

Town Manager Report

July 11, 2016

I look forward to serving the Town of Readfield with the new Select Board and want to share my optimism for the coming year.

Budget & Finance:

- The fiscal year has closed and I will be meeting with Teresa this week to review the numbers.
- We will have multiple warrants at least once more to wrap up the prior year's billing.

Solid Waste and Recycling:

- Fayette is transitioning smoothly into the Transfer Station.
- We have the new window decals available at the Town Office and Transfer Station.
- We have new Swap Shop rules in place that should help with fairness - everything is on a first-come basis.

Maintenance & Infrastructure:

- Paving bids and the newest draft of the Snow and Ice Control Contract will be reviewed later in the agenda. Both items are big-ticket and essential to the operation of the Town.
- The berm work at the Town Office is nearly complete. It was undertaken by maintenance staff in between other projects and priorities. The work is certainly an aesthetic improvement but will also make regular maintenance easier. I want residents to be proud of how our Office looks!
- Roadside mowing started this week, preceded by extensive tractor & mower servicing last Friday.
- We will implement a sealed bid process for the old truck this week.
- Augusta Fuel completed their work at the Town Office last week and we now have a properly functioning heating system well in advance of the cold season. It is expected that we will see a healthy decrease in fuel usage.

Personnel:

- We had a very informative staff meeting & training on Thursday, July 7th. Annual training for all staff was covered along with new-employee training.
- We are continuing to look for additional back-up staff for the transfer station.

Announcements:

- Last week I had the pleasure of visiting the Union Meeting House and learning some of the past history and present challenges. I hope the Town can come together around maintaining one of our most impressive cultural resources.