

## **Readfield Select Board Regular Meeting Minutes – June 24, 2019**

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**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Christine Sammons and Kathryn Woodsum

**Excused Absence:** Dennis Price

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Clif Buuck (Interim CEO), Jim Tukey, Pamela Osborn, Jessica Gorton, David Matson, Leif Matson

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **19-121 – Minutes: Select Board meeting minutes of June 10, 2019**
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of June 10, 2019 as presented, **second** by Mrs. Sammons. **Vote** 3-0-1 in favor, abstained by Mr. Eno.
- **19-122 – Warrants #52-53 (FY19)**
  - Mrs. Sammons reviewed Warrants #52-53 (FY19)
  - **Motion** made by Mrs. Sammons to approve Warrants #52, 52A, 52B and 53 (FY19) in the amount of \$116,602.47, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

### **Communications**

- **Select Board Communications**
  - Mr. Bourgoine welcomed back Mrs. Woodsum and welcomed Mr. Eno to the Select Board. A thank you to Al Parks and Marie Rodriguez for running and hope to see they volunteer in other ways for the town.
  - Mrs. Sammons gave a update on Heritage Days; signs are being made and press release going to the paper. Reminder: second weekend in August.
- **Staff Reports**
  - Mr. Dyer gave a brief verbal update: The staff has started summer work and roadside cleanup and trimming. Asked for help with keeping the Transfer Station access road maintained by driving slow and using caution. Clif Buuck is our interim CEO and licensed plumbing inspector. Reminder that this Saturday at 10:00 am is the Volunteer Appreciation event.
- **Boards, Committees, Commissions & Departments**
  - Library Board minutes of May 8, 2019  
*Thank you for submitting your minutes*
- **Public Communications - Members of the public may address the Select Board on any topic**
  - None

### **Appointments, Reappointments & Resignations:**

- **19-123 – Consider the appointment of Jessica Gorton to the Enterprise Committee**
  - Jessica Gorton in attendance and gave a brief introduction.
  - **Motion** made by Mr. Bourgoine to appoint Jessica Gorton to the Enterprise Committee for a term ending 06/30/2021, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

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- **19-124 – Consider the re-appointments of the following individuals to the following committees:**

30 Mile River Watershed Board	Andrews Tolman	June 30, 2020
Age Friendly Committee	Margaret Edmundson	June 30, 2022
	Ann Mitchell	June 30, 2022
Board of Appeals	Peter Bickerman	June 30, 2022
	Fran Zambella	June 30, 2022
Budget Committee	Andrews Tolman	June 30, 2022
Cemetery Committee	Brenda lake	June 30, 2022
	Pam Riley Osborn	June 30, 2022
	Sandra Rourke	June 30, 2022
Conservation Commission	Greg Durgin	June 30, 2022
	Martin Hanish	June 30, 2022
	Bruce Hunter	June 30, 2022
Enterprise Committee	Stephen Monsulick	June 30, 2022
Library Board of Trustees	Jennifer Bonnefond	June 30, 2022
	Elisabeth Peterson	June 30, 2022
Maranacook lake Outlet Dam Committee	William A. Buck	June 30, 2022
Road Committee	Ed Sims	June 30, 2022
Trails Committee	Nancy Buker	June 30, 2022
	Bob Harris	June 30, 2022
	Holly Rahmlow	June 30, 2022

- Mr. Bourgoine reviewed the list of re-appointments; all 3 year terms ending June 30, 2022 except for Andrews Tolman/30 Mile River Watershed Board is a 1 year ending June 30, 2020.
- **Motion** made by Mr. Eno to appoint the slated above named as presented with an amended date of the 30 Mile River Watershed Board being a 1 year term of June 30, 2020 for the above named committees for terms ending 06/30/2022, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

- **19-125 – Consider appointments for the following municipal positions:**

Town Manager, Treasurer, Tax Collector, Welfare Administrator, Road Commissioner, Transfer Station Manager	Eric Dyer	June 30, 2020
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- **Motion** made by Mr. Bourgoine to appoint Eric Dyer to Town Manager, Treasurer, Tax Collector, Welfare Administrator, Road Commissioner and Transfer Station Manager for a term ending 06/30/2020, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

### New Business:

- **19-126 – Consider catering permit applications for Crostinis Catering for two events at the Readfield Union Meeting House**
  - Jim Tukey; Union Meeting House President; last event went well, no issues with parking or catering area. Just some sound issues to work on. Permit for 2 events; July 2 and July 16.
  - **Motion** made by Mrs. Woodsum to approve the catering permits for the Union Meeting House for Robert Lancaster as presented in packet, **Second** by Mr. Eno. **Discussion:** Everything will be same as last time. **Vote** 4-0 in favor.

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- **19-127 – Consider an annual order for the collection of taxes**
  - Mr. Dyer gave a brief summary; oldest tax payments received go to the oldest taxes due.
  - **Motion** made by Mrs. Woodsum to approve the annual order for the collection of taxes as described by the Town Manager, **Second** by Mr. Eno. **Vote** 4-0 in favor.
- **19-128 – Election of Select Board Officers (two, 1-year terms ending June 30, 2019)**
  - **Motion** made by Mrs. Woodsum to nominate Mr. Bourgoine as Select Board Chair, **Second** by Mrs. Sammons. **Discussion:** Nominations closed by Mr. Eno, **Second** by Mrs. Woodsum. **Vote** 4-0 in favor.
  - **Motion** made by Mrs. Woodsum to nominate Mrs. Sammons Select Board Vice-Chair, **Second** by Mr. Bourgoine. **Discussion:** Nominations closed by Mrs. Woodsum, **Second** by Mr. Eno. **Vote** 4-0 in favor.
- **19-129 – Election of the Board of Assessors (three, 1-year terms ending June 30, 2019)**
  - Mr. Price would like to serve again. Mrs. Sammons volunteered again. Mr. Bourgoine asked Mr. Eno if he would like to serve and he accepted.
  - **Motion** made by Mrs. Woodsum to approve Mr. Eno, Mr. Price and Mrs. Sammons to the Board of Appeals for this coming year, **Second** by Mr. Bourgoine. **Vote** 4-0 in favor.
- **19-130 - Make any other necessary appointments**
  - Mrs. Woodsum would like to continue to serve on the Solid Waste & Recycling Committee.
  - **Motion** made by Mrs. Sammons to approve Mrs. Woodsum as the Select Board Representative on the Solid Waste & Recycling Committee, **Second** by Mr. Eno. **Vote** 4-0 in favor.
  - Mrs. Sammons to continue as note taker and Mrs. Woodsum as timekeeper.
  - Warrant Quarterly Review: 1<sup>st</sup>- Mrs. Woodsum, 2<sup>nd</sup>-Mr. Eno, 3<sup>rd</sup>-Mr. Price, 4<sup>th</sup>-Mrs. Sammons.
- **19-131 – Consider details of a Select Board Retreat**
  - Mr. Bourgoine gave a brief review of what the Select Retreat is and consists of.
  - Mr. Bourgoine to be a the facilitator this year.
  - Tentative date of July 22 before regular scheduled Select Board meeting.
- **19-132 – Review of upcoming Select Board Meetings**
  - One meeting a month for July 22, August 19 and September 16.
- **19-133 – Summer Residents Meeting**
  - 8<sup>th</sup> Annual Summer Residents meeting will be Friday, August 2 at 5:00 pm
  - Suggested by Mr. Eno to explain the difference between resident and nonresident at meeting.
- **19-134 – Consider a subsurface water disposal system/holding tank application for 136 Maranacook Shores Road**
  - Clif Buuck gave a brief update; state law to have Select Board sign off on permit especially when near a body of water. The old tank is leaking and needs to be replaced. Old tank is plastic, new tank will be cement.
  - **Motion** made by Mrs. Woodsum to approve the Subsurface Wastewater Disposal System Application at 136 Maranacook Shores Road, Readfield, **Second** by Mr. Eno. **Vote** 4-0 in favor.

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**Other Business, Upcoming Meetings & Future Agenda Items:**

- Thank you to Deb Nichols for running her 1<sup>st</sup> election; she did an exceptional job.

**Motion** made by Mrs. Woodsum to adjourn the meeting at 7:30 pm, **second** by Mrs. Sammons **Vote** 4-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*