

## **2017/18 Select Board Retreat Agenda**

Readfield Town Hall (downstairs)

August 18, 2017 - 8:30 AM to 1:00 PM

*Board may elect to adjourn early*

- |       |  |
|-------|--|
| 8:30  | Opening thoughts on outcomes, discussion, and ground rules (Chair)   |
| 8:35  | Opportunity for attending public input (up to 15 minutes)  |
| 8:40  | Town Manager's thoughts  |
| 8:50  | Treasurers report training   |
| 9:15  | <b>Reflections</b> <ul style="list-style-type: none"><li>- A look back on 2016/2017 goals (See appendix)</li><li>- Thought on what we could have done better</li><li>- Selecting goals to be continued</li><li>- Reflection on major events in the past year that may affect goal considerations</li></ul> |
| 9:45  | <b>Considerations</b> <ul style="list-style-type: none"><li>- Local food, Food sovereignty</li><li>- Targeted property tax assistance</li><li>- Cannabis</li><li>- Volunteers</li><li>- Bylaws</li></ul>   |
| 10:30 | <b>Aspirations</b> <ul style="list-style-type: none"><li>- Where do we want to end up? 2017/2018? 2020? 2025 and beyond?</li><li>- How do we get there?</li><li>- New goal list</li></ul>  |
| 11:15 | Expectations (both in general and in reference to goals) <ul style="list-style-type: none"><li>- Chair</li><li>- Each other</li></ul>  |
| 11:30 | Lunch  |
| 12:00 | Opportunity for attending public observations (up to 15 minutes)   |
| 12:15 | <b>Commitments</b> <ul style="list-style-type: none"><li>- Goal refinement</li><li>- Goal detailing</li></ul>  |
| 1:00  | <i>Thank you, the work now begins!</i>   |

## APPENDIX A

Town of Readfield  
August 19, 2016 Board of Selectmen retreat

### Governance Goals:

1. Review the need for and nature of governance documents  
*This will include a Charter, ordinances, Selectmen's terms, the Duties and Responsibilities document, record retention policy, etc.*
2. Review Capital Improvement/Investment Program  
*This will consist of an analysis of the past and a plan for the future that will include scheduling, explanations and budget justifications.*
3. Clarify the authority of boards, committees and commissions  
*The Town Manager will begin this by offering a revised draft of the existing binder.*
4. Hold an annual Community Meeting with a pot-luck supper  
*This is a way to hear from the community, including both year-round and summer residents.*

### Non-governance goals:

Goal	Begin	Leader(s)
Welcome business, and develop a plan to support the business environment in Readfield	f/y 2017	Chris, Tom, Robin
Investigate the most efficient, long-term renewable energy investment and conservation	f/y 2017	John and Bruce
Name and dedicate ball field	f/y 2017	Chris and Kathryn
Create a Parks Commission	f/y 2017	John and Bruce (with Eric)
Obtain the status of, and create plans for town buildings, specifically the fire station, transfer station and library	f/y 2017 (data collection)	Kathryn and Tom
Create activities for kids and adults	f/y 2017	Chris (with the Recreation Dept. and others)
Understand and address issues of poverty	f/y 2017 (needs identification)	Tom and Bruce
Create an action plan resulting from the age-friendly survey and report	f/y 2018	Bruce and committee
Build the Church Street sidewalk	f/y 2019	Chris and Kathryn; this may be grant-dependent