

Readfield Select Board Regular Meeting Minutes – April 23, 2019

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons and Kathryn Woodsum

Excused Absences: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Ben Rodriguez (Cemetery Sexton), Ralph Eno, Joe Young (Fayette Selectboard Member)

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **19-100 – Minutes: Select Board meeting minutes of April 1, 2019**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of April 1, 2019 as amended, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-101 – Warrants #42-43 (FY19)**
 - Mr. Bourgoine reviewed Warrants #42, 42A&B-43 (FY19)
 - **Motion** made by Mr. Bourgoine to approve Warrants #42, 42A&B-43 (FY19) in the amount of \$38,736.82, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Price: Next Heritage Days meeting is Sunday, May 5 at 2:00 pm – still looking for volunteers.
 - Mrs. Woodsum: Annual Roadside Cleanup Day is Saturday, May 11 starting at 8:30 am at the Fairgrounds – more information to be posted.
 - Mr. Bourgoine mentioned you will see less paper and more items being electronic.
 - Mrs. Sammons: Union Meeting House International Dinner this Saturday, April 27.
- **Staff Reports**
 - March 2019 Treasures Report reviewed by Town Manager, Mr. Dyer.
 - Monday, May 6: Finish the paving on the road at the Transfer Station
- **Boards, Committees, Commissions & Departments**
 - Conservation Commission minutes of January 8 & February 5, 2019
 - Age Friendly minutes of January 22 & February 20, 2019
 - Budget Committee minutes of March 12, 2019
 - Library Board of Trustees minutes of March 6, 2019
 - Cemetery Committee minutes of February 20, 2019
 - RSU #38 Warrant/Budget Meeting May 15, 2019

Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Ralph Eno asked Mr. Dyer on expenses verses revenue and at the end of the year what the plans are for the positive balance of accounts. He also asked about the Fire Department and Library and was looking for an update: Mr. Dyer responded that the preliminary survey work and architectural design are in works.

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Appointments, Reappointments & Resignations:

- **19-095 – Consider the appointments of Maura Moody to the Heritage Days Committee**
 - Tabled to next meeting
- **19-102 – Consider the appointment of Kathryn Mills Woodsum to the Heritage Days Committee**
 - **Motion** made by Mr. Price to appoint Kathryn Mills-Woodsum to the Heritage Days Committee for a term ending August 31, 2019, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.
- **19-103 – Consider the resignation of Jen Henderson from the Library Board of Trustees**
 - **Motion** made by Mr. Bourgoine to accept the resignation of Jen Henderson with regrets from the Library Board of Trustees, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Motion made by Mr. Price to extend the meeting by 10 minutes, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Old Business:

- **19-099 - Regional broadband project update and discussion**
 - Mr. Bourgoine attended the last meeting on behalf of Readfield with the towns of Fayette, Mount Vernon and Wayne.
 - Joe Young, Fayette Select Board member gave a brief review of the project and went over the memo of agreement from Casco Bay Advisors that was in the packet. Joe explained why it's needed and how it will benefit the communities. There is a grant application to complete called Connect Me Grant. May add other towns like Leeds & Vienna and maybe other surrounding town that will help lower the cost.
 - Motion was already done at prior meeting for \$500.00. Suggested that the planning process be done by January for next phase due to budget purposes.
 - **Motion** made by Mrs. Woodsum to authorize the Town Manager to sign the Memorandum of Agreement between the towns of Fayette, Mount Vernon, Readfield and Wayne also known as Western Kennebec Lakes Community Broadband Association to complete a joint broadband planning process, **second** by Mr. Price. **Vote** 4-0 in favor.

New Business:

- **19-104 – Consider proposals for expansion of the Readfield Fairgrounds gravel parking lot**
 - Review of bids received from L.P. Poirier & Sons Inc., Wellman Paving Inc., Ford Enterprises and Cushing Construction LLC with an addendum item/spreadsheet of summary of bids. Lowest bidder is Cushing Construction and the recommendation by the Town Manager.
 - **Motion** made by Mrs. Woodsum to approved Cushing Construction up to \$18, 302.84 for the 2019 Fairgrounds Parking Lot Expansion as presented, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.

Motion made by Mrs. Woodsum to extend the meeting by 17 minutes, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.

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Addendum Items:

- **FY 2019 Cemetery Tree Work RFP Tabulation for Kents Hill Cemetery**
 - Tabulation sheet reviewed by Ben Rodriguez, Cemetery Sexton. Bids received from G.S. Goucher Tree Service, Stevenson Solutions and Brownies. Recommendation by Cemetery Committee to go with Stevenson Solutions as written in Cemetery Minutes from 4/17/19. Ben agrees with the Cemetery committee's recommendation as well as discussion with Mr. Dyer.
 - **Motion** made by Mrs. Woodsum to approve the bid from Stevenson Solutions for the Kents Hill Tree Work as presented, **second** by Mr. Price. **Vote** 4-0 in favor.
- **Cemetery Committee minutes from April 17, 2019**
- **Annual Town Meeting Warrant/Secret Ballot**
 - Included in the addendum items is the final version that will be printed for Town Meeting on June 11, 2019.
 - **Motion** made by Mrs. Woodsum to approve the posting of the Annual Town Meeting Warrant by signing the warrant as presented in the addendum items, **second** by Mr. Price. **Vote** 4-0 in favor.

Motion made by Mr. Price to adjourn the meeting at 7:50 pm, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary