

## **Readfield Select Board Regular Meeting Minutes – October 7, 2019**

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**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Dennis Price and Christine Sammons

**Excused Absence:** Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Robert Harris, Greg Durgin, Robert Peale, David Ledew (Town Assessor), David Erb, Mark Edgecomb, Ken Edgecomb

Mr. Bourgoine called the Select Board meeting to order at 6:33 pm followed by the Pledge of Allegiance.

- **20-027 – Minutes: Select Board meeting minutes of September 9, 2019**
  - **Motion** made by Mr. Price to approve the Select Board meeting minutes of September 9, 2019 as presented, **second** by Mr. Eno. **Vote** 4-0 in favor.
- **20-028 – Warrants #11-15 (FY20)**
  - Mrs. Woodsum reviewed warrants #11-13 (Mr. Bourgoine filled in for review to Select Board due to Mrs. Woodsum being absent), Mr. Eno reviewed Warrants #14-15 (FY20)
  - **Motion** made by Mr. Bourgoine to approve warrant #11 in the amount of \$86,165.44, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
  - **Motion** made by Mr. Bourgoine to approve warrants #12-13 in the amount of \$86,656.15, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
  - **Motion** made by Mr. Eno to approve #warrants #14-15 in the amount of \$455,691.78, **second** by Mr. Price. **Vote** 4-0 in favor.

### **Communications**

- **Select Board Communications**
  - Mr. Price: He has been the web Facebook manager for the Town of Readfield's Facebook page; a really great resource and wants to lead people to the Facebook page to check it out. If you have anything to share or want to give feedback, just reach out to us.
  - Mrs. Sammons: Attended the KVCOG annual meeting last week with Mr. Bourgoine and they are thinking that we should start using them more and their resources that are available.
  - Mrs. Sammons: Spoke with Darcy Whittemore and due to a lot of kids last year without reflective protection, she is getting 200 slap bands to be given out at the library and the UMH at the trunk or treat event for the safety of the kids. Also need more trunks for this year's trunk and treat, contact Mrs. Sammons.
  - Mr. Bourgoine: Reminder to vote on November 5th for two referendum questions. Absentee ballots are now available.
- **Staff Reports**
  - Mr. Dyer went over his Town Managers Report dated October 7, 2019.
  - Code Enforcement Officer written report included in packet.

*Consensus of the Select Board to take item #20-029 out of order*

- **20-029 – Consider nullifying an improperly assessed 2012 Supplemental Tax for Account #690**
  - Mr. Dyer gave a brief review. Would like to get off books, have abated by Board of Assessors and Select Board. The amount would be \$1,203.66. Should never have been assessed in the first place due to disbandment of organization.

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- **Motion** made by Mrs. Sammons that the Select Board abates the supplemental tax bill from 2012 in the amount of \$1,203.66, account #690, **second** by Mr. Eno. **Vote** 4-0 in favor.

- **Boards, Committees, Commissions & Departments**

- Trails Committee minutes of May 28, 2019
- Cobbossee Watershed District minutes of June 11, 2019
- Library Board minutes of July 10, 2019
- Cemetery Committee minutes of August 21, 2019

*Thank you for submitting your minutes*

- **Public Communications - Members of the public may address the Select Board on any topic**

- David Erb: Sees that there is a new trail behind his house and his neighbor and has some observations. Believes they are both abutters of the new trail. Recommends that they move the end or where it comes out and for it to not be so close to the abutting properties. Bob Harris believes that the Conservation Commission is working on those trails and some of the old stones that are located there.
- Mr. Durgin wanted to thank Ben Rodriguez and Anna Carll for their help recently and Kristin Parks for always being gracious and helping out at the town office.

### New Business:

- **20-030 – Consider Automobile Graveyard Permit application**

- **Motion** made by Mr. Bourgoine to approve the permits for Ken's Drag-In Auto, Antique Auto and Lucas Auto Parts and Salvage, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

*Consensus of Select Board to take item #20-031 out of order*

- **20-032 – Consider a proposal for trail work on Morrill Road**

- Robert Peale gave a brief introduction, wants to expand the trails off the Morrill Road and make safer means of those walking, especially with the walking traffic from Nickerson Hill Road and surround walking trails. Review of map that is included in the packet. The proposed length of the connector is around 300-500 feet. The town still has a public easement over the end of the discontinued road. No plans of parking areas, just the connector. Has tried to have contact with abutters (certified letters) but have heard nothing from them at this time.
- **Motion** made by Mr. Price to move forward and give the approval to the trails committee with the Morrill Road Trail, **second** by Mrs. Sammons. **Amended motion** to amend Mr. Price motion by Mr. Eno that this be for preliminary for the trail, **second on amendment** by Mr. Bourgoine, **Vote on amendment** 4-0 in favor, **Vote on main motion** 4-0 in favor.

- **20-031 – Discuss the status of repairs to the Library Roof**

- Mr. Dyer gave a brief update. Had a bid opening and the bids were higher than anticipated they would be. Mr. Dyer went back and spoke to the engineers and to the lowest bidder, HE Callahan to find a solution. At this time the recommendations have been to combine with the Fire Station Project or reach out to the Towns insurance company and see if they can help with repairs. HE Callahan offered to take a look and found a temporary solution for the winter and avoid any further damage with a roof bracing proposal which Mr. Dyer has moved forward with.

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- Discussion amongst the Select Board on options that may be available and best suited for the town and the library repairs.
- **20-033 – Consider increasing Agent Fees for Motor Vehicle Registrations**
  - Effective September 19, 2019 state fees for motor vehicle registrations have increased.
  - **Motion** made by Mrs. Sammons for the town to increase fees for motor vehicles registrations from \$3.00 to \$5.00 for renewals and \$4.00 to \$6.00 for new registrations, **second** by Mr. Price. **Vote** 4-0 in favor.
- **20-034 – Consider a special event Liquor License for the Kent's Hill School**
  - **Motion** made by Mr. Price to approve the special liquor license for Kents Hill School, **second** Mr. Eno. **Vote** 4-0 in favor.
- **20-035 – Consider applying for an LED lighting grant through Efficiency Maine**
  - Mainly for improvements to the Town Office/Gile Hall and lighting.
  - **Motion** made by Mr. Price that the Select Board gives authority to the Town manager to pursue the Efficiency Maine Lighting Grant, **second** by Mrs. Sammons. **Discussion:** If town does not receive grant Mr. Dyer would possibly come to town to still see about having project done. **Vote** 4-0 in favor.
- **20-036 – Discuss the process for conduction the Annual Review of the Town Manager**
  - Brief update by Mr. Bourgoine; notice to residents that the Town Managers Annual review will be coming up and to look for more information soon.
- **20-037 - Consider a revised Operations Manual for the Readfield Transfer Station**
  - Mr. Dyer gave a brief update. Has had 2 to 3 reviews on the operations manual done by the Solid Waste and Recycling Committee. Draft of the Transfer Station & Recycling Station Operation and Maintenance Manual included in packet. Has been over 25 years since the current manual has been updated. Will be updated yearly as needed.
  - **Motion** made by Mr. Sammons to approve the new Operations Manual for the Readfield Transfer Station as submitted, **second** by Mr. Eno. **Discussion:** Mr. Eno asked where input comes from, Mr. Bourgoine spoke that it comes from all 3 towns involved but Readfield is the head operations advisor. **Vote** 4-0 in favor.

**Motion** made by Mr. Price to adjourn the meeting at 8:10 pm, **second** by Mr. Eno. **Vote** 4-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*