

Town Manager Report

May 2, 2016

Budget & Finance:

- The final work on the budget has been a top priority and I am pleased with the process overall. We need to make changes to the final meeting schedule to improve the process next year. I appreciate the positive feedback on the budget documents and presentations and do hope they contribute to a better understanding by the public.
- Final budget and Warrant were approved on April 25th. The mil rate is set to be

Solid Waste and Recycling:

- The Town of Fayette is interested in working with the Towns of Readfield and Wayne on a trial basis to dispose of their waste and provide stability and cost savings at the Transfer Station. The decision to proceed with this relationship is being put to the voters in June.

Maintenance & Infrastructure:

- We received two bids for the Old Kents Hill Culvert repair work. The Select Board will decide on a contractor today. The low bid was for \$28,660 from Knowles Industrial Services. Knowles also offered an alternate bid to be discussed later.
- Bruce is back to regular duty and eager to begin spring work.
- The RFPs for crack sealing, striping, and shoulder work have been issued and are due on Friday May 13th, at 1:00 p.m. Sweeping and Brush Grinding RFPs will be out this week.
- I have a meeting scheduled with the Road Committee to consider the draft paving and winter maintenance contracts prior to Select Board review.
- A majority of the spring cemetery work is complete. Eunice has done a fantastic job working mostly solo to quickly get things in shape. I also want to thank the Cemetery Committee for their organizational and on-the-ground work this spring.
- We've struggled with some maintenance operations with the 1-ton out of service, and mechanical issues with the GMC. The GMC is back in operation but we only have one light-duty vehicle for two and soon three employees to share. I have two lease-purchase options to consider and we are nearing a decision on a 1-ton maintenance vehicle to purchase.

Administration & Personnel:

- We received a dozen applications for the composite maintenance position. I have reviewed the applications and am scheduling initial interviews with at least four of the applicants this week.
- Corrective actions required by the DOL were completed prior to the deadline and the final paperwork was submitted. Our penalties were reduced by 90% and we are responsible for \$210 in fines. Many thanks to Karen for her consulting on these issues. I am putting programs in place to ensure we stay in compliance moving forward.

Announcements:

- Absentee Ballots are available May 16th and are due back by June 9th.
- The Volunteer Appreciation event is scheduled for the evening of Friday, May 20th from 5:30 to 7:00 p.m.