 7,200
Transfer Station	\$60,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 21:** Shall the Town vote to raise and appropriate **\$7,956** for the **Capital Improvements for Equipment** budget category for the following budget lines with all accounts to be carried forward?

# DRAFT

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 22: Shall the Town vote to raise and appropriate **\$64,975** for the **Capital Improvements for Maranacook Lake Dam** budget category for the following budget lines with all accounts to be carried forward?

Maranacook Lake Dam	\$64,975
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*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 23: Shall the Town vote to raise and appropriate **\$258,016** for the **Solid Waste Department** budget category for the following budget lines with all accounts to be carried forward?

Transfer Station	\$253,416
Backhoe	\$ 4,600

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 24: Shall the Town vote to raise and appropriate **\$316,346** for the **Regional Assessments** budget category for the following budget lines which the town are legally bound to pay?

Cobbossee Watershed	\$ 20,816
Kennebec County Tax	\$270,400
First Park	\$ 25,130

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 25: Shall the Town vote to raise and appropriate **\$346,302** for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

2015 Fire Truck Bond/Lease	\$ 68,634
2013 Road & Bridge Bond	\$109,118
2008 Road & Bridge Bond	\$168,550

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 26: Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation, maintenance and grooming?

*Select Board recommends:*

*Budget Committee recommends: Yes*

# DRAFT

Article 27: Shall the Town vote to raise and appropriate the requested amount of **\$1,441** for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum?**

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 28: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Kennebec Behavioral Health Agency?**

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 29: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Family Violence Agency?**

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 30: Shall the Town vote to raise and appropriate the requested amount of **\$2,250** for the Courtesy Boat Inspection Program to the **Maranacook Lake Association** for **\$1,500** and the **Torsey Pond Association** for **\$750** on Maranacook Lake and Torsey Pond?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 31: Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency?**

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 32: Shall the Town vote to raise and appropriate the requested amount of **\$231** for the **30 Mile River Association?**

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 33: Shall the Town vote to appropriate **\$10,000** for the **Readfield Enterprise Fund** budget category with any balance to be carried forward?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 34: Shall the Town vote to raise and appropriate **\$5,000** for a **Revaluation?**

*Select Board recommends:*

*Budget Committee recommends: Yes*



# DRAFT

Article 35: Shall the Town vote to raise and appropriate **\$4,710** for the **General Assistance** budget category?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 36: Shall the Town vote to appropriate funds not to exceed **\$5,000** to cover Overdrafts from the Unassigned Fund Balance?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 37: Shall the Town vote to accept in trust the sums to be deposited as part of the **Readfield Cemetery Trust Funds** and the income to be used for the upkeep and maintenance of cemetery lot(s) in the Town of Readfield cemeteries as collected from 03/01/15 to 03/25/16?

James Luce     \$400

Article 38: Shall the Town vote to authorize **Expenditure of Revenues** from Federal, State, Local and private sources (including user fees), in those categories for which the revenue was intended (if no use is identified, the funds shall be deposited with the General Fund), in addition to the amounts appropriated previously in these articles?

Article 39: Shall the Town vote to appropriate the following **Estimated Revenues** to reduce the 2016 Tax Commitment?

State Revenue Sharing	\$110,000
Interest on Property Taxes	\$ 18,000
Interest on Investments	\$ 2,500
Veterans Exemption	\$ 3,200
Homestead Exempt. Reimb.	\$110,233
Tree Growth Reimb.	\$ 10,000
Bete Reimbursement	\$ 8,141
Boat Excise Taxes	\$ 7,500
Motor Vehicle Excise Taxes	\$460,000
Agent Fees	\$ 10,000
Newsletter	\$ 100
Certified Copy Fees	\$ 1,250
Other Income	\$ 2,500
Heating	\$ 1,500
Plumbing fees	\$ 4,000
Land Use Permit Fees	\$ 5,000
Dog License Fees	\$ 1,800
Library Revenue	\$ 2,075
Cable Television Fees	\$ 26,000
Beach Income	\$ 9,130
Recreation Income	\$ 10,071

# DRAFT

Protection	\$ 5,580
Local Roads	\$ 35,000
Interlocal	\$ 6,435
Transfer Station	\$145,308
First Park	\$ 10,000
Snowmobile (State reimb.)	\$ 1,489
Readfield Enterprise Fund	\$ 10,000
General Assistance (State reimb.)	\$ 2,355
<b>TOTAL</b>	<b>\$1,019,167</b>

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 40: Shall the Town vote to appropriate the following **Designated Funds** to reduce the Fiscal Year Ending 2017 Expenditures?

Ball field Capital	\$ 7,200
Conservation	\$ 1,745
Fire Dept. Equipment	\$30,000
Maranacook Dam Capital	\$28,475
Transfer Station Capital	\$60,000
Roads	<u>\$99,600</u>
<b>Total</b>	<b>\$227,020</b>

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 41: Shall the Town vote to close out the “**Boundaries**” carry forward account and re-appropriate the total account balance, estimated to be \$1,560, to the “**Grant Writing/Planning**” carry forward account?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 42: Shall the Town vote to authorize the Select Board to expend up to **Twenty Five Thousand Dollars (\$25,000)** from the **Unassigned Fund Balance** (General Fund), in the aggregate for one or more purposes, to meet contingencies that may occur during the ensuing fiscal year?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 43: Shall the Town vote to appropriate **\$205,000** from the **Unassigned Fund Balance** to **reduce the total tax commitment**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

# DRAFT

Article 44: Shall the following amendments be made to the Town's **Land Use Ordinance** and be enacted?

- Page 15 - Changes to SECTION 7. EXPIRATION OF PERMIT
- Page 17 - Striking "Code Enforcement Officer" and adding "Local Plumbing Inspector (LPI)" under Section 2.
- Pages 23 and 24 - Changes to Section H. Revisions to Approved Plans
- Page 36 - Changes to the table titled "RESIDENTIAL—including driveways"
- Page 41 - Adding "11. Planning Board approval required for allowed uses within the restricted setback of a protected resource."
- Page 81 - Adding "When required to comply with the Readfield Land Use Ordinances and/or the Maine State Plumbing Codes non-conforming lots in the Shoreland Residential Districts shall be kept in common ownership."
- Page 85 - Changes to Section K.1

Article 45: Shall the town vote to amend the following language in the Town's **Administrative Ordinance** and be enacted?

- Adding the phrase "The value and intended purpose of all donations accepted on behalf of the Town in excess of \$100, exclusive of volunteered time, whether cash or in-kind, publicly or anonymously given, shall be recorded by the Collection Clerk or designee and a receipt provided to the donor." to section 1.4.

Article 46: Shall the following amendments be made to the Town's **Conflict Of Interest and Recall Process Ordinance** and be enacted?

- Adding clarifying language to section 10.2.2.
- Correcting language in section 10.3.2.b that conflicted with state law.

Article 47: Shall the Town vote to authorize the Select Board to enter into a Solid Waste & Recycling agreement, on a one-year trial basis, allowing the Town of Fayette to utilize and share cost of the Readfield & Wayne Transfer Station with an estimated savings to the Town of Readfield of \$5,700 in the first year and \$8,000 per year on average in subsequent years?

Article 48: Should the Town continue to use the **Secret Ballot** process for the 2017 Annual Town Meeting?

*NOTE: An attested true copy of the summary and/or full text of the ordinances has been posted together with this warrant, and copies are available from the office of the Town Clerk and will be available at the polls. The Municipal Officers have ordered this secret ballot referendum vote.*

# DRAFT

Voted & Approved:

\_\_\_\_\_, 2016

\_\_\_\_\_  
Valarie Pomerleau, Chair

\_\_\_\_\_  
Thomas Dunham, Vice Chair

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Christine Sammons

A true copy of the warrant,

Attest: \_\_\_\_\_

Robin L. Lint

Clerk of the Town of Readfield

# **NEW BUSINESS**

**MEMORANDUM**

**TO:** Readfield Select Board

**FROM:** Jerry Bley, Bob Harris and Greg Durgin

**RE:** Grant Applications for Mill Stream Dam Project

**DATE:** April 21, 2016

The Select Board recently endorsed the proposed Mill Stream Dam Project with the condition that private funding be solicited to cover project costs. In keeping with that directive, supporters of the project request the approval of the Select Board to submit two grant proposals as follows:

- Elsie & William Viles Foundation - request for \$2000  
For information, see: <http://www.elsieandwilliamvilesfoundation.org/>
- Fields Pond Foundation – request for \$2,500  
For information, see: <http://fieldspond.org/index.htm>

We also plan to submit donation requests to one or more local banks and/or credit unions, but have not finalized which one(s) and for how much. If possible, it would be helpful to have the Select Board's approval to proceed with these funding efforts.

# **FUTURE AGENDA ITEMS**

## Appendix A

### **Future Agenda Items - Proposed DRAFT**

#### Upcoming Workshops:

Appeal / Hearing process workshop

#### May 2, 2016

Striping Bid Award - 5 minutes

Draft Winter Maintenance RFP Review - 10 minutes

Draft Paving RFP Review - 10 minutes

Old Kents Hill Culvert Bid Award - 10 minutes

Financing RFP Award

Ditching and Shoulder Work Bid Award - 5 minutes

Set the date for a Candidates Night

#### Future Meetings:

Brush Grinding Bid

Establish staggered terms for the Readfield Solid Waste and Recycling Committee

Revision to SWRC Interlocal Agreement

Engineering RFQ

Technology Plan

Potential Parks / Town Property Committee

Liquor licenses