

Readfield Select Board Regular Meeting Minutes – Monday, June 15, 2020

Select Board Members Present: Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Joanne Mason

Notes: All votes by Select Board are done by roll call.

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **20-118 – Minutes: Select Board meeting minutes of May 11 & 28, 2020**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of May 11 & May 28, 2020 as presented, **second** by Mrs. Sammons. **Vote** 4-0 in favor, Mr. Eno having trouble with connection.
- **20-119 – Warrants: #49-52**
 - Mrs. Sammons reviewed Warrants #49-52
 - **Motion** made by Mrs. Sammons to approve Warrants #49 & #50 in the amount of \$38,437.79, **second** by Mrs. Woodsum. **Vote** 4-0 in favor, Mr. Eno having trouble with connection.
 - **Motion** made by Mrs. Sammons to approve Warrants #51 & #50 in the amount of \$397,294.57, **second** by Mrs. Woodsum. **Vote** 4-0 in favor, Mr. Eno having trouble with connection.

Communications

- **Select Board Communications**
 - Mr. Price wanted to thank everyone for all the help and feedback Clean Up May and appreciate everyone's efforts.
 - The Select Board wanted to congratulate the MCHS Class of 2020 along with all the students for another year completed.
 - Reminder that voting this year is July 14 from 8:00-8:00 and is at Readfield Elementary School. The RSU Annual Budget meeting is this Wednesday, July 17 starting at 6:30 pm.
- **Town Staff Reports**
 - Verbal Town Manager Report: Started working on the road work. Brush cutting and culvert replacement under way. Road Striping RFP which will be discussed later tonight. The Torsey Pond Dam/Bridge repair will begin in July/August. The Compacter installation at the Transfer Station was delayed with tentative days set for July 21 & 22. The wood program for the colder months had kicked off and is off to a great start.
 - Brief review of Treasurer's Report for May 2020 as presented in packet.
- **Boards, Committees, Commissions & Departments**
 - Trails Committee minutes of February 24, 2020
 - Library Board minutes of March 4, 2020
 - Cemetery Committee minutes of April 22, 2020
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

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Appointments, Reappointments, & Resignations:

- **20-120 – Consider the appointment of Jaime Hanson (CEO/LPI) as the E-911 Addressing Officer**
 - **Motion** made by Mrs. Woodsum to appoint Jaime Hanson as the E-911 Addressing Officer effective 6-15-2020, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **20-121 – Consider the appointment of Sonya Clark as Warden for the July 14, 2020 Election**
 - **Motion** made by Mrs. Woodsum to appoint Sonya Clark as Warden for the next election effective 6-15-2020 for the election on 7-14-2020, **second** Mr. Eno. **Vote** 5-0 in favor.
- **20-122 – Consider a slate of reappointments for municipal Boards, Committees and Commissions**
 - Review of reappointments by the Select Board
 - **Motion** made by Mr. Eno to move as presented in packet the slate of reappointments, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **20-123 – Consider the reappointment of Eric Dyer to the positions of Town Manager, Road Commissioner, Transfer Station Manager, Treasurer, Tax Collector and Welfare Administrator for the 2020-2021 Fiscal Year**
 - **Motion** made by Mr. Bourgoine to reappoint Eric Dyer as the Town Manager, Road Commissioner, Transfer Station Manager, Treasurer, Tax Collector and Welfare Administrator for the 2020-2021 Fiscal Year, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **20-124 – Consider the resignation of Ed Bergman from the Planning Board**
 - **Motion** made by Mrs. Woodsum to accept the resignation of Ed Bergman from the Planning Board with regrets, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Old Business:

- **20-102 – Discuss the local COVID-19 response**
 - Mr. Dyer gave an update that the Town Office is now open, a memo as presented in the packet went out to staff and to the public. Starting today, June 15, a normal working schedule for all office staff has started. The transfer station is still modified but hope to have that back to normal soon. The staff schedule in packet was for the first 2 weeks in June.
 - The Library is partially reopened and information in included in the packet as well.
 - There is an opportunity to receive a Governor's Proposal Grant: "Keep Maine Healthy", Education and Enforcement Provisions. The deadline is June 22, 2020. Discussion amongst the Select Board and consensus to apply for the grant while keeping safety and education as a main focus for staff and residents. Mr. Dyer would like to see more staffing, signage and supplies and feels this grant can help do so.
 - **Motion** made by Mr. Eno to authorize pursuit of the grant by asking the Town Manager to submit the grant application for the Covid awareness campaign and to accept funding is received, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **20-114 – Fire Station & Library building project update**
 - Mr. Dyer and Mr. Eno reported that the project progress is going well. The library roof just needs to finish the metal roof line. There have been a few areas to be addressed regarding the Fire

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Station but everything is going well as can be expected. Seems to still be within the budget. Once the budget is approved in July then they can start with the other projects at the library and the other areas of the fire station like furniture and so forth.

- A \$3,000 grant gift was received from Kennebec Savings Bank to the Fire Department.

New Business:

- **20-125 – Consider award of road striping work**
 - One Bid was received from Lucas Stripping LLC. Recommendation by Mr. Dyer to go with the bid received, only up by a penny from last year.
 - **Motion** made by Mrs. Woodsum to accept the proposal from Lucas Stripping LLC as presented in the package, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **20-126 – Discuss the ongoing regional broadband project and consider additional funding**
 - Mr. Bourgoine gave an update that there has been two phases so far and they are wrapping up the second phase. Phase 1 has been paid for and in the process of paying for Phase 2.
 - Mrs. Woodsum would like to see the project move forward and in a timely matter even if have to have contactless meetings.
 - Mr. Bourgoine mentioned that this could not even be a current provider and could be a new one if it is what works best. Main focus is to find a reliable network for everyone no matter their usage of the internet and go with fiber.
- **20-127 – Consider an Expansion of License on Premise for the Weathervane Restaurant**
 - The Weathervane has already applied to the State for their expansion and been approved. Recommended by Town Manager to suspend any requirements for a Public Hearing and approve/authorize the expansion.
 - **Motion** made by Mr. Bourgoine to suspend the need for a Public Hearing and then move to discussion on the license, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
 - **Motion** made by Mr. Price to accept the application of extension of license on premise for the Weathervane Restaurant, **second** by Mrs. Woodsum. **Discussion:** This is a permanent outside request including live entertainment. They have had outdoor music before with no complaints. If any complaints are received this will be taken up with their yearly application. **Vote** 5-0 in favor.
- **20-128 – Discuss the summer Select Board meeting and retreat schedule and the prospect of in-person Select Board Meetings**
 - Census of Select Board to starting holding in person meetings using space and requirements as needed.
 - Next Select Board meetings are scheduled for July 20, August 17 and September 14.
 - Suggested to wait on the retreat date until after elections.
 - Mrs. Woodsum to do the first quart warrant review.

Other Business, Upcoming Meetings & Future Agenda Items:

- All absentee voting information can be found on the town and state websites.

Motion made by Mr. Price to adjourn the meeting at 7:54 pm, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary