

Town Manager Report

June 13, 2016

Budget & Finance:

- We are on schedule in securing financing through the Maine Municipal Bond Bank for the \$427,000 bond authorized last November to purchase a new Fire truck.
- The Tax Acquired Property addressed at the last Select Board meeting has been paid for and transferred to heir of the former owner.

Solid Waste and Recycling:

- We had a meeting with Glen and Tom, and Ross Nason from KVCOG at the Transfer Station. We discussed current operations and future layout options, as well as some short-term ideas to make the transition to working with Fayette easier.
- Please be reminded that food waste can be composted at home, which helps with odor at the Transfer Station and can save a lot of money because it is some of the heaviest waste!

Maintenance & Infrastructure:

- I met with a few residents and the bicycle and pedestrian coordinator from MDOT to discuss safety concerns along Church Road. We walked the road and discussed the issues.
- The paving RFP has been posted and sent out to contractors in hopes of securing broad interest. We have a mandatory pre-bid meeting later on June 23.
- Sweeping is done and we will begin crack sealing this week. If we have missed any critical areas please let me or Bruce know and we will have Ellis Construction return to finish up.
- Bruce has started working on a special project at the Town Office to clear up the side embankment. We still need to add loam and seed but the area is much improved. The work should make the facility more attractive and easier to maintain.

General Management:

- I attended a meeting with the staff of KVCOG and we talked specifically about the REF, Age Friendly Community program, GIS applications, community identity, bulk purchasing, and our solid waste system. KVCOG has many resources available and can be a valuable asset.
- The Age Friendly Community committee welcomed representatives from AARP at their last meeting and is gearing up for implementing the planning effort they received funding for.

Personnel:

- I attended a full day HR and management training in Waterville last Tuesday. The focus was on personnel management, documentation, legally defensible actions, avoiding legal trouble and discrimination claims, and a particularly good session on collective bargaining.
- Anna is continuing to learn her job and do good work. She is particularly attuned to time management and taking quickly to the administrative responsibilities in the Cemetery as well as the physical component.
- Work weeks are stabilizing quickly now that we are essentially fully staffed.
- We are still looking for back-up person to cover vacation and other absences by regular staff at the Transfer Station. Please stop by or contact the Town office if you are interested.

Announcements:

- Voting takes place tomorrow, Tuesday, June 14th from 8am until 8pm at the Town office.
- Any volunteers who received certificates for Elvin Farm at the volunteer appreciation night are reminded to use them by June 30, 2016. We also have more certificates at the office for those volunteers who missed the event!