

## **Readfield Select Board**

### **Regular Meeting Minutes – Monday, March 29, 2021**

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**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Anna Carll, Jamie Ward, Pamela Osborne

Bruce called the Select Board meeting to order at 6:30 pm.

- **21-094 – Minutes: Select Board meeting minutes of March 15, 2021**
  - **Motion** made by Chris to approve the Select Board meeting minutes of March 15, 2021 as presented, **second** by Ralph. **Vote** 4-0 in favor, Kathryn not in attendance yet.
- **21-095 – Warrants: #38-39 (FY21)**
  - Ralph reviewed Warrants #38-39
  - **Motion** made by Ralph to approve warrants #38-39 in the amount of \$73,827.77, **second** by Chris. **Vote** 5-0 in favor.

#### **Communications**

- **Select Board Communications**
  - Dennis: 1) Nomination papers are available now for Select Board and School Board positions 2) Heritage Day: Formulating a meeting schedule 3) MCHS Sports: Shout out to Coach Travis Magnusson and the Boys Basketball Team as they were undefeated this past season and Cash McClure was Maine Mr. Basketball.
- **Town Staff Reports**
  - Review of February Treasurer's Report
- **Boards, Committees, Commissions & Departments**
  - Hear an update from the Comprehensive Plan Committee
    - Review of schedule and committee assignments as included in packet. Suggested to add updates to messenger monthly.
  - Budget Committee minutes of February 4, 2021; Broadband Committee minutes of February 18, 2021; Rec Board Minutes of March 10, 2021
- **Public Communications - *Members of the public may address the Select Board on any topic***
  - None

#### **Appointments, reappointments and Resignations:**

- **21-096 – Consider the appointment of Kristin Parks as Interim Town Clerk & Registrar of Voters**
  - **Motion** made by Bruce to appoint Kristin Parks as Interim Town Clerk and Registrar of Voters, **second** by Dennis. **Discussion:** Ends when new clerk is hired/starts. **Vote** 5-0 in favor.
- **21-097 – Consider the resignation of Greg Durgin from the Comprehensive Plan Committee**
  - **Motion** made by Bruce to accept the resignation of Greg Durgin from the Comprehensive Plan Committee, **second** by Kathryn. **Vote** 5-0 in favor.

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**New Business:**

- **21-098 – Consider award of contract for FY21 and FY22 paving work**
  - Anna: There were 10 bids received with the recommendation to go with Mainely Paving. Jamie Ward (Owner) present at tonight's meeting and gave a brief introduction. Paving work consists of work on Plains Road, Ratt Mill Hill Road, Gay Road, Sturtevant Hill Road and South Road.
  - **Motion** made Kathryn to award the paving contract as stated by Anna in the amount of \$337,854.30 to Mainely Paving, **second** by Dennis. **Vote** 5-0 in favor.
- **21-099 – Consider revisions to the Town Manager's contract**
  - **Motion** made by Bruce to approve the contract as presented in the packet and the Select Board will execute with their signatures, **second** by Kathryn. **Vote** 5-0 in favor.
- **21-100 – Consider employer sponsored retirement plan options and direction**
  - Update by Town Manager and Ralph on information included in packet and RFP to be sent out. Consensus of Select Board to send out. Deadline no later than April 15, 2021.
- **21-101 – Consider a final draft FY22 Budget and Warrant for the June 8, 2021 Town Meeting**
  - **Articles 1 – 6:** Need no select board recommendation/vote
  - **Articles 7 –13: Motion** made by Kathryn to approve Articles 7 thru 13 as presented with a select board recommendation of yes, **second** by Chris. **Vote** 5-0 in favor.
  - **Articles 14 & 15: Motion** made by Kathryn to approve Articles 14 & 15 as presented with a select board recommendation of yes, **second** by Chris. **Vote** 5-0 in favor.
  - **Articles 16 – 18: Motion** made by Kathryn to approve Articles 16 thru 18 as presented with a select board recommendation of yes, **second** by Chris. **Vote** 5-0 in favor.
  - **Articles 19 & 20: Motion** made by Kathryn to approve Articles 19 & 20 as presented with a select board recommendation of yes, **second** by Chris. **Vote** 5-0 in favor.
  - **Articles 21 – 28: Motion** made by Kathryn to approve Articles 21 thru 28 as presented with a select board recommendation of yes, **second** by Chris. **Vote** 5-0 in favor.
  - **Articles 29 – 35: Motion** made by Kathryn to approve Articles 29 thru 35 as presented with a select board recommendation of yes, **second** by Chris. **Vote** 5-0 in favor.
  - **Articles 36 – 42:** Need no select board recommendation/vote
  - Article 40 worded perfectly. Legal review complete.
  - **Motion** made by Bruce to approve as printed with Eric Dyer/Town Manager to change address location and to give permission to finalize bond language if needed and to change Chris Sammons as Chair and Dennis Price as Vice Chair and carrying all articles with a select board recommendation of yes, **second** by Kathryn. **Vote** 5-0 in favor.

**Other Business, Upcoming Meetings & Future Agenda Items:**

- Returning to live meetings discussion: In person with limited audience and social distancing while following state compliance. Still have zoom available. Next meeting April 20<sup>th</sup>.

**Motion** made by Dennis to adjourn the meeting at 7:59 pm, **second** by Kathryn. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*