

Readfield Select Board Regular Meeting Minutes – Monday, April 27, 2020

Select Board Members Present: Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary)

Notes: All votes by Select Board are done by roll call. No motions need to be done on warrants.

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **20-108 – Minutes: Select Board meeting minutes of April 13, 2020**
 - Motion made by Mrs. Woodsum to approve the Select Board meeting minutes of April 13, 2020 as amended and distributed today, second by Mrs. Sammons. Vote 4-0 in favor, Mr. Eno not logged on yet (connection problems).
- **20-109 – Warrants: #45-46**
 - Mrs. Sammons reviewed Warrants #45-46. Total of Warrants \$34,902.40
 - Brief discussion on Attorney Fees: Bittar case, Warrant fees and bond council and purchasing of equipment for those to work from home.

Communications

- **Select Board Communications**
 - Mr. Price said there will be a Heritage Days this year to celebrate the Town of Readfield and 200th birthday of Maine. More information to come.
 - Mrs. Woodsum reported that the SW&R Committee met this past week and things are going very well at the Transfer Station through all that is going on. All 3 towns are very pleased with it all.
- **Public Communications - *Members of the public may address the Select Board on any topic***
 - None

Old Business:

- **20-097 – Conduct a final reading of the Marijuana Establishments Ordinance**
 - Review of changes: Page 3 added additional language about not holding more than three (3) licenses and Page 4 has small changes to storage details.
 - **Motion** made by Mrs. Woodsum to accept as a third reading of the Town of Readfield Marijuana Establishment Ordinance, **second** by Mrs. Sammons. **Discussion:** Recognizing and clarifying the legal review/changes. **Vote** 5-0 in favor.
- **20-095 – Consider the final draft FY21 Budget and Warrant**
 - Correction to Article #36 with the removal of the 25% component with intentions of just going with the \$200,000 language.
 - Notice of change for voting date and place: Will now be on **Tuesday, July 14, 2020 from 8:00 am to 8:00 pm at the Readfield Elementary School located at 84 South Road, Readfield.** Reason for change is that State Primary was moved to this day approved by the Governor. At the school so social distancing can still be practiced.
 - **Motion** made by Mrs. Woodsum to accept the Notice of Postponement of Secret Ballot Election and Referendum and accept the Annual Town meeting Warrant/Secret Ballot as presented in

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tonight's packet, **second** by Mrs. Sammons. **Discussion:** The RSU38 vote will be held on July 14th as well. They have not voted on their budget yet but by a look at the numbers it has a decline. **Vote** 5-0 in favor.

New Business:

- **20-110 – Discuss the process and options for communicating budget, warrant and secret ballot information in the current environment**
 - Absentee Balloting: Review of the Absentee Ballot Process and changes due to COVID-19.
 - A town mailer, around 6-8 pages, will be mailed to all residents with information on Absentee ballot process, changes to election date/location, review of warrant, etc.
 - Other materials like YouTube videos, information on website/Facebook and electronic notifications to inform residents of updates and changes.
 - Tentative schedule to have mailer go out beginning/middle of May; Public Hearing meeting by the end of May and have Ballots ready by beginning of June. Hoping to have the RSU ballot at the same time so only one mailing for ballot requests.

Other Business, Upcoming Meetings & Future Agenda Items:

- **Candidates' night:** Only Dennis Price is running for Select Board, no one took out papers for the RSU School Board openings. To be held via Zoom at 6:00 pm before the Public Hearing Meeting. Date TBD.

Motion made by Mr. Price to adjourn the meeting at 7:21 pm, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary