

## **Readfield Select Board Regular Meeting & Public Hearing Minutes – May 14, 2018**

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**Select Board Members Present:** Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Romaine Turyn, Tim Sniffen, Pam Osborn

### **Public Hearing – 6:00 PM**

**The Select Board will conduct a public hearing on the June 12, 2018 Town Meeting Warrant pursuant to M.R.S. Title 30-A, §2528**

Mr. Bourgoine called the Public Hearing to order at 6:00 pm followed by The Pledge of Allegiance.

Review of June 12, 2018 Town Meeting Warrant

No public comments

Selectboard comments: Mrs. Woodsum encourages everyone to come out and vote and take your time reading all the articles. Mr. Price thanks all the committees for their hard work. Mr. Dyer said that information is available on the town website or you can call him at the town office.

Public hearing closed at 6:15 by Mr. Bourgoine.

### **Regular Meeting**

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-133 – Minutes: Select Board meeting minutes of April 26 & April 30, 2018**
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of April 26, 2018 as presented, **second** by Mr. Parent. **Vote** 5-0 in favor.
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of April 30, 2018 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **18-134 – Warrants # 45 & 46**
  - Mr. Price reviewed Warrants #45 & 46
  - **Motion** made by Mr. Price to approve Warrants #45 & 46 in the amount of \$71,322.98, **second** by Mrs. Woodsum. **Discussion:** Payroll amount is \$14,697.08. **Vote** 5-0 in favor.

### **Communications**

- **Select Board Communications**
  - Mr. Parent spoke about the Road Side Cleanup day that was held last Saturday and how it was very successful and a big thank you to everyone that helped clean up the roads and helped out in anyway.
  - Mr. Parent mentioned that he wished someone would pay more attention to the traffic flow at the Transfer Station so everything will move along smoothly. He also noticed that at least a dozen people using the trails that are near the Transfer Station.
  - Mr. Price spoke about the upcoming Readfield Family Fun day and is hoping to put together some kind of stage with music and hopes to see others get involved.

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- **Town Staff Reports**
  - Mr. Dyer went over the Town Managers report dated for May 14, 2018.
  - Mr. Dyer went over the April 2018 Treasurers Report.
- **Boards, Committees, Commissions & Departments**
  - Romaine Turyn proposed to add 2 associate members to the Age Friendly Committee. **Motion** made by Mrs. Woodsum to expand the membership on the Age Friendly Committee to a 5 full member committee with 2 alternates, **Second** by Mr. Parent. **Vote** 5-0 in favor.
  - Trails Committee minutes of March 27, 2018
  - Library Board minutes of April 4, 2018  
*Thank you for submitting your minutes*
- **Public Communications - Members of the public may address the Select Board on any topic**
  - None

#### Old Business:

- **18-120 – Sign the Return for the June 12, 2018 Town Meeting Warrant**
  - No discussion
- **18-124 – Extend membership on the Adhoc Solar Committee to include the Trails Committee**
  - **Motion** made by Mr. Bourgoine to extend the membership of the Adhoc Solar Committee to include up to two members of the Trials Committee, **Second** by Mr. Parent. **Vote** 5-0 in favor.

#### New Business:

- **18-135 – Hear a presentation by the Age Friendly Committee and consider an application for the 2018 AARP Community Challenge Grant**
  - Romaine Turyn spoke regarding the application that they are submitting for the 2018 AARP Community Challenge Grant in the amount of \$8,000.00.
  - **Motion** made by Mrs. Woodsum to authorize the Age Friendly Committee to submit an application for the 2018 AARP Community Challenge Grant, **Second** by Mr. Price. **Vote** 5-0 in favor.
- **18-136 – Hear a presentation by the Conservation Commission and consider bids for trail work at the Torsey Pond Nature Preserve and Fogg Farm Recreation Area**
  - Tim Sniffen spoke on behalf of the Conservation Commission. There were 4 bids that came in with all being represented at the site visit. The lowest bid came in from the Appalachian Mountain Club in the amount of \$28,952.00 and this is the bid that the Conservation Commission is looking for the Select Board to consider.
  - **Motion** made by Mr. Bourgoine to accept the recommendation of the Conservation Commission to go with the low bid of the Appalachian Mountain Club at the Torsey Pond Nature Preserve and Fogg Farm Conservation Area and to proceed with the work with the total amount of \$28,952.00, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

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- **18-137 – Consider an agenda for the upcoming Volunteer Appreciation Brunch on June 23, 2018**
  - The event is being held on Saturday, June 23 at 10:00 AM at Gile Hall.
- **18-138 – Consider an RFP for audit services**
  - Mr. Dyer went over the RFP for audit services that is included in the packet.
  - Feedback has been received from the Budget Committee in preparing the RFP for audit services.
  - **Motion** by Mrs. Woodsum to approve the 2018 Audit RFP and request the Town Manager to send it out as soon as possible. **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-139 – Consider the process for the Town Manager semiannual review**
  - Mr. Bourgoine made a recommendation to do the Town Manager semiannual review in one executive session instead of two.
  - Meeting scheduled for Executive session on Monday, June 11 starting at 5:30 pm with the regular Select Board meeting starting at 6:30 pm.

**Future Agenda Items:**

- Upcoming meetings scheduled for June 11, July 9 and August 13, 2018.
- Select board retreat will be scheduled for Monday, July 23, 2018 in the evening.
- Mrs. Woodsum spoke about the Fire Department ordinance and Traffic and Parking ordinance and would like to see those begin being worked on.

**Motion** made by Mrs. Woodsum to adjourn the meeting at 7:51 pm, **second** by Mr. Price. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*