

Readfield Select Board

Executive Session & Regular Meeting Minutes – November 19, 2018

Executive Session

Motion made by Bruce Bourgoine at 6:00 PM to go into executive session to discuss the Town Manager's annual evaluation and contract renewal pursuant to 1 MRSA, Section 405, subsections 6(A), **Second** by Kathryn Woodsum. **Passed** 4-0, John Parent had an excused absence. Executive session ended at 6:25 PM.

Regular Meeting of Readfield Select Board

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons, Kathryn Woodsum
Excused Absence: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Rebecca Lambert, Deborah Peele, Sonya Clark, Dennis Bouley, Anne Bouley

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-044 – Minutes: Select Board meeting minutes of October 29, 2018**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of October 29, 2018 as presented, **second** by Mr. Price. **Vote** 4-0 in favor.
- **19-045 – Warrants #20-21 (FY19)**
 - Mr. Bourgoine reviewed Warrants #20-21 (FY19)
 - **Motion** made by Mrs. Woodsum to approve Warrants #20A&B-21 (FY19) in the amount of \$107,871.10, **second** by Mr. Price. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons: The Trunk and Treat was a huge success. Thank you to the Union Meeting House and all the trunks that participated and the 100s of children and parents that attended. Veterans Day was also a huge success. A big thank you to Dale Potter Clark, The Third Maine, Readfield Fire Department, United Methodist Church, Nancy Perkins and also had a special guess Cliff West.
 - Mrs. Woodsum: Thank you to Mrs. Sammons for organizing these events.
- **Town Staff Reports**
 - Mr. Dyer went over the Town Manager report dated for November 19, 2018
 - Mr. Dyer went over the Treasurers Report for October 2018
 - Quick review of the 2018 Readfield Beach Report reported by Rob Concannon
- **Boards, Committees, Commissions & Departments**
 - Assessor's minutes of October 15, 2018
 - Conservation Commission minutes of September 11, 2018
 - Library Board minutes of October 3, 2018
 - Cemetery Committee minutes of September 18, 2018
 - Trails Committee minutes of September 25, 2018

Thank you for submitting your minutes

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - None

Appointments, Reappointments and Resignations

- **19-046 – Consider the appointment of Rebecca Lambert to the Budget Committee**
 - Rebecca Lambert was present for her appointment.
 - **Motion** made by Mrs. Woodsum to appoint Rebecca Lambert to the Budget Committee for a term beginning tonight and ending 06-30-2021. **Second** by Mr. Price. **Vote** 4-0 in favor.

New Business:

- **19-047 – Hear an update from the Library Board of Trustees and Town Manager on Library activities and building maintenance issues**
 - Mr. Dyer gave a brief summary. Two main issues are a leak in the roof and a timber in roof that is in very poor condition. CES performed a study on the roof and we are waiting for the report.
 - Deb Peele went over the information sheet she compiled regarding the Readfield Community Library Building and invited the Select Board to come have a walking tour of the library. Mr. Dyer to invite the Budget Committee.
 - Discussion amongst the Select Board on repairs, renovations and the importance of the building to the town.
 - Sonya Clark spoke on the grant through the Stephen King Foundation that she has worked on and submitted. Also working on other grants to help with the library.
- **19-048 – Discussion of a Local Food Ordinance and related issues**
 - One of the Select Board goals was to investigate the needs and benefits as well as the best fit approach for our town of a local food/farms ordinance with public and farmer input.
 - Mrs. Sammons spoke that Deb Doten is interested in working on this ordinance and has spoken with local farmers and they are interested as well.
 - Suggested by Mr. Bourgoine to have a workshop and invite those that may be affected or have ideas with a Local Food Ordinance. Mr. Bourgoine to contact Craig Hickman and schedule a workshop for an upcoming meeting.
- **19-049 – Consider a facilitation process with the Cove Road Subdivision**
 - Mr. Dyer gave a brief overview involving the Cove Road Subdivision and some issues and concerns that have arose. A very complicated situation with many issues happening and needs some sorting out. Suggesting for \$3,000 to be used for facilitation from the contingency fund to help correct the situation.
 - Dennis Bouley spoke about his concerns and the length of the process. Doesn't want to see it be dragged out.
 - Mr. Price spoke of his concerns that this is a very complicated situation.
 - Mrs. Woodsum would like everyone involved to remain courteous and have a professional manner of one another.
 - **Motion** made by Mrs. Woodsum to grant the Town Manager to request up to \$3,000 from the contingency fund to hire a mediator to address the conflict issues of the Cove Road Association, **Second** by Mrs. Sammons. **Vote** 4-0 in favor.

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- **19-050 – Develop Select Board Goals for the 2019-2020 (FY20) budget and consider options for Town Meeting Warrant Articles and Ordinances**
 - Mr. Price would like to see the Readfield Beach be free for Readfield Residents. An area to look at and approaches towards recreation in town along with looking at Heritage Days.
 - Mrs. Woodsum would like to see a plan move forward with the Library Building improvements. Have a review/evaluation of the Fire Station for needs they may need.
 - Cannabis consideration for the town – start working on where we should be for an ordinance.
 - Local Traffic, Parking and Roads Ordinance – continue to work on.
 - Mr. Bourgoine would like to see the warrant structure very similar as the past.

Motion made by Mr. Price to adjourn the meeting at 7:59 pm, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

Next meeting scheduled for Monday, December 10, 2018