

Readfield Select Board

Regular Meeting Minutes – Monday, January 21, 2020

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons, Kathryn Woodsum, Ralph Eno (in late at 7:00 PM)

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Jerry Bley, Robert “Bob” Harris

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **20-062 – Minutes: Select Board meeting minutes of January 6, 2020**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of January 6, 2020 as amended, **second** by Mr. Price. **Vote** 4-0 in favor.
- **20-063 – Warrants #31-32 (FY20)**
 - Mr. Price reviewed Warrants #31-32 (FY20)
 - **Motion** made by Mr. Price to approve Warrants #31-32 (FY20) in the amount of \$70,218.30, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Woodsum: Need a little update/maintenance on the bathroom upstairs.
 - Mrs. Woodsum: Has mentioned to town manager about speaking with the Assistant Fire Chief on Belgrade and the suggestion of a proposal for an ordinance for commuters through Readfield and covered by insurance in Readfield territory. Town Manager to look more in on this.
 - Mr. Price: First Heritage Days organizational meeting tentatively on Sunday, February 23 at Giles Hall. Heritage Days is scheduled for August 7, 8 & 9, 2020. Look for more information.
 - Mrs. Sammons: Union Meeting House Turkey Pie Fundraiser on February 8 from 5:00-6:30 pm.
- **Staff Reports**
 - Mr. Dyer gave a verbal update of Town Managers Report
 - Had a meeting today with Maine DOT and KVCOC regarding the Readfield Corner/Post Office safety issues; more work to be done.
 - Currently working with property owners to avoid 2017 foreclosures within the next month. Deadline for final payment is Wednesday, February 12 at 6:00 PM.
 - Issues with outstanding personal property taxes. Recently attended a class regarding small claims and personal property collections. Currently working on a policy for personal property tax collection.
 - Moving forward with the Transfer Station Backhoe; landed on final decision of a JCB 3CX-14 EcoMax; final price around \$82,900.00, includes trade in; loan cost around \$55,000.00 for a 5 year loan.
 - Mr. Dyer reviewed Treasurers Report dated for December 2019.
- **Boards, Committees, Commissions & Departments**
 - Age Friendly minutes of October 16 and December 11, 2019
 - Conservation Commission minutes of July 9, September 10, October 15 & November 12, 2019
 - Library Board minutes of November 6, 2019

Thank you for submitting your minutes

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - None

New Business:

- **20-064 – Hear an update on Bicentennial Grants and consider a joint small grant proposal**
 - Jerry Bley spoke about the Pulling Stones Initiative at the Fairgrounds and a small grant that the Readfield Historical Society/Conservation Commission is applying for.
 - Robert Harris gave a brief history of the Fairgrounds.
 - **Motion** by Mr. Bourgoine to support the Readfield Historical Society in the grant process for the pulling stones initiative, **second** by Mr. Price. **Vote** 4-0 in favor.
- **20-065 – Consider proposals for the Fire Station Expansion and Library Roof Projects**
 - Five bids were received: Blane-Casey, Crapott's, H.E. Callahan, S.J. Wood and Sheridan.
 - Review by Mr. Dyer; thank you to all those who have helped in the process so far.
 - Project still is at a deficit. A few issues with the proposals; apparent low bidder had a tabulation error and another company required checklist was not completed. (Under Contractors Notes on bid tabulation sheet: 1 & 2).
 - February 3rd Select Board meeting will come forward with recommendation on bid acceptance after all factors are reviewed and considered.
 - Fundraising/Donations still underway for the projects. Other items like new stove still would have to be purchased. Review of expenses and revenues by Select Board.
 - Mrs. Woodsum had the following concerns: All bids came in over the budget. Using funds from FY20 budget; possibly use of FY21 budget funds (is this possible?). Concerns on price difference in some areas like demolition. Doesn't included the second entrance at the Library, would like to see project completely finished.
- **20-066 – Conduct a review of the first draft FY21 Municipal Budget**
 - Brief update by Mr. Dyer of FY21 Budget – Draft 1, all departments are complete. A few committees still waiting to hear from. Some major changes; capital and debt services, increase in revenues in motor vehicles and expenditures by tax revenues, no bond revenue coming in for FY21. Most departments have stayed the same. MIL rate would stay about the same. Homestead Exemption is going up from \$20,000 to \$25,000. Discussion amongst Select Board regarding Library/Fire Department Project and what may be added to FY21 budget; not included in the budget at this time.
- **20-067 – Consider Commercial Hauler License Renewals**
 - 2020 Permit Applications received by Archie's Inc. and Galouch's Waste; both submitted complete applications and paid; waiting on the 3 other haulers.
 - **Motion** made by Mrs. Woodsum to approve the submitted and completed applications for Galouch's Waste and Archie's Inc. 2020 permits as submitted in the packet, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Motion made by Mr. Price to adjourn the meeting at 7:45 pm, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary