

Readfield Select Board Regular Meeting Minutes – Monday, April 20, 2021

Select Board Members Present: Bruce Bourgoine, Ralph Eno, Christine Sammons and Kathryn Woodsum

Excused Absence: Dennis Price

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Chip Stephens (CEO), Steve Hayes, Robert Peale, Jackie Drouin, Romaine Turyn

Bruce called the Select Board meeting to order at 6:30 pm.

- **21-102 – Minutes: Select Board meeting minutes of March 29, 2021**
 - **Motion** made by Ralph to approve the Select Board meeting minutes of March 29, 2021 as presented, **second** by Kathryn. **Vote** 4-0 in favor.
- **21-103 – Warrants: #40-43 (FY21)**
 - Ralph reviewed Warrants #40-41
 - **Motion** made by Ralph to approve warrants #40-41 in the amount of \$373,294.76, **second** by Christine. **Vote** 4-0 in favor.
 - Chris reviewed Warrants #42-43
 - **Motion** made by Christine to approve warrants #42-43 in the amount of \$63,063.34, **second** by Kathryn. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Kathryn: Broadband Committee update: They have met once since last meeting. Approved the language, wording and amounts in the Town Meeting Warrant. WKLCBA have been meeting regularly and asking each town to use Federal Government/COVID funds towards the project. Asked to put on next Select Board agenda. A survey will be coming out in the next few weeks.
- **Town Staff Reports**
 - The Treasures Report for March will be available next meeting.
 - Town Manager Report (Verbal): At this time no burn permits are being issued due to dry conditions. Reminder to everyone to be diligent when it comes to COVID. Beach permits will be starting to be issued soon; there will be changes to visitor fees. Road sweeping will be starting in Mid-May. Road Striping/Crack Sealing RFP will be out soon. New Town Clerk Sherene Gilman was hired. Oren Terrio has been hired as the three season maintenance person. Goodwill industries job training program to fill in maintenance positions/beach. Town plowing RFP will be resent out as no bids were received.
- **Boards, Committees, Commissions & Departments**
 - Cobbossee Watershed District Anadromous Fish statements
 - Library Board minutes of March 3, 2021
 - Budget Committee minutes of March 11, 2021
 - Recreation Committee Minutes of April 8, 2021

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - Rob Peale spoke about the Cobbossee Watershed bringing anadromous fish back and asked the select board to hear all sides before making a decision.

Appointments, reappointments and Resignations:

- **21-104 – Consider the appointment of Jackie Drouin to the Trails Committee**
 - Jackie was present and gave a brief introduction.
 - **Motion** made by Bruce to appoint Jackie Drouin to the trails committee with a term ending 6/30/2022, **second** by Christine. **Vote** 4-0 in favor.
- **21-105 – Consider the appointment of Steve Hayes to the Trails Committee**
 - Steve was present and gave a brief introduction.
 - **Motion** made by Bruce to appoint Steve Hayes to the trails committee with a term ending 6/30/2022, **second** by Kathryn. **Vote** 4-0 in favor.
- **21-106 – Consider the appointment of Gary Keilty as a full member of the Comp. Plan Committee**
 - **Motion** made by Kathryn to appoint Gary Keilty to the Comprehensive Plan committee as a full time member and appoint Bruce Hunter as an alternate new member, **second** by Christine. **Vote** 4-0 in favor.
- **21-107 – Consider the appointment of Bruce Hunter to the Comp. Plan Committee**
 - See item 21-106 (combined motion)
- **21-108 – Consider the resignation of Janet Tarbuck from the Library Board**
 - **Motion** made by Kathryn to accept the resignation with regrets of Janet Tarbuck from the Library Board of Trustees, **second** by Christine. **Vote** 4-0 in favor.

New Business:

- Introduction of New CEO, Chip Stephens
- **21-115 – Consider a Consent Agreement for Map 112, Lot 071**
 - **Motion** made by Bruce to accept and support the consent agreement to be carried out between Kenneth & Sandra Poland and the Town of Readfield as presented in the packet, **second** by Kathryn. **Vote** 4-0 in favor.
- **21-109 – Consider the approval of a Shoreland septic holding tank for Map 106/Lot 070**
 - Motion made by Kathryn to approve the Subsurface Wastewater Disposal System Variance Request for Anne Latuscha as presented in the packet, **second** by Bruce. **Vote** 4-0 in favor.
- **21-114 – Consider approving an AARP grant application by the Age Friendly Committee**
 - Romaine gave an overview for the grant that was already sent in. Three areas of the town that will benefit from the grant are the library, beach and food pantry. Will know if awarded in June. Asking for around \$6500.00.

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- **Motion** made by Kathryn to support and accept the 2021 AARP Community Challenge grant application as presented in the packet in the amount of \$6,556.00, **second** by Christine. **Vote** 4-0 in favor.

- **21-110 – Consider signing the final and complete June 8, 2021 Town Meeting Warrant**
 - **Motions** made by Kathryn to accept the final warrant secret ballot as proposed in the packet and authorize the Select Board to sign, **second** by Christine. **Discussion:** Informational flyer to be sent out by end of April/beginning of May. Eric & Dennis to work on the flyer with Bruce as a backup. Town report articles deadline set for April 30. **Vote** 4-0 in favor.

- **21-111 – Hold a discussion on communication strategies for the upcoming May 13 Public Hearing**
 - Discussion on bigger location or possibly cutting off numbers if held at Giles Hall. In person/Zoom options for better attendance and COVID precautions. Mailing & digital media (Facebook, website).
 - Candidates Night: Via Zoom like last year. More discussion/planning to come.

- **21-112 – Consider signing the RSU 38 Warrant for the May 19, 2021 Budget Meeting**
 - **Motion** made by Bruce to approve the RSU 38 Warrant for the May 19, 2021 Budget Meeting, **second** by Kathryn. **Vote** 4-0 in favor.

- **21-113 – Consider a first draft revision to the Select Board Roles & Responsibilities Policy**
 - Review by Select Board and suggested edits. Second reading at next meeting.

Motion made by Christine to adjourn the meeting at 7:48 pm, **second** by Kathryn. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary