

Readfield Select Board Regular Meeting Minutes – November 4, 2019

Select Board Members Present: Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Betty Morrill, David Trunnell, Warren Norris, Barbara Boenke, Lee Mank (Fire Chief)

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **20-038 – Minutes: Select Board meeting minutes of October 7, 2019**
 - **Motion** made by Mrs. Sammons to approve the Select Board meeting minutes of October 7, 2019 as presented, **second** by Mr. Eno. **Vote** 5-0 in favor.
- **20-039 – Warrants #16-19 (FY20)**
 - Mr. Eno reviewed Warrants #16-19 (FY20)
 - **Motion** made by Mr. Eno to approve Warrants #16, 16A&B and 17 (FY20) in the amount of \$388,079.76, **second** by Mrs. Woodsum. **Discussion:** Brief discussion on Maranacook Lake Dam Outlet Project. **Vote** 5-0 in favor.
 - **Motion** made by Mr. Eno to approve Warrants #18 and 19 (FY20) in the amount of \$60,940.01, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons wanted to thank the community for the great turn out at the Trunk or Treat event. There were 290 people that attended this event along with the Library Pumpkins-A-Glow Walk.
 - Mrs. Woodsum wanted to thank the Town Maintenance and Fire Department for the fantastic job on the cleanup work from this past windstorm.
 - Mrs. Sammons reminded everyone of the upcoming Veterans Day Celebration on Monday, November 11, 2019 starting at 10:00 am at the Cemetery, walking to the Town Office and a free lunch at the United Methodist Church.
- **Staff Reports**
 - Eric Dyer went over the Town Manager report dated 11-4-2019.
 - Eric Dyer went over the Treasures Report for September 2019.
- **Boards, Committees, Commissions & Departments**
 - Age Friendly Committee minutes of August 14, 2019
 - Library Board minutes of September 11, 2019
 - Thank you for submitting your minutes*
- **Public Communications - Members of the public may address the Select Board on any topic**
 - David Trunnell spoke about the Age Friendly Survey Results and noticed 80% mentioned affordable housing for seniors and was wondering what could be done to address this need. Would like to see the Comprehensive Plan Visions Statement peruse with excellence. He also shared some comments from the Heart & Soul meeting that happened a couple months ago.
 - Warren Norris asked about the ConnectMe application and the high speed internet. Mr. Bourgoine gave a brief update but it's a lengthy process and will keep everyone posted.

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Appointments, Reappointments and Resignations:

- **20-040 – Consider the appointment of Ed Sims to the Budget Committee**
 - **Motion** made by Mr. Bourgoine to appoint Ed Sims to the Budget Committee with a term ending 6-30-2022, **second** by Mrs. Sammons. **Discussion:** Mr. Dyer spoke that Ed had attended the last budget meeting and is eager to start. **Vote** 5-0 in favor.
- **20-041 – Consider the appointment of Betty Morrell to the RSU #38 School Board**
 - Betty Morrill was present for her appointment and gave a brief introduction.
 - **Motion** made by Mrs. Woodsum to appoint Betty Morrell to the RSU #38 School Board with a term ending 6-30-2020, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

New Business:

- **20-042 – Consider requesting a speed and traffic study for Sturtevant Hill Road, Beaver Dam Road, Chase Road and Scribner Hill Road**
 - The speed and traffic study is being done on the above mentioned roads as they have no posted speed limits and once they are posted then the speed limits can be reinforced by law officials.
 - **Motion** made by Mrs. Woodsum to authorize the Town Manger to send the letter included in the packet to the Maine Department of Transportation, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **20-043 – Conduct a review of the Emergency Operations Plan**
 - Brief review by the Select Board and Fire Chief, Lee Mank.
 - A couple edits: Add Maple Tree School to list, Add Fayette to Transfer Station, add wording on the Host Community Disaster Center (all depends on type of disaster), add information on the Railroad. Suggested to look into Select Board and Staff ID badges.
 - Annual Emergency Operations Plan Test – will schedule a Table Top Workshop before the end of June 2020.
- **20-044 – Conduct a review of existing and proposed Ordinances for the 2020 Town Meeting**
 - Mr. Dyer gave a brief update and explained the timeline. There is about 4 months to do any changes to have finished language to legal review by 3-31-2020.
 - The 4 ordinances to potentially work on are: Solid Waste & Recycling, Marijuana, LUO (revisions) and Local Food. Mr. Bourgoine to work on timeline/meeting for workshops.
- **20-045 – Conduct a review of municipal investments policies**
 - There are 2 investments policies: Municipal Trust and Trust Portfolio.
 - Sam Tibbit of Kennebec Wealth Management will be coming in December as he handles the Trust Portfolio.
 - Discussion amongst Select Board on the investment policies and the Asset Allocation Guidelines.
 - Consensus of the Select Board to create a subcommittee; Mrs. Sammons and Mr. Eno will be the Select Board members, along with the Town Manager. More members to be added. Mr. Bourgoine to develop working criteria and bring to December meeting.

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- **20-046 – Consider setting a schedule for future Select Board meetings**
 - Next scheduled meeting is December 9th
 - 2020 Meeting dates: January 6th & 21st, February 3rd & 18th (may change 18th due to school vacation), March 16th & 30th, April 13th & 27th, May 11th, June 15th.
 - Other important upcoming meetings: Joint Select Board/Budget Committee February 27th, Public Budget Meeting/Hearing March 26th, Public Hearing May 7th.

Other Business, Upcoming Meetings & Future Agenda Items:

- **Motion** made by Mrs. Woodsum to appoint Marilyn Palmer as the Warden for the November 5, 2019 State Referendum Election, **second** by Mrs. Sammons. **Vote** 5-0 in favor
- Update from the Trails Committee on the work they have been doing at the Readfield Fairgrounds – information in packet.
- Trek Across Maine 2020 will be coming through Readfield & Kent's Hills.
- FY2020 Cemetery Tree Work Bids Tabulation Sheet for Case Cemetery. Two bids received. Consensus of the Select Board for Town Manager to go with lowest bidder.

Motion made by Mr. Price to adjourn the meeting at 8:32 pm, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary