

Readfield Select Board Regular Meeting Minutes – March 4, 2019

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons and Kathryn Woodsum

Excused Absences: John Parent, Kristin Parks

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Deb Nichols (Town Clerk)

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-081 – Minutes: Select Board meeting minutes of February 19, 2019**
 - **Motion** made by Mr. Price to approve the Select Board meeting minutes of February 19, 2019 as presented, **second** by Mrs. Woodsum. **Vote** 3-0-1 in favor, abstained by Mr. Bourgoine due to being absent at last meeting.
- **19-082 – Warrants #36-37 (FY19)**
 - Mr. Price reviewed Warrants #36-37 (FY19)
 - **Motion** made by Mr. Price to approve Warrants #36-37 (FY19) in the amount of \$398,628.10, **second** by Mrs. Woodsum. **Discussion:** Central Maine Tech – IT Service for new computer; mostly labor, Kennebec Federal Savings Bank – Double Tax Payment, M. Newcomb Welding – Speed Trailer Modifications and US Corp Trust – Interest Payment. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Woodsum spoke that she attended Robin Lint's retirement party and it was a great success.
 - Mr. Price reminded anyone interested in volunteering for Heritage Days to please contact him or stop in at the Town Office. Heritage Days is Second weekend in August (Friday/Saturday).
 - Mrs. Woodsum wanted to thank Lee Mank, Maureen Kinder and Deb Peele for the tours of the Fire Station and Library and the Budget Committee for all their progress and hard work.
 - Mr. Bourgoine reminded everyone of the upcoming School Board/Select Board meeting Wednesday, March 13.
- **Staff Reports**
 - Mr. Dyer went over the Town Managers Report dated March 4, 2019
- **Boards, Committees, Commissions & Departments**
 - Library Board minutes of January 2, 2019
Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

Appointments, Reappointments and Resignations

- **19-083 – Consider the appointment of Deb Nichols as Registrar**
 - Brief introduction done by Town Manager and Deborah Nichols. Reminder that nomination papers are available at the front desk for any and all who are interested in the opening positions.
 - **Motion** made by Mrs. Woodsum to appoint Deborah Nichols to the Office of Registrar for 2 years expiring 3/1/2021, **second** by Mr. Price. **Vote** 4-0 in favor.

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- **19-084 – Consider the reappointment of Jeanne Harris to the Heritage Days Committee**
 - **Motion** made by Mrs. Woodsum to reappoint Jeanne Harris and Bob Harris to the Heritage Days Committee each for 1 year term ending 8/2019., **second** by Mr. Price. **Discussion:** Suggested to look into staggering the term for 1, 2 and 3 year on committee. **Vote** 4-0 in favor.
- **19-085- Consider the reappointment of Robert Harris to the Heritage Days Committee**
 - See item 19-084

Old Business:

- **19-068 – Consider a third draft of the Fiscal Year 2019-2020 (FY20) budget**
 - Mr. Dyer went over the 3rd Draft FY 2019/2020 Budget.
 - Input from Select Board on the changes and discussion on the Emergency Dispatching Services.
 - Select Board input on the Library and Fire Department Projects and if they would like to see them combined or two separate project bonds and how to move forward. Both share same septic tying the two buildings together. Set an “up to amount” and only borrowing what is needed. Consensus of the Select Board to go with bonding of the projects together.

Motion made by Mrs. Woodsum to extend the meeting by 10 minutes, **second** by Mr. Price. **Vote** 4-0 in favor.

New Business:

- **19-086 – Consider award of a multi-year street and lot sweeping contract**
 - Brief review by Town Manager; 3 years proposal instead of normal 1 year. 2 bids received; EC Berry in the amount of \$140.00 for first year and then going up with \$40.00 per hour handwork and Ellis Construction with \$125.00 for all 3 years (Holding rates) and handwork at no additional const. Recommendations by Town Manager to go with Ellis Construction.
 - **Motion** made by Mr. Price to award the multiyear street sweeping contract to Ellis Construction per their proposal in the packet, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-087 – Consider comment on pending State legislation**
 - Mr. Bourgoine mentioned to pending state legislation items: LD444 – Full Restore Revenue Sharing at a more rapid rate and JD47 - 25 million dollar bond to help fund renovations of existing fire stations. Review and talk at upcoming meeting.
 - **Motion** made by Mrs. Woodsum for Mr. Bourgoine to write a letter to Craig Hickman & Sheena Bellows on behalf of the Select Board & Citizens of Readfield regarding LD 444, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-088 - Review and discussion of the Purchasing Policy**
 - Brief review by Mr. Dyer and a couple of concerns; 1) separate bidding process for roads and non-related road projects, possibly combine. 2) Language around pass due taxes. Instruct the Town Manager to reconstruct the Purchasing Policy and bring forward for review in May/June.

Motion made by Mr. Price to adjourn the meeting at 8:32 pm, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary via video recording