

Readfield Select Board Regular Meeting Minutes – March 5, 2018

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Matthew Guba, Lydia Adelson, Pam Osborn

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-101 – Minutes: Select Board meeting minutes of February 5 and 22, 2018**
 - **Motion** made by Mrs. Sammons to approve the Select Board meeting minutes of February 5, 2018 as presented, **second** by Mr. Parent. **Vote** 5-0 in favor.
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of February 22, 2018 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **18-102 – Warrants # 35 & 36**
 - Mrs. Sammons reviewed Warrants 35 & 36
 - **Motion** made by Mrs. Sammons to approve Warrants #35 & 36 in the amount of \$375,235.15, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons mentioned that there will be no Heritage Days this year but the Fire Department is still holding their annual Bean Hole Supper and the Library Book Sale is still going on. She will be putting together a Family Fun Day. There will be no cost to the town but some of the same volunteers from Heritage Days will be helping out. More information to come.
 - Mrs. Sammons also mentioned that this Halloween there will be a Kids Trick or Treat event. Having a spooky walk on the trail behind the library and have a Trunk or Treat event at the Town Office. More information to come.
 - Mrs. Woodsum was at the Transfer Station the end of last week and the road was very messy and muddy. She asked the possibility of opening the old entrance. Mr. Dyer spoke that due to safety concerns he has been unwilling to open the old access way. The road has been firming up and we have been doing maintenance to try and keep the current road opened. Mr. Price suggested having a police officer or caution items set up at the opening of the old roadway. Mr. Bourgoine suggested having the entrance one way and exiting the other way. Mr. Parent asked since we are in the budget process if bringing back the idea of paving the road was in question. Mr. Dyer to look into options for the mud season and still looking into the paving project.
 - Mr. Parent mentioned that it is very important to find a solution for the Solar Energy Project and make sure all stake holders are involved.
- **Town Staff Reports**
 - Mr. Dyer went over the Town Manager report dated March 5, 2018.
 - Two upcoming High Importance Budget Meetings: Wednesday, March 7 at 6:30 PM at MCHS is a Joint Select Board & School Board Workshop and Thursday, March 29 at 6:30 PM at Town Office is a Public Budget Meeting.

Readfield Select Board Regular Meeting Minutes – March 5, 2018

- **Boards, Committees, Commissions & Departments**
 - Cemetery Committee minutes of January 17, 2018
 - Library Board minutes of January 3, 2018
 - Budget Committee minutes of January 25, 2018
 - Recreation Board minutes of October 16 and November 29, 2017
 - RSU #38 Budget Updates

Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

Appointments, Reappointments and Resignations:

- **18-103 – Accept the resignation of Cricket Blouin from the Library Board of Trustees**
 - **Motion** made by Mr. Bourgoine to accept the resignation of Cricket Blouin with regrets, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **18-104 – Announce a vacancy for the Road Committee**
 - Mr. Bourgoine announced that there is a Road Committee vacancy. There is no resignation; this is due to nonattendance by default. Information to apply is on the Town website or you can stop by the Town Office for an appointment application.
- **18-105 – Consider the appointment of Lydia Adelson to the Cemetery Committee**
 - Lydia Adelson was present for her appointment and gave a brief introduction. She has been on the Cemetery Committee before and says she enjoyed it.
 - **Motion** made by Mrs. Woodsum to appoint Lydia Adelson to the Cemetery Committee with a term starting tonight and ending June 30, 2018. **Second** by Mrs. Sammons. **Discussion:** This is finishing out John Moran's term. **Vote** 5-0 in favor.
- **18-106 – Consider the appointment of Stephen Monsulick to the Enterprise Committee**
 - Stephen Monsulick was not present for his appointment as he is already on other committees/boards.
 - **Motion** made by Mr. Bourgoine to appoint Stephen Monsulick to the Enterprise Committee with a term ending June 30, 2019. **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **18-107 – Consider the appointment of Matthew Guba to the Enterprise Committee**
 - Matthew Guba was present for his appointment and gave a brief introduction.
 - **Motion** made by Mrs. Woodsum to appoint Matthew Guba to the Enterprise Committee starting tonight and ending June 30, 2021. **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

Old Business:

- **18-096 – Consider a second draft Local Property Tax Assistance Ordinance**
 - Brief overview of the changes made to the Local Property Tax Assistance Ordinance.
 - **Motion** made by Mrs. Woodsum to approve the second draft of the Local Property Tax Assistance Ordinance and send for legal review. **Second** by Mr. Price. **Discussion:** Mr. Parent

Readfield Select Board Regular Meeting Minutes – March 5, 2018

noted that this wasn't what he had expected. Mr. Dyer is making sure to get legal review so that it is all in compliance. Personal information like Social Security Numbers and Bank Account information will be kept private and not available for the public. **Vote** 5-0 in favor.

- **18-097 – Consider a second draft Publications Policy**
 - **Motion** made by Mrs. Woodsum to accept the second draft of the Publication Policy. **Second** by Mr. Parent. **Discussion:** Replacing the Messenger Policy. **Vote** 5-0 in favor.

New Business:

- **18-108 – Draft budget overview and discussion**
 - Mr. Dyer reviewed the FY 2019 Draft Budget information as presented in the packet.
- **18-109 – Consider a first draft revised Animal Control Ordinance**
 - Mr. Dyer went over the first draft revised Animal Control Ordinance.
 - **Motion** made by Mr. Parent to move to a second reading of the Animal Control Ordinance and send for legal review. **Second** by Mr. Bourgoine. **Vote** 5-0 in favor.
- **18-110 – Consider a proclamation for National Childhood Cancer Awareness Month**
 - **Motion** made by Mrs. Woodsum to authorize the Town Manager, for this year only, to sign a National Childhood Cancer Awareness Month proclamation and to do this at the next Select Board meeting. **Second** by Mr. Price. **Vote** 5-0 in favor.
- **18-111 – Discuss details of the Spirit of America awards & Volunteer Appreciation event**
 - Spirit of America information to get posted on the Town Website and on the front page of the messenger. All entries to be received by the close of business day on April 30, 2018.
 - Mr. Dyer to set the date for the Volunteer Appreciation event 2018.

Future Agenda Items:

- April Select Board meetings are April 2 and April 30, 2018.

Motion made by Mr. Parent to adjourn the meeting at 8:25 pm, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary