

Readfield Select Board Regular Meeting Minutes – February 4, 2019

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons and Kathryn Woodsum

Excused Absence: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Fran Zambella, Keith Couling, Darcy Whittemore

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-069 – Minutes: Select Board meeting minutes of January 22, 2019**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of January 22, 2019 as amended, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-070 – Warrants #32-33 (FY19)**
 - Mr. Price reviewed Warrants #32-33 (FY19)
 - **Motion** made by Mr. Price to approve Warrant #32 in amount of \$ 15,212.27 and Warrant 33 in the amount of \$346,060.09, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Price mentioned once again if anyone is interested in volunteering for Heritage Days to go to the town Facebook page, stop in the town office or contact him. There are numerous ways for anyone to get involved.
 - Mrs. Sammons spoke that they are looking for volunteers to help out with the Library book sale this year during Heritage Days.
 - Mr. Bourgoine mentioned that looking ahead the town is working on taking a look at solar presentations for the town. He has some concerns with our timing should the new state administration possibly be more favorable with financial incentives towards municipalities participating. To still move forward while seeing where the Legislature and Governor goes with it, we might possibly have a non-financial warrant item to gauge town support or authorization to pursue it.
- **Staff Reports**
 - Verbal Staff Report done by Mr. Dyer:
 - * Winter maintenance: Have had a few issues with roadways and sidewalks and everyone is out trying their best to stay on top of it all. Be careful and use caution.
 - * Maintenance building: Did just receive the report on the fire station. Both the fire station and library reports will be put up on the town website.
 - * Mrs. Woodsum spoke on some concerns from the fire department report. Report didn't say when the building was built in the beginning of the report and the step to the front door is not to the right height, doesn't meet safety requirements. Also concern that the door between the non-garage area and garage area doesn't seal. She would like to see better communication between the maintenance staff and fire department on building maintenance.
 - * Mr. Bourgoine asked if the insulation in the attic area could be fixed sooner than later to save on heating costs and get a cost estimate on the repair cost.
 - * Mrs. Sammons suggested having a fire station tour along with the library tour.

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- * Public announcement: Retirement reception from 12:00 noon – 3:30 pm on March 1st for Robin Lint Light refreshments and a change to say hellos and goodbyes to Robin for her many years of service.
- * Have hired the new clerk, Deb Nichols, previous employee of the Town of Readfield. Due to two weeks of overlapping for training may have to use some money out of the contiguously fund to cover the cost.
- * Code Enforcement hours are over due to some legal issues, towards the end of the year may need to use the continuously fund to cover the costs of wages.
- * Have been working on the budget process and will review more tonight. We have had great input from everyone.
- * No Treasures report, hoping to have one together by the next meeting, February 19, 2019.

- **Boards, Committees, Commissions & Departments**

- Conservation Commission minutes of December 12, 2018
- Age Friendly Committee minutes of December 12, 2018
- Budget Committee minutes of January 3, 2019

Thank you for submitting your minutes

- **Public Communications - Members of the public may address the Select Board on any topic**

- Fran Zambella has a pet peeve about access to Post Office during the winter time. Several months ago approached the Post Master about lack of parking, winter maintenance and post office ramp to mention a few. Has also spoken to the Department of Transportation and the Readfield Family Market manager about the ally way access and the dangerous situation that it makes for everyone. Mrs. Dyer mentioned that last year they did all meet and are working on the process of better access and safety precautions.

Old Business:

- **19-064 – Consider approval of the revised fee schedule for cemetery lots**

- Fee price per lot to be changed from \$200 to \$400.
- **Motion** made by Mrs. Woodsum to accept the cemetery regulations as presented in the second reading, **second** by Mr. Price. **Vote** 4-0 in favor.

- **19-068 – Consider a second draft of the Fiscal Year 2019-2020 (FY20) budget**

- Mr. Dyer went over changes made to the draft of the fiscal year 2019-2020 budget.
- School and County amounts will be changing.
- Maintenance numbers will likely change due to the repairs at the library, fire department and Gile Hall. Area of assessing may change as well.
- Next Budget Committee meeting is Tuesday, February 12, 2019.
- Revenues changes to Motor Vehicles and Use of Undesignated Funds and Use of Carry Forward. Mr. Bourgoine would like to see some of these funds used to help with the MIL Rate and tax burden on residents.

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New Business:

- **19-071 – Consider action on the poverty abatements discussed in executive session**
 - **Motion** made by Mrs. Woodsum that after coming out of executive session move to grant an abatement in the amount of \$1,697.16 pursuant to Title 36 M.R.S.A.841(2), **Second** by Mr. Price. **Vote** 4-0 favor.
 - **Motion** made by Mrs. Woodsum that after coming out of executive session move to grant an abatement in the amount of \$1,285.76 pursuant to Title 36 M.R.S.A.841(2), **Second** by Mr. Price. **Vote** 4-0 in favor.
 - **Motion** made by Mrs. Woodsum that after coming out of executive session move to grant an abatement in the amount of \$2,000.00 pursuant to Title 36 M.R.S.A.841(2), **Second** by Mr. Price. **Vote** 4-0 in favor.

- **19-072 – Consider an MOU with the Torsey Pond Association for repair work at the Torsey Pond Bridge and Dam**
 - Mr. Dyer gave a brief review of concerns and issues of the Torsey Bridge and the Torsey Pond Dam. The town owns the bridge and the dam is owned by the Torsey Pond Association. Memorandum of understanding discusses who's involved and who's responsible for what different parts of the project and work.
 - Keith Couling; Treasurer and dam keeper of Torsey Pond Association gave a brief review of issues and concerns. Been dealing with crack repairs for about 5 years and now concrete degradation and water seeping through the foundation. Estimate cost of project could be around \$30,000 to \$50,000 but nothing is in stone. Torsey Pond Association is going to start fundraising for the project to help with the costs on their end.
 - Unsure on amount that would cost to the Town of Readfield. Work needs to be done before more damage is done.
 - **Motion** made by Mr. Price to approve the Memorandum of Understanding and authorize the Town Manager to sign on behalf of the Select Board, **second** by Mrs. Woodsum. **Discussion:** Fran Zambella mentioned concerns of flooding and the cracks. Mrs. Woodsum spoke on timing of getting bids by spring and start raising funds as soon as there's an idea on cost and the project work to be done in 2020. Mrs. Sammons mentioned to have a fundraiser at Heritage Days if they are interested. **Vote** 4-0 in favor.

- **19-073 – Consider participation in a regional broadband exploratory project**
 - **Motion** made by Mrs. Woodsum for the town of Readfield to join with Wayne and Fayette and possibly other towns to include Mt. Vernon and Vienna, to coordinate broad band expansion efforts, to participate in the MCF Grant Application and approve the town manger to designate funds of \$500.00 due February 15th, **Second** by Mr. Price. **Vote** 4-0 in favor.

Future Agenda Items:

- Next meeting is February 19th and is the Annual Chairs meeting; invitations will be going out soon.

Motion made by Mrs. Woodsum to adjourn the meeting at 7:56 pm, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary