

Readfield Select Board

Meeting Minutes – December 10, 2018

Executive Session

To have the Select Board hold an executive session to discuss the Town Managers annual evaluations and contract renewal pursuant to 1 MRSA, Section 405, subsections 6(A).

At 6:00 PM Bruce made a **motion** to enter Executive Session to discuss the Town Manager's annual evaluation and contract renewal pursuant to 1 MRSA, Section 405, subsections 6(A) and it was **seconded** by Kathryn. Invited the Town Manager to join us and we will be acting on our discussion during the Select Board meeting. **Passed** 4-0, John Parent had an excused absence. We came out of Executive Session at 6:25

Regular Meeting of Readfield Select Board

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons, and Kathryn Woodsum

Excused Absence: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), David Trunnell, Jay Charette

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-051 – Minutes: Select Board meeting minutes of November 19, 2018**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of November 19, 2018 as presented, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-052 – Warrants #22-25 (FY19)**
 - Mr. Bourgoine reviewed Warrants #22-23 (FY19)
 - **Motion** made by Mr. Bourgoine to approve Warrants #22-23 (FY19) in the amount of \$82,377.92, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.
 - Mrs. Sammons reviewed Warrants #24-25 (FY19)
 - **Motion** made by Mrs. Woodsum to approve Warrants #24-25 (FY19) in the amount of \$398,418.32, **second** by Mr. Price. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Price would like to start to get the committee together for Heritage Days. Looking for volunteers, help and ideas. Mr. Price and Mrs. Sammons would both like to help on the Heritage Days Committee. **Motion** made by Mrs. Woodsum to appoint Dennis Price as the liaison for the Heritage Days Committee and have Chris Sammons serve as the assistant liaison, **Second** by Mr. Bourgoine. **Vote** 4-0 in favor.
 - Mrs. Woodsum just wanted to mention that the sidewalks looked great during the past snowstorms and the town is decorated nicely.
- **Town Staff Reports**
 - Notice from Town Clerk, Robin Lint: Looking for a person to award the Boston Post Cane to as the current holder has moved out of town. Looking for someone 95 or older; born before 8/1/1923 as that's the oldest resident we know of at this time.

Readfield Select Board Meeting Minutes – December 10, 2018

- Mr. Dyer went over his Town Manger Report dated December 10, 2018.

- **Boards, Committees, Commissions & Departments**

No minutes presented

- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

New Business:

- **19-053 – Hear an update and discuss planned RSU 38 capital expenditures and borrowing with Superintendent Jay Charette**
 - Jay Charette gave a brief introduction and gave a review of the repairs/upgrades at the RSU schools that need to be done. Bonds not to exceed \$5,843,710. He talked about different state funding programs that the RSU could apply for and the challenges of applying and receiving those grants/funds. The RSU will be going through Maine Municipal Bond Bank. Looking at holding a January 8, 2019 referendum vote.
 - Mrs. Woodsum – Asked about replacing the roof and structural work – possibility of some sheathing needing to be replaced when shingles are removed. Mrs., Woodsum asked about consolidation in the district and why not relook at consolidating instead of all repairs. Jay Charette said that consolidating would be a longer process than getting the major items fixed at the schools that are a priority. .
 - Mr. Dyer – asked what the estimated interest rates are – Jay Charette to send the information to Mr. Dyer as he doesn't know off the top of his head.
 - A letter with the referendum question will be going out to all residents.
- **19-054 – Conduct an annual review of Comprehensive Plan goals**
 - Review of the Comprehensive Plan goals of the Select Board. Focus on affordable housing.
 - Add annotations of where things are now/progress that has been made. Mr. Dyer and Mrs. Woodsum to work together on this.
 - David Trunnell spoke – reviewed the comprehensive plan several months ago – 4 items that jumped out at him. 1) Clear and compelling vision – feels it's missing from the comprehensive plan. 2) Concept about the preservation of historical and agricultural aspects of the town. 3) The schools and working relationships with the schools and town leadership. Keeping everyone working together 4) Don't/haven't as a town for decades really focused on vision/direction that Readfield is attractive. Would like to see a motto for Readfield.
- **19-055 – Consider a revised contract and renewal for the Town Manager**
 - Review of the changes to the revised contract for the Town Manager. Very positive evaluation.
 - **Motion** made by Mr. Bourgoine to approve the employment agreement and contract for the Town of Readfield and Eric Dyer, **second** by Mrs. Woodsum. **Discussion:** Mr. Bourgoine to write a complimentary letter for Mr. Dyers file on his annual etiolation . **Vote** 4-0 in favor.

Motion made by Mr. Price to extend the meeting for 10 minutes, **Second** by Mrs. Sammons. **Vote** 4-0 in favor.

Readfield Select Board Meeting Minutes – December 10, 2018

- **19-056 – Hold a development discussion for the Traffic and Parking Ordinance**
 - Brief review of the draft Traffic and Parking Ordinance.
 - Select Board to review and send feedback to Mr. Dyer.
 - Mrs. Woodsum would like more on parking in park areas like trail heads and the community park behind the library.
 - Mr. Bourgoine #12 – who supports the authority. Be slightly more specific.
- **19-057 – Appoint a Select Board member to serve on the Town Clerk interview Committee**
 - Robin Lint has been a great asset to the town and will be greatly missed.
 - Plan some kind of goodbye celebration/open house for Robin.
 - Mr. Bourgoine willing to be the member to serve on the interview committee. Mrs. Woodsum nominated Mr. Bourgoine to be the representative for the Town Clerk Interview Committee. Select Board agrees with Mrs. Woodsums nomination.

Motion made by Price to adjourn the meeting at 8:32 pm, **second** by Sammons **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary