

## **Readfield Select Board**

### **Regular Meeting Minutes – Monday, February 1, 2021**

---

**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary) Brian Tarbuck, Sean Keegan, Rob Peale, Greg Durgin, Grace Keene

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **21-071 – Minutes: Select Board meeting minutes of January 11, 2021**
  - Motion made by Mrs. Woodsum to approve the Select Board meeting minutes of January 11, 2021 as presented, second by Mr. Eno. Vote 4-0-1 in favor, abstained by Mrs. Sammons.
- **21-072 – Warrants: #29-30 (FY21)**
  - Mr. Eno reviewed Warrants #29-31
  - **Motion** made by Mrs. Woodsum to approve warrants #29-31 in the amount of \$199,793.89, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

#### **Communications**

- **Select Board Communications**
  - Mr. Price: Heritage Days 2021 is coming. Would like to see all committees participate. If you would like to volunteer or have ideas contact him via phone or email.
  - Mrs. Woodsum: Fiber to the home update: The committee finished up what they could do at this time and all towns are making decisions on their next steps and talking with current providers on what they want to do. They will be reporting back monthly.
- **Town Staff Reports**
  - Review of Town Manger report dated February 1, 2021
- **Boards, Committees, Commissions & Departments**
- **21-078 - Consider a trail agreement with the Greater Augusta Utility District**
  - Rob Peale of the trails gave a brief update on a new trail system to be considered with the Greater Augusta Utility District. The trail will go along the lake, down by the dam and loop back. There will be minimal cost to the town as it will be all volunteer labor.
  - Brian Tarbuck gave an update on the property and the footpath. He is willing to help with a kiosk system if need. This will make access to Carleton Pond.
  - Greg During mentioned that it falls within the trails strategic plans. At the last meeting the trials committee voted to go ahead with this project.
  - **Motion** made by Mrs. Woodsum to approve the; Trails Agreement for Carleton Pong Trails between Greater Augusta Utility District and The Town of Readfield; as presented in the packet and authorize the town manger to sign, **second** by Mr. Eno. **Vote** 5-0 in favor.
  - **Library Board minutes of December 2, 2020**
- **Public Communications - Members of the public may address the Select Board on any topic**
  - Sean Keegan of the Recreation Committee gave un update on the winter beach activities. They have plowed the beach this year and are building an ice rink. They are increasing the access at the Church Road Fields and working on the expansion/fundraising process.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, February 1, 2021**

---

**Old Business:**

- **21-069 – Consider any potential ordinance change for the June Town Meeting (Tax Relief, Land Use, etc.)**
  - Changes to the Property Tax Relief, Land Use with normal updates and Select Board bylaws policy.

**New Business:**

- **21-073 – Consider a draft of the FY22 municipal budget**
  - Mr. Dyer reviewed of FY22 municipal budget draft as presented in packet. About 80% done.
- **21-074 - Consider accepting a Maine DEP Waste Diversion Grant for Food Waste Composting at the Readfield Transfer Station**
  - There was 16 proposals received and out of 6 of them Readfield was rewarded a full reward. There will be approximately \$20,000 from the State of Maine in funding towards the project. The Mitchell Institute will help with tracking and keeping the project on track.
  - **Motion** made by Mrs. Woodsum to accept the Maine DEP Waste Diversion Grant for Food Waste Composting at the Readfield Transfer Station, **second** by Mrs. Sammons. **Discussion:** Mr. Eno asked about critter control and to add a contingency plan for this. **Vote** 5-0 in favor.
- **21-075 – Consider bids for the sale of the old town pickup truck**
  - There were 2 bids received for the sale of the old town pickup truck. One was \$1,050.00 and the other was \$1,250.00.
  - **Motion** made by Mr. Bourgoine to accept the \$1,250.00 bid received by Eunice Bowler for the town truck, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
  - **Motion** made by Mr. Bourgoine that if the first bidder refuses to pay then sale will be granted to the second bidder, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **21-076 – Consider accepting a Maine DPT grant for a sidewalk on Church Road**
  - Mr. Dyer gave an update on the grant information received for the sidewalk on Church Road. There will be less than ½ mile of side walk. The first phase is the design and planning. The grant is an 80/20 match with \$36,000 state/\$9,000 town. Feels it is beneficial to have Maine DOT manage the project with active participation from the town.
  - **Motion** made by Mr. Bourgoine to accept the Maine DOT grant for the sidewalk on the Church Road, **second** by Mrs. Woodsum. **Discussion:** Mr. Bourgoine spoke on the safety aspects. Mrs. Woodsum asked if there was an additional cost for them to manage the project. **Amended motion** made by Mr., Bourgoine to include that the Town of Readfield pay the \$9,000 local match from the designated Church Road sidewalk account, **second on amended motion** by Mrs. Woodsum. **Vote on amended motion** 5-0 in favor; vote on original motion 5-0 in favor.
- **21-077 – Consider the discharge of a Writ of Execution for property owned by Ed Munson**
  - Mr. Dyer gave an update of the Writ of Execution for property as included in the packet. It is a form of lien that law enforcement are involved in and a condition of the sale of the property to make sure that the Town of Readfield received their money.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, February 1, 2021**

---

- **Motion** made by Mrs. Woodsum to authorize the Town Manger to discharge the Writ of Execution Lien as presented, **second** by Mrs., Sammons. **Vote** 5-0 in favor.

**Motion** made by Mrs. Sammons to extend meeting by 5 minutes, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

- **21-079 - Non-Profit by Petition to Town**

- There is one group looking to increase their amount by more than the regular 5% and are asking due to Covid if they have to do a petition?

**Other Business, Upcoming Meetings & Future Agenda Items:**

- 

**Motion** made by Mr. Price to adjourn the meeting at 8:05 pm, **second** by Mr. Eno. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*