

Readfield Select Board Regular Meeting Minutes – March 18, 2019

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons and Kathryn Woodsum

Excused Absences: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Mark Roy, Abby Austin, Grace Keene, Ralph Eno

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- Mark Roy Auditor for Barry, Talbot & Royer gave a review of the audit completed for the Town of Readfield.
- **19-089 – Minutes: Select Board meeting minutes of March 4, 2019**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of March 4, 2019 as presented, **second** by Mr. Price. **Vote** 4-0 in favor.
- **19-090 – Warrants #38-39 (FY19)**
 - Mr. Price reviewed Warrants #38-39 (FY19)
 - **Motion** made by Mr. Price to approve Warrants #38-39 (FY19) in the amount of \$43,437.15, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Price made one last announcement that if anyone is interested in helping with Heritage days to please stop by the Town Office or contact him. The first meeting will be on a Sunday in April.
 - Mrs. Woodsum wanted to thank Mr. Dyer on the weekly updates that he sends to the Select Board and how they are very informative and nicely done.
- **Staff Reports**
 - Mr. Dyer went over the February Treasurers Report
- **Boards, Committees, Commissions & Departments**
 - Trails Committee minutes of January 22, 2019
 - Library Board minutes of February 13, 2019
 - Thank you for submitting your minutes*
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Ralph Eno spoke on the audit report and likes to hear that it's a clean report. Would like to Town to ask the auditor for some input on the undesignated funds balance and where they should be.

Old Business:

- **19-068 –Fiscal Year 2019-2020 (FY20) budget & Warrant review**
 - Mr. Dyer reviewed the Municipal Building Projects Soft Cost Analysis report. Combined total cost for both Fire Department and Library around \$850,000.
 - Mrs. Woodsum reviewed the different proposals received from Dirigo Architectural Engineering and Main-Land Development Consultants, Inc. with the Select Board.

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- **Motion** made by Mrs. Woodsum to accept the proposal from Dirigo Architectural Engineering for the project titled; Town of Readfield - Library in the amount of \$9,405.00 and authorize the town manager to proceed, **second** by Mr. Price. **Discussion:** More money may be taken from the Stephen King grant if needed. **Vote** 4-0 in favor.
- **Motion** made by Mrs. Woodsum to accept the proposal from Dirigo Architectural Engineering for the project titled; Readfield Fire Station Additions in the amount of \$63,500.00 for the phased project and authorize the town manager to proceed, **second** Mr. Price. **Motion** made by Mr. Bourgoine to amend the main motion to suspend the purchasing policy pursuant to the main motion, **second** by Mrs. Sammons. **Vote** on the amendment to the motion 4-0 in favor. **Vote** on the amended motion 4-0 in favor.
- **Motion** made by Mr. Bourgoine that we suspend the purchasing policy in regards to the single source expenditure plan approved earlier for the Town of Readfield – Library project, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Motion made by Mr. Bourgoine to extend the meeting for 40 minutes, **second** by Mr. Price. **Vote** 4-0 in favor.

- **Motion** made by Mrs. Woodsum to accept the bid proposal from Main-Land Development Consultants, Inc. for Readfield Fire Station Expansion – Site Civil Engineering Design Services in the amount of \$39,500.00 and suspend the purchasing policy for this one bid and authorize the town manager to proceed, **second** by Mr. Price. **Vote** 4-0 in favor.
- Review of Draft Warrant:
 - Articles 1 - 6 – no motion needed
 - **Motion** made by Mr. Bourgoine with a Select Board recommendation of Yes for Articles 7 - 14 and Articles 17 – 21, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.
 - **Motion** made by Mr. Bourgoine with a Select Board Recommendation of Yes for Articles 15 & 16, **second** by Mrs. Woodsum. **Discussion:** Changes to be made to the Town Building Improvements. Should or shouldn't the Fire Department and Library projects be combined. **Motion withdrawn** by Mr. Bourgoine, **second withdrawn** by Mrs. Woodsum.
 - Articles 15 & 16 – Hold off to refine the two articles
 - **Motion** made by Mr. Bourgoine with a Select Board recommendation of Yes for Articles 22 – 29, **second** by Mr. Price. **Vote** 4-0 in favor.
 - **Motion** made by Mr. Price with a Select Board recommendation of Yes for Articles 30 & 31, **second** by Mrs. Woodsum. **Discussion:** Mrs. Woodsum asked if the town could step up time on property reevaluations. Suggested to invite the assessor to speak or have an assessor meeting in April to discuss property reevaluation. **Vote** 4-0 in favor.
 - **Motion** made by Mrs. Woodsum with a Select Board recommendation of Yes for Articles 32, 33 & 35 with the amounts listed, **second** by Mr. Price. **Vote** 4-0 in favor.
 - **Motion** made by Mrs. Woodsum with a Select Board recommendation of Yes for Article 34 with the amount to change to \$106,560 with the change of the Fire Station Addition, **second** by Mr. Price. **Vote** 4-0 in favor.
 - Article 36 – postponed
 - Article 37 – Public Hearing for LUO changes scheduled for Wednesday, March 27.

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New Business:

- **19-091 – Discussion of LED streetlight conversion**
 - Background information included in Select Board packet. Follow up from CMP in supplemental packet distributed at tonight's meeting.
 - Mr. Dyer feels we shouldn't be perusing this for this fiscal year but start planning for the next year.
- **19-092 – Discussion of state statutes relating to cannabis and "opt-in" requirements**
 - Tabled to next meeting

Future Agenda Items:

- April meetings are Monday, April 1 and Tuesday, April 23. Public Hearing on Warrant will be May 16.

Motion made by Mrs. Woodsum to adjourn the meeting at 8:32 pm, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary